

Hilton Parish Council
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Date: 20.08.2018

You are hereby summoned to attend the Engagement Committee Meeting of Hilton Parish Council to be held at 7pm on Wednesday 05 September 2018 at the Hilton Parish Council Office, Hilton Village Hall Site, Peacroft Lane, Hilton, DE65 5GH.

Yours sincerely

CM Orme

Mrs Clare Orme
Clerk to Hilton Parish Council

AGENDA

- 1. Election of Chairperson**
- 2. To receive apologies for absence**
- 3. Variation of the Order of Business**
- 4. Declaration of Members' Interests.**
 - a) Register of Interests: Councillors are reminded of the need to update their Register of Members Interests Forms
 - b) To declare any Personal and Prejudicial Interest in items on the agenda and their nature. (Councillors with a Prejudicial Interest must leave the room at the relevant items). Where a member indicates they have a prejudicial interest but wish to make representation regarding the item before leaving the meeting, those representations must be made under item (c) Public Speaking below.
- 5. Public Speaking.**
 - a) At the start of the meeting a period of not more than fifteen minutes will be made available for members of the public and members of the Council to comment on **any matter already on the agenda.**
 - b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council however will restrict Police matters they raise to those relating to their Council Ward.
 - c) Members declaring a prejudicial interest who wish to make representation or give evidence under the Code of Conduct relating to Agenda items shall do so at this stage.
6. Approval of Committee full Terms of Reference
- 7. Communication**
 - a) **Confirmation of dates and venues for the Hilton Village Hall Coffee Mornings and Parish Forums from September 2018**
 - b) **Public Meeting with DCC re Main Street issues**
 - c) **Engagement with other Groups**
 - d) **Cllrs to attend Coffee Morning 11.09.2018**
 - e) **Cllrs walkabout confirm time, date and area**
 - f) **Collaboration between the Big Red Poppy Campaign and the World Food Day**
8. Full Terms of Reference for approval
9. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.
10. Website production and quotes
- 11. Date of the next Hilton Parish Council Engagement Committee Meeting**
The date of the next Hilton Parish Council Engagement Committee Meeting date and time to be confirmed.