

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 27TH
MARCH 2013 AT HILTON VILLAGE HALL COMMENCING AT 7PM**

Present:

Cllr Cooper (in the Chair)
Cllr Walton Knight, Cllr Darlington Cllr Fox, Cllr Nield and Cllr McDonald

1 County Council, 1 District Councillor and 4 members of the public were in attendance at the meeting.

AGENDA

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 1293/13 - To Receive Apologies for absence.

Apologies were received and accepted from Cllr Smith.

2. Minute Number 1294/13 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 1295/13 - Declaration of Members Interests.

Resolved: Cllr Cooper, Cllr Walton-Knight, Cllr McDonald, Cllr Darlington, Cllr Nield and Cllr Fox declared a Personal Interest in all items on the agenda pertaining to Hilton Village Hall.

4. Minute Number 1296/13 - Public Speaking.

Minute Number 1296/13/A – Public Speaking

Mrs Elizabeth Kolkman referred to item 9 – Clerks Report – item g) -106 Agreement attached to Planning Application 9 2007 1175 – Land at Hilton Mill, Hilton as follows, suggestions for where this could be spent from Hilton Parish Council:

- Recreation and Open Space Provision £8,911.41
- Recreation Outdoor Sports Facilities £5,270.19
- Recreation Build Facilities £2,922.56

She commented that they had stipulated in the original planning application that all of the 106 money must be spent in Hilton. She asked the Parish Council to consider looking at updating the play equipment on the Mill Lane/Main Street Recreation Ground or even installing some adult exercise equipment.

Minute Number 1296/13/B – Police Representatives Report

There was no Police Representative present at the meeting and there was nothing to report.

Minute Number 1296/13/C – District Council Representatives Report.

Cllr Plenderleith was present at the meeting and gave her report as follows:

- She reported that she did not have a lot to report as she had been in hospital.
- She had received a complaint from a resident with regards to the cleaning of wheelie bins and the yuk that the cleaners leave behind when washing the bins. She reported that she was dealing with this matter through SDDC and they would be speaking with the cleaning contractors about this issue directly.

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- She had spoken to a concerned resident with regards to the proposed planning application for 9 houses to be built by the roundabout. The resident was concerned about the drainage for the proposed 9 houses. Cllr Plenderleith reported that she was corresponding with the resident and Chris Payne at SDDC on this matter and had also asked the Planning Department to consider this during the planning stages.
- Severn Trent had sent a letter to Persimmon with regards to the sewer problems and the pipe work not being big enough at Egginton Chase.

Minute Number 1296/13/D – County Council Representatives Report.

Cllr Patten was present at the meeting and gave her report as follows:

- There will be a new contract in place by May 2013 for a third bin to replace the kerb side collection. A resident had queries the size of the new bin due to not having enough room to store a third waste bin as it will be the same size as the brown and black bins. Other complaints had been received and Cllr Patten would keep the Parish Council informed of any updates related to this matter.
- The gullies by the Mandarin Restaurant had now been cleaned out and unblocked by DCC contractors.
- The DCC gritters had been out and about gritting the main routes during the bad weather.
- All residents were being encouraged to call the Police if they see a scrap metal collector in the village with the vehicle registration number so that the Police could check to make sure that they were legal scrap collectors.

It was reported that the DCC mobile library for Hilton would be changing shortly. The mobile library would become static and wished to use the Village Hall car park as their base which will start as of 17th May 2013.

Resolved: The Clerk to add this matter to the agenda of the Hilton Village Hall and Hilton Parish Council Meeting in April 2013.

5. Minute Number 1297/13 - To confirm the Non-Exempt Minutes of Hilton Parish Council Meetings held on 27th February 2013.

Resolved: The Non-Exempt Minutes of the Monthly Hilton Parish Council Meeting held on Wednesday 27th February 2013 having been circulated were approved and signed as a true record.

6. Minute Number 1298/13 - Chairperson's Report

There was nothing to report.

7. Minute Number 1299/13 - Committee Reports

A) Minute Number 1299/13/A - Community Services - To be discussed by full Council at their Meeting

- Community Information and Publicity

There was nothing to report.

B) Minute Number 1299/13/B - Finance - Cllr Walton-Knight, Cllr Smith, Cllr McDonald, Cllr Cooper, Cllr Nield and the Clerk to Hilton Parish Council

- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

C) Minute Number 1299/13/C - Environment and Green Space – To be discussed by full Council at their Meeting

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

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- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report
 - 1) Groundsman and Lengthsman Report from Sam Bevins

Please see separate report under Groundsman Report on the Hilton Parish Council website: www.hiltonparishcouncil.org.uk and follow the correct link.

It was reported that a resident had informed a Councillor of a structure that had appeared on the grass verge on Sutton Lane just past the bridge going north, adjacent to the fencing of the Travellers Site. The structure looked like some kind of storage structure concealed behind the trees by the hedge in the dip.
Resolved: Cllr Plenderleith was asked to take this matter back and pass it over to the Enforcement Officer at SDDC. Cllr Plenderleith agreed to do this on behalf of Hilton Parish Council.

D) Minute Number 1299/13/D - Village Infrastructure - To be discussed by full Council at their Meeting

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

It was reported that the Council had a Village Plan but this should be revisited at some point in the future and with a potential of updating it.

E) Minute Number 1299/13/E - Recreation and Leisure – To be discussed by full Council at their Meeting

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

F) Minute Number 1299/13/F - Employment Issues – Cllr Walton-Knight, Cllr Smith, Cllr McDonald, Cllr Cooper, Cllr Nield and the Clerk to Hilton Parish Council

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes
- Employment issues
- Training

There was nothing to report.

G) Minute Number 1299/13/G - Hilton Village Hall Management Committee – Cllr Walton-Knight, Cllr Smith, Cllr McDonald, Cllr Cooper, Cllr Nield and the Clerk to Hilton Parish Council

There was nothing to report.

8. Minute Number 1300/13 - Reports from Councillors that have attended any other Meetings.

- Etwall Area Meeting & Safer Neighbourhoods – The Chair and Vice Chair

There was nothing to report.

- Toyota Liaison – The Chair and Vice Chair

There was nothing to report

- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

- The Mease Management Committee – Cllr McDonald

Cllr McDonald gave her report as follows:

- She reported that the Mease Management Committee had held their meeting on 11th March 2013.
- The new extension was underway and progressing well, the build would be a 12 week build but may be a few weeks behind due to the weather.
- The car park pot holes had been repaired by the contractors on site.
- The Mease Management Committee was hoping to attract funding for the decorating, flooring and planting.
- The Mease Management Committee would like to ask if the Village Hall would be interested in donating the old Tennis Table
- They were hoping that the new dugouts would be ready by the summer.

Resolved: The Clerk to add the donation of the Tennis Table to the Mease Committee to the Village Hall Agenda and Parish Council Agenda for April 2013.

- Marston on Dove Relief in Need Charity – Cllr Smith and the Clerk to Hilton Parish Council

There was nothing to report.

- Hilton Dog Walking Group – Cllr McDonald

Cllr McDonald gave her report as follows:

- There had been no increase in the membership
- There would be an Easter Dog Walk to take place on Sunday 7th April 2013
- The Hilton Dog Walking Group had a regular slot in the Hilton and Dove Life Directory and in the April 2013 edition they would be advertising why the group was formed and to put pressure on dog walkers to clean up after their dogs. They will also be asking dog owners to give out dog poo bags to people walking their dogs that do not have one.
- They will also be posting the same information as above on the Forum and Face Book Page to get the word out as the dog fouling problem in Hilton is really bad at present and is unacceptable.

- Flood Liaison – Cllr Walton-Knight

Cllr Walton-Knight gave his report as follows:

- The Liaison Meeting was held on 21st March 2013 at the SDDC Offices in Swadlincote
- The Dove improvement/Salt Brook Scheme has progressed well and has proved effective, as shown by the clearing of water during the flooding threat of last winter. The project is due to be completed during autumn this year. A business card was received from the manager of the project.
- Major works are planned for the Derwent through Derby to be conducted during the next five years. Phase one covers the river from Derby upstream and Phase two covers Ambaston to Shardlow.
- The flood of Marston Lane over Christmas was well known to SDDC. A question was asked as to whether the SDDC were happy that Nestle was rumored to have undertaken remedial work to solve the drainage problems on Marston Lane intersection. SDDC are apparently happy, Chris Lees is the contact at Nestle and Hilton Parish Council was assured that they would be included in receiving a copy of the drainage remedial contract.
- Local Parishes were again urged to hold stock of flood prevention materials which could include sand bags and door flood gates.
- The next Flood Liaison Meeting will be held in the Autumn 2013

- DCC – Parish and Town Liaison Forum – To agree at a Parish Council Meeting on which Councillor will attend – **Next Meeting to be held on 06.06.2013 commencing at 6pm to 8pm at County Hall, Matlock**

Resolved: Cllr Cooper may attend on behalf of Hilton Parish Council if commitments allow.

- SDDC - Joint Meetings with Parish Councils

There was nothing to report.

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- Nestle Committee - Cllr Walton-Knight

The Clerk reported that a meeting had been arranged but she had not been informed of the date. She has requested that we are informed in future so that Cllr Walton-Knight can attend as the Hilton Parish Council Representative.

9. Minute Number 1301/13 - Clerk's Reports

- a. Update on the Welland Road/Humber Street Park – Previously reported under minute number 995, 1040, 1051, 1056/10, 1076/10 1111/10, 1128/10, 1146/10 and 1173/11, 1319/11, 1337/11, 1353/11, 1401/11, 1617/11, 1635/11, 1654/11, 1669/12, 1686/12, 1728/12, 1180/12, 1198/12, 1216/12, 1233/12, 1250/12, 1267/13 – Clerks Report

There was nothing to report.

- b. What Hilton Parish Council will do for the 2014 commemoration to mark the centenary of the Great War. As directed by a Downing Street directive - Previously reported under minute number 1233/12, 1250/12, 1267/13 – Clerk Report
- i. Approval to create Memory Books to all the men from the original Parish of Marston-on-Dove who did not return from the Great War. These Books to be available at the Village Hall, Marston Church, Hilton School, and anywhere else deemed appropriate, as well as orders to be taken for sale, all proceeds after publishing costs to go to a Military Charity.

Resolved: It was agreed that the Parish Council would pay for the printing of the Memory Books which would be on an order by order basis.

Resolved: The Parish Council agreed that any money made over and above the printing costs would be donated to an Army Charity to be agreed.

- ii. Approval to seek permission from SDDC to create a Memory Walk, hopefully on the new Humber Street/Welland Road Park, subject to approval from South Derbyshire District Council. This to take the form of a Service of Commemoration on 4th August 2014, hopefully at 11.00am. Small plaques to be placed by children, dedicated to the men of Hilton who were killed in WW1.

Resolved: Cllr Fox and Cllr Darlington were given Delegated Powers to obtain prices for memorial plaques of the fallen soldiers contained in the Memory Books.

Resolved: The Parish Council agreed to cover the cost of the memorial plaques.

Resolved: The Clerk to contact SDDC and obtain permission to have a memory walk on the new Welland Road/Humber Street Park and to install the memorial plaques of the fallen soldiers.

It was reported that Hilton had the opportunity to create something within the village as a lasting memorial to the fallen soldiers.

It was reported that the leader of the Royal British Legion was very interested in getting involved with the Hilton project.

It was suggested that the Parish Council could entertain all residents and visitors with a lunch on the day and lunch tickets could be sold for a nominal fee.

It was suggested that the day of commemoration could be Monday 4th August 2014.

It was reported that there were a lot of people excited about what the Parish Council and Volunteers were suggesting and wished to be involved.

- c. The Mease Football Pavilion – Request from Hilton Harriers Football Club to restart the lease agreement in light of the extension work.

The Clerk reported that she had spoken to Andrew Brooks with regards to the above but had not yet received anything back. Cllr McDonald and Cllr Patten were under the impression that this matter had already been agreed by the Management Committee but asked the Clerk to confirm this.

Resolved: The Clerk to email Andrew Brooks and ask for confirmation that The Mease Management Committee is happy to pay the cost of the Solicitor Fees on behalf of the Parish Council to extend the Lease Agreement.

- d. Football Team would like to obtain funding to install a 9 a side pitch at the bottom of the back Lane Pitches where the old goal posts are.

Resolved: The Parish Council were not against the football team using this area, however the land at this point is very water logged and may be unsuitable and the drainage issue must be kept in mind. There may also be cost implications with regards to future maintenance and the football team would need to be aware that it would not be for their sole use.

- e. Approval in principal to purchase another hedge cutter with long reach and harness for the Groundsman.

Resolved: It was agreed that when the new hedge cutter was required the Clerk would be required to make sure that there was enough money to cover such an item as it was not in the budget for 2013/2014.

- f. Cultivation License entrances to the village

It was reported that it may be nice to have bulbs planted at the entrances to the Village for example in from Derby Road and from the A50 as outside Don Amotts looked lovely with the spring bulbs.

Resolved: the Clerk to speak with the Groundsman in the first instance to see how much work these areas would be as the Parish Council would require a cultivation license and then the Parish Council would be responsible for the ongoing maintenance.

Cllr Plenderleith reported that she would like to see companies in the village sponsor a roundabout and SDDC had been trying to sort this out for a while.

- g. 106 Agreement attached to Planning Application 9 2007 1175 – Land at Hilton Mill, Hilton as follows, suggestions for where this could be spent from Hilton Parish Council:

- Recreation and Open Space Provision £8,911.41
- Recreation Outdoor Sports Facilities £5,270.19
- Recreation Build Facilities £2,922.56

Resolved: The Clerk to write to SDDC with the Parish Councils suggestions to enable the money to be spent in Hilton.

10. Minute Number 1302/13 - Derbyshire Association of Local Councils

Resolved: To note the following information.

a) Circular 04/2013

- PARISH/TOWN COUNCIL FINANCE – ADVICE & BEST PRACTICE TRAINING – 28 FEBRUARY 2013 – 7PM – 9PM
- DALC SPRING SEMINAR – WEDNESDAY 6 MARCH 2013
- CiLCA – 2 DAY TRAINING COURSE – DAY ONE: WEDNESDAY 17 APRIL – DAY TWO: WEDNESDAY 26 JUNE 2013 – 10AM – 1.00PM

b) Circular 05/2013

- Spring Seminar Reminder – 6 March
- Clerk Induction Training
- CiLCA Training
- Parish/Town Council Finance – Internal Audit and the Annual Return
- A message from Sarita Presland, DALC Chief Officer

c) Circular 06/2013

- Setting the Precept and Dispensations
- Allotments
- Quality Parish and Town Council Scheme Review
- Government Lifts Red Tape for Community Events
- Derbyshire Well Dressings

11. Minute Number 1303/13 - Finance

Resolved: To note the following payments.

a) Accounts for Payment.			
Cheque No	Payee	Description	Amount
002404	Aucuba	Maintenance	£448.30

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002405	Cancelled		
002408	Taylor Pearson	Extension Work – The Mease	£22,318.06
002409	IFO	Subscription	£35.00
002410	Hilton Village Hall	Room Hire	£80.58
002411	Cromwell	Equipment	£198.43
002412	The Mease Pavilion	Electricity	£18.87
002413	Sterilizing Services	Water Testing	£81.00
002414	Aucuba	Maintenance	£360.00
002415 to 002420	Parish Allowance		£1,265.57
002406, 002407, 002421 to 002427	Salaries, Tax, NICs and Expenses		£6,391.68

12. Minute Number 1304/13 - Items for Information

Resolved: To note the following information.

- a) SDDC – press release – Council Tax Frozen for the third year running
- b) SDDC – press release – One of the best in the business
- c) SDDC – press release – Council Tax bills
- d) SDDC – press release – Saddle up for cycle for health

13. Minute Number 1305/13 - Items for discussion

There was nothing to report.

14. Minute Number 1306/13 - Planning Matters for Decision

- a) 9/2013/0154 EGGINTON JUNCTION STATION EGGINTON ROAD HILTON DERBY DERBYSHIRE DE65 6GU THE CHANGE OF USE FROM COMMERCIAL PROPERTY TO RESIDENTIAL USE

Resolved: Hilton Parish Council had no objections to the above planning application.

- b) 9/2013/0151 134 DERBY ROAD HILTON DERBY DERBYSHIRE DE65 5FP THE ERECTION OF EXTENSIONS AND ALTERATIONS

Resolved: Hilton Parish Council had no objection to the above planning application, however we would like to raise the question of the building line as the build would come out to the building line.

- c) 9/2013/0147 HEATH COTTAGE SUTTON LANE HILTON DERBY DERBYSHIRE DE65 5FE THE CHANGE OF USE FROM GARAGE TO DWELLING INCLUDING ERECTION OF REAR EXTENSION

Resolved: Hilton Parish Council had no objections to the above planning application.

- d) 9/2013/0133 23 WINDERMERE DRIVE HILTON DERBY DERBYSHIRE DE65 5LN THE ERECTION OF AN EXTENSION AND PARTIAL CONVERSION OF GARAGE INTO LIVING ACCOMMODATION

Resolved: Hilton Parish Council had no objections to the above planning application; however they must maintain 2 car parking spaces on the driveway.

- e) 9/2013/0132 1 ROTHER CLOSE HILTON DERBY DERBYSHIRE DE65 5LQ THE ERECTION OF AN CONSERVATORY

Resolved: Hilton Parish Council had no objections to the above planning application.

- f) 9/2013/0130 24 MAIN STREET HILTON DERBY DERBYSHIRE DE65 5GG THE ERECTION OF AN EXTENSION AND ALTERATIONS

Resolved: Hilton Parish Council had no objections to the above planning application.

- g) 9/2013/0129 OLD W D CAMP SUTTON LANE HILTON DERBY DERBYSHIRE DE65 5FB RETROSPECTIVE APPLICATION FOR THE OPEN STORAGE OF TOURING CARAVANS AND THE SITING OF CONTAINERS FOR SELF-STORAGE PURPOSES

Resolved: Hilton Parish Council has no objection to the above planning application, however we are very disappointed that this is a further retrospective planning application from the self-storage company.

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- h) 9/2013/0121 BADGERS FARM WILLOWPIT LANE HILTON DERBY DERBYSHIRE DE65 5FN APPLICATION TO EXTEND THE TIME LIMIT FOR IMPLEMENTATION OF PLANNING PERMISSION 9/2010/0110 FOR THE CONSTRUCTION OF AN ADDITIONAL OFFICE

Resolved: Hilton Parish Council had no objections to the above planning application.

- i) 9/2013/0111 LAND AT SK2530 0390 DERBY ROAD HILTON DERBY DERBYSHIRE OUTLINE APPLICATION (ALL MATTERS EXCEPT FOR ACCESS AND LAYOUT TO BE RESERVED) FOR THE RESIDENTIAL DEVELOPMENT OF 9 DWELLINGS AND CONSTRUCTION OF A VEHICULAR ACCESS

Resolved: Hilton Parish Council had no objections to the above planning application; however they must maintain 2 car parking spaces on the driveway.

15. Minute Number 1307/13 - Planning Matters for Information

Resolved: To note the following information.

- a) 9/2013/0036 1 SEVERN DRIVE HILTON DERBY DERBYSHIRE DE65 5LE THE ERECTION OF AN EXTENSION – **HAS BEEN GRANTED**

16. Minute Number 1308/13 - Date of the next Meeting

Resolved: The date of the next Hilton Parish Council Meeting was confirmed as 24th April 2013 at Hilton Village Hall commencing at 7pm

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

AGENDA

PART 2- EXEMPT INFORMATION

Minute Number 1309/13 – Exempt Information

b) Vexatious and Repeated Requests – Letter of Appeal and reply for approval
It was reported that a 5 page Letter of Appeal had been received dated 5th March 2013 from a Former Councillor. This was with regards to the Refusal Notice sent to her dated 28th February 2013 with regards to Vexatious and Repeated Requests and the most recent request to forward a copy of the Balance Sheet as at 31st March 2012.

It was agreed to refuse the request for a copy of the Balance Sheet for the year ending 31st March 2012 on the ground that the Former Councillor had already requested and received a copy of the signed Annual Return for the year ending 31st March 2012 which contained the same or similar information.

It was reported that the Freedom of Information act legislation used to produce the Refusal Notice was as follows:

Hilton Parish Council after a lot of consideration and because of the number, scope and extent of all previous requests made by the Former Councillor, believed we had now reached a stage where Section 14 of the Freedom of Information Act 2000 could be applied to further requests. Therefore any subsequent requests for information received that were about

- The Hilton Village Hall Charity
- Financial matters relating to 2010/2011 or 2011/2012 year end accounts
- Minutes of Hilton Parish Council Meetings or Hilton Village Hall Meetings which have already been approved.

Would be considered in relation to Section 14 of the Freedom of Information Act 2000 as follows:

Section 14 (1) – does not oblige a public authority to comply with a request for information if the request is vexatious.

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Section 14 (2) Where a public authority has previously complied with a request for information which was made by any person, it is not obliged to comply with a subsequent identical or substantially similar request from that person unless a reasonable interval has elapsed between compliance with the previous request and the making of the current request.

The Former Councillor was also informed in the Refusal Notice that for the purposes of sub section (2) Hilton Parish Council considers a reasonable interval to be **60 working days** from the date of the response to the most recent request.

The Former Councillor was also reminded in the Refusal Notice about Section 5.0 of the Hilton Parish Council Vexatious and Repeated Request Policy on withdrawn contact with a member of the public or group of people.

It was reported that the 5 page Letter of Appeal received from the Former Councillor contained information as to why she was appealing against the Refusal Notice. It also had lists of questions which the Former Councillor required answers to. There were also items within the Letter of Appeal received which were seen by the Parish Council as being potentially defamatory and harassing towards the Hilton Parish Council Clerk and this also seemed evident in some of the emails received from the same person over a period of time, The Parish Council considered that there seemed to be an unreasonable fixation on the Parish Clerk as an individual. Some emails in Hilton Parish Council's opinion contained mingling accusations and complaints as does the Letter of Appeal with regards to the Parish Council Clerk and in some instances the Parish Council itself.

It was reported that the letter of Appeal also contained the following quote from the Former Councillor as follows:

"The Clerk has forwarded to me and threatened me along with other residents with the Vexatious and Repeated Request Policy". Hilton Parish Council discussed and confirmed that a copy of the Vexatious and Repeated Request Policy had only been issued to date, to two people one being a Former Councillor and the other being a Former Councillor and Former Employee. Hilton Parish Council could only draw the conclusion from this statement that two former Councillors and a Former Employee may be working together. Again Hilton Parish Council confirmed that this seemed to be evident in emails received from both people containing similar or the same content and mingling accusations directed mostly towards the Parish Council Clerk.

Advice had now been taken with regards to the Letter of Appeal from numerous sources including the Freedom of Information Commissioner and Parish Council Solicitor to be able to draft a comprehensive response.

Resolved: Hilton Parish Council agreed to the content of the letter of Internal Review to be sent on the advice taken , stating what legislation had been used and why and answering the questions asked as comprehensively as possible, also explaining what may happen if matters persist and invoking Section 5.0 of the Vexatious and Repeated Request Policy banning the Former Councillor from all Hilton Parish Council Meetings and Hilton Village Hall Meetings and Forums for a period of three months along with the refusal to acknowledge any further contact whether in writing, email or telephone other than where a statutory right exists for a period of 3 months both with immediate effect.

Resolved: The letter to be sent special delivery

Resolved: Hilton Parish Council authorised the Chair of the Parish Council to sign the letter rather than the Clerk to the Council on the advice of the Parish Council Solicitor.

c) Solicitor Information and letter for approval

Advice had been taken from the Parish Council Solicitor with regards to emails received from a Former Councillor and Former Employee and in light of quotes contained in the Letter of Appeal received from another Former Councillor. The only conclusion that Hilton Parish Council could draw from this was that two former Councillors and a Former Employee may be working together. Again Hilton Parish Council confirmed that this seemed to be evident in emails received from both people containing similar or the same content and mingling accusations directed mostly towards the Parish Council Clerk which had been seen as potentially defamatory and harassing towards the Hilton Parish Council Clerk.

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Resolved: Hilton Parish Council agreed to the content of the letter to be sent on the advice of the Parish Council Solicitor, reminding a former Councillor and former Employee of the terms and conditions of the agreement reached on 5th December 2011. Explaining what may happen if matters persist and invoking Section 5.0 of the Vexatious and Repeated Request Policy banning the Former Councillor and Former Employee from all Hilton Parish Council Meetings and Hilton Village Hall Meetings and Forums for a period of three months along with the refusal to acknowledge any further contact whether in writing, email or telephone other than where a statutory right exists for a period of 3 months both with immediate effect.

Resolved: The letter to be sent special deliver.

Resolved: Hilton Parish Council authorised the Chair of the Parish Council to sign the letter rather than the Clerk to the Council on the advice of the Parish Council Solicitor.

d) Precept questions

Resolved: The Clerk to email the press release to the resident as this would answer their questions on the increase.

e) Staff matters

Resolved: Hilton Parish Council agreed to a reply letter being sent to the Booking Clerk to Hilton Village Hall who was on maternity leave with regards to her allergy as per her emails and further supporting information required.

Signed.....Date.....

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