

Hilton Parish Council
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**MINUTES OF THE MONTHLY HILTON PARISH COUNCIL MEETING HELD ON
WEDNESDAY 24TH OCTOBER 2018 AT HILTON VILLAGE HALL COMMENCING AT
7PM**

Present:

Cllr Cooper (in the Chair)
Cllr Hudson, Cllr Smith, Cllr Darlington and Cllr Johnson Beale

2 District Council Representatives, 1 County Council Representative and 9 Members of the Public attended the meeting.

AGENDA

1. **Minute Number 2792/18 - To receive apologies for absence**

Resolved: Apologies were received and accepted as follows:

- ***Cllr Cuddington due to other work commitments.***

2. **Minute Number 2793/18 - Variation of the Order of Business**

There were no Variations to the Order of Business.

3. **Minute Number 2794/18 - Declaration of Members' Interests.**

There were no Declarations of Members Interests.

4. **Minute Number 2795/8 - Public Speaking.**

Minute Number 2795/18/A – Public Speaking

Members of the Public raised the following matters:

- A list of finance questions was asked
 - Where is the approval for the overspend on Legal fees, Mease Kitchen Refurbishment and Village Clock?
 - Actual against Budget, Bank Rec figure against items in the Agenda/Minutes
 - Vat Reclaim to 31.03.2018
 - What's left in the Contingency Budget
 - Ground Maintenance Contract has this gone to tender

- The Clerk asked the resident to put their questions on an email and she would look into it and get back to him. The resident agreed to send his questions to the Clerk via email. The Chair explained that the maintenance contract was currently out for tender.
- Bins on the pavement on Derby road opposite the clock were raised again. Cllr Billings explained that this had been reported to SDDC and the Warden had been out, they have confirmed that there is no obstruction so there is nothing that they will do. Cllr Billings had also asked Environmental Health to look into this matter but they had said there is no action to take. A suggestion was that neighbours might like to open conversations with the residents directly to start a dialogue. Cllr Cooper said that he would raise this with Safer Neighbourhoods.
- Does Bunny Hops Nursery have planning permission to have flags and bunting up. Cllr Patten said that she would look into this.
- The St Benedicks bus stopping on Derby Road opposite Talbot Turf was raised again. Cllr Patten said that she would look into this.

Minute Number 2795/18/B – Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 2795/18/C – District Council Representatives Report

Cllr Billings gave his report as follows:

- Tetra Pack bins on Main Street have been contaminated again, if this persists, they will be removed.
- Play Equipment at Hilton Village Hall has now been fixed. This has been referred back to Alison Thomas at SDDC and the relevant staff have been spoken to at SDDC in relation to the original emails sent from the Parish Council.
- SDDC Would like the Parish Council Groundsman to continue to inspect the equipment weekly, as this is highly valuable and compliments SDDC'S monthly inspections. It also highlights any issues quickly.
- He had taken on board Cllr Coopers suggestion of one point of contact to report such matters too in the future. Historically Parish Councils had contacted Steve Shepperd or Zoe Sewter for equipment repairs. Since Zoe Sewter had left SDDC they had employed an interim manager for 3 days per week. In future contact will be through Bernard Sheridan or Yvonne Waring through Cultural Services to make the process clearer. Parish Councils will be informed of the details shortly.

Cllr Patten reported that the planters in Hatton were funded by Hatton Parish Council. If Hilton Parish Council were considering doing something similar. Cllr Patten would be happy to give money towards this in the future.

Cllr Hudson asked Cllr Billings if there was any money left to update the Play areas in the Village especially the Foss Road Play Area and the Village Hall Site Play Area. Cllr Billings replied that it was something that SDDC were currently looking at through their

scrutiny meetings. There is a potential for the Parish Council to bid for additional funding through SDDC.

Minute Number 2795/18/D – County Council Representatives Report

Cllr Patten gave her report as follows:

- There have been 4 fixed penalty notices issued for fly tipping. Two residents received £70.00 fines for leaving household waste at Main Street Recycling and two people received £70.00 fines for Etwell for leaving litter at Main Street Recycling Centre.
- The Free Tree giveaway closes 25.10.2018
- SDDC are undertaking a peer challenge review cross party to see what works well and what's not working so well. This is being completed by two other Councils.
- She was dealing with an obstruction on Footpath number 7 on Sutton Lane, she was awaiting feedback from the Footpaths Officer.
- She had received an email from Cllr Cuddington regarding the Traffic Survey findings. Once she has received the required information she will arrange a public meeting with regards to the Main Street issues.

5. Minute Number 2796/18 - Chairpersons Report

The Chair gave his report as follows:

- He gave personal thanks to Simon Orme the Parish Council Groundsman, who a few weeks ago helped a resident put out a garage fire. He did this by connecting our hose to the taps at the Back-Lane Pavilion. They managed to put the fire out before the firefighters arrived on the scene.
- He read out the following email received from a resident in relation to the Clerk

In the last few weeks I have been to the Parish office to speak with the clerk, regarding a concern that I had within the Hilton area.

As I was walking away I reminded myself on just how many times over the years I've done this as I just turn up, unannounced, knock, and as always, I'm welcomed in. Never once have I been asked to return when it may be more convenient for the clerk.

In the most positive, professional, and courteous manner, I am given a reply, whether it be that day, or in a few days, and I have no doubt that my queries have been kept confidential as per my request.

My husband and myself have between us clocked up 63 years in the civil service, working both daily and directly with sometimes very difficult members of the public. It was most definitely at times not pleasant, plain sailing or easy and it's with such experiences that I know Mrs Orme is doing an excellent job. She does, as one would say, know her job and the business.

Working, as far as I know, alone, and dealing with certain members of the public/Hilton community must at times be extremely challenging, especially when people don't get the answers they want to hear!

I sincerely thank Mrs Orme for her help over the many year's and sadly, I believe that my email of appreciation has been long overdue.

I write with much personal experience within my own working life in dealing with difficult people and recognise that your Clerk is an asset to the council. I for one feel that If she hasn't already been she should be congratulated on the good work that she clearly does on a regular basis within the community.

- The Poppy Food Appeal event on the Back Lane Playing Field at the weekend was very successful thanks to everyone on the Council and to our residents.
- Cllr Darlington was put up for an award for Councillor of the Year for the Poppy Appeal, Cllr Darlington did not win but she did come third, which is a great achievement and should be recognised she brought the whole community together.
- The Village Hall Play area is now back up and running and all the repairs have been completed. He thanked SDDC and everyone else involved for working so hard to get this sorted.

6. Minute Number 2797/18 - To confirm the minutes of the Hilton Parish Council Meeting held on 26th September 2018.

Resolved: The Minutes of the Hilton Parish Council Meeting held on Wednesday 26th September 2018, were approved and signed as a true record.

7. Minute Number 2798/18 - Clerk's Reports

- a) Update on the Village Clock – Previously reported under minute number 2161/18, 2178/18, 2216/18, 2238/18, 2262/18, 2784/18

The Clerk reported that DCC had been out to look at the reconnection for the new clock however, they cannot reconnect it due to it being an unmetered supply. Western Power are now trying to resolve the situation but this may take longer than envisaged as a meter may need to be installed. The Parish Council will then be responsible for the electricity that the clock uses going forward.

- b) Big Red Poppy & the Big Red Poppy Food Appeal – Previously reported under minute number 2178/18, 2216/18, 2238/18, 2262/18, 2784/18

Resolved: Hilton Parish Council approved £50.00 budget for refreshments on 11.11.2018 at Hilton Village Hall.

- c) Approval to purchase a desk top computer with antivirus package and office system for the Admin Assistant – Previously reported under minute number 2784/18

Resolved: Deferred till the Parish Council Meeting to be held in November 2018.

- d) Update Memorial Meadow transfer of land or a long-term lease agreement
– Previously reported under minute number 2784/18

There was nothing to report.

- e) Approval SDDC Tree Report £550.00 inclusive of VAT – Previously reported under minute number 2784/18

Resolved: Hilton Parish Council approved for SDDC to complete a tree report at a cost of £550.00 including VAT.

- f) Self-close gate advised for the Village Green Childrens Play Area on Main Street

Resolved: Hilton Parish Council agreed for the Clerk to obtain prices for a new self-close gate for the November 2018 Parish Council Meeting.

- g) Approval of the Dignity at Work Policy

Resolved: Hilton Parish Council approved the Dignity at Work Policy.

- h) Approval of the Member Employee Protocol

Resolved: Hilton Parish council approved the Member Employee Protocol.

- i) Approval of the Transportation, Storage and use of Petroleum Procedure Policy

Resolved: Hilton Parish Council approved the Transportation, Storage and use of Petroleum Procedure Policy.

- j) Approval of Controlling Fire & Explosion Risk Policy

Resolved: Hilton Parish Council approved the Controlling Fire & Explosion Risk Policy.

- k) Amendment to the Standing Orders regarding Committees for approval

Resolved: Hilton Parish Council approved the amendments to the Standing Orders.

- l) Approval of the amended Planning & Highway Terms of Reference previously reported under minute number 2779/18

Resolved: Hilton Parish Council approved the Planning and Highways Terms of Reference with the following amendment:

- **Responsibilities, bullet point 4 – The PHC should consider and make informed decisions on all other planning and Highway matters from other authorities.**

- m) Approval of the new forms and guidance for the Small Grant Scheme

Resolved: Hilton Parish Council approved the new forms and Guidance for the small Parish Council Grants under section 137.

- n) Approval of CCTV repairs

Resolved: The Clerk to contact Safer Neighbourhoods to see if repairs were something that they could fund in the first instance.

Resolved: If not the Clerk to go ahead and request the repairs to be completed by APS Security and Fire at a cost of £672.00 for 1-day hire of lifter Inc. delivery to site.

- o) Play Equipment Repairs Hilton Village Hall Site and The Village Green
There was nothing further to add, already reported under Cllr Billings report.

- p) Incident with a party at the Scout Hut on 13.10.2018

Resolved: The Clerk to contact the Scouts to ask if they would consider taking a holding deposit in the future from their hirers for any future problems like this.

Resolved: Hilton Parish Council agreed that if this happens in the future the Scouts would be charged £50.00 for the clearing up.

- q) Request from Longdon Park School for attendance at assembly on 09.11.2018 to talk to the children about the everyone remembered no one forgotten campaign

The Clerk reported that she had emailed Lilly Clements at the Royal British Legion and they would be attending Longdon Park School to give a talk at assembly on 09.11.2018.

- r) Bespoke Cllr Training for Code of Conduct, predetermination and importance of working together will be rearranged for some time during December.

The Clerk reported that due to unforeseen circumstances the above training would be rescheduled for December 2018 on early in the new year.

8. Minute Number 2799/18 - Planning & Highways Committee – Cllr Cooper, Cllr Smith and Cllr Cuddington

- a) SDDC – Consultation: draft Local Green Spaces Plan consultation from 08.10.2018 to 5pm on 19.11.2018

Resolved: Hilton Parish Council agreed that they wished to comment on this but a separate meeting would be required with the NDPG. Cllrs agreed to come back to the Clerk with an arranged date and time.

9. Minute Number 3000/18 - Other Planning Matters for Decision

- a) 9/2018/1081 - 17 WYSTON BROOK HILTON DERBY DERBYSHIRE DE65 5JB - PROPOSED SINGLE STOREY REAR EXTENSION, WITH EAVES OF 2.5 METRES AND MAXIMUM HEIGHT OF 3.75 METRES EXTENDING 4.8 METRES FROM THE REAR WALL

Resolved: Hilton Parish Council had no objections to the above planning application.

- b) 9/2018/1018 - 2 THAMES WAY HILTON DERBY DERBYSHIRE DE65 5NB - THE ERECTION OF AN EXTENSION AND ALTERATION (ADDING RENDER) – **Extension to comment request and given 25.10.2018**

Resolved: Hilton Parish Council had no objections to the above planning application.

- c) 9/2018/1012 - 57 MAIN STREET HILTON DERBY DERBYSHIRE DE65 5GG - THE FORMATION OF A VEHICULAR CROSSING (DROPPED KERB) – **Extension to comment requested and given 25.10.2018**

Resolved: Hilton Parish Council had no objections to the above planning application.

- d) 9/2018/0335 - PARTRAP HOUSE LAND ADJACENT TO DERBY ROAD HILTON DERBY DERBYSHIRE DE65 5FP - OUTLINE APPLICATION (ALL MATTERS EXCEPT FOR ACCESS TO BE RESERVED) FOR THE CONSTRUCTION OF A B1/B2 (INDUSTRIAL) UNIT UP TO 1,425 SQM – **Extension to comment requested and given 03.10.2018**

Resolved: Hilton Parish Council had no objections to the above planning application.

10. Minute Number 3001/18 - Engagement Committee – Cllr Hudson, Cllr Darlington, Cllr Johnson-Beale, Cllr Cuddington

- a) Notes from the Town and Parish Council Consultation Meeting held on 17.09.2018 for the Community Involvement Scheme – **For Information Only**

There was nothing further to report.

- b) DCC – Snow Warden Scheme 2018 – Closing date for applications was 12.10.2018

There was nothing further to report.

Resolved: The Clerk to advertise on Facebook that due to unforeseen circumstances and the fact that two Councillors could not be in attendance together. There would be no Councillors available at the Hilton Village Hall Coffee Mornings to be held on 13.11.2018 and 04.12.2018.

11. Minute Number 3002/18 - Neighbourhood Development Planning – Cllr Cuddington

- a) Minutes of the meeting held on 08.10.2018 for information only – Meeting cancelled due to not being quorate

There was nothing further to report.

- b) Traffic Survey update – Cllr Cuddington

There was nothing to report due to Cllr Cuddington being absent at the Parish Council meeting.

12. Minute Number 3003/18 - Reports from Councillors that have attended any other Meetings.

a) Area Forum held on 09.10.2018 at Sutton on the Hill Village Hall – Cllr Cooper

The Chair gave his report as follows:

- a) Introductions and apologies
- b) Declarations of interest
- c) Chairs announcements
 - Meeting was not quorate, so no decisions could be made.
 - No decisions were required as part of the business anyway.
 - A bin collection leaflet will be delivered to homes by late October explaining what goes in each bin.
 - SDDC is again running the free trees scheme.
 - SDDC is going to run a 6-week consultation on the plan put together to protect Green Spaces in communities.
- d) To receive the minutes of the last meeting
 - Minutes accepted with one amendment.

2. Safer Neighbourhood report (Police / Safer South Derbyshire Partnership and Police Q&A)

The crime figures are still extremely low for the area.

Things to note:

Multiple suspicious cars stopped and found to have no insurance.

Multiple illegal immigrants have been caught in the area around Toyota and the A50 and been handed over to the authorities.

Burnaston people found smoking drugs in a car.

A new PCSO is starting mid-November.

Future items:

Traveling crime i.e. people coming into the area to commit crime is a big problem, so they are looking to carry out operations targeting identified vehicles and known individuals to show a presence in the area.

Q&A:

Etwall Leisure Parking

6 tickets have been issued for parking on the solid white line on the main road which could mean a fine or 3 points. Word has got around and it has improved the situation.

Members of the public have volunteered to do a speed watch and will be trained up.

Hilton

Reports of people trying doors and reaching through letterboxes to reach keys.

Could the police be more reactive to reports? People need to contact the Police directly and not post on social media to get incidents logged and a response to them.

I asked them to come along to a PC meeting and got a yes. Have sent dates through to PC Pilgrim.

Obstruction of Pavements

Need to report the obstruction and stay there until the police arrive for an offence to be committed. Again, it is no good posting on social media.

Possibility of doing a leafletting campaign again with the police and the fire service as has been done before in Hilton around worst areas.

Could possibly use CPNW or anti-social behaviour orders for persistent offenders.

Egginton Crossroad

Some changes have been made to the signs but could speed checks also be done as that is the main problem.

CREST camera vans cover 30/40 MPH limits. You can go onto the Derbyshire police website and report speeding and they will look to do checks.

3. Communities update and Safer Neighbourhood Grants

Action Fraud which is about reporting scams such as dubious e-mails say they are receiving nearly 300 offences a month. So be aware.

Halloween is around the corner, so they have no trick or treat posters for people.

Pub Watch has been stopped in the area as there has been no reported trouble for some time. The publicans can just contact the team if they have any problems that need to be sorted out.

Safer Neighbourhood grants. There have been no applications this year so there is money available for projects if they need funding.

CVS Update

They also have money available

Safer homes can give advice to elderly residents to make homes more secure.

Provide transport for medical appointments

The community bus service can also take people shopping if booked in advance.

4. Local Issues and Public Questions

I raised the problems with the playground at the village hall. They were already doing a lot of work but said they do carry out the required checks and maintenance.

5. Open Discussion on local community issues

Alison Thomas Strategic Director (service delivery)

Spoke about the green spaces consultation and that it was not about overlaying protection if it is already in place. If a space has been missed it can't be submitted till mid-November

Recycling leaflet

Tetra pack recycle bin at Hilton Main Street has been contaminated again.

Also raised the emptying of the dog waste bins as Christmas is on a Tuesday and could again be 2 weeks before emptied which is not adequate.

6. Summary of agreed priorities / actions

Continue with current priorities

7. Next Meeting

Tuesday 29th January 2019

A discussion took place about faraday bags.

Resolved: The Clerk to add information to the Facebook page on the Community Transport, Safer Neighbourhoods Funding and CVS Funding.

13. Minute Number 3004/18 - Derbyshire Association of Local Councils

Resolved: Hilton Parish Council noted the following information:

a) DALC Circular 13/2018

- DALC – Awards for Excellence
- Update on the audit and AGAR Forms
- Aviva Community Fund
- HR advice on supporting employees with mental health problems
- Government Investment to overcome barriers to building
- Beacon Lighting Safety Guidelines
- Dementia Friendly Communities
- Arnold-Baker on Local Council Administration 11th Edition
- Training & Events Diary

b) DALC Circular 14/2018

- DALC Excellence Awards 2018
- Government publishes updated model byelaws
- External Audit Issues update

- HS2 Consultation on 'Working Draft Environmental Statement'
- Funding and Grant Bulletin – October 2018
- Elections 2019 – date of taking office
- Data Protection Fee payments (GDPR)
- VAT advice service
- Tree Charter

14. Minute Number 3005/18 - Finance

Resolved: Hilton Parish Council approved the following payments including the additions of cheque numbers 003354 to 003355 inclusive.

a) Accounts for Payment.

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT	POWER
AUGUST 2018				
003348	Smiths of Derby	Village Clock	6838.80	Parish Councils Act 1957, s.2
003349	Hilton Village Hall	Room Hire	277.09	
003350	VFM Products Ltd	Line Marking paint 10 bottles plus 3 free bottles	263.40	
003351	Aucuba Landscapes Ltd	Maintenance	457.92	
003352	RSL Bristol Ltd	Shutter Service and Maintenance	840.00	
003354	Aucuba Landscapes	Maintenance	479.99	
003355	Viking	Grit Bin and Salt	358.22	

b) Payments by BACS for Salaries, Tax, NIC's, Expenses, Pension - including Chq 003353 for the Inland Revenue

Resolved: Hilton Parish Council approved the following salary payments:

Description	Amount
Salaries, Tax NICs, Redundancy, Expenses etc.	£7,711.43
NEST Staff Pension	£560.62

c) Completion of the limited assurance review for the year ending 31.03.2018

i. External Auditors Report – Agency Staff Costs to be coded to Other Payments and not Staff Costs – DALC are taking this up with PKJ Littlejohn LLP

There was nothing to report.

d) Approval of the unaudited accounts from 01.04.2018 to 30.09.2018

Resolved: Hilton Parish Council approved the unaudited accounts from 01.04.2018 to 30.09.2018:

Current Account	22,584.88
Reserve Account	121,110.35
Cash in transit	571.00
Less unrepresented cheques	<u>(7,327.75)</u>
Total	<u>136,938.48</u>

I. Other Income for approval

Resolved: Hilton Parish Council approved Other Income as follows:

Voucher	Date	Receipt No	Description	Customer	Total
34	03/07/2018	030	Grant - NDPG	Locality	4,205.00
35	07/07/2018	029	Astro Turf Hire	Little Stars	40.00
36	16/07/2018	031	Astro Turf Hire	Name Removed	50.00
37	19/07/2018	032	Astro Turf Hire	Name Removed	75.00
38	10/08/2018	033	Astro Turf Hire	Name Removed	50.00
39	26/07/2018	034	Astro Turf Hire	JOHN PORT OLD BOYS	75.00
40	30/08/2018	035	Astro Turf Hire	JOHN PORT OLD BOYS	125.00
41	03/09/2018	036	Astro Turf Hire	Name Removed	25.00
42	05/09/2018	037	Astro Turf Hire	Name Removed	225.00
43	07/09/2018	038	Astro Turf Hire	Name Removed	50.00
44	13/09/2018	040	Football Pitch Hire	AFC HILTON	55.00
45	21/08/2018	041	Astro Turf Hire	Name Removed	100.00
46	13/09/2018	042	Astro Turf Hire	Name Removed	75.00

47	19/09/2018	043	Astro Turf Hire	Little Stars	30.00
52	27/07/2018		Memorial meadow contribution	South Derbyshire District Council	200.00

II. Other Expenditure for approval

Resolved: Hilton Parish Council approved Other Expenditure as follows:

Voucher	Code	Date	Cheque No	Supplier	Total
91	Neighbourhood Development Plan	05/07/2018	TFR	Essential Print Services	240.00
92	Van	02/07/2018	DD	Toyota	239.24
93	Electricity	02/07/2018	DD	Eon	252.00
94	Electricity	02/07/2018	DD	Eon	114.00
153	Misc. Maintenance	10/07/2018	DD	UK Fuels Ltd	25.36
154	Van	10/07/2018	DD	UK Fuels Ltd	1.20
156	HR Fees	23/07/2018	DD	Personnel Advice & Solutions Ltd	120.00
163	General Admin	31/07/2018	DD	Toyota	239.24
164	Electricity	01/08/2018	DD	Eon	252.00
165	Electricity	01/08/2018	DD	Eon	114.00
166	Van	10/08/2018	Dd	UK Fuels Ltd	46.36
168	HR Fees	22/08/2018	DD	Personnel Advice & Solutions Ltd	120.00
175	Van	30/08/2018	DD	Toyota	239.24
176	Electricity	03/09/2018	TFR	Eon	252.00
177	Electricity	03/09/2018	DD	Eon	114.00
178	Telephone	03/09/2018	DD	British Telecommunications	185.79
179	Van	10/09/2018	DD	UK Fuels Ltd	1.20
182	HR Fees	24/09/2018	DD	Personnel Advice & Solutions Ltd	120.00

III. Account Transfers for approval

Resolved: Hilton Parish Council approved the account transfers as follows:

Date	Desc	From	To	Amount
20/04/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00
04/05/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00

04/05/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00
24/05/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00
09/06/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00
23/07/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00
25/07/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00
29/08/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00
21/09/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00
21/09/2018	Bank to Bank Transfer	Reserve Account	Current Account	10,000.00

15. Minute Number 3006/18 - Items for Information

Resolved: Hilton Parish Council noted the following information:

- a) Derbyshire Police and Crime Commissioner – invitation to a Parish Council evening on 15.10.2018
- b) SDDC – War Memorial Grant Scheme (UK)
- c) Email thank you from a resident with regards to the Parish Council surgery
- d) East Midlands Community Lead Housing – Invitation to Community Lead Housing Roadshow – passed onto the NDPG
- e) Personnel Advice and Solutions Ltd – Employment update September 2018
- f) SDDC Press release – Council makes a stand to tackle domestic abuse

16. Minute Number 3007/18 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

17. Minute Number 3008/18 - Update on correspondence received, hand delivered to the Chair and advice taken - Previously reported under minute number 2225/18, 2244/18, 2268/18, 2789/18

Resolved: Hilton Parish Council agreed that the emails received should be passed over to the Parish Council Solicitor for a response to be given.

Resolved: Hilton Parish Council agreed to the costs of up to a further £1,000.00 ex VAT

18. Minute Number 3009/18 - Grounds Maintenance and Hedge Cutting Contract, procedure of tenders – Previously reported under minute number 2790/18

Resolved: Hilton Parish Council agreed to Cllr Hudson, Cllr Smith, possibly Cllr Johnson-Beale and the Clerk opening the tenders at the Parish Council Office after the closing date of 05.11.2018, time and date to be confirmed, on a Friday if possible, to analyze and compare the tenders ready for the Parish Council Meeting to be held in November 2018.

19. Minute Number 3010/18 - Scout Lease Agreement and Extension

Resolved: Hilton Parish Council agreed to extend the Lease Agreement for the garden area for the same period as the building lease providing they help us resolve the storage situation in the garage.

Resolved: Cllr Smith to lay the poppy wreath at Marston Church and Cllr Darlington to lay the Poppy Wreath at the Memorial Meadow.

20. Minute Number 3011/18 - Date of the next meeting

Resolved: The date of the next monthly Hilton Parish Council Meeting was confirmed as 28th November 2018 2018 at Hilton Village Hall commencing at 7pm.

Signed.....Dated.....