

Hilton Parish Council
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**MINUTES OF THE MONTHLY HILTON PARISH COUNCIL MEETING HELD ON
WEDNESDAY 29TH MARCH 2017 AT HILTON VILLAGE HALL COMMENCING AT
7PM**

Present:

Cllr Cooper (in the Chair)
Cllr Brundish, Cllr Darlington and Cllr Spencer

3 District Council Representative, 1 County Council representative, 1 Representative from Trent Barton Bus Company, 1 Police Representative and 16 Members of the Public were in attendance at the meeting.

AGENDA

1. Minute Number 1141/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- ***Cllr C Smith due to Annual Leave***
- ***Cllr M Smith due to Annual Leave***
- ***Cllr Hudson due to other commitments***

2. Minute Number 1142/17 - Variation of the Order of Business

Resolved: Hilton Parish Council agreed that the following items would be taken and discussed during Public Speaking, any resolutions required would be completed under the appropriate item on the agenda. This was so that Standing Orders did not need to be instigated during the main part of the meeting:

- Outcome of the Public Consultation – Village Clock
- Donation of wood chippings to Hilton Primary School
- Trent Barton Consultation
- Meeting with Ian Hay to be arranged to discuss the update of the Village Plan
- Proposed Development Derby Road

3. Minute Number 1143/17 - Declaration of Members' Interests.

There were no Declarations of Members Interests.

4. Minute Number 1144/17 - Public Speaking.

Minute Number 1144/17/A – Public Speaking

Members of the Public raised the following matters:

Bus service

- Cynthia Warren ask the Parish Council to put pressure on Trent Barton Bus Company to keep the bus route through the Main Street. She asked for the Parish Council to request as least one bus on the hour to come through Main Street.
- Mat King from Trent Barton Bus Company was in attendance and explained that the consultation had now closed as of last Friday. There had been a lot of positive feedback especially in relation to the Kings Head Bus Stop. He explained that the Kings Head Bus Stop only represented 0.7% of the market of the village. They were now at the conclusion stage but they would take into account all comments received.
- Cllr Patten replied that at the meeting held at the Village Hall. Representatives of Trent Barton Bus Company said that the consultation would be open until June 2017, to give residents time to comment, we were not told that it would be closing within a few weeks.
- Matt King replied that the comments stopped coming in a few weeks ago, so the decision was taken to close the consultation. Trent Barton Bus Company was now in the process of lucking at implementing the changes in June 2017.
- Cllr Patten replied that the consultation held at Hilton Village Hall was during the day. This meant that residents that were working could not attend.
- Cllr Brundish asked Matt King if Trent Barton Bus Company had a duty of care for residents that could not get to a bus stop if the Main Street service ceased.
- Matt King replied that in terms of the split of revenue and customers gravity of the village, this was pulling towards the south east area of the village. We do have a duty of care and would like to fulfil our duty, but we are a business and that part of the village is growing massively.
- Cllr Brundish replied that he understood this but it was not right to completely stop the service on Main Street.
- Matt King replied that Trent Barton Bus Company wanted to deliver a time table that worked and was consistent and easy to deliver. Trent Barton Bus Company needs to grow to be able to add more to the service we provide. We review the routes every 18 months and have to look at stops not being well served. The feedback from the village was suggesting that it was well used, but this only seems to be at certain times of the day.
- Cllr Billings replied that Trent Barton Bus Company should not just be concentrating on the Kings Head Bus Stop as there were other bus stops in this area
- Matt Ling said that he would need to look back at all the data since the start of the consultation.

- Cllr Billings replied that he agree with what Cllr Patten had said, it was very disappointed that the consultation had ended so soon, especially when we were told at the Public Meeting that the consultation would be open until June 2017. He explained that in his opinion the consultation was floored, as the consultation was not well advertised and only one meeting had been held at Hilton Village Hall during working hours for most people. He said that in his opinion Trent Barton had not completed the consultation properly as they did not want to obtain comments back.
- Matt King replied that it was advertised on the buses and at the bus station. Information had been sent to Councillors in the area, however we have found that this may not have been passed to the correct people for example the Parish Councils.
- Matt King explained that the consultation was open ended but the comments stopped coming in a few weeks ago
- Cllr Plenderleith replied that she did not think that the consultation had even ran for a month. She had received the email of the consultation on 03.03.2017, the Public Meeting was held on 10.03.2017, so it's not even been running for 28 days which is appalling.
- Cllr Patten asked Matt King how Trent Barton Bus Company was going to make this right. She said that they should extend the consultation.
- Matt King asked if further consultation would achieve further comments.
- Cllr Plenderleith replied that Trent Barton Bus Company would be servicing a long stretch of road that does not have any bus stops on The Mease. Trent Barton Bus Company will be missing most of the village, which will not be served well at all by this.
- Matt King replied that the long term view was to grow the service and then this will become the main route through the village.
- Matt King said that the Hilton Consultation had been the biggest consultation. Trent Barton Bus Company try and offer every facility that they have for people to give their views on a consultation.
- A resident said that they were under the impression that Trent Barton Bus Company was subsidized.
- Matt King replied that Egginton was a subsidised service which would be under review next May, but Hilton was a completely commercial service.
- A resident replied that without customers Trent Barton Bus Company would not have a business.
- Matt King replied that Trent Barton Bus Company have had a lot of feedback from customers. Customers do drive what the company.

Proposed Development Derby Road

The Chair reported on the Public Annual Meeting held on 22.03.2017 and explained that the meeting had covered lots of issues.

Members of the Public raised the following matters:

- The Parish Council were asked what they would do from here. The Chair replied we will feed all the comments to the developers from the notes of the meeting. The information will also be used when the Parish Council comments on the Planning Application once it goes live.
- The Parish Council were asked if the developer would share the information that they gather with the Parish Council. The Chair replied that we could ask them to but it was not thought likely.
- The Parish Council was asked about what to do next in relation to the boundary change. The Chair replied that it was understood that this formed part of the Local Plan Part 2, which had been consulted on at the back end of last year. Residents were able to comment on this plan and then it went back to SDDC who put forward the change to the boundary. The Local Plan Part 2 is now with the Inspector for final approval in April 2017. Members of the Public are able to have a meeting with the Inspector to raise any issues that they have, but this is by appointment only.
- A member of the public asked the Parish Council why the boundary had been changed. The Chair replied that the Parish Council did not know why the boundary had been changed, however SDDC had an obligation to fulfill the housing allocation.
- A resident asked whose responsibility was it to look at the infrastructure. The Chair replied that this was down to the Planning Department at SDDC, the Parish Council had been asking for many years for more infrastructure to be considered.

Village Plan

The Chair explained that the Clerk was currently looking into how we update the Village Plan, the last Village Plan was produced in 2004. He explained that this work could cost as much as £10k to complete.

Members of the Public raised the following matters:

- A resident commented that they did not think that the Parish Council could afford to pay £10k to update the Village Plan. The Chair replied that the Parish Council would look into if this was feasible, the Parish Council did have some money in reserves and would also look at if funding could be obtained.
- The Clerk explained that the Parish Council had managed to achieve all the objectives and targets in the first Village Plan from 2004 apart from the installation of a bowling green.
- The Clerk explained that the process to update the Village Plan was very involved as consultants would need to be employed to help with the Public Consultation etc.
- Cllr Brundish explained that a village plan is to establish what we want and how the village should look in say 10 years' time. The aim would be to build a plan of what residents want. It may be that the Parish Council could set up a working group including residents to help carry the project forward.
- A resident asked why he had not realised that there was a Parish Council in Hilton as it is not very well publicised.

- Cllr Brundish explained why people may not have been aware that Hilton Parish Council was in existence. He explained that Parish Councils still work with the Local Government Act 1972. Websites have only been allowed in the last few years and Social Media is very new for Parish Council. Hilton Parish Council are currently the pilot scheme for Derbyshire to use Facebook. Hilton Parish Council now have a Facebook Page and this will be used as a Social Notice Board.
- The Chair explained that in the past Hilton Parish Council have advertised in the Hilton and Dove Life Magazine but the cost of using this is quite expensive. He explained that Hilton Parish Council have a notice board outside the Parish Council Office and we also had a website.
- A resident replied that a lot of villages have a Parish Council. Residents should be more interested in what is going on in their village and find out if there is a Parish Council and what facilities are available.
- Cllr Plenderleith asked if the meeting with Ian Hey would be a Public Meeting. The Clerk replied that the initial meeting between Ian Hey and Hilton Parish Council would not be a Public Meeting for Members of the Public to attend. The Clerk explained that the Parish Council and Ian Hey needed to have initial talks to obtain a vision of the task in hand and establish a way forward. The Clerk explained that to update the Village Plan would take about 2 years to complete from start to finish mainly because of the consultations that will be required. It then has to be approved by SDDC once completed.
- A resident said that it was great that Hilton Parish Council had a Facebook Page but asked why the Clerk could not reply to posts. The Clerk replied that the intention was to use it more as a social notice board at this stage under the pilot scheme. The Clerk was unable to respond to posts as she did not have the time to do this and there were other more appropriate ways of contacting her for example by email.

Resolved: The Clerk to contact Ian Hey and ask him to give some dates and times in the evening for a meeting with Hilton Parish Council to discuss how to update the Village Plan.

Village Clock

Members of the Public raised the following matters:

- The Clerk explained that the Parish Council had completed a public consultation on the Village Clock, the results were as follows:

Replace the clock? (Further quotes will be obtained if this option is chosen as most popular)	71 votes
65.7%	
Remove the clock and leave the bottom post capped off?	4 votes
3.7%	
Remove the clock and post entirely?	33 votes
30.6%	

- The Clerk explained that the Clock had been removed for Health and Safety Reasons as the cast column was in a very poor state.

- A resident commented that there had been a 22% increase in the Council Tax and there must be income to cover this.
- The Chair replied that the Parish Council were looking into funding for a new clock and also if a sponsor could be found.

Other Items raised

Members of the Public raised the following matters:

- A resident asked what had happened to the buffer zone at the nature area at the bottom of the Back Lane Playing Field, the trees had also gone. This buffer zone was to give the wildlife somewhere to go. The Clerk replied that the willow trees had been cut back and the self-seeder trees removed on the advice of the Tree Arborist. She explained that Willow was very aggressive and would grow back in no time. The trees were always cut back like this every 3 or 4 years. The resident said that the hedging had gone. The Clerk replied that there was hedging down both sides and in her time with Hilton there has never been a full hedge around the Nature Area. The Clerk agreed to look at this area and investigate.
- The Parish Council were asked about the hedgerows around the pub carpark, the rubbish around the same area, which had been an issue for many years. Cllr Plenderleith replied that she had been trying to contact the landowner as the area is privately owned about a number of issues including the state of the car park area and the state of the junction. However they have not returned or calls. She would try to contact them one more time and then would escalate this matter to the Enforcement Officer at SDDC
- A resident said that Meadow Lane required some lighting as it was very dark at night. The Clerk replied that this land is owned by St Modwens, the Parish Council and the Ward Members had requested lighting in the past but this was refused due to the cost.
- The Parish Council were asked why they were not helping the School with their funding crisis. The Clerk replied that a Parish Council cannot give money or donations to another Local Authority of which the school was. However if the PTFA were to complete a Grant Application Form at the end of the year, they would qualify for funding as they are a registered charity. The Chair replied that the Parish Council would be giving the school some wood chippings free of charge for their school gardening project and this had already been arranged.
- A resident raised the Parish Council car park being tarmacked and explained that the School could not afford to tarmac a patch at the entrance. The Clerk was asked if the Parish Council contractors could do this whilst they were on site.
- A resident asked if The Mease car park would also be tarmacked. The Chair replied that The Mease car park would cost £100k plus. At present St Modwens were completing some work there free of charge. The Parish Council had the tarmacking of The Mease car park in their long term plan. The Parish Council car park had been in planning for many years and is finally being completed soon. Cllr Billings said that he would request 106 money towards the tarmacking of the car park if the Derby Road Development becomes live.

- A representative of the PTFA said that he had acknowledge all the comments in relation to the school this evening. The PTFA will be putting in a grant application to the Parish Council in December 2017. He explained that the PTFA raise about £10 -1£4 k per year which goes back into the school. They had just ordered a new stage which will be installed into the school next week at a cost of £5k. The PTFA also do small things that help the school for example the purchasing of the cones on Peacroft lane. In terms of community, if you want to help please support our events as every penny goes back into the school. The school determine what the money is spent on. There will be a plant sale on 13.05.2017 please come and support us, everyone is welcome.

Minute Number 1144/17/B – Police Representatives Report

PCSO Kelly Horne was in attendance at the meeting and gave her report as follows:

- She was very pleased to see that the travellers had been moved on from the corner of Uttoxeter Road/Derby Road.

Minute Number 1144/17/C – District Council Representatives Report

Cllr Plenderleith was present at the meeting and gave her report as follows:

- Racing had been going on at Burnt Heath the land between Sutton Lane and Willowpit Lane. Over the weekend this had been very disruptive, especially as this should not be going on as they have no permission to run race meetings. This matter had now been passed back over to the Legal Department at SDDC to deal with as it is a very complex matter anyone wishing to complain should contact Frank McArdle directly. Members of the Public were urged not to approach or contact any of the organisers of the event for their own safety.

Cllr Billings was in attendance at the meeting, he had nothing to report.

Minute Number 1144/17/D – County Council Representatives Report

Cllr Patten was present at the meeting and gave her report as follows:

- The Travellers on Uttoxeter Road/Derby Road left on Sunday, the County Council were swift to move them on this time by obtaining a possession Order from the Courts, this included stopping this particular family from returning anytime within the next 12 months. She had asked for the help of Heather Wheeler MP who would be writing to the Chief executive at DCC to establish what will happen with this land in the future to stop the Travellers returning.

5. Minute Number 1145/17 - Chairpersons Report

The Chair reported that the Annual Meeting held on 22.03.2017 was fantastic, it was great to see so many Members of the Public in attendance at the meeting engaging with the Parish Council.

6. Minute Number 1146/17 - To confirm the minutes of the following Meetings

- a) **Monthly minutes of the Hilton Parish Council Meeting held on 22nd February 2017.**

Resolved: Hilton Parish Council approved that the Minutes of the Hilton Parish Council Meeting held on Wednesday 22nd February 2017, having been circulated they were approved and signed as a true record.

- b) **Minutes of the Annual Parish Meeting held on 22nd March 2017**

Resolved: Hilton Parish Council approved that the Minutes of the Annual Parish Meeting held on Wednesday 22nd March 2017, having been circulated they were approved and signed as a true record.

7. Minute Number 1147/17 - Committee Reports

- A) **Minute Number 1147/17/A - Community Services – To be discussed in full Parish Council Meeting**

- Community Information and Publicity.

There was nothing to report.

- B) **Minute Number 1147/17/B - Finance - All Councillors and the Clerk to Hilton Parish Council – All Councillors to sit on this committee**

- Fees for the use of Parish Council Facilities
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

The Clerk asked for Hilton Parish Council to approve Ian Fraser as the Internal Auditor for the Accounts ending 31.03.2017

Resolved: Hilton Parish Council approved Ian Fraser as the Internal Auditor for the accounts ending 31.03.2017.

- C) **Minute Number 1147/17/C - Environment and Green Space – To be discussed in full Parish Council meeting**

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Groundsman/Lengthsman's Report

The Clerk reported that one of the avenue of trees at the bottom of the Back Lane Playing Field had come down in the high winds caused by storm Doris. The Tree

Arborist had been called in and the tree was removed on 21.03.2017. The Arborist just needs to come back and grind out the stump.

D) Minute Number 1147/17/D - Village Infrastructure – To be discussed in full Parish Council Meeting

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 1147/17/E - Recreation and Leisure –To be Discussed in full Parish Council Meeting

- Provision and maintenance of sport and leisure facilities, Parish Council Office and Garages
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

8. Minute Number 1148/17 - Reports from Councillors that have attended any other Meetings.

- Etwall Area Meeting & Safer Neighbourhoods – **The Chair and Vice Chair**
- Toyota Liaison – **The Chair and Vice Chair**

The Chair gave his report as follows:

It has been 25 years since production started at Toyota.

Sales for 2016 were broadly similar to 2015 and the automotive industry is stable at present. As usual there have been several VIP visits during the year to the Burnaston Plant.

They have again won several awards and members of staff have taken up positions on bodies within the industry.

They have again been very community focused and as well as holding the family day have also encouraged health and wellbeing with their employees and carried out environmental activities.

The charitable trust has raised over £305k which is their best ever which has been distributed to several chosen charities. They have also started other community focused such as a proactive partnership for sporting activities.

Education training and skills have again taken up a large part of what they do with local schools and colleges and their apprenticeship programs with several representing

Toyota at UK and International competitions.

There was a question and answer session following the presentation and several topics were raised from it. BREXIT was discussed and Toyota were concerned that if things went the wrong way it would make it harder for them to operate in the UK.

- The Mease Management Committee – **To nominate a representative as required**

There was nothing to report.

- Marston on Dove Relief in Need Charity – **To nominate a representative as required**

There was nothing to report.

- Hilton Dog Walking Group – **To nominate a representative as required.**

There was nothing to report.

- Flood Liaison – **To nominate a representative as required**

There was nothing to report.

- DCC – Parish and Town Liaison Forum – **To nominate a representative as required**

There was nothing to report.

- SDDC - Joint Meetings with Parish Councils – **To nominate a representative as required**

There was nothing to report.

- EMIP updates – **To nominate a representative as required**

There was nothing to report.

- Party on the Park

There was nothing to report.

- Physical Activity, Sport and Recreation Strategy Meeting held on 28.03.2017

Cllr Brundish attended the meeting and gave his report as follows:

- Basically the Government had decided that the first initiative was not working. They are now putting together a new initiative with various partnerships.
- There was a lot of money to be had in funding, given an appropriate set up etc.
- He had explained at the meeting Hilton Parish Council's plans for over the Summer Holidays to have different sport activities on the Astro Turf to compliment the Sportsmobile and SDDC would be very happy to support this.
- He would be making contact with SDDC again next week to discuss tapping into SDDC's Coaches to help run the activities.

9. Minute Number 1149/17 - Clerk's Reports

- a. Update The Mease Committee request to amend the Lease agreement and the chance to extend the lease if The Mease Committee will split the cost 50/50 – Previously reported under minute number 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14, 1635/14, 1654/14, 1671/14, 1693/14, 1710/15, 1727/15, 1744/15, 1761/15, 1573/15, 1624/15, 1640/15, 1643/15, 1659/15, 1677/16, 1718/16, 1722/16, 1748/16, 1769/16, 1791/16, 1814/16, 1061/16, 1082/16, 1110/17, 1130/17 – Clerks Report. Parish Property and documents – Power to receive and retain – Local Government Act 1972 – s.226

There was nothing to report.

- b. Facebook Page – Previously reported under minute number 1061/16, 1082/16, 1110/17, 1130/17

There was nothing to report.

- c. Request for Hilton Parish Council to lease the Memorial Meadow on a long term Lease Agreement – Previously reported under minute number 1130/17

There was nothing to report.

- d. Outcome of the Public Consultation – Village Clock

Resolved: Hilton Parish council agreed to replace the Village Clock with a new Clock.

Resolved: Hilton Parish Council agreed to look for grants or to try and find a sponsor for the Clock

Resolved: Cllr Brundish to give the Clerk contact details of a Clock Making Company that he knows.

- e. Donation of wood chippings to Hilton Primary School

The Chair reported that the Parish Council had offered Hilton School free wood chippings for their gardening project with the children. The Chair explained that the chippings were from the work completed in the woodland area at the bottom of the Back Lane Football Pitches.

- f. Trent Barton Consultation

Resolved: There was nothing further to report.

- g. Meeting with Ian Hay to be arranged to discuss the update of the Village Plan

Resolved: The Clerk to email Ian Hey to obtain some dates and time for a meeting.

- h. Proposed Development Derby Road

There was nothing further to report.

- i. Thanks from Hilton Village Hall, Party on the Park and Hilton Dog Walker Group – Regarding the Parish Council Grant Scheme

There was nothing further to report.

j. Allotments

The Clerk explained that she had been contacted by a resident in relation to obtaining an Allotment. The Clerk explained that the resident had contacted SDDC to be told that the waiting list had been closed, it was then reopened. She explained that there were currently about 48 people on the waiting list for an Allotment in Hilton and asked the District Council Ward Members if there was anything that they could do to resolve this matter. Cllr Plenderleith asked the Clerk to email the information over to her and she would have a look into this matter to see what could be done.

10. Minute Number 1150/17 - Derbyshire Association of Local Councils

Resolved: Hilton Parish Council noted the following information:

A) DALC circular 04/2017

- DALC Spring Seminar
- Local Council Award Scheme – awards in Derbyshire
- Section 137 increase for 2017/18
- Proposals to extend the remit of the Local Government Ombudsman to local (parish and town) councils
- Neighbourhood Planning Bill update
- Increases to Statutory Redundancy Pay and Unfair Dismissal Compensation
- Discounted copies of Arnold-Baker on Local Council Administration, Tenth Edition by Paul Clayden
- Legal Topic Note updates – LTN 5 and LTN80

11. Minute Number 1151/17 - Finance

Resolved: Hilton Parish Council approved the following payments including the additions of cheques 003101 to 003107 inclusive:

a) Accounts for Payment.

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT	POWER
003088	Cancelled			
003089	Innovative Build Solutions Ltd	Garage Extension	25,838.97	
003090 to 003094	Various	Parish Allowance	1,560.00	
SECTION 137 PAYMENTS: 003096	Hilton Village Hall		1,400.00	
003097		Parish Council Grant scheme	800.00	Section 137

003098	HATS	– Section 137		
	Hilton Dog Walking Group		450.00	
003099	Party on the Park		350.00	
003100	Aucuba Landscapes Ltd	Maintenance Contract Village Hall Site & spiking and rolling of football pitches	822.17	
003101	Fairview Arborist	Removal of fallen tree	250.00	
003102	Cromwell	High vis jacket and trousers, dustpan and brush	36.30	
003103	APs Security and Fire	CCTV repair	114.00	
003104	Viking Direct	Black and Colour Ink, T roll, files etc	506.06	
003105	Aucuba Landscapes Ltd	Maintenance	505.50	
003106	Blair Gratton Architects	Professional Fees Phase 2 Garages	864.10	
003107	Applied Electrical Services	Various installations and Maintenance over roughly an 18 month to 2 year period not invoiced for previously	3280.00	
BACS	Hilton Village Hall	Room Hire February 2017	28.99	
BACS	Carrbrook Garden Machinery	Servicing of the strimmers, mower and hedge cutters	309.85	
BACS	Sterilizing	Water testing	96.59	

	Services Ltd			
BACS	SDDC	Service of dog bins and litter bins	3,059.47	
CARD	ICO	Data Protection Registration	35.00	
CARD	Code Rubik Inc.	Facebook Polls	81.06	

Resolved: Hilton Parish Council approved the following payments:

b) Payments by BACS for Salaries, Tax, NIC's, Expenses, Pension - including Chq 003095 for the Inland Revenue.

Description	Amount
Salaries, Tax NICs, Expenses etc	6,526.35
NEST Staff Pension	469.94

12. Minute Number 1152/17 - Items for Information

Resolved: Hilton Parish Council noted the following information:

- a) SDDC – Press release – Yeeee-ha! Make sure you're booked in for liberation day
- b) SDDC – Press release – Lend a hand to spring cleaning beauty spot
- c) Clerks and Council Direct Magazine March 2017
- d) What's on Magazine
- e) DCC – New charges at household waste Recycling Centre
- f) SDDC – Press release – Council Tax level for 2017/2018 announced
- g) SDDC – Press release – Melbourne sports park management deal agreed
- h) SDDC – Press release – Council approves boundary changes
- i) Derbyshire Children's Holiday Centre
- j) Groundwork Cresswell, Ashfield and Mansfield – update information
- k) Harworth – Land at Derby Road development proposal information
- l) Get Active in the Forest
 - i. Nordic Walking, starting April to October 2017 from 6pm
 - ii. Nordic Walking, Tuesdays 10am
 - iii. Time for a cuppa, Dementia Walk 18.03.2017 at 1pm
 - iv. Village Walk 09.04.2017 10am
 - v. Bluebell Walk, 07.05.2017 11am
 - vi. Teddy Walk, 13.05.2017 10.30am
- m) SDDC – Press release – Green tick for Council's Environmental standards
- n) SDDC – Press release – New link road is the last piece of the regeneration jigsaw

- o) SDDC – Press release – Nominate your favourite eatery for the heart of Derbyshire award
- p) SDDC – Press release – First Swadlincote Makers Market set to add to town’s shopping offer
- q) SDDC – Notice of Intention to dispose of an asset of Community Value

13. Minute Number 1153/17 - Items for discussion

There was nothing to report.

14. Minute Number 1154/17 - Planning Matters for Decision

- a) 9/2017/0236 - 24 LANCASTER DRIVE HILTON DERBY DERBYSHIRE DE65 5JQ - THE ERECTION OF AN EXTENSION

Resolved: Hilton Parish Council had no objections to the above planning application.

- b) 9/2017/0205 - 5 TALBOT MEADOWS HILTON DERBY DERBYSHIRE DE65 5JS - REPLACEMENT OF EXISTING POST AND RAIL FENCING WITH 1.4M HIGH FEATHER EDGE BOARD FENCING

Resolved: Hilton Parish Council had no objections to the above planning application.

- c) 9/2017/0177 - PART OF HILTON DEPOT SITE LAND SOUTH OF THE MEASE HILTON DERBY DERBYSHIRE DE65 5FJ - APPROVAL OF RESERVED MATTERS OF PLANNING PERMISSION REF: 9/2013/1044 FOR PHASE 1 DEVELOPMENT RE-PLAN OF PLOTS 55-59

Resolved: Hilton Parish Council had no objections to the above planning application.

- d) 9/2017/0160 - 5 MULBERRY WAY HILTON DERBY DERBYSHIRE DE65 5FR - THE ERECTION OF AN EXTENSION AND ALTERATION

Resolved: Hilton Parish Council had no objections to the above planning application.

- e) 9/2017/0315 - 11 WINDERMERE DRIVE HILTON DERBY DERBYSHIRE DE65 5LN - PRIOR NOTIFICATION OF A LARGER HOUSEHOLD EXTENSION WITH EAVES OF 2.6 METRES, OVERALL MAXIMUM HEIGHT OF 3.8 METRES EXTENDING 4.5 METRES FROM THE REAR WALL

Resolved: Hilton Parish Council had no objections to the above planning application.

15. Minute Number 1155/17 - Planning Matters for Information

Resolved: Hilton Parish Council noted the following information:

- a) 9/2017/0183 - -22 LANCASTER DRIVE HILTON DERBY DERBYSHIRE DE65 5JQ - THE ERECTION OF AN EXTENSION (AMEND TO PREVIOUS APPLICATION 9/2016/1063) – **HAS BEEN GRANTED**
- b) 9/2017/0136 - 14 WYE CLOSE HILTON DERBY DERBYSHIRE DE65 5LH - THE CONVERSION OF THE GARAGE FINISHED EXTERNALLY WITH A FLOATING BAY WINDOW – **HAS BEEN GRANTED**
- c) 9/2017/0080 - 7 WYSTON BROOK HILTON DERBY DERBYSHIRE DE65 5JB - THE ERECTION OF A SINGLE STOREY REAR EXTENSION AND A NEW SIDE WINDOW – **HAS BEEN GRANTED**
- d) 9/2017/0058 - DERBY AIRFIELD HILTON ROAD EGGINTON DERBY DERBYSHIRE DE65 6GU - THE ERECTION OF A NEW BUILDING AND ASSOCIATED HARDSTANDING FOR LIGHT AIRCRAFT STORAGE – **HAS BEEN GRANTED**
- e) 9/2017/0046 - 14 RODNEY CLOSE HILTON DERBY DERBYSHIRE DE65 5GX - THE ERECTION OF AN EXTENSION AND ALTERATIONS INCLUDING A GARAGE CONVERSION AND PORCH – **HAS BEEN REFUSED**

16. Minute Number 1156/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

17. Minute Number 1157/17 - Architect and Contract information for the Tarmacking of the Parish Council Car Park and Phase 2 of the garage – Previously reported under minute number 1759/16, 1779/16, 1801/16, 1824/16, 1070/16, 1091/16, 1119/17, 1138/17

The Clerk reported that the tarmacking of the car park would start on 18.04.2017, it was due to be completed by 12.05.2017.

The Clerk reported that she had attended a contract meeting on the day of this meeting with the Contractor and the Architect. She explained that the path to the Scout Hut would be completed first. This was so that people could enter and exit the Scout Hut safely. The rest of the site would be completely fenced off whilst the work was undertaken, but access to the Parish Council Office and Garage would be maintained where possible.

The Clerk reported that the Phase 2 work for the garages had now been completed. All that was left to do was the lock boxes and extra lighting to be installed and the work required to the office to reveal the shutter mechanisms.

18. Minute Number 1158/17 - Adventure Play Area and Gym Equipment – Contracts and Funding – Previously reported under minute number 1139/17

There was nothing to report.

19. Minute Number 1159/17 - Staff Matters

Resolved: The Chair and Clerk were given delegated powers to investigate a matter that had been reported to the Council on 16.03.2017. This was in relation to a staff matter.

20. Minute Number 1160/17 – Football Team matters

The Clerk reported that one of the Sunday Football Teams were given the spare key to the Back Lane Pavilion on 10.02.2017 ready for their match on Sunday 12.02.2017. The Clerk reported that despite sending numerous emails requesting the key back it had not been returned. The Clerk said that she had now invoiced the team on 02.03.2017 £10.00 for it not being returned. She explained that they had 14 days to pay the invoice but this was still outstanding as of the date of the meeting, along with the invoice sent to them on the same date for the hire of the Football Pitch in February. The Clerk explained that they had been given the spare key as she had been told by the manager that he was away and had taken their keys for the Pavilion with him by mistake. However since giving them the spare key to borrow, the team's original key has been handed in by a member of the public. The Clerk explained that she had not informed the team that the key had been handed in, as she was waiting to see how long it would take them to admit that they had lost their key. The Clerk said that this may have been why they required the spare key in the first place. As of yet they have not reported their original key lost.

Resolved: Hilton Parish Council agreed to allow the Team to continue using the pitch until the end of the season. Once they have played their last game, the clerk is to request the key that they have back and inform them that they will no longer be using the Parish Council Facilities, as this is not the first time that there has been issues with this particular team.

21. Minute Number 1161/17 - Date of the next meeting

Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 26th April 2017 at Hilton Village Hall commencing at 7pm for the monthly meeting of Hilton Parish Council.

Signed.....Dated.....