

Hilton Parish Council
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**MINUTES OF THE MONTHLY HILTON PARISH COUNCIL MEETING HELD ON
WEDNESDAY 31ST MAY 2017 AT HILTON VILLAGE HALL COMMENCING AT 7PM**

Present:

Cllr Cooper (in the Chair)
Cllr C Smith, Cllr M Smith, Cllr Darlington, Cllr Hudson, Cllr Hall, Cllr Spencer

2 District Council Representative, 1 County Council Representative, and 9 Members of the Public were in attendance at the meeting.

AGENDA

1. **Minute Number 1183/17 - Election of the Chairperson for the year 2017/2018, the completion of the Declaration of Acceptance of Office and any amendments to the Register of Members Interests**

Resolved: That Cllr Steve Cooper was elected as Chairperson to Hilton Parish Council for the ensuing year. (Cllr Cooper thereupon occupied the Chair)
Resolved: In accordance with the Local Government Act 1972 Cllr Cooper read and signed the Declaration of Acceptance of Office before the Clerk, he had no amendments to make to his Register of Members Interests.

2. **Minute Number 1184/17 - Election of the Vice Chairperson for the year 2017/2018, the completion of the Declaration of Acceptance of Office and any amendments to the Register of Members Interests**

Resolved: That Cllr Carol Smith was elected as Vice Chairperson to Hilton Parish Council for the ensuing year.
Resolved: In accordance with the Local Government Act 1972 Cllr C Smith signed the Declaration of Acceptance of Office before the Clerk, she had no amendments to make to her Register of Members Interests.

3. **Minute Number 1185/17 - To receive apologies for absence**

Resolved: Apologies for absence were received and accepted as follows:

- *Cllr Cuddington due to annual leave*
- *Cllr Brundish due to attending a wedding*

4. Minute Number 1186/17 - Variation of the Order of Business

There were no Variations to the Order of Business.

5. Minute Number 1187/17 - Declaration of Members' Interests.

There were no Declarations of Members Interests.

6. Minute Number 1188/17 - Public Speaking.

Minute Number 1188/17/A – Public Speaking

Members of the public raised the following matters:

- Cynthia Warren wanted to draw the Parish Councils attention to the fact that the grade 2 listed building Marston Hall, the farm house buildings, cottages and all land including the cricket ground were up for sale for seven million pounds. This was not good as it could be seen as prime land for developers. She explained that the cricket ground was on a 25 years lease, she had always been given the impression that this land had been given to the village providing it was used for sport. She asked the Parish Council to consider purchasing this land for its future security. **It was agreed that the Parish Council would add this matter to the agenda for June 2017.**
- Martin Payne raised the issue of parking on Peacroft Lane during school hours with people parking inappropriately on the white lines etc. He asked if notices could be put on the windscreens of the offending vehicles or if there was any deterrent to stop this. Cllr C Smith replied that we had been raising this issue for years but it was like banging your head on a brick wall. The Police come on occasions stand around and people do not park inappropriately, however the next day once the Police have gone it goes back to normal. The School have also done work around this issue, Cllr Plenderleith explained that every month in their newsletter they ask parents to park responsibly, a Road Safety Group had also been set up. It was reported that the lollypop lady was verbally abused by a person last week. The Chair reported that the next Safer Neighbourhood Meeting would be held at Hilton Village Hall on 12.06.2017, commencing at 6.15pm, he asked residents to attend and raise any concerns that they had.
- Emma Watson explain that even though Sutton Lane was closed, there were a lot more lorries coming through Main Street which is for access only and has a 7.5 ton weight limit. She had already contacted the Police and they had replied that something could be done about this. Cllr Plenderleith replied that this matter had already been reported to DCC and Chris Smith at SDDC.
- Rachel Bridge a representative for Party on the Park and also a Hilton Brownie Leader thanked the Parish Council for the donation to the Scout Hut for the extension.

Minute Number 1188/17/B Police Representatives Report

There were no Police Representatives present at the meeting and there was nothing to report.

Minute Number 1188/17/C – District Council Representatives Report

Cllr Billings sent his apologies.

Cllr Plenderleith was present at the meeting and gave her report as follows:

- The resurfacing of the car park on Witham Close had been completed but the junction of Witham Close had not been repaired yet. All lighting had been replaced with LED Lighting, the litter picking in that area had started to improve but this has slipped a little. Cllr Plenderleith said that she would chase up the outstanding issue of the repairs to the entrance and the litter picking issue with the owners.
- The overhanging bushes on Avon Way had not yet been cut back but she would chase this matter up.

Minute Number 1188/17/D – County Council representatives Report

Cllr Patten was present at the meeting and gave her report as follows:

- She was still liaising with the Senior Officer at DCC in relation to Derby Road this will be ongoing.
- There was a plan by DCC to install rumble strips on The Mease.
- DCC were looking into the issue of the missing speed cushion on Main Street, the proposal is to remove the other two speed cushions in favour of installing a continuous road hump.
- The Community Fund was now available for local groups, anyone interested in applying should contact Cllr Patten direct.
- In relation to Burnt Heath and Blakelow Farm, Environmental Health have sent information out in relation to anti-social behaviour, litter, pollution, bonfires and mud on the road. They have sent out a Community Protection Notice under Section 46, they are required to comply with this by no later than 01.08.2017 or they could be prosecuted.

7. Minute Number 1189/17 - Chairpersons Report

The Chair gave his report as follows:

- The Parish Council car park by the Parish Council office and the Scout Hut had now been tarmacked. A fantastic job had been completed by the Contractors.
- It was great to see that the car park on Witham Close had now been repaired as this had been an ongoing problem for some time.
- He offered Cllr Patten congratulations for becoming the DCC Representative for Hilton during the elections. He told Julie that he very much look forward to working with her again

8. Minute Number 1190/17 - Election of Committees and Representatives to other Bodies for the year 2017/2018

Hilton Parish Council Committees:

A) Minute Number 1190/17/A - Community Services – Clerk recommendation to be discussed in full Council

- Community Information and Publicity

Resolved: Hilton Parish Council agreed that Community Services would be discussed in a Full Parish Council Meeting.

B) Minute Number 1190/17/B - Finance – Clerk recommendation, all Councillors to sit on this Committee

- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

Resolved: Hilton Parish Council agreed that all members of Hilton Parish Council would sit on the Finance Committee.

C) Minute Number 1190/17/C - Environment and Green Space – Clerk recommendation to be discussed in full Council

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Groundsman and Lengthsman's Report

Resolved: Hilton Parish Council agreed that Environment and Green Space would be discussed in a Full Parish Council Meeting.

D) Minute Number 1190/17/D - Village Infrastructure – Clerk recommendation to be discussed in full Council

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

Resolved: Hilton Parish Council agreed that Village infrastructure would be discussed in a Full Parish Council Meeting.

E) Minute Number 1190/17/E - Recreation and Leisure – Clerk recommendation to be discussed in full Council

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

Resolved: Hilton Parish Council agreed that Recreation and Leisure would be discussed in a Full Parish Council Meeting.

Minute Number 1190/17/F - Council representatives on outside bodies.

- Etwall Area Meeting and Safer Neighbourhoods– **Chair and Vice Chair to be confirmed**

Resolved: Hilton Parish Council agreed for the Chair and Vice Chair to represent Hilton Parish Council on the above Committee.

- Toyota Liaison – **Chair and Vice Chair to be confirmed**

Resolved: Hilton Parish Council agreed for the Chair and Vice Chair to represent Hilton Parish Council on the above Committee.

- The Mease Management Committee – **1 member of Hilton Parish Council to be agreed**

Resolved: Hilton Parish Council agreed that Cllr Brundish should sit on this committee as the Parish Council Representative.

Resolved: The Clerk to confirm with Cllr Brundish that he would be happy with this.

- Marston on Dove Relief in Need Charity – **Clerk recommendation to decide who will attend when required**

Resolved: Hilton Parish Council agreed to nominate a representative when required.

- Hilton Dog Walking Group – **Clerk recommendation Hilton Dog Walking Group to send a report as required**

Resolved: Hilton Parish Council agreed to accept a report from Hilton Dog Walking Group as required.

- Flood Liaison – **Clerk recommendation to decide who will attend when required**

Resolved: Hilton Parish Council agreed to nominate a representative when required.

- DCC – Parish and Town Liaison Forum – **Clerk recommendation to decide who will attend when required.**

Resolved: Hilton Parish Council agreed to nominate a representative when required.

- SDDC – Joint Meeting with Parish Councils – **Clerk recommendation to**

decide who will attend when required.

Resolved: Hilton Parish Council agreed to nominate a representative when required.

- EMIP Updates – Clerk recommendation was that they would send a report as required

Resolved: Hilton Parish Council agreed to accept an EMPI Report as required.

- Party on the Park – Clerk recommendation was that they would send a report as required.

Resolved: Hilton Parish Council agreed to accept a report from Party on the Park as required.

9. Minute Number 1191/17 - Completion of the Declaration of Acceptance of Office for all other Members of Hilton Parish Council and completion of any amendments to the Register of Members Interests.

Resolved: All other members present took a declaration of acceptance of office before the Clerk and signed the appropriate Declaration of Acceptance of Office form held by the Clerk.

Resolved: In relation to the Register of Members Interest no amendments were required.

10. Minute Number 1192/17 - Adoption of the following Hilton Parish Council Policies and Procedures.

- a. Adoption of the Local Authority Code of Conduct for the year 2017/2018
- b. Adoption of the Financial Regulations for the year 2017/2018
- c. Adoption of the Internal Control Policy for the year 2017/2018
- d. Adoption of Hilton Parish Councils Standing Orders 2017/2018
- e. Adoption of the Complaints Procedure for the year 2017/2018
- f. Adoption of the H&S Policy Statement of Intent for the year 2017/2018
- g. Adoption of the Freedom of information Policy for handling requests and supporting information for the year 2017/2018
- h. Adoption of the Data Protection Policy for the year 2017/2018
- i. Adoption of the Recruitment, Selection, Equality and Diversity Policy for the year 2017/2018
- j. Adoption of the Information Security Policy for the year 2017/2018
- k. Adoption of the Internal Policy relating to the delivery of Services for the year 2017/2018
- l. Adoption of the Record Management Policy for the year 2017/2018
- m. Adoption of the Parish Council Risk Assessment system and supporting information for the year 2017/2018
- n. Adoption of the CCTV Policy and Procedure for the year 2017/2018

- o. Adoption of the Social Media Policy for 2017/2018
- p. Adoption on the Time Clock Procedure for 2017/2018
- q. Adoption of the Absence Management Policy for 2017/2018
- r. Procedure on Recording and Filming at Parish Council meetings for the year 2017/2018

Resolved: Hilton Parish Council approved and adopted the Policies and Procedures of the Council above from a to r for the ensuing year.

Resolved: Hilton Parish Council approved that the Clerk should correct the section on Committee and Outside Representatives within the Standing Orders as per the agreements above.

11. Minute Number 1193/17 - To confirm the minutes of the monthly minutes of the Hilton Parish Council Meeting held on 26th April 2017.

Resolved: Hilton Parish Council approved that the Minutes of the Hilton Parish Council Meeting held on Wednesday 26th April 2017, having been circulated were approved and signed as a true record.

12. Minute Number 1194/17 - Committee Reports

A) Minute Number 1194/17/A - Community Services

- Community Information and Publicity.

There was nothing to report.

B) Minute Number 1194/17/B - Finance

- Fees for the use of Parish Council Facilities
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

C) Minute Number 1194/17/C - Environment and Green Space

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Groundsman/Lengthsman's Report

There was nothing to report.

D) Minute Number 1194/17/D - Village Infrastructure

- Planning matters including the Village Plan
- New Road Adoptions

- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 1194/17/E - Recreation and Leisure

- Provision and maintenance of sport and leisure facilities, Parish Council Office and Garages
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

13. Minute Number 1195/17 - Reports from Councillors that have attended any other Meetings.

- Etwall Area Meeting & Safer Neighbourhoods

The next meeting would be held on 12.06.2017 at Hilton Village Hall commencing at 6.15pm.

- Toyota Liaison

There was nothing to report.

- The Mease Management Committee

There was nothing to report.

- Marston on Dove Relief in Need Charity

There was nothing to report.

- Hilton Dog Walking Group

There was nothing to report.

- Flood Liaison

- Next Meeting to be held on 22.06.2017 commencing at 10am at The Council Chambers Swadlincote

Resolved: The Chair agreed to check his diary to see if he would be available to attend the above meeting on behalf of Hilton Parish Council. If not the Clerk to offer apologies from Hilton Parish Council.

- DCC – Parish and Town Liaison Forum

There was nothing to report.

- SDDC - Joint Meetings with Parish Councils

There was nothing to report.

- EMIP updates

There was nothing to report.

- Party on the Park

- a. Permission from the Parish Council to place some light fairground rides on Parish Council Land.
- b. Permission to put a small inflatable go-kart track on the football pitch grass

Resolved: Hilton Parish Council agreed for Party on the Park to place fairground rides on the area to the rear of the Children's Play Area and Skate Park, on the triangle of grass and hard standing areas.

Resolved: Hilton Parish Council agreed to Party on the Park having a small inflatable go cart track on the football pitch.

14. Minute Number 1196/17 - Clerk's Reports

- a. Request for Hilton Parish Council to lease the Memorial Meadow on a long term Lease Agreement – Previously reported under minute number 1130/17, 1149/17, 1171/17

There was nothing to report.

- b. Outcome of Meeting with Ian Hay – regarding a Neighbourhood Plan or Village Plan – Previously reported under minute number 1149/17, 1171/17
 - i. Agreement required to either start the process to produce a Neighbourhood Plan, a Village Plan, Infrastructure Plan or none.

Cllr C Smith said that what she had read about Neighbourhood Development Plans had not been encouraging, there may not be any benefit going forward and it would cost a lot of money. Cllr Darlington agreed and said that any such plan would need to be in favour of development. Cllr Hudson replied that a Neighbourhood Development Plan should not be based around planning matters, the idea is about addressing the resident's needs. She explained that a Neighbourhood Development Plan can influence development but it cannot stop development. All Councillors agreed that a plan of some description was required.

Resolved: Standing Orders were suspended to allow Ian Hey to speak:

Ian Hey explained the following items in more detail:

- The village boundary in part 2 of the Local Plan is in the process of going through and is under examination by the Inspector. Once this is approved, the boundaries will be identified.
- Most strategic development sites have already been approved in part 1 of the Local Plan. Other smaller developments are in part 2 of the Local Plan.
- Within the Local Plan there is a five year supply for building. SDDC can defend anything outside of the Local Plan including for example building on the cricket pitch.
- A Neighbourhood Development Plan is about identifying potential sites for development, making sure there is a local voice when planning applications

become live. A Neighbourhood plan would need to be considered by the planner once made and approved.

- With regards to the costs obviously there will be some costs involved. Initial figures quoted were £25k plus. This however has not proved to be the case, Repton are just coming to end of completing their Neighbourhood Development Plan and their contribution was less than £10k as funding was received.
- SDDC will cover the cost for all inspections of the document required and for the referendum.
- Grants are available, £5k from SDDC once the process is started and there is a possible £5k available which he will help secure.
- The timescale to complete a Neighbourhood Development plan is 18 months to 2 years. This is roughly how long it has taken Repton. If this passes the inspection they should be able to hold a referendum later this year on their plan.
- Section 106 funding has changed over recent years. In the past it was held in a pot by SDDC who would dish it out as they felt fit for certain projects. Now however for community infrastructure it has to be linked to a certain project if not SDDC cannot negotiate for the money.
- If the Parish Council do not agree to complete a Neighbourhood Development plan the least they should do is an Infrastructure Plan for the village for the next 5 years, SDDC could then use this to negotiate 106 money.
- A Neighbourhood Development Plan should be community led supported by the Parish Council as the Parish Council would be required to submit the draft for inspection and referendum.
- A Neighbourhood Development Plan is a statutory document and has to be considered by the Planning Department. A Village Plan is not a statutory document, but SDDC could still use it for their Open Space Strategy. Other funders like The Big Lottery Fund and Awards for All would also use it should the Council be looking for funding.
- Whilst SDDC are meeting their housing targets, if there is not a Neighbourhood Development Plan in place speculative development could happen as there is no document in place for SDDC to refer to.
- A Neighbourhood Development Plan can influence the style, amount etc. of development but it must also support the Local Plan part 1 & 2. It could also support for example things like Infrastructure, Open Space, and Roads.

Resolved: Standing Orders were reinstated.

Resolved: Hilton Parish Council agreed that they would take a Neighbourhood Development Plan forward.

- ii. Approval for the Clerk to obtain the information required for Grant Funding to be obtained to start either the Neighbourhood Plan or Village Plan.

Resolved: Hilton Parish Council agreed that the Clerk would work with Ian Hey to identify funding available to take a Neighbourhood Development Plan forward.

- iii. Approval for the Clerk to work with Ian Hey to designate the area for the Neighbourhood Plan anyway as no cost is attached to this.

Resolved: Hilton Parish Council agreed for the Clerk to work with Ian Hey to designate an area for a Neighbourhood Development Plan.

Resolved: It was agreed that Hatton Parish Council, Egginton Parish Council and Etwall Parish Council should be contacted to see if they wish to do a joint Neighbourhood Development Plan with Hilton, if so the designated area would need to include them too.

- iv. Approval for Hilton Parish Council to hold a public meeting to start and get a Working Party together to start the process of either a Neighbourhood Plan or Village Plan.

Resolved: Hilton Parish Council agreed to hold a Public Meeting to start and get a Working Party together of volunteers to start the process of a Neighbourhood Development Plan and to follow this process through to the end.

Resolved: The Clerk to look at dates, times and venues for a Public Meeting to be held.

- v. Approval for Hilton Parish Council to pay the initial costs of room hire etc. to start the process.

Resolved: Hilton Parish Council agreed to pay the initial costs of room hire etc. whilst funding was being secured/obtained.

- c. Proposed Development Derby Road – Previously reported under minute number 1149/17, 1171/17

In his absence Cllr Cuddington had sent the following report to the Clerk.

Local Plan Part 2 - Hearing Session on the final day of the inspection.

First session was on developments outside the settlement boundary – the developers wanted consistency on the definitions of ‘rural areas’ and ‘countryside’. It was not clear that SDDC would use just one term.

The National Federation of Gypsy Liaison Groups wanted to know how the policy applied to gypsy and travellers’ sites. SDDC said the policy on the number of pitches was clear and if SDDC failed to meet this requirement then this would be grounds for ‘unavoidable development in the countryside’. This is similar to the 1998 policy.

Local Green spaces were debated. SDDC said the best place for them is in Neighbourhood plans and agreed a policy was required.

The developers wanted local authorities to pull back on Neighbourhood plans.

The Inspector agreed with the developers that SDDC had to be consistent with the NPPF over the use of designated and undesignated heritage.

The Inspector reflecting a representation from the National Forest, wanted SDDC to adopt a different term when assessing a tree – currently they use ‘high value’. SDDC suggested ‘higher amenity value’, but the Inspector was not convinced and took the issue away to consider.

The afternoon session was all about Infrastructure but there was no direct mention of Hilton.

The most significant issue was the proposed new secondary school of 800 places on the south side of Derby, requiring about 10 hectares of land.

The plan shows two sites, one in the green belt, each approximately 100 hectares. The Inspector wanted to know why.

This led to 'polite finger pointing' between Derbyshire County Council, SDDC and Derby City Council.

Expansion of existing schools is not possible if they are failing. School governors may not want to expand their school.

SDDC then stated that DCC and Derby City wanted the option to have two schools – the plan seems to show only one.

There was no conclusion and it is unclear where the new school or schools will be built as no one seems willing to give any certainty on what the requirement for new places will be.

The only certainty given was that John Port will be expanded.

- d. Trent Barton Bus Company proposed changes, reply letter from Trent Barton and a request to install bus shelters at Marston Lane and Egginton Road stops – Previously reported under minute number 1149/17, 1171/17

Resolved: Standing Orders were suspended to allow Cllr Patten and members of the public to speak as follows:

Cllr Patten said that we should be asking DCC to relocate the bus shelters that will become redundant to the new stops. Cllr Patten said that she would take this back to DCC.

Cynthia Warren asked the Clerk if she had contacted Etwall and Egginton Parish Council. The Clerk replied that she was in contact with both Parish Council and we were working together on this, however she had spoken to DCC and unfortunately the decision had already been made and would be implemented as of 28.05.2017. Cynthia Warren then read out a letter that she had received in relation to the subsidiary being scrapped, which is not the case for Egginton. It was confirmed that it was Trent Barton that did not want to continue with the subsidiary as this did not fit in with their commercial business plan. Cllr Hudson replied that we need to look into the possibility of another bus company running a service in this area.

Resolved: Standing Orders were reinstated.

- e. Proposal to Tarmac a section at Hilton Primary School including quote

The Chair reported that the Tarmacking of the Parish Council car park had come in under budget. Cllr C Smith replied that an agreement had already been made as part of the precept and budget setting that any surplus money left over from the projects this financial year would be redirected into the budget for the Adventure Play Equipment and Gym Equipment project.

Resolved: Hilton Parish Council did not agree to tarmac the area at the School, as a decision had previously been made in relation to how any surplus funds from projects would be spent at the precept and budget setting meeting.

f. Network Rail proposal – re Hilton Level Crossing

The Chair gave his report as follows:

I have looked at the plans and it is not as I first thought.

They are actually installing warning lights on each side of the crossing with audible warnings, changing the signage on the run into the crossing from both directions, improving the road lay out including white lines, increased friction tarmac, fitting interlocks on the pedestrian gates so they don't open when the crossing is in operation. It all makes sense and I cannot really see any concerns with it.

Resolved: Hilton Parish Council agreed that the proposed improvements would make a great deal of difference to safety which was needed.

g. Hilton Footpath number 7 – Reported to DCC ref number 37002755

Resolved: It was agreed that the Clerk would email the resident that had raised this matter asking them to Contact Cllr Patten for an update.

h. Isis Way name change consultation

Resolved: Standing Orders were suspended to allow Cllr Plenderleith to give her report as follows:

She had been in correspondence with Stuart Batchelor at SDDC with relation to this matter. To change the name of Isis Way would be quite complicated, even if the name was changed it would still flag up as formerly know as Isis Way.

She explained that tree quarters of the residents would need to agree that a name change was require and this would need to be completed by a public consultation.

The initial cost would be £315.00 plus £40.00 per household for 43 properties, the cost would be £2,035.00 which the Parish Council would be required to pay. The individual residents would be required to pay their own costs for changing their address on for example things like their property deeds etc.

Resolved: Standing Orders were reinstated.

Resolved: Hilton Parish Council agreed to complete an initial consultation with the residents of Isis Way.

Resolved: Cllr Hall agreed to hand deliver the consultation paper to every property on Isis Way to be returned back to the Parish Council Office by no later than 26.06.2017.

i. Main Street – Petition to urge DCC to make road safety improvements

Resolved: Hilton Parish Council approved the petition for road safety improvements to Main Street.

Resolved: Cllr Hall agreed to drop the petitions into the local shops.

Resolved: The Clerk to speak to Cllr Brundish to see if the petition could be available online.

15. Minute Number 1197/17 - Derbyshire Association of Local Councils

Resolved: Hilton Parish Council noted the following information:

A) DALC circular 6/2017

- Devolution of Services to Parishes: What you need to consider
- General Election and Purdah
- Commission on the Future of Localism
- Neighbourhood Plan Examiners set for new Guidance
- Village of the Year 2017
- Consultation on Park Runs

b) DALC Circular 7/2017

- DALC Spring Seminar Feedback
- Transparency Fund – Small Councils (under £25,000 turnover)
- New edition of Good Councillor Guide 2017
- Updated Legal Topic Notes
- Neighbourhood Planning Bill signed into law
- HR News
- Coaching sessions for councillor's or clerks
- NALC Star Council Award 2017
- Grants and Funding Bulletin
- FUNDING Derbyshire Environmental Trust (DET) funding
- Rural Housing Week 2017
- New rights of inspection of audited accounts
- Insurance cover

16. Minute Number 1198/17 - Finance

Resolved: Hilton Parish Council approved the following payments:

a) Accounts for Payment.

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT	POWER
003123	Atlow Contracting Ltd	Car Park work – Cert 1	34,200.00	Road Traffic Act 1984 – Power to provide parking places for vehicles
003124	Atlow	Car Park work	41,619.80	Road Traffic

	Contracting Ltd	– Cert 2		Act 1984 – Power to provide parking places for vehicles
003126	Hilton Village Hall	Room Hire	39.76	
003127	Aucuba Landscapes Ltd	Maintenance	913.25	
003128	Sterilizing Services	Water Testing	68.39	
003129	Pitchworks Ltd	1 Pair of goal nets for the Astro Turf	70.92	
003130	APS	Annual Maintenance and Service of the CCTV and office access control	626.40	
003131	South Staffs Water	Water charge Office and Back lane Pavilion	90.73	
003132	Cromwell	High Vis Coat, Refuse sacks, Line Marking Paint	191.76	
003133	R Massey & Sons	Karcher Window Vac, Pozi Screws, Pad Lock and 2 Stroke Oil	99.96	
003134	Cromwell	PPE	208.80	
003135	The Society of Local Council Clerks	Clerk Membership	119.34	
Card	Pond Stretcher	Wood Fencing for Memorial Garden	11.96	
Card	T W Wholesale	Heavy duty strong rubble sacks	10.80	
Card	Hatton Buildbase	Spirit Level	6.00	

Card	Sainsbury's	Office Kettle	25.00	
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Resolved: Hilton Parish Council approved the following payments:

- b) Payments by BACS for Salaries, Tax, NIC's, Expenses, Pension - including Chq 003125 for the Inland Revenue.**

Description	Amount
Salaries, Tax NICs, Expenses etc. 7,816.12	
NEST Staff Pension	588.72

- c) Aucuba Quote re football pitches - £1,460.14 ex vat

Resolved: Hilton Parish Council approved the quote for the end of year season maintenance.

Resolved: The Clerk to inform the contractor to go ahead as soon as possible.

17. Minute Number 1199/17 - Items for Information

Resolved: Hilton Parish Council noted the following information:

- a) SDDC – Press release –Your Park, your fun at first ever Eureka
- b) SDDC – Press release – Parliamentary elections guide – make sure your voice is heard
- c) SDDC – Press release – Show your love for your local market this May
- d) Clerks and Council Direct Magazine – May 2017
- e) South Derbyshire Business Advisory Service – Thinking of starting a business, Sharpe's Pottery 14.06.2017 5.30pm to 8pm
- f) Toyota Road to Success – Are you 16 to 25 years needing a step up – Tuesday 16.05.2017
- g) SDDC – Press release – Awareness week boost for Dementia Friendly Community bid
- h) SDDC – Press release – Progress on Top-class facility hailed
- i) Thank you letter from Hilton Village Hall in relation to the Parish Council Grant received to purchase a sweeping machine
- j) SDDC – Press release – Don't delay when it comes to postal votes
- k) SDDC – Press release – Impressive offering for walking festival milestone year

18. Minute Number 2000/17 - Planning Matters for Decision

- a) 9/2017/0529 - HARGATE HOUSE EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 5FJ - LISTED BUILDING CONSENT FOR THE DEMOLITION OF OUTBUILDINGS, THE ERECTION OF AN EXTENSION AND INTERNAL AND EXTERNAL ALTERATIONS

Resolved: Hilton Parish Council had no objections to the above planning application.

- b) 9/2017/0528 - HARGATE HOUSE EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 5FJ - THE ERECTION OF AN EXTENSION AND EXTERNAL ALTERATIONS

Resolved: Hilton Parish Council had no objections to the above planning application.

- c) 9/2017/0510 - 3 CALDER CLOSE HILTON DERBY DERBYSHIRE DE65 5HR - THE ERECTION OF AN EXTENSION

Resolved: Hilton Parish Council strongly objected to the above planning application on the grounds that this was not within keeping with the appearance of the house.

- d) 9/2017/0450 - 45 WILLOWFIELDS HILTON DERBY DERBYSHIRE DE65 5GU - THE ERECTION OF EXTENSIONS AND THE REPOSITIONING OF BOUNDARY FENCE

Resolved: Hilton Parish Council feels that this development would overlook other properties to the front. A fence should be installed to give the privacy back to these properties.

- e) 9/2017/0380 - FOLLYFOOT FARM BURNTHEATH LANE HILTON DERBY DERBYSHIRE DE65 5FE - PRIOR NOTIFICATION FOR CHANGE OF USE FROM AGRICULTURAL BUILDINGS TO DWELLING HOUSE

Resolved: Hilton Parish Council had no objections to the above planning application.

- f) 9/2017/0375 - FOLLYFOOT FARM SUTTON LANE HILTON DERBY DERBYSHIRE DE65 5FE - DEMOLITION OF EXISTING BUILDING, ERECTION OF WORKSHOP WITH ASSOCIATED ACCESS TRACK

Resolved: Hilton Parish Council had no objections to the above planning application.

- g) 9/2017/0372 - PART OF HILTON DEPOT SITE LAND SOUTH OF THE MEASE HILTON DERBY DERBYSHIRE DE65 5FJ - APPLICATION FOR APPROVAL OF RESERVED MATTERS FOLLOWING OUTLINE PLANNING PERMISSION REF.9/2013/1044. APPLICATION FOR THE ERECTION OF 1,180 SQM B2 and B8 FLOORSPACE (MATTERS OF APPEARANCE, LANDSCAPING, LAYOUT AND SCALE SUBMITTED FOR APPROVAL)

Resolved: Hilton Parish Council had no objections to the above planning application.

- h) 9/2017/0518 - 12 CHERRY TREE CLOSE HILTON DERBY DERBYSHIRE DE65 5FD - THE ERECTION OF AN EXTENSION AND ALTERATIONS

Resolved: Hilton Parish Council had no objections to the above planning application.

19. Minute Number 2001/17 - Planning Matters for Information

Resolved: Hilton Parish Council noted the following information:

- a) 9/2017/0315 - 11 WINDERMERE DRIVE HILTON DERBY DERBYSHIRE DE65 5LN - PRIOR NOTIFICATION OF A LARGER HOUSEHOLD EXTENSION WITH EAVES OF 2.6 METRES, OVERALL MAXIMUM HEIGHT OF 3.765 METRES EXTENDING 4.5 METRES FROM THE REAR WALL – **HAS BEEN GRANTED**
- b) 9/2017/0236 - 24 LANCASTER DRIVE HILTON DERBY DERBYSHIRE DE65 5JQ - THE ERECTION OF AN EXTENSION – **HAS BEEN GRANTED**

20. Minute Number 2002/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

21. Minute Number 2003/17 - Adventure Play Area and Gym Equipment – Contracts and Funding – Previously reported under minute number 1139/17, 1158/17, 1180/17

There was nothing to report.

22. Minute Number 2004/17 - Date of the next meeting

Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 28th June 2017 at Hilton Village Hall commencing at 7pm.

Signed.....Dated.....

