

Hilton Parish Council
PO BOX 8094, Swadlincote, Derbyshire. DE11 1FR
Tel: Office 01283 730969 – Mobile 0771 9599132
Email: clerk@hiltonparishcouncil.org.uk
Website: www.hiltonparishcouncil.org.uk

**MINUTES OF THE MONTHLY HILTON PARISH COUNCIL MEETING HELD ON
WEDNESDAY 22ND FEBRUARY 2017 AT HILTON VILLAGE HALL COMMENCING
AT 7PM**

Present:

Cllr Cooper (in the Chair)
Cllr C Smith, Cllr Brundish, Cllr Darlington and Cllr Hall

3 District Council Representative, 1 County Council representative and 1 Police Representative were in attendance at the meeting.

AGENDA

1. Minute Number 1122/17 - To receive apologies for absence

Resolved: Apologies were received and accepted as follows:

- *Cllr M Smith due to other work commitments*
- *Cllr Hudson due to other work commitments*

2. Minute Number 1123/17 - Variation of the Order of Business

There were no Variations to the Order of Business.

3. Minute Number 1124/17 - Declaration of Members' Interests.

There were no Declarations of Members Interests.

4. Minute Number 1125/17 - Public Speaking.

Minute Number 1125/17/A – Public Speaking

There were no members of the public present at the meeting and there was nothing to report.

Minute Number 1125/17/B – Police Representatives Report

PC Joe Stafford was in attendance at the meeting and gave his report as follows:

- Since the last Parish Council Meeting a couple of issues had arisen with regards to vigilantism on social media. The Police are aware of this and the concerns/matters raised but this is not from people reporting incidents direct to the Police. The Police do not have their own Facebook page but will hopefully have one soon. The Police cannot contact people back on social media to find out what has happened, because they have not contacted the Police directly. To put incidents on social media like Facebook that not everyone will access is not ideal. The Police do not check Facebook as a routine and they are only aware of it now because other PCSO's had highlighted it. Posting on social media rather than reporting incidents directly to the Police does cause some issues.

It was agreed that PC Stafford would email the Clerk information to add to the Parish Council Facebook page on how to contact the Police, he would also add this to the Hilton and Dove Life Directory.

- Cllr Patten reported that she meant to raise the issue of the 101 number causing problems for residents at the last Safer Neighbourhoods Meeting. The service was not deemed to be working correctly as people were being left on hold for 25 plus minutes. Cllr Patten asked PC Stafford to report this back explaining that there were still issues getting through on the 101 number. Cllr Patten said that she would also take this forward.

Cllr Hall asked if there was an official Neighbourhood Watch Group in the village. PC Stafford replied that there was and a member of the group had directed numerous people to the correct site. The Clerk agreed to pass Chris Smith's details onto Cllr Hall.

- PC Stafford reported that in light of the posts on Social Media re people playing knock and run and grocery deliveries and door to door sales people. The Police were doing all that they can by upping the patrols in the area, however unless these matters are reported correctly, there is not much more that the Police can do.
- PC Stafford said that the beat team would be getting a Facebook Page of their own in the near future.

Minute Number 1125/17/C – County Council Representatives Report

Cllr Patten was present at the meeting and gave her report as follows:

- The Street Light on Peacroft Lane had now been repaired
- She had received a complaint of a corroded sign on Main Street, this had now been reported to DCC.

Minute Number 1125/17/D – District Council Representatives Report

Cllr Plenderleith was present at the meeting and gave her report as follows:

- She was disappointed that the Planning Application by the Mandarin had been overturned on appeal. She had asked for clarification on why this had been overturned as it was outside the village curtilage and was awaiting a response. She said that they had objected strongly to this application and were now left

wondering why they were Councillors. She said that she would email the Clerk a copy of the appeal notice which was very Woolley.

- The Finance Committee were proposing to increase the Council Tax bill by 1.9% this will go to full Council for a decision to be made next Wednesday.
- She reported that Mike Haynes was no longer working at SDDC. Please send all property maintenance queries directly to Frank McArdle and all recycling issues to Kevin Stackhouse, in the interim whilst they are waiting for Mr Huker to arrive in his new post.

Cllr Billings was present at the meeting and gave his report as follows:

- There were 2 new initiatives being raised by SDDC, the Derbyshire Safe Places Scheme aimed at supporting adults with learning difficulties and a Breast Feeding Welcome Scheme aimed at Restaurants and Public Houses.
- There was a consultation out on changing the signage at the railway crossing on Egginton Road. Cllr Billings gave the Council a set of the plans for information.

The Chair asked Cllr Billings about the lorries access for the Solar Park at Marston. Cllr Billings replied that this had all been approved, however nothing had yet happened, nor at Scropton.

5. Minute Number 1126/17 - Chairpersons Report

The Chair gave his report as follows:

- He reported that he was going to mention the items that had been on Facebook in relation to burglaries, grocery sales people and people knocking on doors, to ask the Police if anything was being done about this. However this had already been raised under Public Speaking – Police Report above.

Resolved: Hilton Parish Council agreed for Cllr Hall to look at how to set up a Neighbourhood Watch Scheme village wide for Hilton. The Clerk to email Cllr Hall Chris Smiths contact details as a starting point.

6. Minute Number 1127/17 - To confirm the minutes of the monthly minutes of the Hilton Parish Council Meeting held on 25th January 2017.

Resolved: Hilton Parish Council approved that the Minutes of the Hilton Parish Council Meeting held on Wednesday 25th January 2017, having been circulated they were approved and signed as a true record.

7. Minute Number 1128/17 - Committee Reports

A) Minute Number 1128/17/A - Community Services – To be discussed in full Parish Council Meeting

- Community Information and Publicity.

There was nothing to report.

B) Minute Number 1128/17/B - Finance - All Councillors and the Clerk to Hilton Parish Council – All Councillors to sit on this committee

- Fees for the use of Parish Council Facilities
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

The Clerk reported that she was now in the process of getting year end ready and would be tied up with this for the next few months.

C) Minute Number 1128/17/C - Environment and Green Space – To be discussed in full Parish Council meeting

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Groundsman/Lengthsman's Report

There was nothing to report.

D) Minute Number 1128/17/D - Village Infrastructure – To be discussed in full Parish Council Meeting

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 1128/17/E - Recreation and Leisure –To be Discussed in full Parish Council Meeting

- Provision and maintenance of sport and leisure facilities, Parish Council Office and Garages
- Children play equipment
- Parish Council owned Parks and Landscaping

The Clerk reported that the basket swing had been removed by SDDC due to damage, a new basket should be on order. She also reported that the roundabout had been repaired by SDDC.

8. Minute Number 1129/17 - Reports from Councillors that have attended any other Meetings.

- Etwall Area Meeting & Safer Neighbourhoods – **The Chair and Vice**

Chair

Safer Neighbourhoods 30/01/17

Sergeants Overview

The crime statistics were not available to be reported due to the new computer system.

Partnership Update

There is still funding available for security projects. Amount to be confirmed.

Local Issues Forum

Clr Cooper raised the ongoing ASB problems in Hilton around the village hall site. The police believed that the figures were going down with their activities in the area.

Agreed Priorities

No new priorities.

Next Meeting

TBC – Probably in May due to County elections.

Area Forum

Chairman's Announcements

The Local Plan Part 2 has been submitted. An inspector has been appointed and will hopefully review it in March with a view to approving it in June.

Mouldy Matters Video on how mould is produced in the home its dangers and how it can be prevented and removed. The video is available from the SDDC Website and U Tube.

Presentation on off grid gas and oil supplies, discounted scheme and grants for replacing old boilers by SDDC.

County Council Issues

The county council will not be sending a representative to meetings anymore. Issues can be fed back through the clerk of the meeting and our local County Councillor.

District Council Issues

Budget

The reserves are looking healthy and the Council is projecting a balanced budget for 2017/18 and 2018/19.

The Government Settlement or Grant the council receives is approximately £1.2m but this will be reduced to £0 by 2020. This is substituted by 106 monies but this is also being reduced or top sliced because the Council has to provide for Adult Social Care. By 2018/19 there will be a deficit in the region of £800k a year which can only be funded by the reserves. The Council is developing a savings plan to support that.

District Council tax will be increased by 1.95% 2017/18.

County Council tax will be increased by 3.95% (2% of this is to fund Adult Social Care).

Concurrent Expenses for Parishes will be increased by 1%.

There will be no capping on Parish Council Precepts this year or in the future.

Town Councils maybe capped but that is dependent on their size and budget.

Next Meeting

TBC – Probably in May due to County elections.

- Toyota Liaison – **The Chair and Vice Chair**

The next meeting would be held on 27.02.2017.

- The Mease Management Committee – **To nominate a representative as required**

There was nothing to report.

- Marston on Dove Relief in Need Charity – **To nominate a representative as required**

There was nothing to report.

- Hilton Dog Walking Group – **To nominate a representative as required.**

There was nothing to report.

- Flood Liaison – **To nominate a representative as required**

There was nothing to report.

- DCC – Parish and Town Liaison Forum – **To nominate a representative as required**

There was nothing to report.

- SDDC - Joint Meetings with Parish Councils – **To nominate a representative as required**

There was nothing to report.

- EMIP updates – **To nominate a representative as required**

There was nothing to report.

- Party on the Park

There was nothing to report.

9. Minute Number 1130/17 - Clerk's Reports

- a. Update The Mease Committee request to amend the Lease agreement and the chance to extend the lease if The Mease Committee will split the cost 50/50 – Previously reported under minute number 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14, 1635/14, 1654/14, 1671/14, 1693/14, 1710/15, 1727/15, 1744/15, 1761/15, 1573/15, 1624/15, 1640/15, 1643/15, 1659/15, 1677/16, 1718/16, 1722/16, 1748/16, 1769/16, 1791/16, 1814/16, 1061/16, 1082/16, 1110/17– Clerks Report. Parish Property and documents – Power to receive and retain – Local Government Act 1972 – s.226

There was nothing to report.

- b. Facebook Page – Previously reported under minute number 1061/16, 1082/16, 1110/17

There was nothing to report.

- c. Hilton Youth Group – Letter of Thanks & request to use the Football Field on a Thursday evening during the Summer Months

Resolved: Hilton Parish Council approved for the Youth Group to use the Back Lane Football Field during the summer months free of charge on a Thursday evenings

- d. Request for Hilton Parish Council to lease the Memorial Meadow on a long term Lease Agreement

Resolved: Hilton Parish Council agreed in principal to take over the Memorial Meadow on a long term peppercorn lease agreement.

Resolved: The Clerk to contact Zoe Sewter at SDDC and set the wheels in motion to take this over as soon as possible.

Resolved: If the land is given to Hilton Parish Council on a peppercorn rent, then the Parish Council will look at registering the area as a War Memorial to protect the land in the future.

e. Confirmation of completion of the Parish Councils application to register Mill Lane Playing Field as The Green Application Number VG146
The Clerk thanked Cllr Darlington for all her hard work along with the rest of the Parish Council.

10. Minute Number 1131/17 - Derbyshire Association of Local Councils

Resolved: Hilton Parish Council noted the following information:

A) DALC circular 02/2017

- Subscription Charges 2017/2018
- Transparency Code for Smaller Local Councils
- Smaller Authorities' Audit Appointments (SAAA) for 2017/18 – 2021/22 returns
- NALC New Year Message
- HR Matters
- Grants
- How Elected Members can improve the Health of their Communities, 7 February 2017

11. Minute Number 1132/17 – Finance

Resolved: Hilton Parish Council approved the following payments:

a) Accounts for Payment.

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT	POWER
003082	Hilton Village Hall	Room Hire & electricity sub meter charge	144.86	
003083	Blair Gratton Architects	Professional Fees – Re Car Park work	557.40	
003084	Aucuba Landscapes Ltd	Maintenance	363.96	
003085	Sterilizing Services Ltd	Water Testing	68.39	
003087	Aucuba Landscapes Ltd	Maintenance	458.21	

b) Payments by BACS for Salaries, Tax, NIC's, Expenses, Pension - including Chq 003086 for the Inland Revenue.

Resolved: Hilton Parish Council approved the following payments:

Description	Amount
Salaries, Tax NICs, Expenses etc	5,666.68
NEST Staff Pension	469.94
NEST - LPC Contribution re minutes 21.12.2016 number 1092/16	3,500.00

c) Section 137 - Parish Council Grant Scheme – application requests received as follows:

- Don Amott Memorial Hall - £1,962.94
- HATS - £800.00
- Hilton Dog Walking Group - £450.00
- Party on the Park - £350.00

Resolved: Under Section 137 Hilton Parish Council awarded the following Grants for 2016/2017 accounts:

- ***Don Amott Memorial Hall - £1,400.00***
- ***HATS - £800.00***
- ***Hilton Dog Walking Group - £450.00***
- ***Party on the Park - £350.00***

Resolved: The Clerk to raise the cheques for signing at the March 2017 Parish Council meeting

Cllr Brundish asked if the Hilton School could apply for Grant Funding. The Clerk explained that one Local Authority being the Parish Council could not give funding to another Local Authority being the School. The Clerk explained that the grant scheme was for registered charities or non profit organisations.

Resolved: Hilton Parish Council approved that the criteria and Terms and Condition for the grants should be looked at and reviewed for the next Financial Year.

12. Minute Number 1133/17 - Items for Information

Resolved: Hilton Parish Council noted the following information:

- a) SDDC – Press release – Tributes to popular Councillor and Older People’s champion
- b) SDDC – Press release – Table Tennis Facilities served up
- c) The Helping Hands Company – Product information
- d) SDDC – Press release – Boxing Legend’s Family touched and humbled as road name tribute is announced
- e) Derbyshire Sports – Paralympic medalist Lewis White among South Derbyshire ICON athletes backed for 2016/2017
- f) SDDC – Press release – Learn to ride sessions available in South Derbyshire
- g) SDDC – Press release – Ready, Steady, flip – the pancake races countdown is on

- h) SDDC – Press release – Dreamscheme up for award
- i) SDDC – Press release – Local Plan Part 2 milestone cleared
- j) SDDC – Press release – A root and branch approach in Newhall
- k) Get Active in the Forest – Nordic Walk
- l) SDDC – Press release – Visitors floored by Bodell exhibition
- m) SDDC – Press release – Outstanding contribution business hailed
- n) Don Amott Memorial Hall – Newsletter
- o) SDDC – Press release – A time to stand up to injustice
- p) SDDC – Press release – Don't fall victim to man with a van rubbish removal con
- q) Community Transport – Funding for uniforms
- r) SDDC – Press release – Pride Park to raise a glass to the pride of South Derbyshire
- s) SDDC – Press release – Inspirational panel is lined up for annual celebration

13. Minute Number 1134/17 - Items for discussion

There was nothing to report.

14. Minute Number 1135/17 - Planning Matters for Decision

- a) 9/2017/0136 - 14 WYE CLOSE HILTON DERBY DERBYSHIRE DE65 5LH - THE CONVERSION OF THE GARAGE INTO LIVING ACCOMMODATION

Resolved: Hilton Parish Council had no objections to the above planning application, providing there is still room on the driveway for 2 vehicles to park off road.

- b) 9/2017/0080- 7 WYSTON BROOK HILTON DERBY DERBYSHIRE DE65 5JB - THE ERECTION OF A SINGLE STOREY REAR EXTENSION AND A NEW SIDE WINDOW

Resolved: Hilton Parish Council had no objections to the above planning application:

- c) 9/2017/0071 - 25 LUCAS LANE HILTON DERBY DERBYSHIRE DE65 5FL - ALTERATIONS TO GARAGE INCLUDING RAISING OF ROOF TO PROVIDE PLAYROOM/ STORE

Resolved: Hilton Parish Council had no objections to the above planning application:

- d) 9/2017/0058 - DERBY AIRFIELD HILTON ROAD EGGINTON DERBY DERBYSHIRE DE65 6GU - THE ERECTION OF A NEW BUILDING FOR LIGHT AIRCRAFT STORAGE

Resolved: Hilton Parish Council had no objections to the above planning application:

- e) 9/2017/0046 - 14 RODNEY CLOSE HILTON DERBY DERBYSHIRE
DE65 5GX - THE ERECTION OF AN EXTENSION AND ALTERATIONS
INCLUDING A GARAGE CONVERSION AND PORCH

Resolved: Hilton Parish Council had no objections to the above planning application, providing there is still room on the driveway for 2 vehicles to park off road.

- f) 9/2017/0092 - 15 DERBY ROAD HILTON DERBY DERBYSHIRE DE65
5FP - THE ERECTION OF THREE DWELLINGS WITH ASSOCIATED
PARKING

Resolved: Hilton Parish Council had no objections to the above planning application:

15. Minute Number 1136/17 - Planning Matters for Information

Resolved: Hilton Parish Council noted the following information:

- a) 9/2017/0015 - 86 TRUSLEY BROOK HILTON DERBY DERBYSHIRE
DE65 5LA - RETENTION OF LIVING ACCOMMODATION IN THE
FORMER GARAGE – **HAS BEEN GRANTED**
- b) 9/2016/1262 - 7 AVON WAY HILTON DERBY DERBYSHIRE DE65
5HB - THE RETENTION OF A CONSERVATORY – **HAS BEEN
GRANTED**
- c) 9/2016/1252 - WILLOW PIT WILLOWPIT LANE HILTON DERBY
DERBYSHIRE DE65 5FN - REMOVAL OF SECTION OF HEDGE TO
FORM NEW TEMPORARY CROSS OVER FOR PURPOSES OF SITE
ACCESS DURING CONSTURCTION – **HAS BEEN GRANTED**
- d) 9/2016/1205 - 7 AVON WAY HILTON DERBY DERBYSHIRE DE65
5HB - RETENTION OF PART GARAGE CONVERSION – **HAS BEEN
GRANTED**
- e) 9/2016/1043 - FOLLYFOOT FARM SUTTON LANE HILTON DERBY
DERBYSHIRE DE65 5FE - DEMOLITION OF EXISTING BUILDING AND
THE ERECTION OF WORKSHOP WITH ASSOCIATED ACCESS TRACK
- **HAS BEEN REFUSED**

16. Minute Number 1137/17 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

17. Minute Number 1138/17 - Architect and Contract information for the Tarmacking of the Parish Council Car Park and Phase 2 of the garage – Previously reported under minute number 1759/16, 1779/16, 1801/16, 1824/16, 1070/16, 1091/16, 1119/17

The Clerk reported that Phase 2 of the extension to the garage had almost been completed.

She also reported that she had called in the Shutter Company to complete the annual service on the shutters to the office and garage forming phase one of the build. The Clerk explained that there was a small problem in the fact that the access boxes for the shutters in the office had been plastered over. This was an oversight and the builders were now in the process of correcting/resolving this issue at no cost to the Parish Council.

Resolved: Hilton Parish Council approved for the Clerk to arrange for a new light to be installed at the front of the new garages and a lock box for around the shutter key box inside the garage.

Resolved: Hilton Parish Council approved for the Clerk to obtain a price from APS Security & Fire for the next meeting, to install a further camera to the front of the building for security to cover the garage doors.

The Clerk reported on the Tenders for the Tarmacking of the Parish Council Car Park as follows:

- Litchfield Tarmacadam Ltd - £74,000.00
- Atlow Contracting Ltd - £61,824.75
- Smiths of Stapleford - £83,000.00
- Joe Brown of Somercotes - £59,200.00

Resolved: Hilton Parish Council approved Atlow Contracting Ltd at £61,824.75.

Resolved: The Clerk to contact the Architect and open up further discussions with Atlow Contracting Ltd.

Resolved: Hilton Parish Council approved for the Clerk and Cllr C Smith to continue working on this project with a view to getting it completed between either 03.04.2017 & 21.04.2017 or 10.04.2017 and 28.04.2017.

18. Minute Number 1139/17 - Adventure Play Area and Gym Equipment – Contracts and Funding

The Clerk reported that she had attended meetings with 3 Play Equipment Companies, to draw up draft plans for an Adventure Play Area and Gym Equipment Area. This would be on the triangle of land opposite the Skate Park as per the outcome of the Public Consultation. The Clerk explained that the plans should be due in for the March/April 2017 Parish Council Meetings. The Parish Council would then have the chance to look at the draft plans and decide away forward.

The Clerk explained that she was also actively looking at funding opportunities available for such equipment with Ian Hey.

Resolved: Hilton Parish Council agreed for the Clerk to continue with this project along with Cllr C Smith and Cllr Brundish.

19. Minute Number 1140/17 - Date of the next meeting

Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 29th March 2017 at Hilton Village Hall commencing at 7pm.

Signed.....Dated.....