

Dear Resident

Hilton Parish Council would like to thank those residents who attended the Hilton Village Hall Coffee Morning on 13.03.2018, between 9am and 11am. There were a number of questions raised at the Forum which are detailed below, with responses.

You said, we Did.....

Hilton Parish Council

You Asked.....

Your Team did.....

| Parish Council | |
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| Budget for the Clerks Assistant, passing to spend money in exempt. | <p>Minutes of the Parish Council meeting held on 28.02.2018, minute number 2148/18. The resolution passed at the meeting was as follows:</p> <p><i>Resolved: After a lengthy discussion it was agreed to employ an administrative assistant for 10 hours per week on a 6-month contract with a possibility of a permanent contract after 6 months if deemed necessary</i></p> <p>This was a staffing matter and should be dealt with in the Exempt Part of the Meeting.</p> <p>The Parish Council did not agree at the meeting held on 28.02.2018 on how this staff member would be funded, this will be an agenda item on the agenda on 28.03.2018.</p> |
| Parish Council | |
| Time and Motion Sheets for the Parish Council Clerk | <p>This is not a matter for members of the public. This is a private and confidential matter between the Parish Council and the Clerk</p> <p>There is no legislation in place on Clerks completing time sheets especially when they are salaried employees. However, the Clerk to Hilton Parish Council does complete time sheets using</p> |

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| | the Society of Local Council Clerks prescribed form. |
| Parish Council | |
| Accounts Statement 2016/2017 (annual Return) clearly states £165k however the minutes show £200k. Where is the expenditure for the additional amount. | <p>The accounts for 2016/2017 have been internally and externally audited, signed off and closed.</p> <p>On the Accounting Statement 2016/2017 (Annual Return) as at 31.03.2017 box 2, it shows that the Precept for 2015/2016 was £165k and for 2016/2017 the same £165k. This is because in the Finance Meeting on 04.11.2015 minute number 1634/15 the Finance Committee agreed the following:</p> <p><i>Resolved: The Finance Committee to recommend to full Council that the Precept be frozen for 2016/2017 and should remain at £165,000.00</i></p> <p>At the Parish Council Meeting held on 25.11.2015 the Parish Council approved the following:</p> <p><i>Resolved: Hilton Parish Council agreed to freeze the Precept for the financial year 2016/2017 at £165,000.00</i></p> <p>It has been confused with the minutes for the Precept for 2017/2018 being this financial year's accounts, rather than the minutes for the Precept for 2016/2017. The only time £200k has been mentioned/discussed and/or agreed was at the Finance Committee Meeting held on 18.01.2017 minute number 1099/17, and at the Parish Council Meeting held on 25.01.2017, for the 2017/2018 Precept and Budget setting.</p> |
| Parish Council | |
| Why have we not had draft minutes again | It is not a legal requirement for Parish Councils to publish draft minutes on their website in a |

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| | <p>certain time frame. The legislation only covers approved minutes</p> <p>However, Hilton Parish Council choose to provide draft minutes when possible, as we feel this is best practice and shows that we are trying to be as open and transparent as possible.</p> <p>We try our best to get them on the website prior to the minutes being approved but on occasions this may not always be possible.</p> |
| South Derbyshire District Council/Developers | |
| <p>Avon way small park - Could someone please assess the Park for wear and tear it's starting to look scruffy and the floor is starting to decay.</p> | <p>This has been passed over to our SDDC Ward Members. Cllr Plenderleith, Cllr Patten and Cllr Billings on 14.03.2018</p> |
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