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**MINUTES OF THE MONTHLY HILTON PARISH COUNCIL MEETING HELD ON
WEDNESDAY 27TH JANUARY 2016 AT HILTON VILLAGE HALL COMMENCING AT
7PM**

Present:

Cllr Cooper (in the Chair)
Cllr Smith, Cllr Darlington, Cllr McDonald, Cllr Nield, Cllr Hudson

1 County Council Representatives, 2 District Council Representative and 1 Police Representative were in attendance.

AGENDA

1. Minute Number 1669/16 - To Receive Apologies for absence.

Resolved: Apologies for absence were received and accepted as follows:

- ***Cllr Davies sent her apologies due to illness***
- ***Cllr Spencer sent her apologies due to child care issues***
- ***Cllr Shackleton sent his apologies due to child care issues***

2. Minute Number 1670/16 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 1671/16 - Declaration of Members Interests.

Resolved: Cllr Darlington declared a Prejudicial Interest in any item on the agenda pertaining to Dove Valley Archeology Group.

4. Minute Number 1672/16 - Public Speaking.

Minute Number 1672/16/A – Public Speaking

There were no members of the public present at the meeting and there was nothing to report.

Minute Number 1672/16/B – Police Representatives Meeting

PCSO Karen Coldicote was in attendance at the meeting and gave her report as follows:

- There were a few issues with anti-social behaviour around the village stemming from the Village Hall Site
- Extra patrols would now be taking place especially on a Friday and Saturday night.
- She explained that there were large groups of youths around the village there were breaking off into small groups through the night.

Minute Number 1672/16/C – District Council Representatives Meeting

Cllr Plenderleith sent her apologies, her report was given as follows:

- She had attended a Road Safety Group Meeting last week at the Hilton Primary School.
- She had been dealing with planning issues in the area.

Cllr Billings was in attendance at the meeting and gave his report as follows:

- He reported that it had been quiet at the District Council.
- He had followed up on the broken street sign on Ivy Court, the new sign had been delivered and would be fitted shortly.
- He would chase Zoe Sewter up at SDDC in relation to the missing bollards on the Greenway.
- SDDC were consulting on the changes to their Tenancy Agreements for Council Tenants. This consultation will start this week until 22.02.2016
- Cllr Billings asked if his apologies were registered at the Parish Council Meeting held on 16.12.2015. Cllr Patten said that she did give Cllr Billings apologies The Clerk said that she would check.

Cllr Smith reported that there is no recycling on Main Street for cardboard and asked if we had lost this once the green bins were received. Cllr Billings replied that this was correct but there was still cardboard recycling at Etwall. Cllr Patten said that it was taken away as the percentages were not being reached. Cllr McDonald replied that the bins on Main Street were always full.

Minute Number 1672/16/D – County Council Representatives Report

Cllr Pattern was in attendance at the meeting and gave her report as follows:

- The bus stop by Roma's Garden was fixed by contractors before Christmas. This was picked up as requiring repairs at the Estate Walk.
- There was quite a lot going on at DCC with regards to the allocation of money and funding. Please look on the website for information on consultations like the Community Transport provision.
- There was a consultation going on in relation to the withdrawal of the Children's Centers and the Children's Center in Etwall was one earmarked under the

consultation. Please look on the DCC website and comment as it would be a shame to lose this service.

- The Rail Hub has raised its head again, it is still in the early stages but it is on the move. Cllr Patten agreed to keep the Parish Council updated on this matter.

5. Minute Number 1673/16 - To confirm the monthly minutes of the Hilton Parish Council Meeting held on 16th December 2015.

Resolved: Hilton Parish Council approved that the Minutes of the monthly Hilton Parish Council Meeting held on Wednesday 16th December 2015, having been circulated they were approved and signed as a true record.

6. Minute Number 1674/16 - Chairperson's Report

The Chair gave his report as follows:

- He wished everyone a happy New Year.
- He explained that in relation to the anti-social behaviour around the village, he was pleased to see that the Police were mounting more patrols, especially on a Friday and Saturday night

7. Minute Number 1675/16 - Committee Reports

A) Minute Number 1675/16/A - Community Services - To be discussed by full Council at their meeting

- Community Information and Publicity.

There was nothing to report.

B) Minute Number 1675/16/B - Finance - All Councillors and the Clerk to Hilton Parish Council

- Fees for the use of Parish Council Facilities
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

The Clerk reported that Dove Valley Archeology Group had returned their Parish Grant of £500.00, which had already been banked. This was from 2014/2015, they had not managed to spend it after being given an extension of time.

C) Minute Number 1675/16/C - Environment and Green Space – To be discussed by full Council at their meeting

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
 - 1) Christmas Tree Installation

The Clerk reported that she had spoken to Sean Twyford at DCC in relation to this and a 115E license was required for the permanent installation of the fixtures and fittings.

The license application would be sent to the Clerk within the next few days for completion. Once the application has been completed it will take at least 3 months to obtain a decision on if permission is granted or not.

Resolved: Hilton Parish Council approved to allow Party on the Park to complete the required work once the license application has been completed by the Clerk and permission has been granted by DCC.

2) Request to install a bench by the Junior Pitch

Resolved: Hilton Parish Council did not agree to install a bench on the Junior Pitch on Back Lane. The reason for this was because there were no paths on that side of the field, no hard standing and the ground in that area does get quite wet and boggy.

Resolved: Hilton Parish Council agreed to have the bench that was in storage refurbished and installed on the Memorial Meadow opposite to the Memorial Stone.

Resolved: The Clerk to arrange for this work to be completed as soon as possible.

Cllr McDonald reported that there were some residents at Linmouth House on the corner of the Mease Meadow facing Humber Street, were smoking on their verandas and throwing the cigarette ends onto the grass verge, pavement and roadway.

Resolved: The Clerk to contact Environmental Health and the Management Company to see how this issue can be resolved.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Groundsman/Lengthsman's Report

1) Parish Council Van went in for service on 06.01.2016

There was nothing further to report.

D) Minute Number 1675/16/D - Village Infrastructure - To be discussed by full Council at their meeting

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking x
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 1675/16/E - Recreation and Leisure – To be discussed by full Council at their meeting

- Provision and maintenance of sport and leisure facilities, Parish Council Office and Garages
 - a) **Remedial work at the Back Lane Football Pavilion, as identified in the Risk Assessment was completed on 07.01.2016 and 13.01.2016**

There was nothing further to report.

b) Smart Meter installed at the Parish Council Office on 08.01.2016

There was nothing further to report.

- Children play equipment
- Parish Council owned Parks and Landscaping

8. Minute Number 1676/16 - Reports from Councillors that have attended any other Meetings.

- Etwall Area Meeting & Safer Neighbourhoods – **The Chair and Vice Chair**

Safer Neighbourhoods and Area Forum 13/01/16

Sergeants Overview

The crime statistics were reported for the year to date 1st April - to 31st December. Overall figures are down on last year with 408 recorded crimes against 444 reported crimes. In general, they are very similar to last year with small rises in Violent Crime (assault and sexual offences) and Theft Related (Non Dwelling Burglary and Theft of Motor Vehicle).

Further speeding checks have been carried out in Egginton. The average speed was 29.5. Further checks will be carried out at different times.

Youths have been identified in Etwall involved in ASB and 4 youths have been sent letters in Hilton as part of following up ASB. One youth has been given restorative justice painting the public toilets in Etwall and some others had been similar at Etwall Leisure Centre. Dog wardens had given out 2 fixed penalty notices in Etwall.

Partnership Update

A lot of work had been carried out on Child Exploitation training.

There are new ASB tools and powers available now and training is available to areas.

Further funding is available from the big pot but applications need to be in during the next month.

Local Issues Forum

Cllr Plenderleith raised the Hilton Road Safety meeting held on 25th January. It was a positive meeting and people were encouraged to walk to school.

Speeding into Church Broughton from the lanes at school pick up times was raised. The police can only check in the 30 mph areas. If the 30 or 40 mph zones need changing, county would need to be contacted but there would have to be a good reason for it.

Speeding out of Etwall village towards the Seven Wells was raised. It was suggested that speeding strips could be tried and will be looked into.

Egginton is still being used as a cut through from the A38. Speeding checks can be carried out but a community speed check was encouraged. Six people are required to run it and will be trained in using the equipment. Frequent offenders will be sent warning letters and be followed up.

Burnaston reported an improvement in the drug problems but it was still going on. The police said they were still patrolling but had not caught anyone.

There had been no more complaints about parking outside the NISA shop in Hatton. If there are problems the public need to report it to the store manager.

On a general note white goods are being left outside properties on a regular basis. This should be discouraged and reported as people that come round collecting scrap tend to remove the parts they want and fly tip the rest. The public need to be aware that it is illegal and that they could get into trouble for doing it.

Agreed Priorities

Continue with Etwall and the local area with ASB as it is still an ongoing problem.

Next Meeting

TBC – 3 Months' time.

Area Forum 13/01/16

Chair's Announcements

Rail Head at EMA – has been given the green light by Secretary of State. He has gone against several planning recommendations which could be worrying if the EMIP gets to its final stages.

Etwall Housing – the planning application for further houses towards the Seven Wells has been dismissed.

Digital Derbyshire

BT's supplier Open Reach has the aim is to get as much of the County covered as possible with 24md/sec broadband. 74k premises are covered at present. Our area is covered by a mix and match of Open Reach, commercial and satellite options if nothing else is available. The second phase this summer will pick up the more remote areas. Satellite does have some limitations on the speed and a cap on data depending on the package chosen. The UK is now about 3rd or 4th in Europe on its delivery and speed of broadband. Further information is available on the Digital Derbyshire website.

Report Back on Issues Raised

Recent changes to Recycling – Head of Recycling, Mike Hayes has been invited to the next meeting. There have been huge adjustments in the industry. The bottom has dropped out of the market due in no small part to China reducing the amount of recyclable waste it takes. However, SDDC is already ahead of its targets for 2020 as we speak.

Public Questions

Flooding is a major current issue. Are new housing developments included in the plans and modelling?

Part 1 of the local plan does consider it and is waiting to be formally agreed.

29th of June is the next Flood Liaison meeting and local parish councils are encouraged to attend it to raise their concerns.

SDDC

Local Plan – part 1 is hoped to be adopted soon, later this year. Amber Valley has dropped out of the plan but it should not affect SDDC because it is so far along the process.

Part 2 consultation is taking place now with drop in sessions taking place around the area. It is hoped to be in place by mid-2017.

Open Spaces – 106 monies are being used to improve areas. A draft has been sent out to Parish Councils. Hilton is in the North West segment of SDDC and it has information on populations and where they think there is a shortfall of facilities. They are looking to be informed of any future projects that can be prioritised with match funding for 106 monies and a consultation will be running till 26th February.

Budget – the financial position has stabilised over the last few years and the council will have a surplus in 2016/17 and 2017/18. An increase in the planning fees received have helped this.

There will be £1.5m in cuts from the government in 2018/19. They are starting to plan for this but they will be looking to carry on as they have been doing by reducing the budget but not services.

County Council

£40m is needed to be saved from the current budget with £157m over a 4 year period. Crossing patrols are being removed from areas that do not meet the national criteria. It costs between £20k to £30k for a crossing to replace a patrol and even then the criteria is quite stringent even if local funding is raised to support it. A question was asked if people could volunteer.

Next Meeting

TBC – 3 Month's time.

- Toyota Liaison – **The Chair and Vice Chair**

There was nothing to report. Next on 01.03.2016 5.30pm

- The Mease Management Committee – **Cllr Shackleton**

There was nothing to report.

- Marston on Dove Relief in Need Charity – **To nominate a representative when required along with the Clerk to Hilton Parish Council**

There was nothing to report.

- Hilton Dog Walking Group – **Cllr McDonald**

Cllr Darlington reported that there was an increase in dog fouling on the Mease Meadow. Cllr McDonald replied that you never see anyone doing it, but it still happens. The Chair explained that if the times were known and a description of the dog and walker could be obtained the Warden would come out and watch the area to see if anyone could be caught not cleaning up after their dog.

Cllr Smith said that the report in the Hilton and Dove Life Magazine by the Hilton Dog Walking Group was fabulous.

- Flood Liaison – **Cllr Nield**
 - a. **Next Flood Liaison Meeting to take place on 29.06.2016 at SDDC Offices**

Resolved: Cllr Nield to attend on behalf of Hilton Parish Council.

- b. **Update from Phil Lenton at SDDC – regarding the drain on Egginton Road**

Extract of email received from Phil Lenton at SDDC from Severn Trent:

Wright's emptied the system yesterday 07.01.2016 and removed the blockage of concrete slab, bricks, rubble and around 1 foot of silt from around the hydrobreak to release the blockage. They suspect due to time being blocked that further silt could

come down. However, if so then we'll re-attend once weather has picked up. So, they emptied our system to remove the blockage. Once the blockage was removed the brook levelled itself in to our system. Brook is still in spate though. At least for the first time ever it's no longer flooding.

Cllr Nield reported that she saw the contractors completing the work and watches as they sucked all the rubbish out of the drain. She explained that there was another storm drain nearby that had not been connected up to the one on Egginton Road. Seven Trent would be looking at this issues at some point in the near future with a view to linking them together. She said that the contractors completing the work that day had commented that this has been a problem for many years but had gone quiet until recently.

c. Emergency Planning

Resolved: Hilton Parish Council agreed that Emergency Planning for flooding should be left to the experts being the first responders, DCC, SDDC, the Environment Agency, Police and Fire Service.

Cllr Darlington said that people needed to know where to get sandbags from should they be required.

Resolved: The Clerk agreed to establish if there was an allocation of sandbags for Hilton and if so, where could residents obtain these from in an emergency.

Cllr Nield reported that the Hilton Village Hall Committee has offered to look after residents that require evacuation from their homes in an emergency situation.

- DCC – Parish and Town Liaison Forum – **To nominate a representative when required**

There was nothing to report.

- SDDC - Joint Meetings with Parish Councils – **To nominate a representative when required**

There was nothing to report.

- EMIP updates – **To nominate a representative when required**

There was nothing to report.

- Party on the Park – **Cllr McDonald**

There was nothing to report.

9. Minute Number 1677/16 - Clerk's Reports

- a. Update The Mease Committee request to amend the Lease agreement and the chance to extend the lease if The Mease Committee will split the cost 50/50 – Previously reported under minute number 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14, 1635/14, 1654/14, 1671/14, 1693/14, 1710/15, 1727/15,

1744/15, 1761/15, 1573/15, 1624/15, 1640/15, 1643/15, 1659/15– Clerks Report.
[Parish Property and documents – Power to receive and retain – Local Government Act 1972 – s.226](#)

There was nothing to report.

- b. Tree Maintenance of tree at the corner of Roma’s Garden – Previously reported under minute number 1640/15, 1643/15, 1659/15– Clerks Report

The Clerk reported that the work to the Black Poplar tree had been completed on 25.01.2016. The Clerk reported that the contractor had received 5 complaints in relation to the work that they were carrying out and the Clerk had received 3 complaints.

The Clerk explained that the Black Poplar tree was in a poor state and maintenance was required urgently, there is currently a hole in the tree and this will need an eye keeping on it in the future.

Resolved: Hilton Parish Council agreed that regular checks and a maintenance program should be set up for this particular tree.

The Clerk reported that the work to the trees in the Woodland Area on Back Lane had been completed on 26.01.2016.

- c. Basket Swing HVH site update– Previously reported under minute number 1624/15, 1640/15, 1643/15, 1659/15 – Clerks Report

The Clerk reported that the request had been sent to SDDC to reinstate the basket swing as soon as possible.

- d. Proposed Extension to the Scout Hut update – Previously reported under minute number 1643/15, 1659/15 – Clerks Report.

There was nothing to report.

- e. Hilton Directory update – Previously reported under minute number 1659/15 – Clerks Report

The Clerk reported that she had spoken to Fiona and the Hilton and Dove Life Directory was willing to advertise the Hilton Parish Council Meeting dates in the Hilton Directory free of charge each month.

Resolved: The Clerk to email the dates over to the editor of the Hilton and Dove Life Directory.

- f. Local Plan part 2 – Consultation

The Chair gave his report as follows:

- He had looked through the information received from SDDC.
- He showed the map of the potential areas identified as smaller infill sites, which in his opinion were more likely to happen than not.
- He said that if some of these proposed sites go ahead, he had concerns over the infrastructure

- Cllr Nield said that she wanted everyone to be aware that several areas were identified, which could potentially be a further 400 homes.
- She asked that when the planning application came up for the 485 houses off The Mease, can anyone else remember Cllr Patten and Cllr Plenderleith saying that after this application there would be no further building in Hilton. Other Councillors agreed that this had been said.

Resolved: The Clerk to look back over the old minutes to see if this was minuted.

Resolved: The Chair to complete the questionnaire on behalf of Hilton Parish Council in relation to the consultation for part 2 of the Local Plan, with the objections of Hilton Parish Council.

- g. SDDC – Consultation on South Derbyshire Open Space, Sport and Community Facility Strategy

Resolved; Hilton Parish Council agreed that further Open Space was required in Hilton.

10. Minute Number 1678/16 - Derbyshire Association of Local Councils

Resolved: Hilton Parish Council noted the following information:

- a) Circular 01/2016
- INDEX OF MOST IMPORTANT ELEMENTS OF 2015 DALC CIRCULARS
- b) DALC Information – Councillor Induction Training to be held on 23.03.2016 between the hours of 10am and 12.30 pm at The Boardroom, Alders House, Bakewell
- c) DALC/NALC Information – The National Association of Local Councils (NALC) has been asked to submit evidence and comment to inform the HM Treasury Budget 2016. – Response sent from Chris Borg, NALC Policy and Development Manager – NALC continually lobbies on behalf of our Sector.

11. Minute Number 1679/16 - Finance

Resolved: Hilton Parish Council approved the following payments:

- a) Accounts for Payment.

CHEQUE NO	PAYEE	DESCRIPTION	AMOUNT	POWER
002930	ZURICH MUNICIPAL	INSURANCE – ADDING OF THE PARISH COUNCIL OFFICE, GARAGE AND WORKSHOP	53.00	

		UNTIL RENEWAL		
002931	CROMWELL	FLAMABLE STORAGE CABINET AND WD40	401.18	
002932	AUCUBA LANDSCAPES	HILTON VILLAGE HALL SITE CONTRACT AND PITCH REPAIRS AND SPIKING	700.01	
002933	ATLAS JANITORIAL AND CATERING SUPPLIES	OFFICE AND BACK LANE PAVILION CLEANING CHEMICALS	44.43	
002934	YEE GROUP LTD	INSTALLATION OF FIRE EXTINGUISHERS AND SIGNAGE – PARISH COUNCIL OFFICE	163.75	
002936	STERILIZING SERVICES LTD	WATER TESTING BACK LANE DECEMBER 2016	52.80	
002937	STERILIZING SERVICES LTD	REMEDIAL WORK REQUIRED AS PER THE RISK ASSESSMENT	884.40	
002938	T E CLARKE & SON	NEW VALVE AND ISOLATING VALVE TO LEAKING TAP IN THE BACK LANE PAVILION	80.00	
002939	CROMWELL	MAINTENANCE PADS	67.18	
002940	ATLAS JANITORIAL	CLEANING EQUIPMENT FOR THE BACKLANE PAVILION	11.84	
002941	FAIRVIEW ARBORISTS	POLLARD POPLAR TREE	800.00	

		AND THIN OUT WOODLAND AREA		
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Resolved: Hilton Parish Council approved the following payments:

b) Payments by BACS for Salaries, Tax, NIC's and any staff expenses - including Chq 002935 for the Inland Revenue.

Description	Amount
Salaries, Tax NICs, Expenses	£6,561.50

Resolved: Hilton Parish Council approved the following Expenditure:

c) Other Expenditure to 31.12.2015

REF	DATE	DETAILS	DESCRIPTION	SUPPLIER	NET	VAT	TOTAL
194	28/09/2015	DD	Van Insurance	Swinton Insurance	253.72	0.00	253.72
195	30/09/2015	DD	Van Lease Agreement	Toyota	284.08	56.82	340.90
201	01/10/2015	DD	Electricity	Eon	82.50	16.50	99.00
202	09/10/2015		Bank Charges	Santander	32.00	0.00	32.00
203	26/10/2015	DD	Van Insurance	Swinton Insurance	253.72	0.00	253.72
209	02/11/2015	DD	Van Lease Agreement	Toyota	284.08	56.82	340.90
210	02/11/2015	DD	Electricity	Eon	82.50	16.50	99.00
218	18/11/2015	DD	Van Tax	Toyota	5.00	0.00	5.00
225	26/11/2015	DD	Van Insurance	Swinton Insurance	253.72	0.00	253.72
229	30/11/2015	DD	Van Lease Agreement	Toyota	284.08	56.82	340.90
230	30/11/2015	DD	Electricity	Eon	65.83	13.17	79.00
231	03/12/2015	DD	Telephone	British Telecommunications	142.81	28.56	171.37
232	04/12/2015	TF	Room Hire	Hilton Village Hall	66.44	13.28	79.72
233	04/12/2015	TF	Office Rent	Hilton Village Hall	76.76	15.35	92.11
234	04/12/2015	TF	Electricity	Hilton Village Hall	150.00	30.00	180.00
237	14/12/2015	DD	Fuel	Brobot Petroleum Ltd	20.83	4.17	25.00
245	29/12/2015	DD	Van Insurance	Swinton Insurance	253.72	0.00	253.72
246	31/12/2015	DD	Van Lease Agreement	Toyota	284.08	56.82	340.90

Resolved: Hilton Parish Council approved the following Income:

d) Other Income to 31.12.2015

REF	CODE	DATE	RECEIPT NO	DESCRIPTION	CUSTOMER	TOTAL
51	Astro Turf	23/09/2015	027	Astro Turf Hire	Name	48.00

	Hire				removed	
52	Astro Turf Hire	23/09/2015	M015	Astro Turf Hire	Hilton Village Hall	12.50
53	Astro Turf Hire	16/10/2015	028	Astro Turf Hire	Name removed	25.00
54	Astro Turf Hire	16/10/2015	029	Astro Turf Hire	Hilton Athletic	46.00
55	Football Pitch Hire	16/11/2015	030	Football Pitch Hire	Name removed	12.00
56	Memorial Meadow	16/11/2015	M016	Plaque, engraved & fitting	Name removed	85.00
57	Astro Turf Hire	16/11/2015	031	Astro Turf Hire	Name removed	75.00
58	Astro Turf Hire	16/11/2015	032	Astro Turf Hire	Name removed	75.00
59	Football Pitch Hire	16/11/2015	033	Football Pitch Hire	Hilton Girls FC	52.00
60	Football Pitch Hire	18/11/2015	034	Football Pitch Hire	Name removed	23.00
61	Astro Turf Hire	19/11/2015	035	Astro Turf Hire	Name removed	104.00
62	Football Pitch Hire	24/11/2015	036	Football Pitch Hire	Hilton Athletic	23.00
63	Astro Turf Hire	07/12/2015	037	Astro Turf Hire	Name removed	104.00
64	Memorial Meadow	07/12/2015	038	Plaque, engraved & fitting	Name removed	75.00
65	Electricity	03/12/2015	M017	Electricity REFUND	Innovative Build Solutions	77.83
66	Astro Turf Hire	10/12/2015	039	Astro Turf Hire	Name removed	104.00
67	Astro Turf Hire	10/12/2015	040	Astro Turf Hire	Willington FC	104.00
68	Astro Turf Hire	14/12/2015	041	Astro Turf Hire	Name removed	78.00
69	Football Pitch Hire	14/12/2015	042	Football Pitch Hire	Hilton Athletics	69.00
70	Concurrent Functions	04/12/2015	M018	Concurrent Exp 2015/2016	South Derbyshire District Council	27,944.00
71	Garage and Office	24/11/2015	M019	Table legs	Ikea	15.00
72	Bank Interest	03/11/2015	M020	Bank Interest	Santander	0.16
73	Astro Turf Hire	13/10/2015	M021	Astro Turf Hire	Little Stars	30.00
74	Bank Interest	27/10/2015	M022	Bank Interest	Santander	442.48
75	Concurrent Functions	21/12/2015	M023	Minor Maintenance Scheme - 2015/2016	Derbyshire County Council	315.00

Resolved: Hilton Parish Council approved the unaudited accounts and balances:

e) Balance at the bank 01.04.2015 to 31.12.2015 and the approval of the unaudited accounts.

Cash in transit	435.00
Current Account	36,267.58
Reserve Account	<u>21,543.94</u>
Total	<u>58,246.52</u>
Less unrepresented chq's	<u>147.20</u>
Total	<u>58,099.32</u>

12. Minute Number 1680/16 - Items for Information

Resolved: Hilton Parish Council noted the following information:

- a) SDDC – Press release – Local Plan Part 2 Consultation Launched
- b) SDDC – Press release – Local Plan Part 2 Consultation extra date added
- c) SDDC – Press release – Sign up for 2016 pancake spectacular
- d) SDDC – Press release – Your Vote Matters – Make sure you're in
- e) SDDC – Press release – Leader: another year of achievement in South Derbyshire
- f) SDDC – Press release – Council announces Christmas service details
- g) Toyota – Together leaflet Winter 2015
- h) SDDC – Press release – Your thoughts sought on Key future vision document
- i) SDDC – Press release – Women's Day celebrations in South Derbyshire
- j) Clerk & Council Direct Magazine January 2016
- k) SDDC – Schedule Play equipment Inspection Summary Hilton Village Hall Site
- l) SDDC – Don't get caught out by the Winter weather
- m) DCC – Temporary Road Closure – Marston Lane, Marston on Dove – between 31.01.2016 and 12.02.2016
- n) Don Amott Memorial Hall – Car park to be closed February Half Term for resurfacing work Week commencing 15.02.2016
- o) SDDC – Press release – People of South Derbyshire to walk and run themselves proud for Sport Relief
- p) Active Nation – New Active Adults Sessions for fun, fitness and friendship to be held at Etwall Leisure Centre starting on Friday 22.01.2016 7am to 8.30am at a cost of £2.10 per session, first session free
- q) South Derbyshire CVS – Community Forum Wednesday 27.01.2016 11am to 1.30pm at Sharpe's Pottery
- r) Rural Action Derbyshire – Are you off the gas grid
- s) SDDC – Open Space, Sports and Community Facilities Strategy

13. Minute Number 1681/16 - Items for discussion

There was nothing to report.

14. Minute Number 1682/16 - Planning Matters for Decision

- a) 9/2015/1214 - 4 CHERRY TREE CLOSE HILTON DERBY DERBYSHIRE DE65 5FD - THE ERECTION OF AN EXTENSION AND ALTERATION

Resolved: Hilton Parish Council had no objections to the above planning application.

- b) 9/2015/1210 - 69 WILDHAY BROOK HILTON DERBY DERBYSHIRE DE65 5NU - PROPOSED SINGLE STOREY REAR EXTENSION, WITH EAVES OF 2.3 METRES AND MAXIMUM HEIGHT OF 2.9 METRES EXTENDING 4 METRES FROM THE REAR WALL

Resolved: Hilton Parish Council had no objections to the above planning application.

- c) 9/2015/1184 - 2 UTAH CLOSE HILTON DERBY DERBYSHIRE DE65 5JA - THE RETENTION OF A SINGLE-STOREY EXTENSION TO THE REAR

Resolved: Hilton Parish Council had no objections to the above planning application.

- d) 9/2015/1176 - 18 CHERRY TREE COTTAGE SUTTON LANE HILTON DERBY DERBYSHIRE DE65 5FB - THE ERECTION OF AN EXTENSION INCORPORATING A GARAGE (SUPERSEDES DETACHED GARAGE APPROVED AS PART OF APPLICATION 9/2015/0567) AND CREATION OF A NEW VEHICULAR ACCESS

Resolved: Hilton Parish Council had no objections to the above planning application.

15. Minute Number 1683/16 - Planning Matters for Information

Resolved: Hilton Parish Council noted the following information:

- a) 9/2015/0892 - LAND ADJACENT TO 4 MAIN STREET HILTON DERBY DERBYSHIRE DE65 5FF - THE ERECTION OF A DWELLING – **HAS BEEN GRANTED**

16. Minute Number 1684/16 - To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the Public.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

- 17. Minute Number 1685/16 - Police Office Lease agreement** – Previously reported under minute number 1377/13, 1394/13, 1396/13, 1413/13, 1431/13, 1447/13, 1464/13, 1481/14, 1499/14, 1523/14, 1540/14, 1568/14, 1585/14,

1602/14, 1618/14, 1635/14, 1654/14, 1671/14, 1693/14, 1710/15, 1727/15, 1744/15, 1761/15, 1573/15, 1624/15, 1640/15, 1643/15, 1667/15– Clerks Report
[Parish Property and documents – Power to receive and retain – Local Government Act 1972 – s.226](#)

The Clerk reported that our Solicitor was still awaiting a response from their Solicitor.

18. Minute Number 1686/16 - Seasonal Lengthsman/Groundsman Vacancy and Casual Lengthsman Vacancy

Resolved: As of 01.04.2016 the Groundsman to be paid £9.70 per hour as agreed during the Budget and Precept setting for 2016/2017.

Resolved: As of 01.04.2016 the Lengthsman to be paid £7.99 per hour as agreed during the Budget and Precept setting for 2016/2017

Resolved: Hilton Parish Council agreed to advertise for a seasonal Groundsman/Lengthsman on a Fixed Term Contract for 30 hours per week from 04.04.2016 to 28.10.2016 at £8.85 per hour as per the Budget and Precept Setting for 2016/2017 mainly to assist the Groundsman.

Resolved: Hilton Parish Council agreed that if the new Groundsman/Lengthsman fits in and works well with our other staff the Seasonal Contract could be renewed the following year automatically. This would mean that there would be no need to go through the process of re-advertise the vacancy.

Resolved: Hilton Parish Council agreed to advertise for a Casual Groundsman/Lengthsman for 5 hours per day up to 45 times per year at £7.99 per hour to predominantly cover holidays.

Resolved: Hilton Parish Council agreed the following adjustment to be made to the salaries budget for 2016/2017.

	Current Budget Set 2016/2017	Adjustment to the Budget for 2016/2017
Current Groundsman	20,176.00	20,176.00
Current Lengthsman	27,003.16	14,541.80
Seasonal Lengthsman/Groundsman from 04.04.2016 to 28.10.2016 30 weeks and Casual Groundsman/Lengthsman	0.00	12,371.83
Total	47,179.16	47,089.63

Resolved: The Clerk to advertise the vacancies on the Parish council website, the Parish Council notice boards, the Office door and at the Hilton Village Hall.

Resolved: Cllr Smith and the Clerk were given delegated powers to complete the interview process, following the same interviewing format as on previous occasions.

19. Minute Number 1687/16 - Staff Training

Resolved: Hilton Parish Council agreed to send the Groundsman on a Spraying Course (Pesticides PA1 and PA6 combined) – 2.5 days training with cert at a cost of £395.00

Resolved: Hilton Parish Council agreed to send the Groundsman on a ROSPA Play Inspection Training Course – 1 day training course with cert at a cost of roughly £325.00 per person

Resolved: Hilton Parish Council agreed to the Clerk taking the next course on The Power of Competence Training at £15.00 for the training with DALC and £30.00 to file the information with CiLCA.

20. Minute Number 1688/16 - Date of the next meeting

Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 24th February 2016 at Hilton Village Hall commencing at 7pm for the monthly meeting of Hilton Parish Council.

Signed.....Dated.....