

Hilton Parish Council
PO BOX 8094, Swadlincote, Derbyshire. DE11 1FR
Tel: Office 01283 730969
Email: clerk@hiltonparishcouncil.org.uk
Website: www.hiltonparishcouncil.org.uk

Date: 21.01.2019

You are hereby summoned to attend the next Meeting of Hilton Parish Council to be held at 7pm on Wednesday 30th January 2019 at Hilton Village Hall.

Members of the Public and Press are welcome to attend. Members of the Public may make representation to the Council under item 4 Public Speaking according to the Council's Standing Orders

Yours sincerely

CM Orme

Mrs Clare Orme
Clerk to Hilton Parish Council

AGENDA

- 1. To receive apologies for absence**
- 2. Variation of the Order of Business**
- 3. Declaration of Members' Interests.**
 - a) Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms
 - b) To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below.
- 4. Public Speaking.**
 - a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on **any matter already on the agenda.**
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
 - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
- 5. Chairpersons Report**
- 6. To confirm the following minutes:**
 - **Minutes of the monthly Hilton Parish Council Meeting held on 19.12.2018.**
 - **Minutes of the Finance Committee Meeting held on 23.01.2019**
- 7. Clerk's Reports**
 - a) Update on the Village Clock and Approval of the Annual Service Agreement – Previously reported under minute number 2161/18, 2178/18, 2216/18, 2238/18, 2262/18, 2784/18, 2798/18, 3019/18
 - b) Update Memorial Meadow transfer of land or a long-term lease agreement – Previously reported under minute number 2784/18, 2798/18, 3019/18

- c) Self-close gate cost to replace £1,535.00 ex VAT cheapest quote - Village Green Childrens Play Area on Main Street including the Clerks Report – Previously Reported under minute number 2798/18, 3019/18
- d) Request from Hilton Cricket Club for Hilton Parish Council to be involved in a series of world cup themed events between 7th and 9th June 2019 to celebrate the Cricket World Cup coming to England to make it a real community event – Previously reported under minute number 3019/18 – Update and PC help required
- e) Neighbourhood Watch – Neighbourhood Watch in Derbyshire is trying to recruit more quality watches in local communities to assist the Police in their message of crime prevention – They want to expand their membership. Anyone interested in setting up a Neighbourhood Watch should contact daniel.beadell.20210@derbyshire.pnn.police.uk
- f) Hilton Parish Council Facebook Page and Spotted Hilton
- g) Offer from St Modwen's to transfer Meadow Lane to Hilton Parish Council – Clerk Report
- h) Grant application given in 2017/2018

8. Planning Matters for Decision

- a) 9/2018/1392 - 175 WELLAND ROAD HILTON DERBY DERBYSHIRE DE65 5NN - PARTIAL GARAGE CONVERSION AND ALTERATIONS TO REAR
- b) 9/2018/1347 - 108 AVON WAY HILTON DERBY DERBYSHIRE DE65 5NA - THE ERECTION OF AN EXTENSION, GATES AND RAILINGS

9. Neighbourhood Development Planning – Cllr Cuddington

- a) Minutes of the meeting held on 14.01.2019
- b) Traffic Survey Report

10. Reports from Councillors that have attended any other Meetings.

- a) **Minutes of The Mease Management Committee Meeting held on 08.12.2018 – Their next meeting will be on 26.01.2019 at The Mease commencing at 10.30am**
- b) **Hilton Village Hall AGM at Hilton Village Hall on 28.01.2019 commencing at 7pm**
- c) **Etwall Area Forum 29.01.2019 at Foston & Scropton Village Hall commencing at 6.30pm**
- d) **DCC Parish & Town Liaison Forum, 29.01.2019 at the Members Room, County Hall commencing at 5.45pm to 8pm**

11. Derbyshire Association of Local Councils

- a) DALC Circular 16/2018
 - National Salary Award 2019-2020
 - Training Courses – 2019
 - Spring Seminar 2019
 - Christmas & New Year Office Closure
- b) DALC Circular 01/2019
 - INDEX OF MOST IMPORTANT ELEMENTS OF 2018 DALC CIRCULAR
- c) DALC Circular 02/2019
 - Updated Legal Topic Notes
 - Section 137 expenditure
 - Parkrun consultation response
 - Clerk Essential Training Course
 - NALC – Loneliness Project
 - May Council Elections/Training

12. Finance

a) Accounts for Payment.

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT	POWER
003385	Gordon Brown Law Firm LLP	Legal Fees	1,200.00	
003386	Russell Pollard – Expenses	Survey Monkey Subscription – NPSG Committee	140.00	
003387	Aucuba Landscapes Ltd	Maintenance of Pitch, Village Hall Site, gate replacement	2,006.23	
003388	Hilton Village Hall	Room Hire	135.18	
003389	Kompan Ltd	Replacement Climbing Step	60.00	
003390	Rainbow Waste Management Co Ltd	Waste Collection	183.60	
003391	Sterilizing Services Ltd	Water Testing Back Lane Pavilion and Office	68.39	
003392	R Massey & Son Ltd	Combination lock, T roll holder, White Spirit	59.47	
003393	Viking	Copier Paper, envelopes, bleach, batteries, wall planners	102.22	
003395	Royal British Legion	Poppy Wreaths & poppy crosses	200.00	
003396	CJ & M Cuddington - Expenses	QUESTIONNAIRE Printing, Cash Prizes and Advertising – NPSG Committee	2,784.80	
003397	CJ & M Cuddington - Expenses	Royal Mail Door to Door – NPSG Committee	600.00	
BACS	Derbyshire County Council	Traffic Survey	3,139.96	
BACS	Carrbrook Garden Machinery	Annual Service and Repairs of Mowers, strimmer and hedge cutters	538.73	

b) Payments by BACS for Salaries, Tax, NIC's, Expenses, Pension - including Chq 003394 for the Inland Revenue

Description	Amount
Salaries, Tax NICs, Redundancy, Expenses etc	£7,361.85
NEST Staff Pension	£560.62

c) Approval of the accounts from 01.04.2018 to 31.12.2018

Cash	836.00
Current Account	21,757.90
Reserve Account	106,583.37
Less unrepresented cheques	<u>(6,806.21)</u>
Total	<u>122,371.06</u>

Other Income

Voucher	Date	Receipt No	Description	Customer	Total
1	06/04/2018	001	Astro Turf Hire	Name Removed	30.00
2	06/04/2018	001	Astro Turf Hire	Name Removed	70.00
3	09/04/2018	002	Football Pitch Hire	Hilton Athletic	23.00
4	13/04/2018	003	Asto turf Hire	Name Removed	100.00
5	13/04/2018	004	Wayleave	Western Power Distribution	8.05
6	13/04/2018	005	Contribution towards the Clock	Toyota Manufacturing	500.00
7	20/04/2018	006	Football Pitch Hire	KINGS HEAD FC	46.00
8	20/04/2018	009	Astro Turf Hire	Name Removed	156.00
9	20/04/2018	008	Football Pitch Hire	Hilton Harriers	12.00
10	20/04/2018	007	Astro Turf Hire	Little Stars	60.00
11	11/05/2018	010	Astro Turf Hire	JOHN PORT OLD BOYS	182.00
12	11/05/2018	011	Astro Turf Hire	Name Removed	76.00
13	18/05/2018	012	Football Pitch Hire	Hilton Athletic	92.00
14	01/06/2018	013	Astro Turf Hire	Name Removed	130.00
15	01/06/2018	014	Football Pitch Hire	AFC HILTON	19.00
16	04/06/2018	018	Astro Turf Hire	JOHN PORT OLD BOYS	100.00
17	01/06/2018	017	Football Pitch Hire	Hilton Harriers	12.00
18	04/06/2018	016	Astro Turf Hire	Little Stars	68.00
19	04/06/2018	019	Astro Turf Hire	Name Removed	24.00
20	04/06/2018	015	Football Pitch Hire	KINGS HEAD FC	154.00
21	05/06/2018	020	Plaque, engraved & fitting	Name Removed	75.00
22	22/06/2018	021	Astro Turf Hire	Name Removed	286.00
23	18/06/2018	023	Astro Turf Hire	Name Removed	100.00
24	19/06/2018	022	Football Pitch Hire	AFC HILTON	12.00
25	02/07/2018	026	Football Pitch Hire	AFC HILTON	36.00
26	02/07/2018	024	Football Pitch Hire	KINGS HEAD FC	46.00
27	29/06/2018	025	Astro Turf Hire	JOHN PORT OLD BOYS	100.00
29	13/04/2018	027	Precept and Support Grant	South Derbyshire District Council	85,000.00
30	13/04/2018	027	Support Grant	South Derbyshire District Council	5,484.00
31	29/06/2018	028	Precept Second Payment	South Derbyshire District Council	85,000.00
32	02/05/2018	003259	Cancel chq 003259	Parish Allowance	416.00
33	29/06/2018	Chq not cashed out of date	Cancel chq 003184	Personnel Advice & Solutions Ltd	120.00
34	03/07/2018	030	Grant - NDPG	Locality	4,205.00
35	07/07/2018	029	Astro Turf Hire	Little Stars	40.00

36	16/07/2018	031	Astro Turf Hire	Name Removed	50.00
37	19/07/2018	032	Astro Turf Hire	Name Removed	75.00
38	10/08/2018	033	Astro Turf Hire	Name Removed	50.00
39	26/07/2018	034	Astro Turf Hire	JOHN PORT OLD BOYS	75.00
40	30/08/2018	035	Astro Turf Hire	JOHN PORT OLD BOYS	125.00
41	03/09/2018	036	Astro Turf Hire	Name Removed	25.00
42	05/09/2018	037	Astro Turf Hire	Name Removed	225.00
43	07/09/2018	038	Astro Turf Hire	Name Removed	50.00
44	13/09/2018	040	Football Pitch Hire	AFC HILTON	55.00
45	21/08/2018	041	Astro Turf Hire	Name Removed	100.00
46	13/09/2018	042	Astro Turf Hire	Name Removed	75.00
47	19/09/2018	043	Astro Turf Hire	Little Stars	30.00
48	06/10/2018	044	Astro Turf Hire	JOHN PORT OLD BOYS	100.00
49	08/10/2018	045	Astro Turf Hire	Name Removed	100.00
50	12/10/2018	046	Astro Turf Hire	Name Removed	25.00
51	12/10/2018	047	Football Pitch Hire	KINGS HEAD FC	110.00
52	27/07/2018		Memorial Meadow contribution	South Derbyshire District Council	200.00
53	27/10/2018	BGC	Bank Interest	Santander	473.02
54	16/11/2018	BGC	Grant - NDPG	South Derbyshire District Council	5,000.00
55	19/10/2018	049	Football Pitch Hire	Hilton Athletic	69.00
56	19/10/2018	048	Plaque, engraved & fitting	Name Removed	75.00
57	05/11/2018	052	Astro Turf Hire	Name Removed	50.00
58	03/11/2018	053	Astro Turf Hire	Name Removed	100.00
59	05/11/2018	054	Astro Turf Hire	Name Removed	125.00
60	07/11/2018	056	Electricity - office	Eon	243.36
61	09/11/2018	057	Football Pitch Hire	AFC HILTON	93.00
62	12/11/2018	058	Football Pitch Hire	KINGS HEAD FC	46.00
63	12/11/2018	059	Astro Turf Hire	Name Removed	26.00
64	14/11/2018	060	Plaque, engraved & fitting	Name Removed	75.00
65	13/11/2018	061	Football Pitch Hire	Hilton Harriers	23.00
66	13/11/2018	062	Astro Turf Hire	JOHN PORT OLD BOYS	75.00
67	16/11/2018	063	Football Pitch Hire	Hilton Athletic	46.00
68	26/11/2018	064	Football Pitch Hire	AFC HILTON	151.00
69	30/11/2018	065	Astro Turf Hire	JOHN PORT OLD BOYS	100.00
70	17/10/2018	051	VAT Refund 2017/2018	HM Revenue and Customs	20,845.43

Total other income £211,867.86 as per Bank Rec.

Ratification of voucher numbers 25, 26, 48, 49, 50 & 51 – correction/omission 1st quarter and 2nd quarter approval of the accounts.

Other Payments

Voucher	Date	Cheque No	Description	Supplier	NET	VAT	Total
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1	17/04/2018	003272	Clock and installation	SMITHS OF DERBY	5,699.00	1,139.80	6,838.80
2	18/04/2018	003273	Training	DART Ltd	355.50	0.00	355.50
3	25/04/2018	003274	Room Hire	Hilton Village Hall	119.26	23.86	143.12
4	25/04/2018	003275	Insurance Cover	Zurich Municipal	4,915.30	0.00	4,915.30
5	25/04/2018	003276	Payroll fees	Payroo	46.00	9.20	55.20
6	25/04/2018	003277	Maintenance	Aucuba Landscapes	399.99	80.00	479.99
7	25/04/2018	003277	Maintenance	Aucuba Landscapes	154.73	30.96	185.69
8	25/04/2018	003277	Hedge cutting	Aucuba Landscapes	240.00	48.00	288.00
9	24/05/2018	003278	Water Testing	Sterilizing Services	44.00	8.80	52.80
10	24/05/2018	003278	Water Testing	Sterilizing Services	12.99	2.60	15.59
11	25/04/2018	003280	PPE & Cleaning items	Cromwell	0.00	0.00	0.00
12	25/04/2018	003279	Cleaning Equipment	Cromwell	0.00	0.00	0.00
13	25/04/2018	003281	Tax and NICs	Inland Revenue	1,784.99	0.00	1,784.99
14	25/04/2018	003282	Screws & wall plugs	R Massey and Son Woodville Ltd	3.89	0.78	4.67
15	23/05/2018	003283	Room Hire	Hilton Village Hall	62.94	12.59	75.53
16	23/05/2018	003283	Room Hire	Hilton Village Hall	35.67	7.13	42.80
17	23/05/2018	003283	Electricity - lighting columns	Hilton Village Hall	82.02	16.40	98.42
18	30/05/2018	003284	Replace Chq 003279 & 003280	Cromwell	28.67	5.73	34.40
19	30/05/2018	003284	Replace Chq 003279 & 003280	Cromwell	163.09	32.62	195.71
20	30/05/2018	003285	Replacement Chq 003259	Replacement Chq 003259	416.00	0.00	416.00
21	30/05/2018	003286	Re Chq 003282	R Massey and Son Woodville Ltd	4.00	0.00	4.00
22	30/05/2018	003287	Audit 2017/2018	Ian Fraser	175.00	0.00	175.00
23	30/05/2018	003288	Water Testing	Sterilizing Services	44.00	8.80	52.80
24	30/05/2018	003288	Water Testing	Sterilizing Services	12.99	2.60	15.59
25	30/05/2018	003289	CCTV service/maintenance	APS Security and Fire	625.00	125.00	750.00
26	30/05/2018	003290	dispensers, safety shoes, cleaning supplies	Cromwell	249.28	49.86	299.14
27	30/05/2018	003290	Safety Boots	Cromwell	46.65	9.33	55.98
28	30/05/2018	003291	Tax and NICs	Inland Revenue	1,785.39	0.00	1,785.39
29	30/05/2018	003292	Maintenance	Aucuba Landscapes	399.99	80.00	479.99
30	22/06/2018	003293	Legal Fees	Gordon Brown Law Firm LLP	1,000.00	200.00	1,200.00
31	22/06/2018	003294	Kitchen Refurbishment	Kitchen and Bedroom Warehouse	833.33	166.67	1,000.00
32	27/06/2018	003295	Tax and NICs	Inland Revenue	1,748.39	0.00	1,748.39
33	27/06/2018	003296	Stationery & stamps	Viking Direct	94.20	6.38	100.58
34	27/06/2018	003297	Registration Fee	National Association of Local Council	50.00	10.00	60.00
35	27/06/2018	003298	Subscription	Society of Local Council Clerks	112.34	0.00	112.34
36	27/06/2018	003299	Water Testing	Sterilizing Services	64.00	12.80	76.80
37	27/06/2018	003299	Water Testing	Sterilizing Services	25.98	5.20	31.18
38	27/06/2018	003300	Repair slabs	The Mease Pavilion	168.00	0.00	168.00
39	27/06/2018	003301	Poppies	Royal British Legion	54.00	0.00	54.00
40	27/06/2018	003302	Maintenance	Aucuba Landscapes	436.60	87.32	523.92
41	27/06/2018	003303	Cleaning Products	Cromwell	161.96	32.40	194.36

42	27/06/2018	003303	Black Sacks	Cromwell	57.87	11.58	69.45
43	25/06/2018	003304	Kitchen Refurbishment	Appliances Direct	1,232.36	246.46	1,478.82
44	27/06/2018	003305	Maintenance	Aucuba Landscapes	399.99	80.00	479.99
45	27/06/2018	003306	Room Hire	Hilton Village Hall	62.94	12.59	75.53
46	27/06/2018	003306	Room Hire	Hilton Village Hall	19.88	3.98	23.86
47	07/04/2018	CARD	Drain Clearing	Able Group	165.00	33.00	198.00
48	07/04/2018	CARD	Play Inspection Training	Rural action Derbyshire	85.00	17.00	102.00
49	18/04/2018	DD	Pension contributions March 2018	Nest	451.84	0.00	451.84
50	13/04/2018	CARD	Keyboard and Extension Lead	Curry's & PC World	22.48	4.50	26.98
51	13/04/2018	CARD	Paint and brushes	Wickes	32.16	6.43	38.59
52	23/04/2018	DD	Pension contributions	Nest	460.88	0.00	460.88
53	23/04/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00
54, 55, 56, 57, 58, 59, 60	25/04/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	5,685.17	0.00	5,685.17
61	30/04/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
62	01/05/2018	DD	Electricity - office	Eon	87.62	4.38	92.00
63	01/05/2018	DD	Electricity - Back Lane Pavilion	Eon	222.50	44.50	267.00
64	02/05/2018	DD	Bank Charges	Santander	64.00	0.00	64.00
65	10/05/2018	DD	Fuel for the van	UK Fuels Ltd	20.83	4.18	25.01
66	10/05/2018	DD	Fuel	UK Fuels Ltd	10.12	2.02	12.14
67	15/05/2018	CARD	Fuel for the van	HKS Retail Ltd	22.24	4.45	26.69
68	22/05/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00
69	23/05/2018	DD	Pension contributions	Nest	460.88	0.00	460.88
70, 71, 72, 73, 74	30/05/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	5,963.26	0.00	5,963.26
75	31/05/2018	Dd	Van Lease Agreement	Toyota	199.37	39.87	239.24
76	01/06/2018	DD	Electricity - Back Lane Pavilion	Eon	210.00	42.00	252.00
77	01/06/2018	DD	Electricity - office	Eon	108.57	5.43	114.00
78	04/06/2018	DD	Telephone and Broadband	British Telecommunications	169.95	33.99	203.94
79	11/06/2018	DD	Card Protection	UK Fuels Ltd	1.00	0.20	1.20
80	22/06/2018	DD	Pension contributions	Nest	460.88	0.00	460.88
81	22/06/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00
82, 83, 84, 85, 86, 87	27/06/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	5,875.05	0.00	5,875.05
88	03/04/2018	DD	Electricity - Back Lane Pavilion	Eon	222.50	44.50	267.00
89	03/04/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
90	03/04/2018	DD	Electricity - office	Eon	87.62	4.38	92.00
91	05/07/2018	TFR	Banner Printing x4	Essential Print Services	200.00	40.00	240.00

92	02/07/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
93	02/07/2018	DD	Electricity - Back Lane Pavilion	Eon	210.00	42.00	252.00
94	02/07/2018	DD	Electricity - office	Eon	108.57	5.43	114.00
95	02/07/2018	TFR	Banner HPC	Cherry Tree Picture Frames	15.00	0.00	15.00
96	29/06/2018	003307	Room Hire	Hilton Village Hall	72.88	14.58	87.46
97	29/06/2018	003307	Room Hire	Hilton Village Hall	26.50	5.30	31.80
98	29/06/2018	003307	Electricity	Hilton Village Hall	49.99	10.00	59.99
99	13/07/2018	003308	Kitchen Refurbishment	Kitchen and Bedroom Warehouse	2,200.83	440.17	2,641.00
100	25/07/2018	003309	Maintenance	Aucuba Landscapes	1,302.21	260.44	1,562.65
101	25/07/2018	003309	Maintenance	Aucuba Landscapes	321.80	64.36	386.16
102	25/07/2018	003309	Maintenance	Aucuba Landscapes	133.64	26.73	160.37
103	25/07/2018	003310	Water Testing	Sterilizing Services	44.00	8.80	52.80
104	25/07/2018	003310	Water Testing	Sterilizing Services	12.99	2.60	15.59
105	25/07/2018	003311	Parish Council Grant	Hilton Youth Group	318.00	0.00	318.00
106	25/07/2018	003312	Various items	R Massey and Son Woodville Ltd	38.69	5.76	44.45
107	25/07/2018	003313	Tax and NICs	HM Revenue and Customs	1,773.39	0.00	1,773.39
108	25/07/2018	003314	Waste collection	South Derbyshire District Council	830.19	0.00	830.19
109	25/07/2018	003315	Cancelled Chq	Cancel chq	0.00	0.00	0.00
110	25/07/2018	003316	Blue wipe	Cromwell	26.90	5.38	32.28
111	25/07/2018	003317	Maintenance	Aucuba Landscapes	399.99	80.00	479.99
112	25/07/2018	003318	Confidential shredding	Greener Security Shredding	48.75	9.75	58.50
113	20/08/2018	003319	Room Hire	Hilton Village Hall	66.25	13.25	79.50
114	20/08/2018	003319	Room Hire	Hilton Village Hall	19.88	3.98	23.86
115	20/08/2018	003320	Financial Support	Scribe 2000	487.00	97.40	584.40
116	20/08/2018	003321	P O Box	Royal Mail	275.00	55.00	330.00
117	20/08/2018	003322	Printing	JOHN PORT SPENCER ACADEMY	39.99	7.99	47.98
118	22/08/2018	003323	Cancel chq	Cancel chq	0.00	0.00	0.00
119	22/08/2018	003324	Legal Fees	Gordon Brown Law Firm LLP	250.00	50.00	300.00
120	24/08/2018	003325	Maintenance	Aucuba Landscapes	399.99	80.00	479.99
121	24/08/2018	003325	Maintenance	Aucuba Landscapes	408.88	81.78	490.66
122	24/08/2018	003325	Maintenance	Aucuba Landscapes	66.82	13.36	80.18
123	24/08/2018	003325	Maintenance	Aucuba Landscapes	155.90	31.18	187.08
124	24/08/2018	003326	Plaque, engraved & fitting	Heritage Wood	50.00	0.00	50.00
125	24/08/2018	003327	Water Testing	Sterilizing Services	44.00	8.80	52.80
126	24/08/2018	003327	Water Testing	Sterilizing Services	12.99	2.60	15.59
127	24/08/2018	003328	Staples & shackles	R Massey and Son Woodville Ltd	13.79	2.75	16.54
128	24/08/2018	003329	Kitchen Refurbishment	Handy 2 Know	1,000.00	0.00	1,000.00
129	24/05/2018	003330	Tax and NICs	HM Revenue and Customs	1,772.99	0.00	1,772.99
130	30/08/2018	003331	Maintenance	Aucuba Landscapes	338.88	67.78	406.66
131	30/08/2018	003331	Maintenance	Aucuba Landscapes	66.82	13.36	80.18
132	30/08/2018	003331	Maintenance	Aucuba Landscapes	155.90	31.18	187.08
133	26/09/2018	003332	Cancel chq	Cancel chq	0.00	0.00	0.00
134	26/09/2018	003333	Legal Fees	Flint Bishop Solicitors	1,200.00	240.00	1,440.00

135	26/09/2018	003334	Water Testing	Sterilizing Services	67.50	13.50	81.00
136	26/09/2018	003334	Water Testing	Sterilizing Services	12.99	2.60	15.59
137	26/09/2018	003335	Signage	Cromwell	50.41	10.08	60.49
138	26/09/2018	003336	Room Hire	Hilton Village Hall	103.13	20.63	123.76
139	26/09/2018	003337	Room Hire	Hilton Village Hall	19.88	3.98	23.86
140	26/09/2018	003338	Audit 2017/2018	PKF Littlejohn LLP	600.00	120.00	720.00
141	26/09/2018	003339	Tree work	Fairview Arborists Ltd	150.00	0.00	150.00
142	26/09/2018	003340	Stationery & printing	Cllr R Darlington – expenses Remembrance Day Service	122.82	0.00	122.82
143	26/09/2018	003341	Maintenance	Aucuba Landscapes	399.99	80.00	479.99
144	26/09/2018	003342	Cleaning Equipment	Cromwell	20.74	4.16	24.90
145	26/09/2018	003343	Plants	Hilton PTFA	34.00	0.00	34.00
146	26/09/2018	003344	Tax and NICs	HM Revenue and Customs	1,772.99	0.00	1,772.99
147	26/09/2018	003345	Playmobile	South Derbyshire District Council	1,020.00	204.00	1,224.00
148	26/09/2018	003346	Tree work	Fairview Arborists Ltd	250.00	0.00	250.00
149	26/09/2018	003347	Ink & paper	Viking Direct	405.29	81.06	486.35
153	10/07/2018	DD	Fuel	UK Fuels Ltd	21.13	4.23	25.36
154	10/07/2018	DD	Card Protection	UK Fuels Ltd	1.00	0.20	1.20
155	19/07/2018	DD	Pension contributions	Nest	660.36	0.00	660.36
156	23/07/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00
157, 158, 159, 160, 161, 162	05/07/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	5,870.54	0.00	5,870.54
163	31/07/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
164	01/08/2018	DD	Electricity - Back Lane Pavilion	Eon	210.00	42.00	252.00
165	01/08/2018	DD	Electricity - office	Eon	108.57	5.43	114.00
166	10/08/2018	Dd	Fuel for the van	UK Fuels Ltd	38.63	7.73	46.36
167	20/08/2018	TFR	Kitchen Refurbishment	Handy 2 Know	3,550.00	0.00	3,550.00
168	22/08/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00
169	23/08/2018	DD	Pension contributions	Nest	560.62	0.00	560.62
170, 171, 172, 173, 174	29/08/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	5,925.78	0.00	5,925.78
175	30/08/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
176	03/09/2018	TFR	Electricity - Back Lane Pavilion	Eon	210.00	42.00	252.00
177	03/09/2018	DD	Electricity - office	Eon	108.57	5.43	114.00
178	03/09/2018	DD	Telephone	British Telecommunications	154.82	30.97	185.79
179	10/09/2018	DD	Card Protection	UK Fuels Ltd	1.00	0.20	1.20
180	14/09/2018	TFR	Clock base	Build it Solutions Ltd	1,845.65	369.13	2,214.78
181	17/09/2018	DD	Pension contributions	Nest	560.62	0.00	560.62
182	24/09/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00

183, 184, 185, 186, 87, 188, 189	26/09/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	6,074.82	0.00	6,074.82
191	24/10/2018	003348	Pillar Clock	SMITHS OF DERBY	5,699.00	1,139.80	6,838.80
192	14/10/2018	003349	Room Hire	Hilton Village Hall	78.06	15.61	93.67
193	14/10/2018	003349	Electricity	Hilton Village Hall	106.47	21.29	127.76
194	14/10/2018	003349	Room Hire	Hilton Village Hall	46.38	9.28	55.66
195	24/10/2018	003350	Line Marking Paint	VFM Products Ltd	219.50	43.90	263.40
196	24/10/2018	003351	Maintenance	Aucuba Landscapes	158.88	31.78	190.66
197	24/10/2018	003351	Maintenance	Aucuba Landscapes	66.82	13.36	80.18
198	24/10/2018	003351	Maintenance	Aucuba Landscapes	155.90	31.18	187.08
199	24/10/2018	003352	Shutter service	RSL Bristol Ltd	700.00	140.00	840.00
200	24/10/2018	003353	Tax and NICs	HM Revenue and Customs	1,772.99	0.00	1,772.99
201	24/10/2018	003354	Maintenance	Aucuba Landscapes	399.99	80.00	479.99
202	24/10/2018	003355	Grit Bin and Salt	Viking Direct	298.52	59.70	358.22
203	02/11/2018	003356	Clock and installation	Western Power Distribution	423.65	84.73	508.38
204	14/11/2018	003357	Legal Fees	Gordon Brown Law Firm LLP	1,200.00	240.00	1,440.00
205	28/11/2018	003358	Extra Insurance Cover	Zurich Municipal	628.30	0.00	628.30
206	28/11/2018	003359	Waste collection	Rainbow Waste Management co Ltd	108.00	21.60	129.60
207	28/11/2018	003359	Green Waste Collection	Rainbow Waste Management co Ltd	36.00	7.20	43.20
208	28/10/2018	003360	Maintenance	Aucuba Landscapes	158.88	31.78	190.66
209	28/10/2018	003360	Maintenance	Aucuba Landscapes	66.82	13.36	80.18
210	28/10/2018	003360	Maintenance	Aucuba Landscapes	155.90	31.18	187.08
211	28/11/2018	003361	Black Sacks and Gloves	Cromwell	103.92	20.79	124.71
212	28/11/2018	003362	Padlock	R Massey and Son Woodville Ltd	91.64	18.33	109.97
213	28/11/2018	003363	Cancel chq	Cancel chq	0.00	0.00	0.00
214	28/11/2018	003364	Interim Audit 2018/2019	B Wood	106.20	0.00	106.20
215	28/11/2018	003365	Plaque, engraved & fitting	Heritage Wood	50.00	0.00	50.00
216	28/11/2018	003366	Water Testing	Sterilizing Services	88.00	17.60	105.60
217	28/11/2018	003366	Water Testing	Sterilizing Services	25.98	5.20	31.18
218	28/11/2018	003367	Maintenance	Aucuba Landscapes	399.99	80.00	479.99
219	28/11/2018	003368	Room Hire	Hilton Village Hall	19.88	3.98	23.86
220	28/11/2018	003369	Tax and NICs	HM Revenue and Customs	1,773.19	0.00	1,773.19
221	28/11/2018	003370	Remembrance Day items	Cllr R Darlington – expenses Remembrance Day service	113.98	0.00	113.98
222	28/11/2018	003371	Website Hosting and Maintenance	G Rice	50.00	0.00	50.00
223	28/11/2018	003372	Plaque, engraved & fitting	Heritage Wood	50.00	0.00	50.00
224	28/11/2018	003373	Fire extinguisher service	Yee Group Ltd	50.50	10.10	60.60
225	19/12/2018	003374	Maintenance	Aucuba Landscapes	158.88	31.78	190.66
226	11/12/2018	003375	ROOM HIRE – Cancelled	Hilton Village Hall	33.13	6.63	39.76
227	19/12/2018	003376	Gift Card - PTFA Raffle	Hilton PTFA	30.00	0.00	30.00

228	19/12/2018	003377	Fire extinguisher service	Yee Group Ltd	139.85	27.97	167.82
229	19/12/2018	003378	deadwood ash tree	Fairview Arborists Ltd	250.00	0.00	250.00
230	17/10/2018	DD	Pension contributions	Nest	560.62	0.00	560.62
231, 232, 234, 235, 236	30/10/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	5,938.44	0.00	5,938.44
237, 238, 239, 240, 241, 242, 243	28/11/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	5,924.31	0.00	5,924.31
244	18/11/2018	DD	Pension contributions	Nest	560.62	0.00	560.62
245	01/10/2018	DD	Electricity - Back Lane Pavilion	Eon	210.00	42.00	252.00
246	01/10/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
247	01/10/2018	DD	Electricity - office	Eon	108.57	5.43	114.00
248	10/10/2018	DD	Fuel	UK Fuels Ltd	43.08	8.62	51.70
249	10/10/2018	DD	Fuel	UK Fuels Ltd	22.55	4.51	27.06
250	22/10/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00
251	01/11/2018	DD	Electricity - office	Eon	108.57	5.43	114.00
252	01/11/2018	DD	Electricity - Back Lane Pavilion	Eon	93.33	18.67	112.00
253	22/11/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00
254	30/11/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
255	31/10/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
256	19/12/2018	003379	Tax and NICs	HM Revenue and Customs	1,773.19	0.00	1,773.19
257	19/12/2018	003380	Waste collection	Rainbow Waste Management co Ltd	144.00	28.80	172.80
258	19/12/2018	003381	Water Testing	Sterilizing Services	232.50	46.50	279.00
259	19/12/2018	003381	Water Testing	Sterilizing Services	80.96	16.19	97.15
260	19/12/2018	003382	Various items	Cromwell	66.00	13.21	79.21
261	19/12/2018	003383	Litter hoops	Helping Hands Co Ltd	26.30	5.26	31.56
262	19/12/2018	003384	Room Hire	Hilton Village Hall	76.20	15.25	91.45
263	19/12/2018	003384	Room Hire	Hilton Village Hall	19.88	3.98	23.86
264	17/12/2018	Bacs	Sweeping machine repairs	Carr Brook Garden Machinery	96.42	0.00	96.42
265	17/12/2018	DD	Pension contributions	Nest	560.62	0.00	560.62
266	03/12/2018	DD	Telephone	British Telecommunications	164.97	33.00	197.97
267	03/12/2018	DD	Electricity - office	Eon	96.19	4.81	101.00
268	03/12/2018	DD	Electricity - Back Lane Pavilion	Eon	93.33	18.67	112.00
269	10/12/2018	DD	Fuel	UK Fuels Ltd	96.86	19.37	116.23
270	21/12/2018	DD	Road fund license increase	Toyota	20.00	0.00	20.00
271, 272, 273, 274, 275	21/12/2018	TFR	Salaries, Tax, NIC's expenses	Salaries, Tax, NIC's expenses	5,540.73	0.00	5,540.73

276	31/12/2018	DD	Van Lease Agreement	Toyota	199.37	39.87	239.24
277	24/12/2018	DD	HR Support	Personnel Advice & Solutions Ltd	100.00	20.00	120.00

Total

132,776.12 8,795.97 141,572.09

Ratification of cheque number 003325 – correction/omission 1st quarter and 2nd quarter approval of the accounts. Stated in Agenda/Minutes as £479.99 should be £1,237.91

- d) Approval of the Budget and Precept Setting after the Finance Committee Meeting held on 23.01.2019

Hilton Parish Council Finance Committee approved to take the following matters back to the Hilton Parish Council Meeting to be held on 30.01.2019 for ratification and final approval.

- **To reduce the Crime Prevention Budget from £2,500.00 to £2,000.00.**
- **To add £500.00 to the Budget for Christmas light proposed on Main Street and Egginton Road.**
- **The Clerk to contact Hatton Parish Council and obtain further information on their Christmas lights.**
- **To look at obtaining a better deal for the telephone, internet and electricity supplies.**
- **The Clerk to check the cost with SDDC of a potential election in Hilton and if this cost can be shared with SDDC as they will be holding an election at the same time.**
- **Not to allocate any further funding towards the Scout Hut extension as the Council were not in a position to budget more, but the Parish Council may review this again at a later date. If they require further funding, they will need to be able to evidence match funding and fund raising.**
- **To add £35,000.00 to the Budget to refurbish the Astro Turf Carpet due to it being in poor condition. The Council to look for further grant funding towards this project with Sports England. The Council to ask if the 106 money as previously discussed could be put towards this project.**
- **The Council to look for grant funding towards the Adventure Play Project.**
- **To increase the staff salaries by 2% for all staff as of 01.04.2019 as per the National Joint Council Agreement. (Lengthsman, Groundsman, Clerk)**
- **To accept the budget allocation for the Clerk Assistant.**
- **To approve the rest of the budget as set by the Finance Committee at their meeting on 23.01.2019.**
- **To approve the Precept be set at £181,903.42 for the financial year 2019/2020.**

13. Items for Information

- a) Clerks & Council Direct Magazine 2019
- b) SDDC – Press release – Schools given fascinating insight into democracy
- c) Rosliston Forestry Centre – Volunteers needed 2nd & 4th Tuesday of each month 10am to 3pm
- d) SDDC – Press release – Leader's Christmas message for South Derbyshire
- e) Derbyshire Police – Thanks to The Mease Committee for the interim safety measures in relation to the car park and height barrier repairs
- f) SDDC – Press release – Reduce, reuse and recycle your waste over Christmas
- g) Food Standard Agency – Avoid and unwanted gift of food poisoning this Christmas
- h) Personal Advice and Solutions Ltd – Employment Law update November & December 2018
- i) DCC – Road Closure on Egginton Road on 16.03.2019 to 14.04.2019
- j) SDDC – Parish of Repton Neighbourhood Development Plan Consultation will run for 6 weeks closing at 5pm on Monday 04.03.2019
- k) SDDC – Press release – Have your say at area forum meetings
- l) Swadlincote Pancake Race 05.03.2019 from noon to 2pm The Delph Market Square, Swadlincote

- m) South Derbyshire Business Advice Service – Thinking of Starting a Business 26.02.2019
5.30pm to 8pm Sharpe's Pottery Museum, Swadlincote
- n) The National Forest Walking Festival – 18th to 30th May 2019

14. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

15. Update on correspondence received, hand delivered to the Chair and advice taken - Previously reported under minute number 2225/18, 2244/18, 2268/18, 2789/18, 3008/18, 3029/18 – Local Government Act Schedule 12 a - Information relating to any individual. - Information which is likely to reveal the identity of an individual. - Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.

16. Grounds Maintenance and Hedge Cutting Contract – Previously reported under minute number 2790/18, 3009/18, 3030/18 – Local Government Act 1972 Schedule 12 a - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising

17. Tenders for The Mease car park refurbishment Contract - Local Government Act 1972 Schedule 12 a - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising

18. Staff Matters

- **Clerk Role and Clerk Assistant - Local Government Act Schedule 12 a - Information relating to any individual. - Information which is likely to reveal the identity of an individual. Local Government Act 1972 Schedule 12 a - Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising**

19. Date of the next meeting

- a) The date of the next monthly Hilton Parish Council Meeting to be confirmed as 27th February 2019 at Hilton Village Hall commencing at 7pm.