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**MINUTES OF THE ANNUAL HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 25th
June 2014 AT HILTON VILLAGE HALL COMMENCING AT 7PM**

Present:

Cllr Cooper (in the Chair)
Cllr Darlington, Cllr Spencer, Cllr McDonald, Cllr Davies

1 Police Representative, 2 District Council Representatives, 1 County Council Representative and 6 Members of the Public were in attendance.

AGENDA

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 1577/14 - To Receive Apologies for absence.

Apologies were received and accepted from Cllr Smith, Cllr Shackleton, Cllr Nield and Cllr fox.

2. Minute Number 1578/14 - Variation of the Order of Business.

There were no Variations to the order of Business.

3. Minute Number 1579/14 - Declaration of Members Interests.

Resolved: Cllr Cooper, Cllr Darlington, Cllr Fox, Cllr McDonald, Cllr Spencer, Cllr Nield, Cllr Shackleton and Cllr Davies declared a Personal Interest in any items on the agenda pertaining to the Hilton Village Hall.

Cllr Shackleton declared a Personal Interest in item 9 – Clerks Report – item d - Complaint from a resident with regards to dog fouling and a request to have one area in the village that does not allow dogs, to allow children to play safe – suggestion to fence off an area at the VH site – Previously reported under minute number 1481/14, 1499/14, 1523/14, 1540/14, 1568/14 – Clerks Report.

4. Minute Number 1580/14 - Public Speaking.

Minute Number 1580/14/A – Public Speak

Members of the Public raised the following matters:

- Cynthia Warren representing the Hilton and Marston History Group was in attendance to make sure that the 115E License and all other items were now in order for the group to go ahead.

Minute Number 1580/14/B – Police Representatives Report.

PC Mark Perry was in attendance at the meeting and gave his report as follows:

- Good News, a pair believed to be responsible for non-dwelling burglaries and breaks into cars in the area have been dealt with. One has been recalled to prison, whilst the other has been to court today and will hopefully be given a custodial sentence. Crime rates of this type in the area should now fall significantly.
- There have been a few speeding concerns on The Mease. Checks have been completed and will continue in the future, however the average speed of motorists on this road is 38 miles per hour. A couple of tickets for speeding in this area have been given to motorists.

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- The 2 reports of the black vehicles in the area trying to pick up children have been over dramatised by the local press. 1 Incident related to a person stopping and asking the child and parent by name if they wanted a lift, the other incident in Egginton Road, Etwall was a person who was driving past, who waved and smiled at a child and then drove away. The Police have no reason to think that either incident was with the intention to snatch a child. The incidents are not thought to be linked as the descriptions differ.
- A dog that was believed to be a pure breed Pit Bull was seized. It has been DNA tested and it has been confirmed that the dog was a pure breed Pit Bull. The owner has now handed the dog over and a destruction order has been placed on the dog. The owner is currently being taken through the courts for having a dangerous dog out of control in a public area and having a dog that is on the dangerous dog list.

Minute Number 1580/14/C – District Council Representatives Report

Cllr Bale gave his apologies.

Cllr Plenderleith and Cllr Patten were in attendance at the meeting.

Cllr Plenderleith gave her report as follows:

- St Modwen application for houses on Hilton Business Park is due to go to the Planning Committee on 15th July
- She had reported the encampment by travellers on Uttoxeter Road/Hallcroft Farm to the District Council's Chief Exec and Leader early on the morning of Sunday 15th June, and the correct procedures/assessments were being followed before the travellers moved on later that week
- She had attended the EMIP consultation event at the Village Hall on Weds 18th June
- Party on the Park committee was all set for another great event on Sunday 29th June
- She had attended regional Scrutiny and Health Scrutiny meetings this month, as well as a Council of Governors meeting for Burton Hospital FT
- There had been a recent incident of a driveway being blocked at school time reported to her.
- She had continued to offer her support to the two residents proposing a bmx track in Hilton
- She was making some progress in her quest to get reliable broadband to the residents on the Foss Road estate (Oakhamton) and the Isis Way development (Lily Gardens)

Minute Number 1580/14/D – County Council Representatives Report

Cllr Patten was in attendance and gave her report which she agreed to email to the Clerk for the minutes. This report unfortunately has not been received.

5. Minute Number 1581/14 - To confirm the Non-Exempt Minutes of the Meetings held on 28th May 2014 as follows:

a) Annual Hilton Parish Council Meeting

Resolved: The Non-Exempt Minutes of the Annual Hilton Parish Council Meeting held on Wednesday 28th May 2014 having been circulated were approved and signed as a true record.

b) Monthly Hilton Parish Council Meeting

Resolved: The Non-Exempt Minutes of the monthly Hilton Parish Council Meeting held on Wednesday 28th May 2014 having been circulated were approved and signed as a true record.

6. Minute Number 1582/14 - Chairperson's Report

There was nothing to report.

7. Minute Number 1583/14 - Committee Reports

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A) Minute Number 1583/14/A - Community Services - To be discussed by full Council at their meeting

- Community Information and Publicity.
 - **Parish Council Notice Boards**

There was nothing to report.

B) Minute Number 1583/14/B - Finance - All Councillors and the Clerk to Hilton Parish Council

- Fees for the use of Parish Council Facilities
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

It was reported that the External Auditor had request further information with regards to the Year End Accounts. The Clerk had already supplied the information as per the email received.

C) Minute Number 1583/14/C - Environment and Green Space – To be discussed by full Council at their meeting

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

The Clerk raised the issue of a resident complaint with regards to overgrown self-setting Sycamore Trees and other species in the planting beds at the perimeter of the Back Lane site at the side of Soar Close. The Clerk and the Groundsman had been out to look at the issue but the advice of the Tree Arborist was required. This was due to the fact the trees had taken over the area and were growing to close to the residents fences.

Resolved: The Clerk to take the advice of the Tree Arborist and arrange for the work required to be completed as soon as possible.

Resolved: The Clerk to also ask the Tree Arborist to look at the avenue of trees at the bottom of the Back Lane Pitch, as some were in urgent need of maintenance. The Clerk to take the advice of the Tree Arborist and arrange for the work to be completed as soon as possible.

It was reported that the Parish Council were maintaining the Memorial Meadow until 04.08.2014. However maintenance in this area after this date was uncertain. The Clerk and Groundsman had been invited to a meeting with a representative from SDDC on 15.06.2014 to discuss the future maintenance. The view at this early stage by SDDC was to ask the Parish Council to continue maintaining this area with SDDC paying the Parish Council to complete this work.

Resolved: Hilton Parish Council agreed for the meeting to go ahead with a view to taking on the maintenance of the Memorial Meadow for reimbursement by SDDC.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report

1) Groundsman and Lengthsman Report from Sam Bevins

Please see separate report under Groundsman Report on the Hilton Parish Council website: www.hiltonparishcouncil.org.uk and follow the correct link.

D) Minute Number 1583/14/D - Village Infrastructure - To be discussed by full Council at their meeting

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

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E) **Minute Number 1583/14/E - Recreation and Leisure – To be discussed by full Council at their meeting**

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

8. **Minute Number 1584/14 - Reports from Councillors that have attended any other Meetings.**

- Etwall Area Meeting & Safer Neighbourhoods – **The Chair and Vice Chair**

Resolved: The Clerk to add the Chairs Report to the minutes as follows for the Safer Neighbourhoods and Area Forum Meetings:

Safer Neighbourhoods and Area Forum

Sergeant Todd has left for a role in Derby West – Pear Tree and been replaced by Sergeant Graham Summers who has 22 years in the force in various roles.

PC Durham has also left the team 3 months ago and has just been replaced by PCSO Karen Martin. PC Mark Parry is also a member of the team so there are 3 officers looking after our area.

They went through the crime figures as usual.

They have gone up by 26% in the year 1st April to the 31st May but this is down to the recoded rate and the hard work put in by the officers. It sounds a lot but is still a small number. The next patch to ours is 3 times as high for a much smaller area.

There has been a spate of number plate thefts from Hilton which are then used to steal fuel from petrol stations so that has put the figures up on motor vehicle thefts.

The good weather has led to a spate of anti-social behaviour.

Etwall has been a hot spot with an arson at the library and the public toilets. Individuals have been caught for both of the incidents.

They have been checking speeding on The Mease with an average speed of 37.2 mph recorded. One individual was caught at 56 mph and has been dealt with.

Hatton Station road has also been checked and the average was 28.6 mph.

Peacraft Court in Hilton has been the focus of attention following on from the parking issues raised last time. They have worked with the school running a competition to design a leaflet about parking. The winner receiving a pass to the leisure centre and a voucher. Sgt Summers believes that yellow lines are not the answer. They will monitor the area and visit periodically. If people are in their cars they will be moved on. If cars are left unattended then they will be given a ticket.

The pub watch scheme is going very well. One person has been banned from all the pubs in the area.

2 tamper proof number plate scheme sessions have been held. 57 people attended the first one and 87 people the second so they have been very successful.

As mentioned thefts from motor vehicles is becoming an issue. Owners need to take some responsibility for leaving things on display and inviting opportunist thefts. The Police can only do so much but cadets will be used to patrol areas so people could get a knock on the door or a letter advising them to be more careful.

Farm watch is being re-launched as it is an issue in other areas. Packs are being handed out to farmers about it.

Safer homes scheme is free to the over 60's. This can include advice, alarms, spy holes and chains on doors etc.

Funding

£4k is available on a yearly basis for community safety projects.

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£500 has been agreed for the Youth of Hatton group for the refurbishment of a container and security improvements.
£750 has also been agreed for Eggington Gateway project
£2,800 is still available for projects if people want to submit them.

Local Issues

Speeding on Eggington Main Street early in the morning. Believe people are cutting though avoiding coming off the A38 junction at Willington. A speed watch will be carried out.

Rail Head. Concern raised over numbers of lorries parking in country lanes if it gets the go ahead and that this could attract crime into the area. A problem with other parks and a plea to ensure that there is enough free parking for lorries and that the police should raise this as part of the consultation.

Priorities

Speeding on the main street in Eggington
Anti-social behaviour in Hilton and Etwall

Area Forum

Digital Derbyshire – Natalie Ward

BT have just won a £27m contract to roll this out across Derbyshire. This is really for areas where there is no commercial competition that would not normally get a broadband service. The areas can be seen on the website and are being rolled out in ten phases from April 2014 till Sept 2016. Some areas are more challenging than others and may take longer to find a fix but it is hoped that technology will advance and make them possible.

People will soon be able to put in their postcode on the site and see the plan for their area, within 3 months it is hoped.

A further £219m may become available for Derbyshire aimed at bringing everyone in the County up to superfast speed by 2017.

Get a broadband service. The areas can be seen on the website and are being rolled out in ten phases from April 2014 till Sept 2016. Some areas are more challenging than others and may take longer to find a fix but it is hoped that technology will advance and make them possible.

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I asked about the Foss Road and Isis Way estates. They are on the list to be done and Amy said she would follow this up. May need to follow this.

Chairs Reports

Eggington Rail Head consultations are starting and urged people to take part.

Local plan is still ongoing. Part 1 for strategic sites goes to the secretary of state 11th July. Hearing dates will then be set and a final announcement made early 2015. Part 2 of the local plan will have consultations later this year and is for dwellings of 100 or less

Pig Farm is still waiting for the environment agency to report.

Mobile Library Service

Still being consulted on up to the 9th August.
Looking at 2 mobile libraries servicing 140 villages.
Can be done on-line or paper copies at GD surgeries and other places.

Environmental Volunteering

This is about matching groups of volunteers from companies and with money and manpower to get small projects done in communities. Toyota, Rolls-Royce and Bison have already been involved. Packs and forms are available through the South Derbyshire website. Maybe something we should look at for small projects if we have any.

Swadlincote

The council have got a £8m lottery grant for the Swadlincote Conservation area. Various things are being done including a garden being named Diana Memorial Garden and Lime Plastering on old buildings. Encourage people to go down and have a go at things.

Ash die back

Very interesting detailed discussion on this topic. Forestry Commission website has details of the disease for people to identify it. It is a notifiable disease. All about management of the disease now as it can't be stopped. It is hoped that there are some strains of native Ash that are resistant to it and need people to look out for them.

- Toyota Liaison – **The Chair and Vice Chair**
 - a. **Eco Day to be held on 13.07.2014 commencing at 10am to 3pm.**

The Clerk explained that anyone wishing to attend this event should contact Toyota Directly for tickets.

- The Mease Management Committee – **Cllr Shackleton**

There was nothing to report.

- Marston on Dove Relief in Need Charity – **Cllr Fox and the Clerk to Hilton Parish Council**
 - a. **Confirmation that Cllr Fowers will be the representative for Hatton Parish Council**

There was nothing to report.

- Hilton Dog Walking Group – **Cllr McDonald**

There was nothing to report.

- Flood Liaison – **Cllr Nield**

There was nothing to report.

- DCC – Parish and Town Liaison Forum – **To nominate a representative when required**

There was nothing to report.

- SDDC - Joint Meetings with Parish Councils – **To nominate a representative when required**

There was nothing to report.

9. Minute Number 1585/14 - Clerk's Reports

- a. What Hilton Parish Council will do for the 2014 commemoration to mark the centenary of the Great War. As directed by a Downing Street directive - Previously reported under minute number 1233/12, 1250/12, 1267/13, 1301/13, 1318/13, 1360/13, 1377/13, 1394/13, 1396/13, 1413/13, 1431/13, 1447/13, 1464/13, 1481/141499/14, 1523/14, 1540/14, 1568/14 – Clerk Report. [War Memorials – Power to maintain, repair, protect and adapt war memorials – War Memorials \(Local Authorities' Powers\) Act 1923 - s.1](#)

- a. Sound System at Hilton Village Hall and at the Memorial Meadow on 04.08.2014t

It was reported that for the Village Hall a playlist would be played through a laptop wired to the Village Hall speakers. However we were struggling to obtain a battery operated PA system to be used on the field.

Resolved: Standing Orders were suspended to allow a member of the public to speak.

The member of the public asked if SDDC had been contacted to help as they had mobile PA Systems.

Resolved: Standing Orders were reinstated.

Resolved: The Clerk to contact Hanna Barradel-Smith at SDDC to see if a PA system could be borrowed during the morning event on the field on 04.08.2014

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- b. Press Material

Resolved: The press material to advertise the event was approved by Hilton Parish Council.

- c. Wreath for Chair.

Resolved: Cllr Darlington was given delegated powers to order a wreath for the Chair to lay on the day of the event.

Resolved: A donation of £50.00 to be given to the Royal British Legion for the supply of the wreath leaving £50.00 in the budget for a donation to be given to the Royal British Legion in November 2014 for the Poppy Wreath.

Cllr Darlington gave her report as follows:

2014 COMMEMORATION – JUNE UPDATE

The Memory Book is almost done, just one man to go. I have been out to visit another two relatives, who shared their memories, together with photographs and personal effects belonging to their relative.

In the spring when we inspected the trees, and thought that six needed replacing, but gave two of them the benefit of the doubt and only replaced four, the suspect two have also decided to die after all.

As it is totally the wrong time of the year to move existing trees, two pot-grown trees had to be sourced. Gavin Cox at Firs Farm Nursery, Scropton, has stepped in and donated two replacement trees, a gesture for which I am very grateful. Once it starts to rain, later this week, I shall ensure that they are planted into their positions, No.13 and No.15.

A small problem regarding size of engraving was encountered with the tree plaques, but this has now been resolved, and the plaques are due to be placed against the trees on Sunday, 13th July.

The stone mason, has been down to site, with a template of the granite plaque, in order to work out how he is going to place it on the stone. The Plaque should also be installed by mid-July.

The non-appearance of anything resembling a flower in the beds is something of a worry, but we still have a month. The soil used to “landscape” the area was dredged from the bottom of a canal, and may have quite a lot to do with it.

We will just have to put up with it and allow people to crowd round both sides of the stone, and assure them that it will be lovely next year.

I hope to take possession of the Union flag, poppy crosses and the wreath for Steve to lay on the day within the next 10 days.

The “Welcome Packs” for the invited guests have still to be done, and hopefully, they can be started within the first few days of July, and emailed to the majority of guests as soon as possible after that.

Sam, Tony and Mark have done a beautiful job mowing the grass around the trees, litter picking, and keeping it all in order which makes it look really special, and I would like to take this opportunity to say thank you to them, their efforts are always very much appreciated.

- b. Police Office Lease agreement – Previously reported under minute number 1377/13, 1394/13, 1396/13, 1413/13, 1431/13, 1447/13, 1464/13, 1481/14, 1499/14, 1523/14, 1540/14, 1568/14 – Clerks Report [Parish Property and documents – Power to receive and retain – Local Government Act 1972 – s.226](#)

It was reported that an email had been received from our Solicitor. The Police will not accept the restriction in relation to assignment and sub-letting. As this will be a 99 year lease as the Police own the Building, the Lease is only to cover the land, they would like flexibility to sub-let the premises to a reputable company in the future should the building become surplus to requirements.

They would also like the wording to be amended to reflect this with regards to the lease stating that the premises can only be used for a Police Office.

Resolved: Hilton Parish Council agreed to amend the Lease Agreement as per the above.

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- c. Request from the Hilton and Marston History Group with regards to obtaining permission to put a memorial on Roma's Garden – Previously Reported under minute number 1431/13, 1447/13, 1464/13, 1481/14, 1499/14, 1523/14, 1540/14, 1568/14 – Clerks Report. – update on 115E LICENSE FROM DERBYSHIRE COUNTY COUNCIL – LICENSE RECEIVED [War Memorials – Power to maintain, repair, protect and adapt war memorials – War Memorials \(Local Authorities' Powers\) Act 1923 s.1 and Highways – Power to plant trees and shrubs and to maintain roadside verges – Highways Act 1980, - s.96.](#)

It was reported that the 115E License from DCC had been received, as part of the conditions the Parish Council were to consult with the utility companies and this matter was already in hand and should be completed by the installation date of the sundial. All information requested from the contractor had also been received.

Resolved: Hilton Parish Council agreed to allow the installation of the sundial to continue as planned.

- d. Complaint from a resident with regards to dog fouling and a request to have one area in the village that does not allow dogs, to allow children to play safe – suggestion to fence off an area at the VH site – Previously reported under minute number 1481/14, 1499/14, 1523/14, 1540/14, 1568/14 – Clerks Report. – [Recreation – Power to provide a wide range of recreational facilities – Local Government \(Miscellaneous Provision\) Act 1976 –s.19](#)

It was reported that the consultation survey had been added to the new addition of the Hilton and Dove Life. No completed questionnaires had been received back yet.

It was reported that SDDC had already given permission for a fenced off area at the Village Hall site once the consultation was completed.

- e. Proposed new Play Equipment for the Mill Lane Play Area – Previously reported under minute number 1396/13, 1413/13, 1431/13, 1447/13, 1464/13, 1507/14, 1523/14, 1540/14, 1568/14 – Clerks Report. [Recreation – Power to provide a wide range of recreational facilities – Local Government \(Miscellaneous Provision - Act 1976 –s.19](#)

It was reported that work had started on the installation of the new play equipment on 23.06.2014. The project should be completed within the next 2 to 3 weeks depending on the weather.

- f. Update The Mease Committee - request for a copy of the sinking fund accounts including the bank statements – Previously reported under minute number 1523/14, 1540/14, 1568/14 – Clerks Report.

The Clerk had received a copy of the accounts but to date had not received a copy of the final bank statement to confirm the balance even though this had been requested again.

Resolved: Standing Orders were suspended to allow Cllr Patten to speak.

Cllr Patten reported that the Secretary had been very busy and was having some family problems. However she would chase this matter up if the Parish Council wished her too.

Resolved: Standing Orders were reinstated.

Resolved: It was agreed that Cllr Patten would chase this matter up.

- g. Update The Mease Committee request to amend the Lease agreement and the chance to extend the lease if The Mease Committee will split the cost 50/50 – Previously reported under minute number 1523/14, 1540/14, 1568/14 – Clerks Report .

It was reported that the Solicitor had been instructed to get on with this matter at his earliest convenience.

- h. Mowing of the Verge by the Memorial Meadow

Resolved: This matter had already been discussed under minute number 1583/14/C – Environment and Green Space above.

- i. Letter from a 10 year old resident - request for more play equipment at the Hilton Village Hall site – Sand Pit, play equipment for older children – drop slide, older swings, exercise equipment, basketball hoops, large climbing wall, zip wire, trampoline, crazy golf, Hilton Clue Hunt.

Resolved: Hilton Parish Council agreed to look at this wish list at their Finance Meeting to be held at the end of the year with a view to installing at least 1 or 2 of the items requested in the next Financial Year.

j. Cultivation License information

It was reported that it had been established that the PC held a cultivation license for the roundabout by Hilton Garage. The Clerk had spoken to DCC and this was one of 3 which the PC applied for between 1999 and 2001. 2 Licenses were refused but the one for the roundabout by the Hilton Garage was granted on 07.08.2001. The Parish Council obtained these Licenses to be able to sponsor them off. Don Amott currently maintains this area occasionally on behalf of the PC and has done so since day one. However no sponsorship to the Clerks knowledge has ever been agreed or received between Don Amott and Hilton Parish Council.

The Clerk had asked the Groundsman to look at the roundabout and his report is as follows:

CULTIVATION OF HIGHWAY LAND – EGGINGTON ROAD TRAFFIC ISLAND.

I have been looking into the Eggington Road traffic island to see how it compares to the cultivation licence that was granted in 2001.

In the cultivation license it states that the centre of the island is to keep the existing shrubs but the perimeter of the island is to be planted with flowering bedding and have sponsorship signs.

What is planted on the island differs from this by the fact that the centre of the island has a Maple tree planted (I don't feel this could really be the existing shrubs already mentioned in the original proposal)

The perimeter is a mix of 4 Maple trees, 5 Rowan trees and about 13 assorted hardy shrubs that include Dogwood, Roses, and Gorse etc.

The sponsorship signs are on the island as stated.

Whilst checking the Highways Act 1980 section 96, paragraph 6 stood out to me as a point of interest in that the shrubs that are planted may prevent a clear view for drivers who are using the island and this could refer to where the act states (in a shortened form) "No tree or shrub shall be planted, laid out or erected under this section, or if planted allowed to remain, in such a situation as to hinder the reasonable use of the highway by any person entitled to use it. The trees that are planted don't really have any lower branches to restrict highway user's view of the road and all appear to be in good health.

When this island is compared to others on the Mease and heading towards the A50 for example which are a lot more densely planted, my opinion is that this island compares very favourably with regard to being easier to see across.

Sam Bevins (Head grounds-man H.P.C 25.6.20014)

Resolved: It was agreed that the Clerk should ask the Tree Arborist to look at all of the trees on the island to make sure that they are in good health and to check if any maintenance work is required.

Resolved: Hilton Parish Council agreed that the maintenance of the roundabout should be brought back in house as soon as possible.

Resolved: The Clerk to contact SDDC to see how much they charge and if a contract would be required to be able to sponsor out the island.

Resolved: The Clerk to then write to Don Amott and explain the reviewed sponsor agreement including the cost per year to have sponsorship on the island.

10. Minute Number 1586/14 - Derbyshire Association of Local Councils

Resolved: Hilton Parish Council noted the following information.

- a) Circular 10/2014
- DALC Website
 - Financial Regulations Training
 - Protocol on the Recording and Filming of Council and Committee Meetings
 - Vacancies

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- b) Circular 11/2014
- Keeping of documents

11. Minute Number 1587/14 - Finance

Resolved: Hilton Parish Council approved the following payments.

a) Accounts for Payment.			
Cheque No	Payee	Description	Amount
002688	Zurich Municipal	Insurance 2014/2015	£6,935.02
002689	Hilton Village Hall	Room Hire & Admin Support	£320.74
002690	Cancelled		
002691	Cromwell	Equipment	£145.10
002692	Sterling Services Ltd	Water Testing	£135.00
002693	R Massey and Son	Equipment	£64.64
002694	Helping Hands Company	Litter picker	£24.44
002695	Aucuba Landscapes	Maintenance	£429.60
002696	Warwick Directories Ltd	Advertising	£96.00
002697	Making Plans	Schedule of Works	£780.00
002698	Viking Direct	Stationery	£280.72

Resolved: Hilton Parish Council approved the following payments.

- b) Payments by BACS for Salaries, Tax, NIC's and any staff expenses - including Chq 002699 for the Inland Revenue.

Description	Amount
Salaries, Tax NICs, Expenses	£7,548.21

12. Minute Number 1588/14 - Items for Information

Resolved: Hilton Parish Council noted the following information.

- a) East Midlands Intermodal Park Meeting – To be held on 02.07.2014, commencing at 1pm to 4pm at the Hilton House Hotel.

Resolved: It was agreed that the Parish Council should submit their comments in relation to the above.

Resolved: All Councillors to email the Clerk their comments for a letter to be formulated.

Resolved: The Clerk to also complete the questionnaire.

Resolved: The Clerk to ask Cllr Nield if she would be available to attend the meeting on behalf of Hilton parish Council.

- b) Nestle Project Dove Safety Day, Buttecup Meadow, to be held on 26.06.2014, commencing at 10am to 4pm.

- c) Sportsmobile booked as follows:

- 04.08.2014 – 2pm to 4pm – Xtreme and Commonwealth
- 18.08.2014 – 2pm to 4pm – Playmobile
- 26.08.2014 – 2pm to 4pm – Xtreme and Commonwealth
- 03.09.2014 – 10am to 12pm – Xtreme and Commonwealth

- d) Proposed East Midlands Intermodal Park - Information

13. Minute Number 1589/14 - Items for discussion

There was nothing to report.

14. Minute Number 1590/14 - Planning Matters for Decision

- a) 9/2014/0416 - 11 MONTGOMERY CLOSE HILTON DERBY DERBYSHIRE DE65 5HU -REMOVAL OF CONDITION 1 OF PLANNING PERMISSION 9/2012/0517 TO ALLOW THE CONTINUED USE OF THE GARAGE FOR HAIRDRESSING SALON INDEFINTELY

Resolved: Hilton parish Council had no objections to the above planning application.

15. Minute Number 1591/14 - Planning Matters for Information

Resolved: Hilton Parish Council noted the following information.

- a) 9/2014/0401 - 1 DALE BROOK HILTON DERBY DERBYSHIRE DE65 5JH - RETROSPECTIVE APPLICATION FOR GARAGE CONVERSION – **HAS BEEN GRANTED**

16. Minute Number 1592/14 - Date of the next meeting

Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 30th July 2014 at Hilton Village Hall commencing at 7pm

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

AGENDA

PART 2- EXEMPT INFORMATION

Minute Number 1593/14 – Exempt Information

All items in Exempt Information are covered under the Local Government Act 1972, schedule 12A – This legislation covers Engagement, terms of service, conduct and dismissal of employees, terms of tender and quotes, proposals and counter proposals in negotiation of contracts, preparation of cases in legal proceedings and the early stages of any dispute.

- a) Proposed PC Garage and Office extension update including tenders – Previously reported under minute number 1439/13, 1455/13, 1472/13, 1489/14, 1507/14, 1531/14, 1548/14, 1576/14 – Exempt Information
It was reported that the Discharge of Conditions on the Building Regulations had now been approved.

It was reported that the Schedule of Works had been received but there were a few questions to answer as follows:

- Decoration

Resolved: The contractors to tender for this within the tender packs with white ceilings and magnolia walls all through.

- Ceramic Tiles

Resolved: Plain white splash backs in the kitchen and toile areas.

- Floor Finishing

Resolved: Non Slip Vinyl flooring in beige if possible all through.

- Landscaping

Resolved: Not to form part of the tender as this can be completed by the Parish Council staff. The Contractors are just to make good areas like the car park etc.

- Shutters for the garages

Resolved: To install manual roller shutters.

It was reported that due to the delay in the Building Regulations the Tender Packs would now be going out next week to be received back prior to the July 2014 Parish Council Meeting to view and agree.

- b) Administration issues – Previously reported under minute number 1531/14, 1547/14, 1576/14 – Exempt Information.

There was nothing to report.

- c) Motion required to change current legislation in relation to stopping the intimidation, harassment, bullying and persecution of Town and Parish Clerks and Councillors by members of the public. – Previously reported under minute number 1531/14, 1547/14, 1576/14 – Exempt Information.

There was nothing to report.

- d) Staff Auto Enrolment Pension Scheme, Staging Date, Clerk training and professional advisor fees - Previously reported under minute number 1576/14 – Exempt Information.

It was reported that the Clerk had spoken with the professional company to come in on 18.09.2014 and on another day if required at £995.00 per day rate to help set up the system and train the Clerk. They were prepared to help the Clerk set up Hilton Village Hall, Hilton Parish Council, Findern Parish Council and Linton Parish Council within these days. They would also give the Clerk all the training material and information for her to be able to hold the meetings with the staff as required.

The Clerk said that she had spoken to the trainer and if in agreement she could complete the set up and training with Clerk all on the same day or 2 if required as follows, this was to cut back on the costs for all three Parish Councils and Hilton Village Hall:

- If the Clerk did one group at a time it would cost each group £995.00 each
- If all were done on the same day, it would only cost £248.75 each
- If the Clerk required 2 full days, it would cost the Groups £497.50 each

The Clerk asked Hilton Parish Council if they were happy for her to continue as above on the understanding that the full invoice would be made to Hilton Parish Council. Hilton Parish Council would then recharge Linton Parish Council, Findern Parish Council and Hilton Village Hall for their share.

Resolved: Hilton Parish Council were in agreement with the above and confirmed that the Clerk could continue.

Resolved: Once the invoice is received the Clerk to Recharge Linton Parish Council, Findern Parish Council and Hilton Village Hall accordingly.

Signed.....dated.....

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