

Hilton Parish Council
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**MINUTES OF THE HILTON PARISH COUNCIL FINANCE COMMITTEE MEETING HELD
ON WEDNESDAY 3RD DECEMBER 2014 AT HILTON VILLAGE HALL COMMENCING AT
7PM**

Present:

Cllr Smith (in the Chair)
Cllr Nield. Cllr Shackleton, Cllr Davies

There were no members of the public in attendance.

AGENDA

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 1680/14 - To Receive Apologies for absence.

Apologies were received and accepted from Cllr Cooper, Cllr McDonald, Cllr Darlington and Cllr Spencer.

2. Minute Number 1681/14 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 1682/14 - Declaration of Members Interests.

Resolved: Cllr Smith, Cllr Nield, Cllr Shackleton and Cllr Davies declared a Personal Interest in any items on the agenda pertaining to the Hilton Village Hall.

Cllr Shackleton declared a Personal Interest in a Complaint from a resident with regards to dog fouling and a request to have one area in the village that does not allow dogs, to allow children to play safe – suggestion to fence off an area at the VH site – Previously reported under minute number 1481/14, 1499/14, 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14, 1635/14 – Clerks Report.

4. Minute Number 1683/14 - Public Speaking.

Minute Number 1683/14/A – Public Speaking

There were no members of the public present at the meeting.

Minute Number 1683/14/B – Police Representatives Report

There were no Police Representative Present at the meeting.

Minute Number 1683/14/C – District Council Representatives Report

There were no District Council Representative present at the meeting.

Minute Number 1683/14/D – County Council Representatives Report

There were no County Council Representative present at the meeting.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded. However there were no members of the press or public present at the meeting.

AGENDA

PART 2- EXEMPT INFORMATION

Minute Number 1684/14 – Exempt Information.

a) Budget and Precept Setting 2015/2016

The Hilton Parish Council Members present at the meeting went through the draft budget line by line and agreed on what each budget amount should be set at.

Resolved: The Finance Committee to recommend to full Council at their meeting to be held on 17.12.2014 what they propose for approval.

It was reported that a DALC Circular had been received on 02.12.2014 (the Clerk handed round a copy of the Circular), this was with regards to the 2014/2016 National Salary Award details from the National Association of Local Councils as follows:

- The National Joint Council for Local Government Services (NJC) has reached a decision on the following.
 - New Pay Scales for 2014/2016 are to be implemented from 01.01.2015.
 - A non-consolidated (one off) payment for employees on SCPs 5 to 49 in December 2014 and employees on SCPs 26-49 in April 2015.
 - NJC and SLCC jointly recommend that the new salary scales for all full and part-time Clerks, employed under the terms of the model contract to be applied from 01.01.2015.
 - The salary increase for Clerks and all other staff employed by the Parish Council from 01.01.2015 is calculated at 2.2%.

Resolved: The Finance Committee, to recommend to full Council at their meeting to be held on 17.12.2014, that there should be a 2.2% increase as per the information received from the NJC, for the Clerk and all other employed staff commencing on 01.01.2015.

Resolved: The Finance Committee, to recommend to full Council at their meeting to be held on 17.12.2014, that the Clerk was contractually entitled to receive the non-consolidated payment as per the information received from the NJC, in December 2014 and April 2015.

Resolved: The Clerk was asked to email DALC and make a complaint that to impose salary increases from 01.01.2015 was unfair. This was due to Councils only completed their budget and setting their precept once per year to commence in April of each year. The Clerk to ask DALC to request that the NJC and SLCC negotiate salary increases in the future to commence as of the 1st April each year to allow Parish Councils to budget correctly if possible.

It was reported that when setting the budget for the year 2014/2015 the Council allocated £65,000.00 for the new Garage and office. However now the tender process has been followed the lowest quote that has been chosen through the tender process was £74,331.65 excluding VAT for Phase 1.

Resolved: The Finance Committee, to recommend to full Council at their meeting to be held on 17.12.2014 that the difference of £9,331.65 should be allocated within the budget for 2015/2015.

It was reported that Making Plans could not complete the process with the contractor to put in a JCT contract. After taking advice on this matter it was reported that an Architect would need to be employed to complete this process.

Resolved: The Finance Committee, to recommend to full Council at their meeting to be held on 17.12.2014, that Blair Gratton be instructed as the Architect to fulfil this duty as they are on the approved supplier list for the Council.

Resolved: The Finance Committee, to recommend to full Council at their meeting to be held on 17.12.2014 that a figure should be added to the budget for 2015/2016 to cover this cost and a contingency should be added against the build if the Architect feels that this is appropriate.

Resolved: The Finance Committee, to recommend to full Council at their meeting to be held on 17.12.2014 that after the work has been completed on Phase 1, the Parish Council should tarmac the car park immediately thereafter.

It was reported that under Section 137 (4)(a) of the Local Government Act 1972 ("1972 Act") for 2014-2015 was currently set at £7.20 per registered elector. Section 137 covered Parish Council Grants for example to other charities and non-profit making Community Groups.

Resolved: The Finance Committee to recommend to full Council at their meeting to be held on 17.12.2014 that they should continue to support the Hilton Village Hall Charity in relation to the subsidy.

Resolved: The wish list items of what the Parish Council wants to do in the future was discussed, however none of these items could be considered for the year 2015/2016 budget.

Resolved: The Finance committee, to recommend to full Council at their meeting to be held on 17.12.2014, that the precept for 2015/2016 should be increased to £165,000.00.

Signed.....Dated.....