

**Hilton Parish Council**  
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**MINUTES OF THE MONTHLY HILTON PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 26<sup>TH</sup> JULY 2017 AT HILTON VILLAGE HALL COMMENCING AT 7PM**

**Present:**

Cllr Cooper (in the Chair)  
Cllr C Smith, Cllr M Smith, Cllr Darlington, Cllr Hudson, Cllr Brundish and Cllr  
Cuddington

1 District Council Representative, 1 County Council Representative, and 7 Members of  
the Public attended the meeting.

**AGENDA**

**1. Minute Number 2023/17 - To receive apologies for absence**

***Resolved: Apologies were received and accepted as follows:***

- ***Cllr Spencer due to her resignation***

***Resolved: The Clerk to inform the elections Officer at SDDC regarding Cllr  
Spencer's resignation, so that the vacancy can be advertised as soon as  
possible.***

**2. Minute Number 2024/17 - Variation of the Order of Business**

There were no Variations to the Order of Business.

**3. Minute Number 2025/17 - Declaration of Members' Interests.**

There were no Declarations of Members Interests.

**4. Minute Number 2026/17 - Public Speaking.**

**Minute Number 2026/17/A – Public Speaking**

Members of the Public raised the following matters:

- Emma Watson raised the matter of John Port School being in special measures and the school not expanding the admissions criteria for the new developments. She asked if the Parish Council were going to review this when a planning application is received for further development. The Chair replied that the Parish

Council are only a consultee and have no more say than an ordinary member of the public, this would be a County Council and District Council matter. This is also something that should be considered during the Neighbourhood Development Plan Process. Cllr Cuddington replied that at the Local Plan Part 2 hearing sessions, the John Port School expansion was discussed and it was part of the plan to bridge the gap and the building of a new 800 place school at Derby.

#### **Minute Number 2026/17/B – Police Representatives Report**

There were no Police Representative present at the meeting and there was nothing to report.

#### **Minute Number 2026/17/C – District Council Representatives Report**

Apologies were received and accepted from Cllr Plenderleith and Cllr Billings, there was nothing to report.

#### **Minute Number 2026/17/D – County Council Representative Report**

Cllr Patten was present at the meeting and gave her report as follows:

- She gave her apologies, as she would not be able to attend the Neighbourhood Development Plan meeting on Friday, however Cllr Billings would be in attendance.
- DCC had offered to go into Hilton Primary School to either give them financial help or any other help they may have required. However, Mr. Lomas had declined the offer which was a bit disappointing as she had worked hard to sort this out for them. The School Governors may be able to give more information as to the reasons at their next meeting, but this was as much as she knew.
- There were ongoing issues at Willowpits Lane, this was in relation to the contravention of the restrictions and legal were dealing with this matter.
- The speed humps on Main Street were being replaced with one long speed ramp. The one with the missing speed hump will be completed first and the others will be replaced when finances are available.
- The Traveller's were back again this month on the corner of Derby Road and Uttoxeter Road. A local business in that vicinity had now been given a cultivation license to plant the area out etc., to try and stop this happening in the future.
- Regarding John Port School raised in public speaking, it is correct that the school is in special measures and this was due to Child Protection matters which are now being resolved. If John Port want to expand, they cannot do this whilst they are in special measures. They would also have to make a case that to expand this would be in the interest of the children. At present, they have had no changes to their admissions policy and any expansion would have to be approved by the Inspector. She reported that all her time at present was taken up with meetings in relation to John Port School.

#### **5. Minute Number 2027/17 - Chairpersons Report**

The Chair gave his report as follows:

- He thanked Cllr Spencer for all her hard work and the time that she had spent on Hilton Parish Council.
  - He was away on annual Leave when Party on the Park took place, but he understands that again this year it had been a very good, successful event.
6. **Minute Number 2028/17 - To confirm the minutes of the Annual/Monthly minutes of the Hilton Parish Council Meeting held on 28<sup>th</sup> June 2017.**

***Resolved: Hilton Parish Council approved that the Minutes of the Hilton Parish Council Meeting held on Wednesday 28<sup>th</sup> June 2017, having been circulated were approved and signed as a true record.***

7. **Minute Number 2029/17 - Committee Reports**

A) **Minute Number 2029/17/A - Community Services – To be discussed in the full Parish Council Meeting**

- Community Information and Publicity.

There was nothing to report.

B) **Minute Number 2029/17/B - Finance – All Councillors and the Clerk to Hilton Parish Council to sit on this committee**

- Fees for the use of Parish Council Facilities
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

C) **Minute Number 2029/17/C - Environment and Green Space To be discussed in the full Parish Council Meeting**

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Groundsman/Lengthsman's Report

There was nothing to report.

D) **Minute Number 2029/17/D - Village Infrastructure – To be discussed in the full Parish Council meeting**

- Planning matters including the Village Plan
- New Road Adoptions

- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

**E) Minute Number 2029/17/E - Recreation and Leisure – To be discussed in the full Parish Council meeting**

- Provision and maintenance of sport and leisure facilities, Parish Council Office and Garages
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

**8. Minute Number 2030/17 - Reports from Councillors that have attended any other Meetings.**

- Etwall Area Meeting & Safer Neighbourhoods – **The Chair and Vice Chair**

There was nothing to report.

- Toyota Liaison – **The Chair and Vice Chair**

There was nothing to report.

- The Mease Management Committee – **Cllr Brundish**

Cllr Brundish gave his report as follows:

- The Management Committee had repaired some of the shutters.
- They had made £4k profit from the race day.
- The kitchen is to be renovated/refurbished in August 2017.
- They had installed a container for the Football Team.
- They will be holding an FA Schools Day for children between the ages of 6 to 10 years old on 31.08.2017.

***Resolved: Hilton parish Council agreed that an inspection of the grounds and premises should take place after the renovation/refurbishment of the kitchen.***

- Marston on Dove Relief in Need Charity – **To nominate a representative as required**

There was nothing to report.

- Hilton Dog Walking Group - **To nominate a representative as required**

There was nothing to report.

- Flood Liaison - **To nominate a representative as required**

There was nothing to report.

- DCC – Parish and Town Liaison Forum - **To nominate a representative as required**

- a. Next meeting 21.09.2017 at County Hall, Matlock commencing from 6pm to 8pm

**Resolved: The Chair agreed to attend the above meeting if he was available.**

- SDDC - Joint Meetings with Parish Councils - **To nominate a representative as required**

There was nothing to report.

- EMIP updates

There was nothing to report.

- Party on the Park

There was nothing to report.

### **9. Minute Number 2031/17 - Clerk's Reports**

- a. Request for Hilton Parish Council to lease the Memorial Meadow on a long-term Lease Agreement – Previously reported under minute number 1130/17, 1149/17, 1171/17, 1196/17, 2014/17

There was nothing to report.

- b. Main Street – Petition update to urge DCC to make road safety improvements – Previously reported under minute number 1196/17, 2014/17

The Clerk reported that 290 people had signed the petition to date, it had been a few weeks since any petitions were handed in, so the Clerk thought that this may be the lot. She asked if the Parish Council wished this to be sent to DCC.

**Resolved: Hilton Parish Council agreed that the Clerk should send the petition to DCC as soon as possible.**

- c. Neighbourhood Planning – Previously reported under minute number 1149/17, 1171/17, 1196/17, 2014/17

The Clerk reported that there would be a Public Neighbourhood Development Plan Meeting to be held on Friday 28.07.2017, at The Mease Football Pavilion, commencing at 7pm.

The Clerk reported that she had contacted, Hatton Parish Council, Egginton Parish Council and Mr. Spurrier to see if they would like to complete a joint Neighbourhood Development Plan. She explained that Hatton Parish Council were not interested in joining Hilton Parish Council. Mr. Spurrier had not responded due to being ill, Egginton Parish Council would like a meeting with the Chair and Clerk to Hilton Parish Council to discuss further. The Clerk explained that she had invited them to the meeting on Friday at The Mease at 7pm.

**Resolved: Hilton Parish Council gave the Chair and Clerk delegated powers to meet with the Chair and Clerk of Egginton Parish Council.**

d. Replacement of the Village Clock – Previously reported under minute number This item is on the agenda under exempt to be discussed later, as the Parish Council will be discussing the potential of entering into a contract.

e. South Derbyshire Planning Consultation held on 29.06.2017 update and the Parish Councils Response – Previously reported under minute number 2014/17 Cllr Cuddington Reported that he had been in attendance for the consultation and gave a brief report at the Parish Council Meeting.

The Clerk thanked Cllr Cuddington and Cllr Darlington for putting together the Parish Councils response to the Open Space Consultation. The Clerk had emailed this to all the Councillors and asked if they were happy to approve the content.

**Resolved: Hilton Parish Council approved the comments to be sent from Hilton Parish Council**

**Resolved: The Clerk to email the Parish Councils information and comments to SDDC as soon as possible**

f. SDDC – Consultation on the main modifications to South Derbyshire Submission of the Local Plan Part 2

Cllr Cuddington reported that he would be responding personally to the consultation but thought that the Parish Council should also respond, he would be happy to help with this.

**Resolved: Hilton Parish Council agreed to the Chair and Cllr Cuddington putting a response together on behalf of the Parish Council.**

g. Hilton Teenager letter - request for Basketball Court/Hoop

The Clerk explained that she had received a letter from a 13-year-old boy, via SDDC requesting that the Parish Council consider installing a basketball hoop. The Clerk asked if she should respond to the boy explaining that we had completed a consultation and an adventure play area and gym equipment had been chosen.

**Resolved: Standing Orders were suspended to allow a member of the public to speak.**

Emma Watson explained that in the future, it would be a good idea to consult the children through the school. The Clerk replied that the Parish Council had done this in the past but had been told it could only be done as a one off. Cllr Brundish replied that the Parish Council should find as many ways as possible to communicate with the community, Facebook and the Hilton Directory is not where to target the Children. It was suggested that the Parish Council should go into the school and ask the children what they want in the future.

**Resolved: Standing Orders were reinstated.**

**Resolved: Hilton Parish Council agreed that the Clerk should reply to the boy explaining the current situation, but Hilton Parish Council would look at providing this in their next Budget and Precept Setting Meeting to be held in January 2018.**

h. To look at the Policy on reply all to emails

**Resolved: Hilton Parish Council agreed to trial a new procedure on emails, allowing all Councillors to reply to all where necessary, to allow other Councillors comments to be considered.**

i. To look at making the agenda shorter

**Resolved: Hilton parish Council agreed that the Chair and Clerk should look at the agenda with a view to making it shorter for the September 2017 Meeting. This would then be reviewed.**

j. Allotment update

There was nothing to report as the Clerk had not received any updates from SDDC.

k. Hilton Cricket Club update

The Clerk explained that she had been working very hard on this along with the Hilton Cricket Club Secretary. She was pleased to confirm that the agent that is handling the sale of the land is aware of the Cricket Club and the importance of the club to the local community. The prospective buyers would intend living on the estate and they would in all likelihood, continue to allow the Cricket Club to stay on the ground with a new lease, to be agreed from 2024 when the current lease expires.

The Clerk explained that she had contacted SDDC on this matter and would keep all communications open for the near future just in case things changed.

l. Nature Area Bottom of Back Lane Football Pitches outcome of investigation after the tree cutting work

The Clerk explained that at the Hilton Parish Council Meeting held on 29.03.2017 minute number 1144/17/A under Other Matters, a resident raised the following matter:

- A resident asked what had happened to the buffer zone at the nature area at the bottom of the Back Lane Playing Field, the trees had also gone. This buffer zone was to give the wildlife somewhere to go. The Clerk replied that the willow trees had been cut back and the self-seeded trees removed on the advice of the Tree Arborist. She explained that Willow was very aggressive and would grow back in no time. The trees were always cut back like this every 3 or 4 years. The resident said that the hedging had gone. The Clerk replied that there was hedging down both sides and in her time with Hilton there has never been a full hedge around the Nature Area. The Clerk agreed to look at this area and investigate.

The Clerk explained that she had considered this and could give her report as following:

- When this matter was raised in March 2017, it was when all the greenery had died back and the Willow Trees had received their winter maintenance cut so the area did look very sparse, which is always the case during the winter months.
- The Nature Area to my knowledge and whilst I have been the Clerk has never been completely contained by hedging.

- As per the photographs, the Nature area is very green and healthy and the Willow Trees have already started to grow back quite aggressively.
- There is a family of grey squirrels in the nature area and an abundance of other wildlife including birds and insects etc. I am sure you will agree that this is a haven for much wildlife.

m. Letter of thanks from Hilton Harriers Football Club for allowing them the height barrier code on the weekend of 24.06.2017

There was nothing further to report.

#### **10. Minute Number 2032/17 - Derbyshire Association of Local Councils**

There was nothing to report.

#### **11. Minute Number 2033/17 - Finance**

***Resolved: Hilton Parish Council approved the following payments including the addition of chq 003156 as follows:***

##### **a) Accounts for Payment.**

<b>CHEQUE NO</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>POWER</b>
003148	Hilton Village Hall	Room Hire	39.76	
003149	SDDC	Collection of Sharpe's Box	15.00	
003150	Cancelled			
003151	Heritage Wood Ltd	Replacement of damaged plaque	50.00	
003154	Aucuba Landscapes Ltd	Maintenance Village Hall Site	467.38	
003155	Viking	Stationery, T roll, Forecourt Roll and Holder	143.83	
003156	The Mease Pavilion	Contribution to repairing the guttering	50.00	
CARD	Garden King	Plants for the plated areas	60.00	

***Resolved: Hilton Parish Council approved the following payments:***



**b) Payments by BACS for Salaries, Tax, NIC's, Expenses, Pension - including Chq 003153 for the Inland Revenue.**

Description	Amount
Salaries, Tax NICs, Expenses etc. £7,801.72	
NEST Staff Pension	£588.72

**Resolved: Hilton Parish Council approved the unaudited Accounts from 01.04.2017 to 30.06.2017 as follows:**

c) Unaudited Accounts from 01.04.2017 to 30.06.2017 for approval

Current Account	24,654.09
Reserve Account	16,512.03
Less unrepresented Chq's	<u>(5,794.28)</u>
<b>Total</b>	<b><u>35,371.84</u></b>

**Resolved: Hilton Parish Council approved the other income as follows:**

**Other Income:**

Voucher	Code	Date	Description	Customer	NET	VAT	Total
1	Football Pitch Hire	20/04/2017	Football Pitch Hire	Name Removed	19.00	0.00	19.00
2	Football Pitch Hire	20/04/2017	Football Pitch Hire	Hilton Athletic	23.00	0.00	23.00
3	Memorial Meadow	20/04/2017	Plaque, engraved & fitting	Name Removed	75.00	0.00	75.00
4	Astro Turf Hire	20/04/2017	Astro Turf Hire	Name Removed	50.00	0.00	50.00
5	Electricity	20/04/2017	Wayleave	Western Power Distribution	8.05	0.00	8.05
6	Astro Turf Hire	04/05/2017	Astro Turf Hire	Name Removed	333.00	0.00	333.00
7	Astro Turf Hire	04/05/2017	Astro Turf Hire	KINGS HEAD FC	194.00	0.00	194.00
8	Precept	07/04/2017	Precept First Payment	South Derbyshire District Council	105,674.00	0.00	105,674.00
9	Astro Turf Hire	18/04/2017	Astro Turf Hire	Hilton Girls FC	137.00	0.00	137.00
10	Astro Turf Hire	24/04/2017	Astro Turf Hire	Name Removed	100.00	0.00	100.00
11	Astro Turf Hire	12/05/2017	Astro Turf Hire	Hilton Girls FC	112.00	0.00	112.00
12	Astro Turf Hire	12/05/2017	Astro Turf Hire	Little Stars	2.00	0.00	2.00

13	Astro Turf Hire	15/05/2017	Astro Turf Hire	Name Removed	75.00	0.00	75.00
14	Football Pitch Hire	15/05/2017	Football Pitch Hire	Hilton Athletic	138.00	0.00	138.00
15	VAT Refund	26/05/2017	VAT Refund 2016/2017	HM Revenue and Customs	0.00	18,261.02	18,261.02
16	Astro Turf Hire	07/06/2017	Astro Turf Hire	Little Stars	40.00	0.00	40.00
17	Football Pitch Hire	09/06/2017	Football Pitch Hire	Hilton Old Talbot	173.00	0.00	173.00
18	Astro Turf Hire	30/06/2017	Astro Turf Hire	Name Removed	100.00	0.00	100.00
19	Football Pitch Hire	12/06/2017	Football Pitch Hire	Hilton Harriers	23.00	0.00	23.00
20	Astro Turf Hire	14/06/2017	Astro Turf Hire	JOHN PORT OLD BOYS	50.00	0.00	50.00
21	Football Pitch Hire	15/06/2017	Football Pitch Hire	AFC HILTON	74.00	0.00	74.00
22	Football Pitch Hire	20/06/2017	Football Pitch Hire	AFC HILTON	67.00	0.00	67.00
23	Astro Turf Hire	21/06/2017	Astro Turf Hire	Name Removed	50.00	0.00	50.00
24	Astro Turf Hire	21/06/2017	Astro Turf Hire	KINGS HEAD FC	104.00	0.00	104.00
25	Astro Turf Hire	22/06/2017	Astro Turf Hire	Name Removed	100.00	0.00	100.00

***Resolved: Hilton Parish Council approved the other expenditure as follows:***

Other Expenditure:

Voucher	Code	Date	Description	Supplier	NET	VAT	Total
54	Electricity	03/04/2017	Electricity - Back Lane Pavilion	Eon	60.00	12.00	72.00
55	Electricity	03/04/2017	Electricity - office	Eon	50.00	10.00	60.00
58	Van	18/04/2017	Fuel	Brobot Petroleum Ltd	41.68	8.33	50.01
65	Van	27/04/2017	Van Insurance	Swinton Insurance	274.77	0.00	274.77
66	Van	02/05/2017	Van Lease Agreement	Toyota	199.37	39.87	239.24
67	Electricity	02/05/2017	Electricity - Back Lane Pavilion	Eon	60.00	12.00	72.00
68	Electricity	02/05/2017	Electricity - office	Eon	50.00	10.00	60.00
69	Memorial Meadow	03/05/2017	Fencing	Poundstretcher Ltd	9.97	1.99	11.96
81	Van	30/05/2017	Van Insurance	Swinton Insurance	274.77	0.00	274.77
82	Van	31/05/2017	Van Lease	Toyota	199.37	39.87	239.24

			Agreement				
83	Electricity	01/06/2017	Electricity - Back Lane Pavilion	Eon	158.33	31.67	190.00
84	Electricity	01/06/2017	Electricity - office	Eon	67.50	13.50	81.00
85	Telephone	05/06/2017	Telephone and Broadband	British Telecommunications	198.05	39.61	237.66
91	Van	27/06/2017	Van Insurance	Swinton Insurance	274.77	0.00	274.77
97	Van	30/06/2017	Van Lease Agreement	Toyota	199.37	39.87	239.24
99	Van	14/06/2017	Fuel	Brobot Petroleum Ltd	57.48	11.49	68.97

- d) Reallocation of £10,523.44 from the Tarmacking of the Car Park to the Adventure Play and Gym Equipment Budget as previously agreed.

**Resolved: Hilton Parish Council approved the reallocation of the £10,523.44, left over from the tarmacking of the Parish Council Car Park. To be reallocated to the budget for the Adventure Play Equipment and the Gym Equipment project as previously agreed.**

#### **12. Minute Number 2034/17 - Items for Information**

**Resolved: Hilton Parish Council noted the following information:**

- a) SDDC – Press release – Explore and do more this summer
- b) SDDC – Summer Activities 2017
- c) SDDC – Press release – Discover flower power at Rosliston
- d) SDDC – Press release – Musical first for park
- e) SDDC – Press release – Great set celebrate anniversary
- f) What's On in South Derbyshire Summer and Autumn 2017
- g) SDDC – Press release – Suspended jail term for HGV driver following 80-tonne fly-tip
- h) Clerks and Council Direct Magazine July 2017
- i) SDDC – Press release – New Chairman takes chains
- j) SDDC – Press release – Donation could save lives
- k) SDDC – Planning Consultation Session

#### **13. Minute Number 2035/17 - Planning Matters for Decision**

- a) 9/2017/0714 29 WEST AVENUE HILTON DERBY DERBYSHIRE DE65 5FY THE ERECTION OF A DETACHED DOUBLE GARAGE WITH NEW ACCESS DRIVEWAY

**Resolved: Hilton Parish Council had no objections to the above planning application.**

- b) 9/2017/0642 41 NEW ROAD HILTON DERBY DERBYSHIRE DE65 5FH THE ERECTION OF SINGLE STOREY EXTENSIONS

**Resolved: Hilton Parish Council had no objections to the above planning application.**

- c) 9 2017 0372 PART OF HILTON DEPOT SITE LAND SOUTH OF THE MEASE HILTON DERBY DERBYSHIRE DE65 5FJ FULL APPLICATION FOR THE ERECTION OF A BUILDING FOR USE AS A CAR WORKSHOP (USE CLASSES B1 & B2), THE CREATION OF A CAR PARK FOR CAR STORAGE (USE CLASS B8) AND CAR SALES (SUI GENERIS), THE CREATION OF A NEW WATERCOURSE AND OTHER ASSOCIATED WORKS AT LAND SOUTH OF THE MEASE PART OF HILTON DEPOT SITE HILTON DERBY - REASON FOR RECONSULTATION: Amended application type, amended description of development, amended and additional plans and information

**Resolved: Hilton Parish Council had no objections to the above planning application.**

#### **14. Minute Number 2036/17 - Planning Matters for Information**

**Resolved: Hilton Parish Council noted the following information:**

- a) 9/2017/0532 HOON RIDGE HOON LANE HILTON DERBY DERBYSHIRE DE65 5GA LISTED BUILDING CONSENT FOR IMPROVEMENTS TO LANDSCAPING IN CURTILAGE INCLUDING PAVING AND GRAVEL AND NEW PLANTING AS BOUNDARY TREATMENT – **HAS BEEN GRANTED LISTED BUILDING CONSENT**
- b) 9/2017/0529 H ARATE HOUSE EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 5FJ LISTED BUILDING CONSENT FOR THE DEMOLITION OF OUTBUILDINGS, THE ERECTION OF AN EXTENSION AND INTERNAL AND EXTERNAL ALTERATIONS – **HAS BEEN GRANTED LISTED BUILDING CONSENT**
- c) 9/2017/0528 HARGATE HOUSE EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 5FJ THE ERECTION OF AN EXTENSION AND EXTERNAL ALTERATIONS – **HAS BEEN GRANTED**
- d) 9/2017/0518 12 CHERRY TREE CLOSE HILTON DERBY DERBYSHIRE DE65 5FD THE ERECTION OF AN EXTENSION AND ALTERATIONS – **HAS BEEN GRANTED**
- e) 9/2017/0450 45 WILLOWFIELDS HILTON DERBY DERBYSHIRE DE65 5GU THE ERECTION OF EXTENSIONS AND THE REPOSITIONING OF BOUNDARY FENCE – **HAS BEEN GRANTED**

#### **15. Minute Number 2037/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.**

***Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.***

**16. Minute Number 2038/17 - Adventure Play Area and Gym Equipment – Contracts and Funding – Previously reported under minute number 1139/17, 1158/17, 1180/17, 2003/17, 2021/17**

There was nothing to report.

**17. Minute Number 2039/17 - Replacement of the Village Clock – Previously reported under minute number 2014/17**

The Clerk read out Cllr Darlington report as follows:

**REPLACEMENT FOR MILLENIUM CLOCK**

Once I received copies of the three quotes for replacement clocks and pillars, and being aware of the faults encountered with the previous clock, which caused it to fail in many ways, I decided to pick the brains of a couple of metallurgists and engineers I know. Their collective informal opinion is as follows:

**Smiths of Derby**

Cast iron pillar appears to be cast in one piece with a water run of design over the base which goes a long way to eliminating water collection points. Their website does not detail how the pillar/base is cast or the grade of cast iron used. The concrete base is substantial.

**Exterior Clocks**

Mixed metals. Aluminium is prone to pitting unless surface treated, as in this clock. Sealing joint between stainless steel post and aluminium base before joining together will prevent water from penetrating. The durability of aluminium is superior to that of carbon steel or galvanised steel. Corrosion risks of aluminium and stainless steel when in contact is extremely low. Stainless steel fasteners in aluminium is considered safe, as opposed to be aluminium rivets or bolts into stainless steel.

If placing the aluminium base directly into soil, it is recommended that a coat of bitumen is applied first. Aluminium set into concrete needs to similarly treated, but once the concrete has dried, there is a very low risk of corrosion.

**Good Directions**

All aluminium, comments about aluminium as above. Grade of aluminium used is unknown.

**General points**

When using cast iron, the grade used very important. The lower the grade the more likely there is to be air pockets, which will cause condensation and result in corrosion

from the inside, which can only be detected by infra-red scans. Water pooling on joints, will also cause corrosion, unless correctly sealed and appropriately coated. Ideally, white cast iron would be the material of choice, but a high grade of grey, maintained to a high standard, would be equally acceptable.

A high grade of cast aluminium is equally acceptable.

### **My comments (not an expert)**

#### **Exterior Clocks**

The photographs supplied, all show their clocks mounted on purpose built brick mountings.

There is no actual height size mentioned of the pillar, only the size of the clock, but have assumed it is the height and size of the large clocks quoted by the other two.

They mentioned a "skeleton dial" which can be illuminated at night, would be really cool.

#### **Good Directions**

The William Clock is smaller in both height and dial size, the George is of a comparative height to the other one/two.

Not an all-in price, as necessary extras have been quoted, which all adds to the quoted price.

They also do a skeleton dial.

The Albert and the William both have pigeon roosts, which could cause other issues

#### **Smiths of Derby**

They have quoted on the Boston 1 and Boston 2 (with name plate). There is a choice of almost everything to produce an individual clock, which could cost more than what they have already quoted for. They offer a maintenance contract on the clock mechanism, but no mention of it applying to the pillar. Well-known and reputable firm, with some very well-known clocks under their care.

#### **Expert Opinion**

First choice would be Smiths of Derby, preferably if the pillar and mount have been cast in one lot.

Exterior Clocks cast aluminium and stainless clock would be an acceptable alternative.

The grade of aluminium used is an issue with the clocks from Good Direction, and would require further information.

#### **a) Quotes/contract**

***Resolved: Hilton Parish Council agreed to have a four-sided clock manufactured by Smiths of Derby, as the approved preferred option. This was subject to the base being cast as one piece and sponsorship being obtained.***

**b) Sponsorship**

**Resolved: The Clerk to write to all local businesses asking if they would be interested in sponsoring the replacement Millennium Clock.**

**c) Memorial Clock**

**Resolved: Hilton Parish Council did not agree to make the clock a memorial Clock. Hilton parish Council agreed that the clock should be a replacement Millennium Clock.**

**18. Minute Number 2040/17 - Staff matters**

**a) Staff Sickness**

The Clerk reported that one member of staff was currently on long term sick as from 07.07.2017. The Clerk explained why the member off staff was off sick and explained that there was no date available for a return to work at this time.

The Clerk explained that she thought under any circumstance the Attendance Management Policy would still need to be followed.

**Resolved: The Clerk to continue to follow the Attendance Management Policy.**

**b) Staff Cover**

The Clerk explained that due to a member of staff being on long term sick, cover was required to help with the Ground Maintenance duties. She explained that to advertise the vacancy and interview would take too long as help was required now. The staff had muddled along for the first 2 weeks, and the Clerk had been helping where possible, but this was not a practical solution.

**Resolved: The Clerk to obtain an agency worker to help in the short term with Grounds Maintenance etc.**

**c) Stress and/or Anxiety Policy, Risk Assessment, staff questionnaire and Return to Work form**

**Resolved: Hilton Parish Council approved the Stress and/or Anxiety Policy, the Risk assessment, Staff Questionnaire and Return to Work Form.**

**d) Pension Scheme Certification**

**Resolved: Hilton Parish Council approved the annual Pension Scheme Certificate.**

**19. Minute Number 2042/17 - Date of the next meeting**

**Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 27<sup>th</sup> September 2017 at Hilton Village Hall commencing at 7pm for the monthly meeting of Hilton Parish Council.**

**Signed.....Dated.....**