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**MINUTES OF THE MONTHLY HILTON PARISH COUNCIL MEETING HELD ON  
WEDNESDAY 28<sup>TH</sup> OCTOBER 2015 AT HILTON VILLAGE HALL COMMENCING AT  
7PM**

**Present:**

Cllr Cooper (in the Chair)  
Cllr Smith, Cllr McDonald, Cllr Hudson and Cllr Darlington.

1 County Council Representatives, 1 District Council Representative and 5 Member of the Public were in attendance.

**AGENDA**

**PART 1 - NON EXEMPT INFORMATION**

**1. Minute Number 1632/15 - To Receive Apologies for absence.**

Apologies were received and accepted from Cllr Nield, Cllr Davies, Cllr Spencer and Cllr Shackleton.

**2. Minute Number 1633/15 - Variation of the Order of Business.**

There were no Variations to the Order of Business.

**3. Minute Number 1634/15 - Declaration of Members Interests.**

***Resolved: Cllr Hudson declared a personal interest in item 14 – Planning Matters for Decision, item D & F on the agenda which have been moved to D & E for the purpose of the minutes as follows:***

- 1) *Item d - 9/2015/0893 - 49 EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 5FG - THE ERECTION OF A DETACHED BUNGALOW AND A GARAGE***
- 2) *Item e - 9/2015/0885 - 49 EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 5FG - ALTERATION TO APPROVED APPLICATION 9/2014/0837 FOR EXTENSIONS, DETACHED GARAGE AND REVISIONS TO VEHICULAR ACCESS***

**4. Minute Number 1635/15 - Public Speaking.**

**Minute Number 1635/15/A – Public Speaking**

Members of the Public raised the following matters:

- Rachel Bridge from Party on the Park gave a copy of their current insurance policy to the Clerk of the Parish Council for the Parish Council records. She explained that this would need to be renewed before next year's event. Once received a copy would be passed over to the Clerk for the Parish Council records.
- Rachel Bridge explained that Party on the Part would like to resurrect the Fun Run, it will be held on a Sunday but this would not affect any Football Matches as they would not be using the Football Pitches. They would now discuss dates and would let the Parish Council know for an agreement to be made with the Parish Council.

### **Minute Number 1635/15/B – Police Representative Report**

There were no Police Representative's at the meeting and there was nothing to report.

### **Minute Number 1635/15/C – District Council Representatives Report**

Cllr Plenderleith was present at the meeting and gave her report as follows:

- She had been dealing with Planning matters and Broadband issues.
- SDDC were dealing with the Local Plan and the Corporate Plan.
- The Witham Close sign that was damaged had now been reset.

Cllr Billings gave his apologies, the Clerk gave his report as follows:

- He had one item to report and that is notification from a resident that the street nameplate on Ivy Court (off Bancroft Close) is broken and needs to be repaired/replaced. He had reported this to SDDC and was awaiting a time-scale for this to be completed. He would provide further detail when he had them. – **The Clerk also reported that she had reported this to SDDC on 2 separate occasions.**

### **Minute Number 1635/15/D – County Council Representatives Report**

Cllr Pattern was present at the meeting and gave her report as follows:

- She had attended Transport Meeting and in attendance was the County Representative from Trent Barton Bus Company. Trent Barton Bus Company would be completing a review of all bus routes and services in January 2016.
- She reported that there had been an issue with the DCC contractor that installed the white lines. She explained that it may be a while before the white lines would be reinstated as the County were in the process of going back to their original contractor.
- She had attended the Estate Visit.
- It had been established that the road humps on Main Street were breaking up and repairs were required.

The Clerk reminded Cllr Pattern and Cllr Plenderleith to remember to email her their reports in the future for the purpose of the minutes.

**5. Minute Number 1636/15 - To confirm the Monthly minutes of the Hilton Parish Council Meeting held on 30<sup>th</sup> September 2015.**

***Resolved: Cllr Smith proposed and Cllr McDonald seconded that the Non-Exempt Minutes of the monthly Hilton Parish Council Meeting held on Wednesday 30<sup>th</sup> September 2015 having been circulated were approved and signed as a true record.***

**6. Minute Number 1637/15 - Chairperson's Report**

The Chair gave his report as follows:

- He reported that the Hilton Parish office and garages were almost completed and the Parish Council Clerk and Staff would be moving in within the next month. He reported that this will be a good facility for the Parish Council Staff to use.

**7. Minute Number 1638/15 - Committee Reports**

**A) Minute Number 1638/15/A - Community Services - To be discussed by full Council at their meeting**

- Community Information and Publicity.

There was nothing to report.

**B) Minute Number 1638/15/B - Finance - All Councillors and the Clerk to Hilton Parish Council**

- Fees for the use of Parish Council Facilities
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

**C) Minute Number 1638/15/C - Environment and Green Space – To be discussed by full Council at their meeting**

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Groundsman/Lengthsman's Report

There was nothing to report.

**D) Minute Number 1638/15/D - Village Infrastructure - To be discussed by full Council at their meeting**

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking x
- Street Lighting
- Public Transport Provision

There was nothing to report.

**E) Minute Number 1638/15/E - Recreation and Leisure – To be discussed by full Council at their meeting**

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

The Clerk reported that she had received a request from SDDC for free usage of the Astro Turf for the Youth Group that they are planning to establish. Once set up they will not be charging the Children that join the group. It would be for possibly 2 hours per week, day and time to be confirmed.

***Resolved: Hilton Parish Council unanimously agreed to allow free usage of the Astro Turf providing it did not interfere with paid booking as paid bookings needed to take priority. The Clerk to work with SDDC to find an appropriate day and time for the booking.***

**8. Minute Number 1639/15 - Reports from Councillors that have attended any other Meetings.**

- Etwall Area Meeting & Safer Neighbourhoods – **The Chair and Vice Chair**

The next meeting will be held on 11.11.2015 at John Port School.

***Resolved: The Chair to attend on behalf of Hilton Parish Council.***

- Toyota Liaison – **The Chair and Vice Chair**

There was nothing to report.

- The Mease Management Committee – **Cllr Shackleton**

There was nothing to report.

- Marston on Dove Relief in Need Charity – **To nominate a representative when required along with the Clerk to Hilton Parish Council**

There was nothing to report.

- Hilton Dog Walking Group – **Cllr McDonald**

There was nothing to report.

- Flood Liaison – **Cllr Nield**

There was nothing to report.

- DCC – Parish and Town Liaison Forum – **To nominate a representative when required**

There was nothing to report.

- SDDC - Joint Meetings with Parish Councils – **To nominate a representative when required**
  - a. Parish Members Briefing – **02.12.2015 at the Council Chambers commencing at 6.15pm**

**Resolved: The Clerk to email the 4 Councillor not in attendance at the meeting to see if any of them would be interested in attending the above meeting on behalf of Hilton Parish Council.**

**Resolved: If nobody can attend the Chair may be able to attend.**

**Resolved: If nobody can attend then the Clerk to give apologies for Hilton Parish Council.**

- b. **Funding for Sport, Open Space and Community Facilities Briefing – held on 28.10.2015 at the Council Chambers commencing at 6.15pm**

**Resolved: Cllr Nield agreed to attend the above meeting on behalf of Hilton Parish Council.**

- EMIP updates – **To nominate a representative when required**

There was nothing to report.

- Party on the Park
  - a. To nominate a Hilton Parish Council representative to attend the Party on the Park Meetings.

**Resolved: Cllr McDonald agreed to sit on the Party on the Park Committee as a representative for Hilton parish Council.**

- b. Party on the Park minutes from 14.10.2015 for information

All Councillors had been emailed a copy of the minutes prior to the Parish Council Meeting for information.

- c. Approval of the booking from 10am to midnight on 02.07.2015

**Resolved: Standing Orders were suspended to allow Rachel Bridge to explain why the Booking form had been completed from 10am to midnight.**

Rachel Bridge explained the following:

- Party on the Park had agreed from 10am to midnight to allow for the Beer Festival, clearing up etc.

The Clerk explained that the Astro Turf Lights would need to be off and the Astro Turf

locked up by 9pm as per the agreement with Environmental Health.

- Rachel Bridges assured the Parish Council that this would be the case and that they were unaware of this at this year's Party on the Park Event.
- The Beer festival would be on until last orders at 11pm but this would be in the Scout Hut in the evening, last year people went into the Scout Hut from about 8.30pm once the music had ceased, with people only going outside to the marquee to smoke.
- Party on the Park will hold and Events License.
- There had been no complaints at this year's Party on the Park Event so they decided to run the same format.

***Resolved: Standing orders were reinstated.***

***Resolved: Hilton Parish Council unanimously agreed to accept the Booking application form with the time being from 10am to midnight.***

- d. Permission to use the Back Lane Field if the Fun Run is resurrected

The Clerk reported that it was anticipated that Football matches would run on to end of May possibly into the beginning of June depending on the weather through the season and if matches still need to be played.

The Clerk reported that most matches are held on a Sunday but occasionally they can be held on a Saturday.

The Clerk suggested that if the Fun Run is resurrected how about the week or 2 weeks prior to Party on the Park Sunday 19<sup>th</sup> or 26<sup>th</sup> June 2016.

***Resolved: Standing Orders were suspended to allow Rachel Bridge to speak.***

Rachel Bridge explained the following:

- The Fun Run in the past has been held on a Sunday in May.
- Party on the Park had completed a consultation and people's preferences were either April or May
- They were aware of issues in the past in relation to football matches and running around the pitch and at the last Fun Run somebody was hit by a football.
- They were currently looking at a planned route and would let the Parish Council have a copy of this along with the proposed dates for approval once ready.
- They did not think that they would need to go around the football pitch.

***Resolved: Standing orders were reinstated.***

- e. Cultivation License for the planting of cherry trees
- f. Cultivation Licenses for other areas in the village.

The Clerk gave her report in relation to the 2 above items as follows:

- 1) The purpose of my report is to inform my Councillors of the legislation surrounding Cultivation Licenses and what this could mean for Hilton Parish Council.
- 2) The Clerk had taken advice from both DALC and Sean Twyford at Derbyshire County Council on this matter.

### **Introduction:**

After the last meeting held on 30.09.2015, the delivery of a Cultivation License in the name of Party on the Park to myself directly and a telephone conversation with Peter Holmes. I was sure that Party on the Park had been given the incorrect information on what and how a Cultivation License worked, hence why I have taken advice on this matter.

During my telephone conversation with Peter Holmes, I became aware that Party on the Park may have been under the impression that they could complete the application in their name and only required permission/an agreement from Hilton Parish Council, that should they no longer exist Hilton Parish Council would take over the responsibility of the Cultivation License. This is not the case, Derbyshire County Council will only allow Cultivation Licenses to individual property owners who have an adjoining piece of Highway Land that they wish to maintain, or to either a District Council or Parish Council. They do not give Cultivation Licenses to individual groups to plant around a village. (a copy of the Legislation sent to the Clerk by DCC on 20.10.2015 had already been emailed to the Councillors for information prior to the meeting.)

In short, in relation to the planting of the 11 Cherry Trees in 2 areas around the village, Hilton Parish Council would need to agree to complete the Cultivation License and Hilton Parish Council would then become fully responsible for the maintenance of such areas now and in the future.

On 15.10.2015 I received a further email from Peter Holmes stating the following: (the information has been copied and pasted into this report).

We have some money we would like to plant some bulbs around the village. Could it be asked of the Parish council where they would like some such as the Talbot Turf Island and potentially where the trees are to be put are there other areas. We can then put a form in for that also.

### **Clerk's advice:**

I would ask Hilton Parish Council Members to air on the side of caution in relation to taking on any further Cultivation Licenses at this time. The reason being that it is not just a case of planting a few bulbs or planting a few trees around the village. The Parish Council needs to look at the bigger picture and the impact that taking on more Cultivation Licenses may have as follows:

- 1) If a Cultivation License is taken on the Parish Council become responsible for all the maintenance associated with that piece of land. This would include any planting, mowing, strimming etc. The County Council stop any maintenance contract they may have on the land as soon as the Cultivation License is agreed and in place.
- 2) If a Cultivation License is taken on and trees are planted, in the first few years, this may not be an issue, however as the trees mature, maintenance of not only the land will be required but also maintenance of the trees, which could be quite costly long term.
- 3) The Parish Council also needs to consider that this may have cost implications on the budget and the financial position of the Council for example: the Parish Council would be required to budget for such costs, increasing the Precept to cover the additional work associated with the Cultivation Licenses.
- 4) The Parish Council may also need to consider if more staff is required to take on such extra work that would be required in maintaining more Cultivation Licenses. Again this would impact on the budget and financial position of the Council possibly increasing the Precept.

**Notes:**

At present Hilton Parish Council already has and maintains 5 areas around the Village under Cultivation Licenses as follows:

- A piece of grass verge opposite The Mease Football Pavilion
- The Planters on the Main Street Car Park
- The Village Green at the top of Mill Lane
- The Roundabout by Hilton Garage
- The Grass verge currently known as Roma's Garden

**Recommendation:**

- 1) I would recommend that Hilton Parish Council does not agree to take on any further cultivation licenses at this time for the reasons stated above.
- 2) Instead I would recommend that Hilton Parish Council considers a compromise. Rather than agreeing to take on further cultivation licenses, I would recommend that the Parish Council work with Party on the Park to allow Party on the Park to plant trees and bulbs etc. in areas that are already leased, owned, or under cultivation licenses with Hilton Parish Council. Party on the Park could work with our Groundsman to plant up suitable areas for example:
  - a. Bulbs could be planted on the roundabout by Hilton Garage to make the area look more attractive.
  - b. Bulbs could be planted around the Village Green at the top of Mill Lane.
  - c. Bulbs could be plated around the planted areas on the grass verge opposite The Mease Football Pavilion.
  - d. Small Cherry Trees could be planted around the bund to The Mease Pavilion along with bulbs to make that area look more attractive.



Other places where bulbs may be planted are:

- a) Between the Avenue of trees at the Bottom of the Back Lane Pavilion
- b) Around the perimeter of the Astro Turf
- c) In and around the nature area on Back Lane
- d) By the new Parish Council Office as there will be a planting area.
- e) On the bund in front of the Village Hall but Party on the Park would need to ask the VH Committee for permission to do this.

Cllr Darlington replied that another area where bluebell bulbs could be planted was the Memorial Meadow as the plan was to establish a Bluebell Wood.

***Resolved: Hilton Parish Council unanimously agreed with the Clerks Report and agreed that they were not prepared to take on further Cultivation Licenses but may consider this in the future.***

***Resolved: The Clerk to inform Party on the Park of the outcome and offer them the compromise as per the Clerks Report.***

#### **9. Minute Number 1640/15 - Clerk's Reports**

- a. Police Office Lease agreement – Previously reported under minute number 1377/13, 1394/13, 1396/13, 1413/13, 1431/13, 1447/13, 1464/13, 1481/14, 1499/14, 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14, 1635/14, 1654/14, 1671/14, 1693/14, 1710/15, 1727/15, 1744/15, 1761/15, 1573/15, 1624/15 – Clerks Report [Parish Property and documents – Power to receive and retain – Local Government Act 1972 – s.226](#)
- b. Update The Mease Committee request to amend the Lease agreement and the chance to extend the lease if The Mease Committee will split the cost 50/50 – Previously reported under minute number 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14, 1635/14, 1654/14, 1671/14, 1693/14, 1710/15, 1727/15, 1744/15, 1761/15, 1573/15, 1624/15 – Clerks Report. [Parish Property and documents – Power to receive and retain – Local Government Act 1972 – s.226](#)

There was nothing to report.

- c. Tree Maintenance of tree at the corner of Roma's Garden

The Clerk reported that this work would be completed within the next few weeks.

- d. Basket Swing HVH site – Vandalism and the future of the swing – Previously reported under minute number 1624/15 – Clerks Report

The Clerk reported that she had contacted SDDC in relation to fitting some kind of restrictor or collar to the basket swing and had received the following message back:

I can tell you know that there are no restrictor's to my knowledge as we have looked at this type of thing previously. If you recall we had a similar problem at Badgers Hollow and we were told that they are as designed and should be fit for purpose.

**Resolved: It was agreed to defer this matter to the next Hilton Parish Council Meeting, whilst the ownership and maintenance responsibilities for the play area were established since the transfer of land.**

e. Purchase of 2 pot grown trees, if free trees have not arrived, to replace 2 dead/dying Rowan Trees on the Memorial Meadow, in time for Remembrance Sunday. – Previously reported under minute number 1624/15 – Clerks Report  
The Clerk reported that the 2 free Rowan Trees had been ordered to replace 2 on the Memorial Meadow. However these would not be ready for collection until 26<sup>th</sup> or 28<sup>th</sup> November. The Clerk would be contacted once the collection date had been confirmed.

**Resolved: Hilton Parish Council unanimously agreed for Cllr Darlington to purchase 1 pot grown Rowan Tree to replace the dying tree for Corporal Blood ready for Remembrance Sunday.**

**Resolved: Cllr Darlington to supply the receipt to the Clerk for a reimbursement of the cost which was anticipated to be between, £35.00 to £40.00.**

**Resolved: Hilton parish Council agreed that when the free trees were ready, they should be collected by Parish Council staff in the Parish Council Van.**

f. Poppy Wreath and 26 individual poppy crosses to be ordered for the Memorial Meadow for Remembrance Sunday. Including approval of the donation to cover the cost.

**Resolved: Cllr Darlington was given delegated powers to arrange a further poppy wreath and 26 individual poppy crosses for the Memorial Meadow for Remembrance Day.**

**Resolved: Hilton Parish Council unanimously agreed to give a donation of £200.00 to the Royal British Legion £100.00 for the Association for the Original Poppy Wreath and £100.00 to the other Association for the Poppy Wreath and Crosses.**

**Resolved: The Clerk to include £200.00 for the Royal British Legion in the Budget going forward.**

g. Request for the removal of the bench by Soar Close due to Anti-Social Behaviour  
The Clerk reported that the Police had been to see her in relation to the bench by Soar Close. They would like the Parish Council to consider removing this bench due to anti-social behaviour. The Clerk had also been informed that some effected residents were in the process of obtaining signatures for a petition requesting the removal of the bench.

It was reported that residents and dog walkers during the day do use the bench.

It was agreed that the Police needed to be a bit more proactive about policing the anti-social behaviour in and around this area.

It was agreed that the benches had already been removed from behind the Astro Turf which may have moved the problem to the Soar Close bench, but it was not the answer to remove all benches on the site.

**Resolved: Hilton Parish council agreed that anti-social behaviour was a problem on the Village Hall site and it was agreed that this matter would be raised at the next Safer Neighbourhoods Meeting.**

**Resolved: It was agreed that Hilton Parish Council and the Police needed to work together to establish the problem times and the Police need to establish who these people are. The Police need to be a little more proactive in stopping anti-social behaviour.**

**Resolved: Hilton Parish Council agreed that after this intervention the problems were still persisting, then the issue of removing the bench would be reviewed.**

- h. Trees in the Nature Area Back Lane - require some maintenance work to reduce some of the trees and fell the self-seeding trees in between.

The Clerk reported that this work was last completed about 5 or 6 years ago and was now in need of being completed again to reduce the height and fell the self-seeding willows to thin the area out. The Clerk reported that this would cost roughly £1,500.00 to £2,000.00. Complaints were now being received from the effected residents.

**Resolved: Hilton Parish Council agreed for the Clerk to use her discretion up to the sum of £2,000.00 excluding VAT to get this work completed.**

**Resolved: Hilton Parish Council unanimously agreed that a tree maintenance plan was required for more regular maintenance of the area. The Clerk agreed to ask the contractor to complete this.**

#### **10. Minute Number 1641/15 - Derbyshire Association of Local Councils**

**Resolved: Hilton Parish Council noted the following information:**

- a) DALC Circular 23/2015
- Employment Update September 2015 – Beware of Bogus Self-Employment
  - **Towards a better understanding of the Planning Process and the role of Local Councils**
  - **The Transparency Fund for Smaller Local Councils**
  - CiLCA 2015 Training
  - DALC Direct Banking Detail – change of Sort Code
  - Councillor Induction Training
  - Vacancies
- b) DALC Circular 24/2015
- Certificate in Local Council Administration 2015
  - Whaley Bridge TC – Vacancy for Clerk/RFO
- c) DALC – Annual Report 2014/2015
- d) DALC – Annual Meeting of the Executive Committee

**11. Minute Number 1642/15 - Finance**

***Resolved: Hilton Parish Council unanimously approved the following payments including 3 extra cheques presented at the meeting being cheques numbers 002901, 002902 and 002903:***

**a) Accounts for Payment.**

<b>CHEQUE NO</b>	<b>PAYEE</b>	<b>DESCRIPTION</b>	<b>AMOUNT</b>	<b>POWER</b>
002892	Cancelled			
002893	Innovative Build Solutions Ltd	Certificate 2 – New Build	33,559.24	
002894	R Massey & Son Ltd	Sadolin, White Spirit and Pad Lock	85.96	
002895	Sterilizing Services	Water Testing Back Lane Pavilion	52.80	
002896	Cromwell	14 pairs of Tigera Synthetic Gloves	72.24	
002897	Atlas Janitorial	Bleach, Surface Cleaner, Refuse Sacks, Hand Wash, Hand Towels, Toilet Roll – for Back Lane Pavilion	53.87	
002898	Aucuba Landscapes	Maintenance Village Hall Site October 2015	453.23	
002899	Bowcom	Bowgrass Supreme Plus 10L – Line Marking Paint Back Lane	129.00	
002901	Hilton Village Hall	Room Hire	43.49	
002902	Heritage Wood	Plaque	60.00	
002903	Yee Group Ltd	CCTV repairs	406.50	

**Resolved: Hilton Parish Council unanimously approved the following payments:**

- b) Payments by BACS for Salaries, Tax, NIC's and any staff expenses - including Chq 002900 for the Inland Revenue.

Description	Amount
Salaries, Tax NICs, Expenses	£6,445.18

## **12. Minute Number 1643/15 - Items for Information**

**Resolved: Hilton Parish Council noted the following information:**

- a) SDDC – Local Plan Consultation Part 1 – Land West of Mickleover. More details on the five-year supply can be found in the National Policy Framework at [www.planningportal.gov.uk/planning/planningpolicyandlegislation/nppf](http://www.planningportal.gov.uk/planning/planningpolicyandlegislation/nppf). Information on the Local Plan in general can be found at [www.south-derbys.gov.uk/lpexamination](http://www.south-derbys.gov.uk/lpexamination).
- b) SDDC – Grow Wild spaces grants of between £1,000.00 and £4,000.00 are available to create a Grow Wild Community Site. Grow Wild expects to fund 60 group in 2016 the closing date for applications is 1<sup>st</sup> December 2015 <https://www.growwilduk.com/community-project-funding>.
- c) SDDC – Press release – Newhall is next on memorial safety testing radar.
- d) SDDC – Press release – South Derbyshire athletes win bursary backing
- e) SDDC – Press release - Spotlight on Social media and marketing for businesses
- f) SDDC - Press release – Christmas joy on offer through hampers scheme
- g) SDDC – Press release – Having fun is a real science
- h) SDDC – Press release – Impressive line-up for international feast of fun unveiled
- i) SDDC – Press release – Planters for latest dream scheme challenge.
- j) SDDC – Press release – Annual Report snapshot of continuing success
- k) SDDC – Press release – Hashtag heaven for what's on in South Derbyshire
- l) DCC – Temporary Road Closure – Station Road, Hatton on 22.11.2015 between 0000hrs and 0500hrs.

## **13. Minute Number 1644/15 - Items for discussion**

There was nothing to report.

## **14. Minute Number 1645/15 - Planning Matters for Decision**

- a) 9/2015/0951 - 21 TRUSLEY BROOK HILTON DERBY DERBYSHIRE DE65 5LA - THE ERECTION OF EXTENSIONS INCLUDING THE CONVERSION OF THE GARAGE

**Resolved: Hilton Parish Council had no objections to the above planning application.**

- b) 9/2015/0918 - 5 RYTON WAY HILTON DERBY DERBYSHIRE DE65 5GY - THE CONVERSION OF THE GARAGE INTO LIVING

**Resolved: Hilton Parish Council had no objections to the above planning application, however they requested that 2 parking spaces be provided on the property.**

- c) 9/2015/0912 - 21 NORMANDY ROAD HILTON DERBY DERBYSHIRE DE65 5GW - RETENTION OF A JUILET BALCONY TO THE REAR

**Resolved: Hilton Parish Council had no objections to the above planning application.**

- d) 9/2015/0893 - 49 EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 5FG - THE ERECTION OF A DETACHED BUNGALOW AND A GARAGE

- e) 9/2015/0885 - 49 EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 5FG - ALTERATION TO APPROVED APPLICATION 9/2014/0837 FOR EXTENSIONS, DETACHED GARAGE AND REVISIONS TO VEHICULAR ACCESS

**Resolved: Cllr Hudson abstained from voting.**

**Resolved: Hilton Parish Council strongly objected to the 2 planning applications above for 49 Egginton Road on the following grounds:**

- **The extension to the 2 bed terrace property without the bungalow would make good use of the property and its grounds.**
- **It was felt that this application was an infill land grab and the size of the 2 properties would be too big for the plot, leaving virtually no amenity area for the properties.**
- **It was felt that there was already unprecedented development within Hilton and there was not the need to keep infilling.**
- **The proposed development is not within keeping of the village and the surrounding area.**
- **The properties would be very over massing and overshadowing for the adjoining properties, as both properties are family size properties, basically this development would have an effect of boxing in the adjoin properties due to their size.**
- **This development would impede on the privacy of the adjoining properties.**
- **The hedge between the properties had been in existence for roughly 130 years, if this is removed, as it will be on the boundary line and may even be a shared hedge, it would make the property roughly 5 meters away from the adjoining property. The hedge in some places is roughly 6 to 8 feet wide, so the plot sizes may not have been calculated properly,**

- *The toilet window will be facing the adjoining properties living area, which is not acceptable as it will impede on their privacy.*
- *There will be no turning space for vehicle movement on the driveway, meaning that vehicles will either have to reverse on, or off the drive onto a very busy road and near a junction causing an obstruction.*

***Resolved: Hilton Parish Council would request that this application be put before the Planning Committee at their next meeting rather than be decided under delegated powers.***

- f) 9/2015/0892 - LAND ADJACENT TO 4 MAIN STREET HILTON DERBY DERBYSHIRE DE65 5FF - THE ERECTION OF A DWELLING

***Resolved: Hilton Parish Council strongly objected to the above planning applications on the following grounds:***

- *It was felt that this application was an infill and would be overbearing to the adjoining properties.*
- *It was felt that there was already unprecedented development within Hilton and there was not the need to keep infilling.*
- *The proposed development is not within keeping of the village and the surrounding area.*
- *The properties would be very over massing and overshadowing for the adjoining properties.*
- *This development would certainly impede on the privacy of the adjoining properties.*
- *There will be no turning space for vehicle movement and the adjoining properties will struggle to get onto a very busy main road which is quite narrow with parked cars, a very busy nursery.*
- *The resident's amenity area will be very small.*

- g) 9/2015/0840 - 56 WASHFORD ROAD HILTON DERBY DERBYSHIRE DE65 5HN - THE ERECTION OF AN EXTENSION

***Resolved: Hilton Parish Council had no objections to the above planning application.***

#### **15. Minute Number 1646/15 - Planning Matters for Information**

***Resolved: Hilton Parish Council noted the following information:***

- a) 9/2015/0766 - 117 AVON WAY HILTON DERBY DERBYSHIRE DE65 5AE - PROPOSED GARAGE CONVERSION – **HAS BEEN GRANTED**
- b) 9/2015/0717 - 5 SHERBOURNE DRIVE HILTON DERBY DERBYSHIRE DE65 5NJ - RELOCATION OF A BOUNDARY WALL WITH FENCING INFILL PANELS – **HAS BEEN GRANTED**
- c) 9/2015/0649 - 112 WELLAND ROAD HILTON DERBY DERBYSHIRE DE65 5NE - THE ERECTION OF A TWO STOREY EXTENSION TO REAR OF PROPERTY – **HAS BEEN GRANTED**

## **16. Minute Number 1647/15 - Date of the next meeting**

***Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 25<sup>th</sup> November 2015 at Hilton Village Hall commencing at 7pm for the monthly meeting of Hilton Parish Council.***

***Resolved: The date to Hilton Parish Council Finance Meeting was confirmed as 04.11.2015 at Hilton Village Hall commencing at 6.30pm***

***Resolved: The Date of the Councillor Training was confirmed as 18.11.2015 commencing at 6pm to 8pm***

***Resolved: The Clerk to offer the extra places to members of Findern Parish Council at £25.00 per delegate.***

***Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.***

## **AGENDA**

### **PART 2- EXEMPT INFORMATION**

#### **Minute Number 1648/15 – Exempt Information**

All items in Exempt Information are covered under the Local Government Act 1972, schedule 12A – This legislation covers Engagement, terms of service, conduct and dismissal of employees, terms of tender and quotes, proposals and counter proposals in negotiation of contracts, preparation of cases in legal proceedings and the early stages of any dispute.

- a) Proposed PC Garage and Office extension update including tenders – Previously reported under minute number 1439/13, 1455/13, 1472/13, 1489/14, 1507/14, 1531/14, 1548/14, 1576/14, 1593/14, 1609/14, 1626/14, 1644/14, 1662/14, 1684/14, 1700/14, 1718/15, 1735/15, 1752/15, 1769.15, 1580/15 – Exempt Information.

- i. Site Meeting held on 20.10.2015

#### **Matters Discussed:**

- Building Control due to visit site as project was nearing completion.
- Electrical Connection by Eon was confirmed as 23.10.2015
- Belfast sink confirmed to be fitted in the workshop
- Pencil round oak architraves and skirting boards had been sourced.
- Toilet Glass to be changed to obscure glass
- Fencing to be fitted at the far end of the building to the rear and a gate to be fitted to the rear of the building facing the Village Hall.
- Kitchen and toilet keys to be suited, office and office store room to be separate.



- British Telecom to install a telegraph pole at the corner of the end gable facing the Village Hall for telephone and internet connection once an installation date is known.
- The Architect to contact SDDC in relation to planning permission to tarmac the car park and to obtain costings for the work to be completed in 2016/2017 financial year.
- The trench for the soil connection to be started on 28.10.2015 during half term week. It was agreed to delay handover by a week so that the car park area could be closed during half term whilst this work is undertaken. It was deemed logical to use the opportunity of a quieter car park with zero school traffic to excavate and form the soil connection, thus reducing the risk to the public and contractors for Health and safety reasons.
- The kitchen units are in place and the vinyl floor has been installed, the second fix joinery is also underway.
- The painting of the walls and ceilings have been completed.
- Final connections and supplies to be complete including making good the external area.
- Practical Completion will now take place on 02.11.2015 at 3pm

The Clerk reported that she had received the following email from Peter Holmes the Chair of the Scouts Organisation as follows on 28.10.2015:

I have just seen on the minutes of Parish council meeting that you are looking to put a base down for the container costing over £1000. As you are aware in the future we are looking if possible to extend the scout hut. Before any of this work is completed it may be worth discussing with us so no village money is wasted. If we extended we would get rid of the container. We will try and get some rough plans of what we are wanting but basically as explained previously we would want to extend out towards the skate park same height same width but to the fence line.

The Clerk had replied to Peter Holmes to explain the reasoning behind the Parish Council's decision to move the container back to the other side.

b) Staff Matters

There was nothing to report.

c) Parish Council Grant Application Criteria

**Resolved: Once the applications have been received and verified by the Clerk, the Clerk to email the information to the Councillors with the agenda for January 2016.**

**Resolved: The Clerk to amend the closing date for applications to be received to Friday 22.01.2016.**

Signed.....Dated.....