

**Hilton Parish Council**  
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**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 21<sup>ST</sup> DECEMBER 2011 AT HILTON VILLAGE HALL  
COMMENCING AT 7PM**

**Present:**

Cllr Bates (in the Chair)  
Cllr Smith, Cllr Day and Cllr Cooper.

2 District Council Representative, 1 County Council Representative, 1 Burton Mail Representative and 4 members of the public were in attendance at the meeting.

**AGENDA**

**PART 1 - NON EXEMPT INFORMATION**

**1. Minute Number 1410/11 - To Receive Apologies for absence.**

Apologies were received and accepted from Cllr Walton-Knight, Cllr McDonald and Cllr Carter.

**2. Minute Number 1411/11 - Variation of the Order of Business.**

There were no Variations to the Order of Business.

**3. Minute Number 1412/11 - Declaration of Members Interests.**

*Resolved: Cllr Bates and Cllr Smith declared a Personal Interest in all matters on the agenda pertaining to Hilton Village Hall.*

**4. Minute Number 1413/11 - Public Speaking.**

**Minute Number 1413/11/A - Public Speaking**

There was nothing to report.

**Minute Number 1413/11/B - Police Representatives Report**

There were no Police Representatives present at the meeting.

The Chair read out the Police report as follows:

**Northwest Area Safer Neighbourhoods Team update**

The local issues raised by the public at the last safer neighbourhood meeting are:-

**Parking problems on Welland Road and Wildhay Brook, Hilton:-**

We are currently monitoring the parking situation and working closely with Sarah Dagley the Safer Neighbourhoods Officer at Safer South Derbyshire Partnership and Hilton Parish Council on the issue.

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**HGVs contravening the weight restrictions at Scropton:-**

Several fixed penalty notices have already been issued to HGVs found committing this offence we are continuing to monitor the situation

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**Quad bikes using Footpath onto Church Avenue, Hatton:-**

High visibility checks have been made to the fields at Marston on Dove, no quads found.

**Scooters using footpath onto Field avenue, Hatton:-**

Advice has been given to local youths relating to the consequences if caught. Patrols carried out, no scooters found.

***The safer neighbourhood meetings are currently being reviewed, date of next meeting not yet available.  
Safer neighbourhood meetings give you the opportunity to set the agenda in your area and help implement lasting solutions.***

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This is page 1124 of the Minutes of the Meeting of Hilton Parish Council held on 21.12.2011

### **Good news update from your local team:-**

- A Hilton youth was arrested for threats to commit damage and damage of property. Currently on bail whilst enquiries continue.
- A drugs warrant was executed at a house and garage in Hilton. 4 Cannabis plants were found growing, further cannabis and a significant amount of cash seized from the premises.
- Unfortunately we have had a dwelling burglary in Hatton and Hilton and an attempted burglary in Etwall. However community intelligence received on the day led to the arrest of 3 youths after a vehicle was seen driving at speed away from the area. Enquiries are ongoing.
- Halloween saw lots of families out enjoying the trick or treating and Hilton in particular was decorated for the event! However there was a large group of youths in Hilton set on causing anti-social behaviour and disorder. Whilst on our Halloween patrols of the area this group were challenged, dispersed and 7 individuals in the group were issued s27's. Section 27 of the violent crime reduction act gives us the power to order an individual to leave the location for a set period. Once issued if the individual returns or fails to leave the area within the time period set then they will be guilty of an offence and liable to arrest.
- A Hilton woman was found guilty in court of breaching her dog custody banning order issued at court after your local safer neighbourhood team found her at her home address in lone possession of a dog. She was fined a total of £690 Inc. costs for the breach.

### **Important Information:-**

The new non-emergency number for Derbyshire Police is: - 101. For more information visit [www.police.uk/101](http://www.police.uk/101)

There has been some Shed breaks in the area recently please take a moment to read the following advise re securing your shed and items to help us keep crime down:-

- Lock your shed with a good quality padlock (e.g. close shackle)
- Door fittings (hinges, hasp and staples) should be secured with coach bolts or security screws and reinforced at the back
- Fit a wire mesh or grille to the inside of windows
- Keep your shed in a good state of repair
- Chain tools together or secure to walls
- Keep ladders inside or locked horizontally to a strong outside wall bracket
- Clearly mark your possessions with your postcode and house number
- Think about installing a shed alarm and security lighting.

### **Useful information:-**

- If you would like to receive information about what is happening in your neighbourhood from Derbyshire Constabulary then sign up to our FREE Community Messaging Service. Receive messages by a method of your choice. We send you information about bogus callers, burglaries, thefts, crimes, crime prevention advice; police witness appeals suspicious incidents and missing person appeals. Register your line at [www.derbyshire.police.uk](http://www.derbyshire.police.uk) or call 0345 123 3333 to speak to your local community information officer or one of our team.

For your local crime figures please log onto [www.police.uk](http://www.police.uk)

For more information on Derbyshire police or your local team please log onto [www.derbyshire.police.uk](http://www.derbyshire.police.uk) , you can also follow Derbyshire Police on twitter @derbyspolice, or on facebook.com/derbyshireconstabulary.

### **Minute Number 1413/11/C – District Councillors Report**

Cllr Bale sent his apologies.

Cllr Plenderleith and Cllr Patten were present at the meeting.

Cllr Plenderleith gave her report as follows:

- Conversations about the bins at the debut homes on Humber Street are still on going. A company called Country Wide is taking responsibility for this situation and is in talks with the management company to resolve this situation.
- Three days of tree planting at the Humber Street/Welland Road Park were very successful. Zoe Sewter and Marion Farrell worked tirelessly throughout remaining cheerful and polite. Another planting day has been arranged for 21<sup>st</sup> January 2012.

### **Minute Number 1413/11/D – County Councillors Report**

Cllr Patten was in attendance at the meeting and gave her report as follows:

- She had received a further email with regards to the overhanging vegetation on Sutton Lane from Steve Smith who had confirmed that this work had now been completed.

5. **Minute Number 1414/11 - To confirm the Non Exempt Minutes of the Monthly Hilton Parish Council Meeting held on 30<sup>th</sup> November 2011.**

*Resolved: The Non Exempt Minutes of the Monthly Hilton Parish Council Meeting held on Wednesday 30<sup>th</sup> November 2011 having been circulated were approved and signed as a true record with one correction as follows:*

The Clerk had added the December 2011 Police Report to the minutes in error instead of the Police Report for November 2011.

**Resolved: The Clerk to add the Police Report for November 2011 to the minutes of the Hilton Parish Council meeting held on 21<sup>st</sup> December 2011.**

6. **Minute Number 1415/11 - Chairperson's Report – Cllr Bates**

The Chair reported that the next Toyota Liaison Meeting would be held on 1<sup>st</sup> February 2012.

7. **Minute Number 1416/11 - Committee Reports**

A) **Minute Number 1416/11/A - Community Services – Cllr Bates, Cllr Day, Cllr Smith and the Clerk to the Parish Council**

- Safer Neighbourhoods
- Community Information and Publicity

There was nothing to report.

B) **Minute Number 1416/11/B - Finance – Cllr Bates, Cllr Day, Cllr Smith and the Clerk to the Parish Council**

- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

C) **Minute Number 1416/11/C - Environment and Green Space – Cllr Bates, Cllr Carter, Cllr McDonald, Cllr Walton-Knight and the Clerk to the Parish Council**

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report
  - 1) Groundsman and Lengthsman Report from Sam Bevins

There was nothing to report.

D) **Minute Number 1416/11/D - Village Infrastructure – Cllr Day, Cllr Carter, Cllr Walton-Knight and the Clerk to the Parish Council**

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) **Minute Number 1416/11/E - Recreation and Leisure – Cllr Bates, Cllr Carter, and the Clerk to the Parish Council**

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

**F) Minute Number 1416/11/F - Employment Issues – The Chair and the Clerk to the Parish Council**

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes
- Employment issues
- Training

There was nothing to report.

**G) Minute Number 1616/11/G - Hilton Village Hall Management Committee – Cllr Bates, Cllr Carter, Cllr McDonald, Cllr Smith, Ian Hey and the Clerk to Hilton Parish Council.**

There was nothing to report.

**8. Minute Number 1617/11 - Reports from Councillors that have attended any other Meetings.**

- Etwall Area Meeting – Cllr Bates and Cllr Carter

The next Etwall Area Meeting, combined with the Safer Neighborhood's Meeting will be held at Hilton Village Hall on 13<sup>th</sup> February 2012. The Clerk reported that she would be serving the Teas and Coffees on the night.

- Toyota Liaison – Cllr Bates as the Chair to Hilton Parish Council

There was nothing to report.

- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

- The Mease Management Committee – Cllr Carter

There was nothing to report.

- Marston on Dove Relief in Need Charity – Cllr Bates as the Chair to Hilton Parish Council and the Clerk to Hilton Parish Council

There was nothing to report.

- Hilton Dog Walking Group – Cllr Walton-Knight and Cllr McDonald

There was nothing to report.

- Flood Liaison – Cllr Walton-Knight

There was nothing to report.

- DCC – Parish and Town Liaison Forum – Cllr Bates as the Chair to Hilton Parish Council

There was nothing to report.

**9. Minute Number 1618/11 - Clerk's Reports**

- a. Update on the Back Lane Pavilion extensions – Previously reported under minute number 1056/10, 1076/10, 1111/10, 1128/10, 1146/10, 1173/11, 1189/11, 1206/11, 1268/11, 1284/11, 1301/11, 1319/11, 1337/11, 1353/11, 1401/11 - Clerk Report

The Clerk reported that the work on the Back lane Pavilion had now commenced.

- b. Update on the Welland Road/Humber Street Park – Previously reported under minute number 995, 1040, 1051, 1056/10, 1076/10, 1111/10, 1128/10, 1146/10 and 1173/11, 1319/11, 1337/11, 1353/11, 1401/11 – Clerks Report

The Chair read out a report from Zoe Sewter at SDDC.

- c. CCTV Tennis Courts – Previously reported under minute number 1301/11, 1319/11, 1337/11, 1353/11, 1401/11 – Clerks Report

The Clerk reported that the equipment had now been ordered and the work should commence in the New Year.

- d. Bloomfield Close Gate/entrance update – Previously reported under minute number 1319/11, 1337/11, 1353/11, 1401/11 – Clerks Report

There was nothing to report.

- e. Complaints with regards to the paths on the Hilton Village Hall Site flooding with water

**Resolved: The Clerk to contact SDDC to come out and have a look at what repairs are required.**

- f. Cultivation Licenses now received for the Green at the top of Mill Lane and by the roundabout on The Mease

**Resolved: The Clerk to liaise with the Groundsman on this matter to put together a planting scheme.**

- g. Extra dog bin required Uttoxeter Road end of bypass on the footpath by the bridge

**Resolved: The Clerk to contact Malcolm Chell at SDDC and establish if there is a dog bin in the Village that is not used and if so the Clerk to have this relocated.**

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This is page 1127 of the Minutes of the Meeting of Hilton Parish Council held on 21.12.2011

h. Update from the Public Meeting held on 16<sup>th</sup> November 2011

**Resolved: The Clerk to contact Sarah Dagley to add this matter to the agenda for the Safer Neighborhood's Meeting to be held on 13<sup>th</sup> February 2012.**

**10. Minute Number 1619/11 - Derbyshire Association of Local Councils**

**Resolved: To note the following information.**

- a. Circular 60/2011
  - a. Technical Reforms of Council Tax
  - b. Parish and Town Council Liaison Forum held on 10<sup>th</sup> November 2011
  - c. Parish Council Finances
  - d. Curbar Parish Council – Clerk/RFO Vacancy

**11. Minute Number 1620/11 - Finance**

**Resolved: To note the following payments.**

A) Accounts for Payment.

<b>Cheque No</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
<b>002158</b>	<b>Hilton Village Hall</b>	<b>Room Hire</b>	<b>£72.10</b>
002158	DALC	Training	£30.00
002159	Blair Gratton	Professional Fees	£277.44
002160	F J Gane	Part Payment CCTV	£4,800.00
002161	J J Carpentry	Repairs to Remembrance Plaque	£195.00
002162	Employment Tribunal	Full and Final Settlement	£3,000.00
002163	Aucuba Landscapes	Maintenance	£180.00
002164	Viking Direct	Stationery	£144.24
001265	Aon Ltd	additional Insurance	£157.64
002166	Sterilizing Services	Water Testing	£52.80
002167	Glasdon Ltd	Snow Scheme Equipment	£124.83
002168	Royal British Legion	Poppy Wreath Donation	£80.00
002169 to 002174	Salaries and NICs		£6,655.56

**12. Minute Number 1621/11 - Items for Information**

**Resolved: To note the following information.**

- a) Blair Gratton – Copy of the Signed Terms and Conditions for the Back Lane Pavilion Work
- b) SDDC – New ASB Officer in position
- c) SDDC – Improved Parking for disabled People

**13. Minute Number 1622/11 - Items for discussion**

- a) SDDC Sportsmobile booking 23<sup>rd</sup> July 2012 to 30<sup>th</sup> August 2012

**Resolved: The Clerk to order as per what we had last summer.**

**14. Minute Number 1623/11 - Planning Matters for Decision**

There was nothing to report.

**Resolved: The Clerk to request an extension with regards to the planning application for the conversion of the Tudor Rose B & B into a Nursery.**

**15. Minute Number 1624/11 - Planning Matters for Information**

There was nothing to report.

**16. Minute Number 1625/11 - Date of the next Meeting**

**Resolved: The next meeting of Hilton Parish Council will be held on 25<sup>th</sup> January 2012 at Hilton Village Hall commencing at 7pm**

**Resolved: In view of the confidential nature of the business to be transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.**

**AGENDA**

**PART 1 - EXEMPT INFORMATION**

**Minute Number 1626/11 – Exempt Information**

- a) Clerks Report – Employment Relation matters – update on Employment Tribunal of a former employee - **This matter has now been resolved without Tribunal Proceedings by way of full and final settlement.**

Signed.....Dated.....