

**Minutes of a Monthly Meeting of Hilton Parish Council**

**held at the Village Hall, Hilton at 7.00 pm**

**on Wednesday 27 February 2019**

**Present**

Councillors S Cooper (Chairperson), R Hudson (Vice-Chairperson), R Darlington, M Smith, C Cuddington and E Johnson-Beale.

**Also Present**

Mr A Sharpe (Locum Clerk) and 11 members of the public.

**3064/19      Apology for absence**

An Apology for absence was accepted from Councillor S Pardner (Reason for absence - Attendance at a funeral).

**3065/19      Variation of the Order of Business**

None.

**3066/19      Declarations of Interest**

Councillor M Smith declared a personal interest in the agenda item relating to parking on Peacroft Lane (Minute no. 3071/19 (g)).

Councillor R Darlington declared a personal interest in the grant application from the Writers Block (Minute no.3077/19).

Councillor E Johnson-Beale declared a personal interest in the grant application from the Hilton Lego Club (Minute no.3077/19).

Councillor C Cuddington declared a personal interest in the agenda item relating to Staff Matters (Minute no. 3082/19).

**3067/19      Public Speaking**

**(a) Public Matters**

None.

**(b) Police Matters**

None.

**(c) District Council Member Reports**

South Derbyshire District Council Member, Councillor A Billings had submitted a report on matters relating to the village and other District Council matters including suggestions for a Community Litter Pick that would be included on the agenda for the next meeting.

The precept rates set by the District Council, County Council and Fire Authority were also noted.

**RESOLVED** that the report be noted.

**(d) County Council Member Report**

None.

**3068/19 Chairperson's Report**

The Chairperson updated Members on matters of interest including reporting that the Village Clock had now been repaired.

**RESOLVED** that the report be noted.

**3069/19 Minutes**

**RESOLVED** that the Minutes of the monthly meeting of the Parish Council held on Wednesday 30 January 2019 be approved as a true record and signed by the Chairperson.

**3070/19 Formal correction of minutes.**

**RESOLVED** that –

- (1) The Minutes of the meeting held on 19 December 2018 be amended to read “during public speaking a member of the public raised a financial matter”. (Note - This was to correct an error raised by a member of the public).
- (2) A note to this effect be added to the previously approved minute in the December Minutes.

**3071/19 Report of the Clerk**

**(a) Village Clock**

It was reported that the village clock had now been repaired and that the company were to offer a 24 month warranty and 2 years free servicing. This offer would only commence after the clock had been fully working for 3 months to the satisfaction of the Council. It had also been confirmed that no special equipment was required to service the clock.

**RESOLVED** that the report be noted.

**(b) Memorial Meadow**

It was reported that the transfer of the land or long term lease agreement had been passed by the monthly planning review but were waiting now for the Derbyshire Wildlife Trust Survey in order to progress further.

**RESOLVED** that report be noted.

**(c) Village Green**

Council discussed the options for repairs needed to the self-close gate at the Village Green Children's play area.

As part of the options available, Council considered the use of a company who had been suggested by one of the Members to produce a self-closer that would then have to be fitted by another company. After a vote Council decided not to pursue this suggestion but to accept a quotation that had been obtained from Streetscape for the work.

**RESOLVED** that the quotation now reported from Streetscape be accepted to replace the gate and an order be placed for the work to go ahead as a matter of urgency.

**(d) Timetable for Elections and Purdah**

The Clerk reported on the timetable for the Parish elections to be held on 2 May 2019 and the restrictions on publicity during the pre-election period. Copies of the timetable and the guide to Purdah had been circulated to all Members.

**RESOLVED** that the report be noted.

**(e) Election costs**

No details of the possible election costs had been received from the District Council but it was believed a full election would cost between £4,000 and £5,000.

**RESOLVED** that the report be noted.

**(f) Party on the Park**

The Clerk reported that a request had been received that the Council cover the cost of insurance for the Christmas tree.

**RESOLVED** that before a decision is taken, the Clerk check whether the Council's insurance would as a matter of course cover the insurance liability for the tree and also seek clarification if the organisers insurance might offer cover.

**(g) Parking on Peacroft Lane**

**(Councillor M Smith had previously declared a personal interest in this matter).**

Residents' concerns in relation to poor parking at Peacroft Lane were noted and Members suggested that the Council write to the Police, School and County Council to reaffirm those concerns and seeking assistance.

It was **RESOLVED** accordingly.

**(h) Local Green Space Plan**

On update on the Local Green Space Plan consultation was received by Members. The consultation period was from 5 February until 5pm on 19 March 2019.

**RESOLVED** that the update be noted.

**(i) Day Trip**

Members were asked to consider the possibility of organising of a day trip to Skegness for families in the Village.

**RESOLVED** that authority be given to the Clerk in consultation with Councillor Johnson-Beale to organise a day trip for families to Skegness.

(Note -The Locum Clerk was to provide details to Councillor Johnson-Beale of a similar scheme run by a local Council that he worked for).

**(j) Boundary Dispute**

The Chairman reported on a boundary issue regarding the ownership and repair of a boundary fence at Peacroft Court. A plan had been provided suggesting that the responsibility for maintenance of the fence was the Parish Councils.

**RESOLVED** that the report be noted and that the Clerk undertake a local Search via the Land Registry to help inform further consideration of the matter.

**3072/19**      **Planning Matters**

Council made no comments or raised any objections on the following live planning applications –

- (a) 9/2019/0139 - Bluebell House, Meadow Lane, Hilton – Alterations to roof to form new dormers.
- (b) 9/2019/0144 - 112 Welland Road, Hilton – Small Single Storey Extension.

**3073/19**      **Neighbourhood Development Planning**

Council noted the Minutes of the meeting held on 11 February 2019.

**3074/19**      **Reports from Councillors**

It was noted that the next Parish and Town Council Liaison Forum would be held on 3 April 2019 at County Hall, Matlock, commencing at 6.00 pm.

**3075/19**      **Derbyshire Association of Local Councils**

The DALC circular 3/2019 was **NOTED**.

**3076/19**      **Finance**

Council received a report on payments to be made, by cheque and bank transfer.

**RESOLVED** that the payments by cheque and bank transfers now presented be approved as set out below.

(a) Payments by cheque

<b>CHEQUE NO</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT £</b>
003399	G Rice	Website Domain Renewal	23.98
003400	Sterilizing Services	Water Testing	68.39
003401	Rainbow Waste Ltd.	Waste Collection	181.97
003402	Hilton Village Hall	Room Hire & Electricity Charge	373.69
003403	R Massey & Son	4Ltr White Spirit	11.98
003404	Aucuba Landscapes Ltd	Spiking and Hedge Cutting	478.66
003405	Gordon Brown Legal Firm	Legal Fees	717.60
003406	Cromwell	Mop Bucket and 2 x 5ltr Floor Cleaner	39.95
003407	R Pollard - Expenses	Printing Costs – Neighbourhood Plan	2,272.80

(b) Payments by BACS for Salaries, Tax, NIC's, Expenses, Pension - including Cheque 003398 for the Inland Revenue

Salaries, Tax NICs, Redundancy, Expenses etc.	£7,908.18
NEST Staff Pension	£560.62

3077/19

**Grants**

Council considered the applications for grants under Section 137 of the Local Government Act 1972 and **RESOLVED** to make the following awards or seek further information as set out below-

<b><u>Organisation</u></b>	<b><u>Detail</u></b>	<b><u>Decision</u></b>
Hilton Party on the Park	Insurance Cover	£244.98
1 <sup>st</sup> Hilton Guides	Skill packs/activity packs	£302.40
Hilton Scouts and Guides	Materials	£500.00 – Scouts to be asked about options for storage off site.
Hilton Village Hall	Replace small door and fell two trees	Defer. If need funds later in the year will look at supporting them
Hatton United JFC	Team subs benches	£45.00
Hilton Dog Walking Group	Advertising	Defer for more information
The Writers Block	Various	£321.00 (plus amount held over of £179.00 which must be spent by end of March 2020)
Hilton Youth Group	Various	Minded to support as much as can. Defer to next meeting for further information.
Hilton Lego Club	Set up costs	£200.00

3078/19

**Items for Information**

The following items for information were noted –

- Home Start – Volunteer Befriending Recruitment
- Derbyshire Scam Watch – Look out there are scammers about
- Rosliston Forestry Centre – Volunteers Needed
- Rosliston Forestry Centre – Newhall Walk Thursdays 2pm to 3pm
- Rosliston Forestry Centre – Winter Walk in Newhall 23.02.2019
- Personal Advice and Solutions Ltd – Newsletter Employment Law Update January 2019
- SDDC – Press release – Private Hire Driver found guilty of fraud

**RESOLVED** that the report be noted.

**3079/19**      **Date and Time of Next Meeting**

It was **NOTED** that the next monthly meeting of the Parish Council would be held at Hilton Village Hall on Wednesday 27 March 2019 commencing at 7.00 pm.

**3080/19**      **Exclusion of Press and Public**

**RESOLVED** that the press and public be excluded from the remainder of the meeting as the items include the discussion of exempt information.

**3081/19**      **Update on Correspondence**

The Chairman updated members on the latest position regarding a complaint.

**RESOLVED** that the report be noted.

(Note 1 - This is a public summary of a private minute).

(Note 2 - Councillor C Cuddington left the meeting at this point)

**3082/19**      **Staff Matters**

Council received a report on a staffing matter.

**RESOLVED** that the actions now proposed be approved.

(Note – This is a public summary of a private minute).