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**MINUTES OF THE MONTHLY HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 24TH
SEPTEMBER 2014 AT HILTON VILLAGE HALL COMMENCING AT 7PM**

Present:

Cllr Cooper (in the Chair)
Cllr Smith, Cllr Spencer, Cllr Nield and Cllr Shackleton.

1 District Council Representatives, 1 Police Representative and 2 Members of the Public were in attendance.

AGENDA

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 1627/14 - To Receive Apologies for absence.

Apologies were received and accepted from Cllr Davis, Cllr Darlington, Cllr McDonald and Cllr Fox.

2. Minute Number 1628/14 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 1629/14 - Declaration of Members Interests.

Resolved: Cllr Cooper, Cllr Smith, Cllr Spencer, Cllr Nield and Cllr Shackleton declared a Personal Interest in any items on the agenda pertaining to the Hilton Village Hall.

Cllr Shackleton declared a Personal Interest in item 9 – Clerks Report – item b - Complaint from a resident with regards to dog fouling and a request to have one area in the village that does not allow dogs, to allow children to play safe – suggestion to fence off an area at the VH site – Previously reported under minute number 1481/14, 1499/14, 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14 – Clerks Report.

4. Minute Number 1630/14 - Public Speaking.

Minute Number 1630/14/A – Public Speaking

Members of the Public raised the following issue.

- Mr Derek Wooliscroft asked if anything could be done to stop speeding traffic on Sutton Lane. – **The Police Officer in attendance replied that she would look into this matter as there were things that could be done.**

Minute Number 1630/14/B – Police Representatives Report

There was one Police Representative in attendance and gave her report as follows:

- Youths within the village had stopped congregating as much on the park but the Police would be keeping an eye on this issue.

- The Village Hall Site was still a priority for Safer Neighbourhoods.

Minute Number 1630/14/C – District Council Representatives Report

Cllr Bale sent his apologies.

Cllr Plenderleith was present at the meeting and gave her report as follows:

- The planning application raised at the last Parish Council Meeting has been sent back to the builders to amend the staircase. However if no amendments are made to the application Cllr Plenderleith has asked that this application goes back to the full Planning Committee for determination.
- The bushes next to the recycling bins on Main Street have been cut back. However there has been a further complaint in relation to this matter.
- She had informed the resident who complained about the notice boards that the Parish Council would be speaking to Aldi in relation to this matter.
- She had received complaints that residents were finding the parking issue difficult at the end of Alders Brook opposite the junction.

Minute Number 1630/14/D – County Council Representatives Report

Apologies were received from Cllr Patten.

The Clerk read out Cllr Patten's report as follows:

- SDDC – The scrutiny survey looking at NHS dental provision is now live on the SDDC website. We need as many residents as possible to complete the survey in order to give us a case to not only look for new provision in Hilton but to ascertain what provision there is in the district. I will also be meeting people in Hilton and beyond with face to face surveys.
- Tonight I will be attending the Local Area Committee meeting in Swadlincote which are new meetings set up by the County Council. Tonight there will be a presentation from the East Midlands Intermodal Park to which we were only advised on Monday and only relevant to our area and near neighbours.
- The recent influx of travellers arriving on the corner of Uttoxeter Road on the Sunday morning was swiftly dealt with by the chief executive of SDDC and county officers as it is their land. The travellers were moved early the following week leaving behind mess as per usual and distress to local neighbours. We will see if any measures can be taken to deter them from parking there again in the future.
- Cllr Plenderleith reported that Cllr Patten was speaking to County in relation to trying to obtain bollards on the corner of Uttoxeter Road to try and stop the travellers parking in this area in the future.

5. Minute Number 1631/14 - To confirm the Non-Exempt Minutes of the monthly Hilton Parish Council Meetings held on 27th August 2014.

Resolved: The Non-Exempt Minutes of the monthly Hilton Parish Council Meeting held on Wednesday 27th August 2014 having been circulated were approved and signed as a true record.

6. Minute Number 1632/14 - Chairperson's Report

There was nothing to report.

7. Minute Number 1633/14 - Committee Reports

A) Minute Number 1633/14/A - Community Services - To be discussed by full Council at their meeting

- Community Information and Publicity.

There was nothing to report.

B) Minute Number 1633/14/B - Finance - All Councillors and the Clerk to Hilton Parish Council

- Fees for the use of Parish Council Facilities
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts
 - 1) Approval of Section 3 – External Auditors Report of the Annual Return

The Clerk gave her report as follows:

- She spoke to the External Auditor 2 weeks ago and was informed that the Annual Return would be received by no later than 19.09.2014. To date the Annual Return has still not been received.
- She spoke to the External Auditor today and has been informed that the holdup of the Annual Return was due to the fact that under the Audit Commission Act Section 15 the External Auditor had received a letter from an Elector asking a list of questions on the Hilton Parish Council Accounts. This was not an objection to the accounts merely a list of questions.
- She was informed that the External Auditor had already responded back to the Elector stating that there was nothing of interest or concern within their list of questions and as far as the External Auditor is concerned there are no issues or concerns in relation to the Accounts for Hilton Parish Council. The Elector has until Friday 26.09.2014 to furnish the External Auditor with supporting information to support their questions. If nothing is received by 26.09.2014 the Completed Annual Return will be sent back to the Clerk of Hilton Parish Council by which time the External Audit will be concluded.
- The Clerk informed the External Auditor at this stage of their conversation that she was surprised that they had received a list of questions from an elector when Hilton Parish Council had not received any request from any elector to view the Hilton Parish Council Accounts for 2013/2014. The External Auditor also seemed surprised by this fact.
- The Clerk also took the opportunity whilst on the telephone to ask the External Auditor if any items had been raised in the External Auditors report. The Clerk was informed that only one item had been raised. This matter was in other matters not effecting the External Auditors Opinion which they wanted to draw to the Councils attention as follows:
 - Revised Financial Regulations adopted by the Council in their meeting held on 26.03.2014. Within paragraph g) of regulation 1.103, there is a series of sub-clauses, the referencing of these runs from d)i through d)vi to f) This referencing is difficult to follow and may lead to the impression that some sub-clauses are missing.
- The Clerk has already looked at this document and has confirmed today to the External Auditor that this sub-clause referencing error was down to the fact that some of the information was copied and pasted from the original Financial Regulation, Standing Orders and Internal Control Policy to make the wording correct and accurate. The External Auditor responded that they thought this may be the case but would like Hilton Parish Council to review this as soon as possible and correct the referencing.

Resolved: The Clerk to amend the document to obtain re approval at the October 2014 Parish Council Meeting or the next appropriate meeting.

Resolved: The Clerk to publish the Annual Return as soon as it is received back from the External Auditor on the Parish Council website and Parish Council Notice Board.

Resolved: The Clerk to contact the External Auditor to obtain a list of the questions asked by the elector. The Parish Council were not interest in who the elector who made the complaint of questions was.

C) Minute Number 1633/14/C – Environment and Green Space – To be discussed by full Council at their meeting

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

1) Paint tipped on path Back Lane Playing Field by Soar Close

Resolved: The Clerk to look at how to get this repaired as a matter of urgency. The Clerk to look at a tarmac patch in the short term to make the area safe.

Resolved: The Clerk to contact Riverside Housing Association to repair their fencing opposite the school fencing along the footpath onto the Village Hall site from Welland Road as it is in a dangerous state.

Resolved: The Clerk to ask the Groundsman to look at maintaining the grassed area in front of the School Fencing off Welland Road.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report

1) Groundsman and Lengthsman Report from Sam Bevins

Please see separate report under Groundsman Report on the Hilton Parish Council website:

www.hiltonparishcouncil.org.uk and follow the correct link.

D) Minute Number 1633/14/D - Village Infrastructure - To be discussed by full Council at their meeting

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 1633/14/E - Recreation and Leisure – To be discussed by full Council at their meeting

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

8. Minute Number 1634/14 - Reports from Councillors that have attended any other Meetings.

- Etwall Area Meeting & Safer Neighbourhoods – **The Chair and Vice Chair**

The Chair gave his report as follows:

Safer Neighbourhoods and Area Forum 11/09/2014

They went through the crime figures. They are up on last year but are still very low compared to other areas. 2013 was a very low year so although it looks like a big increase they are effectively back to the levels of 2012.

Anti-social behaviour in Hilton around the Village Hall Site. Several calls in July but no further since mid-August. Will keep this as a priority with the dark nights coming.

Anti-social behaviour in Etwall. Five calls in July but again no further since mid-August. Will keep this as a priority with the dark nights coming.

With regards to Anti-social behaviour, new powers come into effect at the end of October which help with regards to this problem.

The Youth bus has been visiting Hilton on Thursday

Speed checks have been carried out on the main road in Eggington. Two were found to be over the limit at 48mph and 54mph. In the district as a whole there have been 8 speeding offences.

Hilton School Parking. They have been visiting and have been moving parents on if they are parked inappropriately.

Anti-Theft number plate sessions are going well. Approximately 500 cars have now been fitted with anti-theft number plate screws. The next one is at Willington.

Shed Breaks Scheme. When shed breaks are reported officers visit the person affected and offers them a shed alarm as well as the next door neighbours to offer further protection and prevention.

Funding

£2,700 is still available for this year's community safety projects. If not used it will go into the central pot at Christmas.

Etwall requested £1000.00 funding towards a £2,800 scheme for replacing and improving CCTV equipment, resolution and range at the car parks by the Bowling Green.

Local Issues

Number Plate tamperproof screws. It was asked if a weekend session could be arranged as the majority were in the week.

Diversions off the A50 through Scropton are planned for the 28, 29 and 30th of September.

The Pig Farm at Foston. A public meeting is to be held on Tuesday 16th September. The firm responsible for the development have arranged for their own security guards to be present as they have had over 27,000 complaints about it from far and wide.

Dog on Dog attacks. There is a specific officer responsible for this and any reports are taken very seriously when they are reported.

Hilton to Etwall road move the 30 sign further out of the Village of Etwall. Highways have cited various reasons why they cannot move it. As it is in our Parish can we add any support for this to happen?

Priorities

Anti-social behaviour in Hilton and Etwall to stay as priorities. This was decided with the night's drawing in and Halloween just around the corner.

Next Meeting

28th January in Etwall

Area Forum 11/09/2014

Chairs Reports

No further news on wind turbines in Etwall

The decision on the Pig farm at Foston is still to be made by the County.

A scoping document of 1200 pages has been sent to all local parish councils on the Rail Head.

The local Plan Part 1 has been submitted to the planning inspectorate. It has been acknowledged but the council is waiting scrutiny of it. Part 2, for smaller builds will be coming out for consultation around SDDC early in the New Year.

Matters Raised

Concern was raised about a large array of photovoltaic array at Dalbury Lees and some others in the local area.

Discussion on land survey for 50 houses at Etwall including flooding problems.

Update asked for on Ash Die Back. To be put on the agenda for the next meeting.

Parishes on the East Side of the A38 have had a joint meeting to discuss the Rail Head proposal and how they could benefit from any monies they may make available during the development of the site.

Broadband was raised but as a detailed update was given last time not a lot more could be added. Some areas have been delayed but others are progressing well so a mixed picture. The BT website should be able to give details to people soon by inputting their post codes.

- Toyota Liaison – **The Chair and Vice Chair**

There was nothing to report.

- The Mease Management Committee – **Cllr Shackleton**

It was reported that a Hilton Harriers Football Team had been using the Parish Council Back Lane Pitches without a prior booking and without paying for their usage. This matter had now been resolved and the team concerned had been invoiced. All Hilton Harriers Football Teams have been informed that they are not to use the Parish Council pitches without making a proper booking.

- Marston on Dove Relief in Need Charity – **Cllr Fox and the Clerk to Hilton Parish Council**

There was nothing to report.

- Hilton Dog Walking Group – **Cllr McDonald**

There was nothing to report.

- Flood Liaison – **Cllr Nield**

There was nothing to report.

- DCC – Parish and Town Liaison Forum – **To nominate a representative when required**

There was nothing to report.

- SDDC - Joint Meetings with Parish Councils – **To nominate a representative when required**

There was nothing to report.

- EMIP updates

The Clerk handed out post received to all Councillors in relation to the above matter.

9. Minute Number 1635/14 - Clerk's Reports

- a. Police Office Lease agreement – Previously reported under minute number 1377/13, 1394/13, 1396/13, 1413/13, 1431/13, 1447/13, 1464/13, 1481/14, 1499/14, 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14 – Clerks Report Parish [Property and documents – Power to receive and retain – Local Government Act 1972 – s.226](#)

There was nothing to report, this matter is in hand with the Parish Council Solicitor.

- b. Complaint from a resident with regards to dog fouling and a request to have one area in the village that does not allow dogs, to allow children to play safe – suggestion to fence off an area at the VH site – Previously reported under minute number 1481/14, 1499/14, 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14 – Clerks Report. – [Recreation – Power to provide a wide range of recreational facilities – Local Government \(Miscellaneous Provision\) Act 1976 –s.19](#)

Resolved: The Clerk to obtain a price for the fencing and to add this matter to the Finance Committee Meeting.

- c. Update The Mease Committee - request for a copy of the sinking fund accounts including the bank statements – Previously reported under minute number 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14– Clerks Report.

It was reported that the Clerk had received and email with regards to The Mease Accounts and a link to the bank statement. However this link could not be accessed and the Clerk had requested a scanned copy of the Bank Statement to support the accounts. However to date this has still not been received. The Parish Council had now been asking for a copy of the Bank Statement to support the accounts for the last 6 months.

- d. Update The Mease Committee request to amend the Lease agreement and the chance to extend the lease if The Mease Committee will split the cost 50/50 – Previously reported under minute number 1523/14, 1540/14, 1568/14, 1585/14, 1602/14, 1618/14– Clerks Report .

There was nothing to report, this matter is in hand with the Parish Council Solicitor.

- e. Request from a resident to have a memorial tree for their grandfather on the Memorial Meadow. The resident has asked for this to be on the same side as the Memorial for the soldiers as their grandfather was a fallen soldier – Previously reported under minute number 1618/14 – Clerks Report.

Cllr Nield read out Cllr Darlington's Report in her absence as follows:

- Cllr Nield showed a location map of the area to the Councillors in attendance.
- On the map there are 4 circles, 2 either side of the path on the left of the map (Back Lane Playing Fields), 2 either side of the path on the right of the picture (Welland Road).
- The circle (Welland Road) on the Memorial Meadow side of the path is No. 1. The one on the other side of the path (Welland Road) is No.4. The circle (Back Lane Fields) on the Memorial Meadow side of the path is No.2, and the one opposite it is No.3.
- The Resident has chosen a tree in Circle 1 and would like the plaque to be in place no later than 11th November 2014, so they can finally pay their respects and remember their grandfather, which is not an unreasonable request. They have also been advised of the fee payable and they are completely happy with the figure quoted, which was the amount agreed at the last Parish Council Meeting.
- The areas on the map have been carefully chosen with maintenance in mind. The Groundsman and his team are already very busy, and I did not want to add to their workload unduly. These areas are near enough to the Memorial as to warrant just a few extra minutes in the current maintenance of the area. They are also not so close that they could not be misinterpreted as part of the Memorial.

Resolved: Hilton Parish Council agreed to the areas chosen by Cllr Darlington and to the area chosen by the resident.

Resolved: The Clerk to inform Cllr Darlington that she has been given delegated powers to order the plaque for the resident and to liaise with the Clerk to invoice the resident for the plaque. The plaque to be ordered and in place by no later than 11.11.2014.

- f. Request to install a fingerpost on the Village Hall Site pointing to the Memorial Meadow – Previously reported under minute number 1618/14 – Clerks Report.

Resolve: The Clerk to obtain prices and add this matter to the Finance Committee Meeting.

- g. Free railway sleeper benches for the Memorial Meadow

Cllr Nield read out Cllr Darlington's report in her absence as follows:

Whilst walking with Leo (the dog) over the Memorial Meadow in late August, checking that there had been no further damage, and that David Amos's plaque had been replaced, I fell into conversation with a gentleman who had been standing looking at the Plaques. When I asked him what he thought about it all, he said "It is absolutely great, I was concerned about what would be happening down here when it was first proposed, and had misgivings about the outcome, but I have to say, seeing it now, it is absolutely great."

He went on to say that the area in front of the Memorial Stone needed some benches. I agreed that this would be nice, but as the field had been designated as a wild flower meadow, street furniture being installed was unlikely. He asked if something simple, e.g. sleeper benches could be considered. I replied that there was nothing left in the Memorial Meadow budget to put them in place.

He then said "he could get loads of sleepers, he worked for Network Rail and they would be very pleased to help, and would do a big publicity event around them." I said I would bring it to the attention of the Parish Council.

Last Wednesday, he (Andy Miles) stopped me on the way up to School, I passed him on his drive, 37 Peacroft Lane. He said "You haven't forgotten have you about the sleepers?" I said that I hadn't and had asked for it to be put on the Agenda for the next PC meeting which was the following week. I also mentioned to him that creosoted sleepers would be unsuitable, as the creosote would be so ingrained in the wood it could leach. He replied "You would have to get them stripped". I said that the the stripping, making and fitting them in place would probably have to be sponsored, to which he looked thoughtful and said "Leave it with me, I will see what I can sort out."

Resolved: The Clerk to inform Cllr Darlington that she has been given delegated powers to follow this through with the intention of having installed 3 free railway sleeper benches sponsored by Network Rail on the Memorial Meadow.

Resolved: Thanks were given to Cllr Darlington for all her hard work and effort in relation to the Memorial Meadow.

10. Minute Number 1637/14 - Minute Number 1636/14 - Derbyshire Association of Local Councils

Resolved: Hilton Parish Council noted the following information.

- a) Circular 19/2014
- New DALC Website
 - Recording of Parish and Town Council Meetings – New Law Now Live
 - Community Transport
 - Code of Conduct Training
 - Appointment of Clerk/Responsible Financial Officer – Tideswell Parish Council
 - Leicestershire & Rutland ALC Training Opportunities

11. Minute Number 1638/14 - Finance

Resolved: Hilton Parish Council approved the following payments:

a) Accounts for Payment.			
Cheque No	Payee	Description	Amount
002733	Cancelled		
002734	Zurich Insurance	cover for new Play Equipment	£465.04
002735	Hilton Village Hall	Room Hire & Admin Support	£889.60
002736	R Massey & Son	Equipment	£109.08
002737	Cromwell	Equipment /Supplies	£376.95
002738	Sterilizing Services	Water Testing	£81.00
002739	Making Plans	Fees	£48.00
002740 & 002741	Aucuba	Maintenance	£1,352.92
002742	SDDC	Waste Collection	£4,036.50

Resolved: Hilton Parish Council approved the following Salaries, Tax, NICs and any staff expenses.

- b) Payments by BACS for Salaries, Tax, NIC's and any staff expenses - including Chq 002744 for the Inland Revenue.

Description	Amount
Salaries, Tax NICs, Expenses	£7,414.39

12. Minute Number 1639/14 - Items for Information

Resolved: Hilton Parish Council noted the following information.

- SDDC Press Release – Free, Friendly support to Jobseekers
- Groundwork – Landscape and Construction information
- SDDC – Press Release - Relax, mind, body and soul with Tai Chi

13. Minute Number 1640/14 - Items for discussion

There was nothing to report.

14. Minute Number 1641/14 - Planning Matters for Decision

- a) 9/2014/0767- 49 TRUSLEY BROOK HILTON DERBY DERBYSHIRE DE65 5LA - THE ERECTION OF A DETACHED GARAGE

Resolved: Hilton Parish Council had no objections to the above planning application.

- b) 9/2014/0766 - 6 MILL LANE HILTON DERBY DERBYSHIRE DE65 5GP - THE ERECTION OF AN EXTENSION TO FORM A RESIDENTIAL ANNEXE

Resolved: Hilton Parish Council had no objections to the above planning application.

15. Minute Number 1642/14 - Planning Matters for Information

Resolved: Hilton Parish Council noted the following information.

- 9/2014/0674 2 INCREDIBLE KIDS DAY NURSERY WITHAM CLOSE HILTON DERBY DERBYSHIRE DE65 5JR THE ERECTION OF AN EXTENSION AND REPLACEMENT WINDOWS TO ALL ELEVATIONS – **HAS BEEN GRANTED**
- 9/2014/0667 BADGER FARM WILLOWPIT LANE HILTON DERBY DERBYSHIRE DE65 5FN THE INSTALLATION OF 252 ROOF MOUNTED PHOTOVOLTAIC PANELS TO THE ROOF OF TWO EXISTING AGRICULTURAL BUILDINGS – **HAS BEEN GRANTED**

- c) 9/2014/0609 BADGER FARM WILLOWPIT LANE HILTON DERBY DERBYSHIRE DE65 5FN THE CONSTRUCTION OF OFFICE ACCOMMODATION AND CREATION OF ACCESS ROADS AND PARKING AREA – **HAS BEEN GRANTED**

16. Minute Number 1643/14 - Date of the next meeting

Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 29th October 2014 at Hilton Village Hall commencing at 7pm

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

AGENDA

PART 2- EXEMPT INFORMATION

Minute Number 1644/14 – Exempt Information

All items in Exempt Information are covered under the Local Government Act 1972, schedule 12A – This legislation covers Engagement, terms of service, conduct and dismissal of employees, terms of tender and quotes, proposals and counter proposals in negotiation of contracts, preparation of cases in legal proceedings and the early stages of any dispute.

- a) Proposed PC Garage and Office extension update including tenders – Previously reported under minute number 1439/13, 1455/13, 1472/13, 1489/14, 1507/14, 1531/14, 1548/14, 1576/14, 1593/14, 1609/14, 1626/14 – Exempt Information

Resolved: Hilton Parish Council agreed to wait for the final tender to arrive from Bestall, however the Clerk was to give the contractor till Friday 03.10.2014 to get this tender back, failure to do so would result in them not being considered for the work.

Resolved: If the Bestall Tender is received the Clerk to email this to the Councillors giving them 24 hours to respond, the Clerk to go with the majority of Councillors.

Resolved: Which ever Tender is the lowest between Bestall and Littleover Builders, the Clerk will then try and negotiate a better price if at all possible.

Resolved: If the Bestall tender is £65K or less the Clerk to accept the quote with a start date of March 2015 if not the Clerk to accept the tender for Littleover Builders.

Resolved: Before offering the job to either contractor, the Clerk to check the Parish Council Finances to date to make sure that the whole cost including the VAT can be covered in the first instance as the VAT cannot be claimed back till the year end.

- b) Motion required to change current legislation in relation to stopping the intimidation, harassment, bullying and persecution of Town and Parish Clerks and Councillors by members of the public. – Previously reported under minute number 1531/14, 1547/14, 1576/14, 1593/14, 1604/14, 1626/14 – Exempt Information.

There was nothing to report, this matter was still being dealt with.

- c) Staff Auto Enrolment Pension Scheme, Staging Date, Clerk training and professional advisor fees - Previously reported under minute number 1576/14, 1593/14, 1604/14, 1626/14 – Exempt Information.

It was reported that the training has been completed and there would be a lot of work to complete between now and when Auto Enrollment comes into play. The Clerk reported that further training and support may be required as this matter progresses.

- d) Contract with Shelter Store cancelled.

It was reported that the goods ordered in May 2014 had not been received. The goods had been cancelled and a full refund requested but this has also not been received. A small claim had now been entered against Shelter Store LLP.

Resolved: The Clerk to request a Judgment through the Courts after 29.09.2014 if no refund has been received.

Resolved: The Clerk to find another supplier and order new planters.

Resolved: No orders are to be placed in future unless an account can be arranged or the goods can be paid for after delivery.

Resolved: The Clerk to arrange the Finance Committee Meeting to be held on 19.11.2014 commencing at 6.30pm at Hilton Village Hall.

Resolved: All Items for agreement from the Finance Meeting to be added to the Parish Council Meeting to be held in November 2014 for a resolution to be passed by Full Council. The Clerk to add these items to exempt as they will cover Salaries and contracts mainly.

Resolved: On the Clerks request Cllr Smith was given delegated powers to work with the Clerk on 10.11.2014 to put the draft budget together for the Finance Meeting.

Signed.....Dated.....