

Hilton Parish Council
Clerk: 110 New Road, Newhall, Swadlincote, Derbyshire. DE11 0TH
Tel: Office 01283 730969 – Mobile 0771 9599132
Email: clerk@hiltonparishcouncil.org.uk
Website: www.hiltonparishcouncil.org.uk

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 25TH JANUARY 2012 AT HILTON VILLAGE HALL
COMMENCING AT 7PM**

Present:

Cllr Bates (in the Chair)
Cllr Smith, Cllr Walton-Knight, Cllr McDonald and Cllr Cooper.

2 District Council Representative, 1 County Council Representative, 1 Police Representative, 1 Burton Mail Representative and 5 members of the public were in attendance at the meeting.

AGENDA

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 1627/11 - To Receive Apologies for absence.

Apologies were received and accepted from Cllr Carter and Cllr Day.

2. Minute Number 1628/11 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 1629/11 - Declaration of Members Interests.

Resolved: Cllr Bate, Cllr McDonald and Cllr Smith declared a Personal Interest in all matters on the agenda pertaining to Hilton Village Hall.

4. Minute Number 1630/11 - Public Speaking.

Minute Number 1630/11/A - Public Speaking

There was nothing to report.

Minute Number 1630/11/B - Police Representatives Report.

PC Pilkington was present at the meeting and gave the Police Report as follows:

*The next Safer Neighbourhood Meeting for the Northwest Area is:-
6.15pm until 7.15pm on Monday 13th February at Hilton Village Hall, Peacroft lane, Hilton,
The Council area forum meeting will follow at 7.30pm until 8.30pm*

Safer Neighbourhood Meetings give you the opportunity to set the agenda in your area and help implement lasting solutions.

Good news update from your local team:-

- An assault on a juvenile in Hilton by 2 fellow juveniles has been dealt with by way of restorative justice at the request of the victim. Both offenders have shown remorse and sent letters of apologies.
- 2 Juveniles were arrested following an assault in Hilton on a juvenile. One has been dealt with by a police reprimand the other is currently awaiting court.
- A further youth was arrested in Hilton and currently on police bail for an assault.
- Have you seen this man?



An Operation has been set up in relation to 3 incidents of indecent exposure in Hilton the last happening the beginning of December 2011. Extra patrols are being carried out in the area and an e-fit of the suspect has been sent to local media and placed on www.derbyshire.police.uk. We would like to reiterate that Hilton is a very safe village and we want to reassure people that we are doing all we can to try and trace this man. Enquiries and patrols on going.

Caught on camera – www.derbyshire.police.uk

Can you help identify the people caught on camera for offences in Derby south area? E-fits / images are shown in order to seek the identity in connection with enquiries into the described alleged offences.

Important Information:-

The new non-emergency number for Derbyshire Police is: - 101. For more information visit www.police.uk/101

Useful information:-

- If you would like to receive information about what is happening in your neighbourhood from Derbyshire Constabulary then sign up to our FREE Community Messaging Service. Receive messages by a method of your choice. We send you information about bogus callers, burglaries, thefts, crimes, crime prevention advice; police witness appeals suspicious incidents and missing person appeals. Register on line at www.derbyshire.police.uk or call 0345 123 3333 to speak to your local community information officer or one of our team.
- If you see a vehicle on a public road with an out of date tax disc you can report it on line or by post. You do not have to give your details and your report will be investigated and enforcement action taken if needed. You will need the registration mark, make, model and colour and location of the vehicle and any relevant times it can be found on the public road. www.direct.gov.uk or by post to:- Enforcement section, E89/A2, Dvla, Longview rd, Swansea SA07 0XZ.

For your local crime figures please log onto www.police.uk

For more information on Derbyshire police or your local team please log onto www.derbyshire.police.uk , you can also follow Derbyshire

Police on twitter @derbyspolice,
or on facebook.com/derbyshireconstabulary.

Minute Number 1630/11/C - County Council Representatives Report

Cllr Patten was present at the meeting and gave her report as follows:

- There is a current Public Consultation underway with regards to Youth Provision in South Derbyshire to find out more log on to www.derbyshire.gov.uk and follow the link.
- The Bus Company has a pending notification to change a route within the village; they may also look at having a late night service for Hilton in the future.
- Cllr Patten reported that Ivor Smith who had been the former Chair of Etwall Parish Council for 35 years and an Ex District Councilor had sadly lost his battle with cancer on 30th December 2011. His funeral service would be held at Markeaton Crematorium on Monday 30th January 2012 commencing at 11.50am. Cllr Patten said that she would be attending the service.

Minute Number 1630/11/D - District Council Representatives Report

Cllr Plenderleith was present at the meeting and gave her report as follows:

- She had received a complaint from a resident that had been issued with a fixed penalty notice for leaving cardboard by the recycling bins on Main Street Car Park. SDDC were now looking at recycling provisions within Hilton.
- She reported that the family of the little girl sadly killed in a car accident on the A38 would like a memorial for her within the Village.

It was agreed that Cllr Plenderleith would contact the family and pass on the Clerks details for them to contact the Clerk directly to add this to the agenda for February 2012.

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5. **Minute Number 1631/11 – To confirm the Non Exempt Minutes of the Monthly Hilton Parish Council Meeting held on 21st December 2011.**

Resolved: The Non Exempt Minutes of the Monthly Hilton Parish Council Meeting held on Wednesday 21st December 2011 having been circulated were approved and signed as a true record.

6. **Minute Number 1632/11 - Chairperson's Report – Cllr Bates**

There was nothing to report.

7. **Minute Number 1633/11 - Committee Reports**

A) **Minute Number 1633/11/A - Community Services – Cllr Bates, Cllr Day, Cllr Smith and the Clerk to the Parish Council**

- Safer Neighbourhoods
- Community Information and Publicity

There was nothing to report.

B) **Minute Number 1633/11/B - Finance – Cllr Bates, Cllr Day, Cllr Smith and the Clerk to the Parish Council**

- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
 - 1) Small Parish Grant approval

Resolved: There were 10 forms received.

Resolved: The Clerk to raise a cheque for £300.00 for each group and post out.

- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
 - 1) Accounts for approval to 30th December 2011

Resolved: The accounts prepared by the Clerk were approved by Hilton Parish Council as a true record.

- Audit of the end of year Financial Accounts

C) **Minute Number 1633/11/C - Environment and Green Space – Cllr Bates, Cllr Carter, Cllr McDonald, Cllr Walton-Knight and the Clerk to the Parish Council**

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

It was reported that the overhanging vegetation on Sutton Lane from the end of Dale End Road to the Bridge had now been cut back and a fantastic job had been completed, however from the other side of the bridge coming back towards the village had still not been completed. Cllr Patten said that she would chase this matter up again as she had been informed that all work had been completed.

It was reported that the Ash Tree at the end of Roma's garden required some attention as some of the branches were in need of removal.

Resolved: The Clerk to contact Fairview Arborists to complete the work required.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report
 - 1) Groundsman and Lengthsman Report from Sam Bevins

The Chair read out the Lengthsman/Groundsman report.

- 2) Groundsman external training 23rd to 24th January 2012

Resolved: The Clerk to speak with the Groundsman with regards to a planting scheme for the Green Space at the top of Mill Lane and by the Welland Road Roundabout as per the Cultivation Licenses.

D) **Minute Number 1633/11/ D - Village Infrastructure – Cllr Day, Cllr Carter, Cllr Walton-Knight and the Clerk to the Parish Council**

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 1633/11/E - Recreation and Leisure – Cllr Bates, Cllr Carter, and the Clerk to the Parish Council

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

F) Minute Number 1633/11/F - Employment Issues – The Chair and the Clerk to the Parish Council

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes
- Employment issues
- Training

There was nothing to report.

G) Minute Number 1633/11/G - Hilton Village Hall Management Committee – Cllr Bates, Cllr Carter, Cllr McDonald, Cllr Smith, Ian Hey and the Clerk to Hilton Parish Council.

There was nothing to report.

8. Minute Number 1634/11 - Reports from Councillors that have attended any other Meetings.

- Etwell Area Meeting – Cllr Bates and Cllr Carter

The next meeting will be held at Hilton Village Hall on 13th February 2012 commencing at 5.30pm.

- Toyota Liaison – Cllr Bates as the Chair to Hilton Parish Council

Resolved: Cllr Walton-Knight to attend on behalf of the Chair on Wednesday 1st February 2012 commencing at 5.30pm

- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

- The Mease Management Committee – Cllr Carter

The next Meeting will be held on 5th March 2012.

- Marston on Dove Relief in Need Charity – Cllr Bates as the Chair to Hilton Parish Council and the Clerk to Hilton Parish Council

There was nothing to report.

- Hilton Dog Walking Group – Cllr Walton-Knight and Cllr McDonald

It was reported that the membership remained the same at present. A dog walk took place a few weeks ago which was an enjoyable time.

- Flood Liaison – Cllr Walton-Knight

The next meeting will be held on 29th March 2012 at the Council Chambers commencing at 10am.

- DCC – Parish and Town Liaison Forum – Cllr Bates as the Chair to Hilton Parish Council

There was nothing to report.

9. Minute Number 1635/11 - Clerk's Reports

- a. Update on the Back Lane Pavilion extensions – Previously reported under minute number 1056/10, 1076/10, 1111/10,1128/10, 1146/10, 1173/11,1189/11, 1206/11, 1268/11, 1284/11, 1301/11, 1319/11, 1337/11, 1353/11, 1401/11, 1617/11 - Clerk Report

The Clerk explained that the work was on schedule and no problems had been reported.

- b. Update on the Welland Road/Humber Street Park – Previously reported under minute number 995, 1040, 1051, 1056/10, 1076/10 1111/10, 1128/10, 1146/10 and 1173/11, 1319/11, 1337/11, 1353/11, 1401/11, 1617/11 – Clerks Report

Resolved: The Clerk to contact Zoe Sewter at SDDC with regards to the state of the Welland Road/Humber Street park area. The Clerk to explain that the plan needs to be revisited with regards to further drainage that may be required.

- c. CCTV Tennis Courts – Previously reported under minute number 1301/11, 1319/11, 1337/11, 1353/11, 1401/11, 1617/11 – Clerks Report – Work due to commence on Monday 23rd January 2012.

The Clerk reported that the CCTV installation had begun.

- d. Bloomfield Close Gate/entrance update – Previously reported under minute number 1319/11, 1337/11, 1353/11, 1401/11, 1617/11 – Clerks Report

There was nothing to report.

- e. Complaints with regards to the paths on the Hilton Village Hall Site flooding with water – Previously Reported under minute number 1617/11 – Clerks Report

The Clerk reported that this was an ongoing issue.

- f. Extra dog bin required Uttoxeter Road end of bypass on the footpath by the bridge – Previously reported under minute number 1617/11 Clerks Report

The Clerk reported that this was an ongoing issue.

- g. Update from the Public Meeting held on 16th November 2011

The Chair reported that this matter was due to be discussed at the next Safer Neighbourhoods Meeting to be held on 13th February 2012 at Hilton Village Hall.

- h. Queen Jubilee –

The Clerk reported that she had received an email from the Hilton Historical Group stating that they would like to celebrate the Queens Jubilee and did the Parish Council wish to be involved.

Resolved: The Clerk to reply to the email asking if they would like to attend the February Parish Council Meeting to explain their plans.

Resolved: Hilton Parish Council agreed to support the group should they wish to take this further.

Cllr Patten explained that the Chief executive at SDDC would be allowing funding to groups in South Derbyshire to help towards celebrating the Queens Jubilee. Cllr Patten said that these details had not yet been released; however she would keep the Parish Council updated on any progress.

It was reported that the Street Party Committee were putting on a Village Fun Run on 4th July 2012 which would coincide with the celebrations.

- i. Litter bin required on jitty between Sutton Lane and Percywood Close possibly on the lamppost Sutton Lane End.

The Clerk reported that this matter was still ongoing.

- j. Investigation by Environmental Health Department at SDDC with regards to a complaint about the Astro Turf lighting.

The Clerk reported that a complaint had been made with regards to the Astro Turf Lighting. She explained that John Mills from Environmental Health would be attending the site one evening to complete glare tests. The Clerk explained that all football teams had been informed that the lighting must be off by 10pm.

Resolved: The Clerk to continue to liaise with John Mills at SDDC on this matter.

Resolved: The Parish Council agreed to cooperate fully with the Environmental Health Department at SDDC.

Resolved: The Parish Council agreed that a timer switch could be considered for the future if this was deemed necessary.

10. Minute Number 1636/11 - Derbyshire Association of Local Councils

Resolved: To note the following information.

- a. Circular 61/2011

- a. Derbyshire Wildlife Trust – Initiation to workshop on invasive non-native species
- b. Derbyshire wildlife Trust – Mini-habitat project
- c. Quick employment Tips 21: Recording Disciplinary Hearings
- d. Quarndon Parish Council – Clerk/RFO Vacancy
- e. Re-advertising Ballidon and Bradbourne Parish Council Clerk/RFO Vacancy
- f. Baslow and Bubnell Parish Council – Clerk/RFO Vacancy

- b. Circular 62/2011

- a. Law and Good Practice Training an introduction 19.03.2012 at Killamarsh Leisure Centre and 16.04.2012 at The Old School, Willington.
- b. Clerk Induction Course
- c. Certificate in Local council Administration

- c. Circular 01/2012

- a. Index of most important 2011 DALC Circulars

- d. Circular 02/2012

- a. Excessive rises in Council Tax and the application of a Local Referendum
- b. Fairplay for children survey
- c. The allotment regeneration initiative

- e. Circular 03/2012

- a. Local Council Review Subscriber Form

- f. Circular 04/2012
- a. Prayers at Council Meetings – Judicial Review Challenge
 - b. Consultation Responses – NALC

11. Minute Number 1637/11 - Finance

- A) Accounts for Payment.

Resolved: To note the following payments.

Cheque No	Payee	Description	Amount
002176	G Pickersgill	Office removal	£100.00
002177	SDDC	Clinical Waste	£3,062.14
002178	Viking Direct	Snow Scheme Equipment	£119.99
002180	Cromwell	Snow Scheme Equipment	£116.78
002181	G W Heath and Sons	Back Lane Pavilion Extension	£5,879.66
002182	Cromwell	Snow Scheme Equipment	£139.58
002183	Aucuba Landscapes	Maintenance	£628.30
002184	Viking Direct	Snow Scheme Equipment, ink cartridges	£679.91
002185	SDDC	Building Regs Back Lane Pavilion	£372.00
002186	Hilton Village Hall	Room Hire	£39.80
002179, 002187 to 002192	Salaries, Tax and NICs		£3,697.77

12. Minute Number 1638/11 - Items for Information

Resolved: To note the following information.

- a) SDDC – Press Release, Households urged to maintain recycling efforts
- b) Clerks and Councils Direct Magazine
- c) Campaign to Protect Rural England – Planning explained Magazine

13. Minute Number 1639/11 - Items for discussion

- a) SDDC – Cleaner Neighbourhoods and Environment Act 2005 – DOG Control Orders

Resolved: The Clerk to obtain the letter in email format and email to the Parish Council Members.

Resolved: The Parish Council members to email the Clerk their comments for a reply letter to be produced.

14. Minute Number 1640/11 - Planning Matters for Decision

- a) Reg No 9 2011 0945 – The Change of use from a bed and breakfast to a nursery school and after school facility at 11 Main Street, Hilton – EXTENSION REQUESTED AND GRANTED BY SDDC

Resolved: Hilton Parish Council strongly objected to the above planning application on the following grounds:

- **Hilton Parish Council did not feel that 6 car parking spaces for the 12 members of staff were sufficient.**
- **Hilton Parish Council does not consider there to be enough room for the staff to turn around in the car park area which means that they would be required to reverse onto a main road which would be extremely hazardous and dangerous to both themselves and other road users.**
- **The planning application sights 3 other car parks which parents can use as follows:**
 - **the Kings Head Public House which is 290 yards away from the premises**
 - **the Hilton House Hotel which is 291 yards away from the premises**
 - **the Public car park on Main Street which is 165 yards away from the premises and on the opposite side of the road.**

Hilton Parish Council does not believe that although permission has been given by the landowners as above that parents would park in these designated car parking areas and then walk their children to the premises of the Nursery and After School Club. Hilton Parish Council believes that most parents will park directly outside of the premises to drop off or pick up their children. If this were to be the case it would cause much congestion and make an already busy and dangerous road in the center of a busy village more dangerous and hazardous.

- **Hilton Parish Council would also like to point out that there is no outdoor provision for the children that will be attending either the Nursery or the After School Club. Hilton Parish Council is under the impression that this is an Ofstead requirement for the health and wellbeing of the children.**

- b) Reg No 9 2011 019 – The provision of a second changing room block at Hilton Cricket Club, Marston Lane, Marston on Dove.

Resolved: Hilton Parish Council had no objections to the above planning application.

15. Minute Number 1641/11 - Planning Matters for Information

There was nothing to report.

16. Minute Number 1642/11 - Date of the next Meeting

Resolved: The next meeting of Hilton Parish Council was confirmed as 29th February 2012 at Hilton Village Hall commencing at 7pm.

Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

AGENDA

PART 2- EXEMPT INFORMATION

Minute Number 1643/11 – Exempt Items

- a) Lengthsman training and salary increase

Resolved: The Clerk to contact SDDC and establish what rate their Lengthsmen are on after training.

Resolved: The Clerk to add this to the agenda for February 2012.

- b) Settlement of Claim

The Clerk reported that this matter had now been concluded.

Signed.....Dated.....

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This is page 1136 of the Minutes of the Meeting of Hilton Parish Council held on 25.01.2012