

Hilton Parish Council
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MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 23RD FEBRUARY 2011 AT HILTON VILLAGE HALL COMMENCING AT 7PM

Present:

Cllr Bates (in the Chair)
Cllr Hickinbotham, Cllr Carter, Cllr Day, Cllr Smith, Cllr Walton-Knight, and Cllr Keery

1 District Council Representative, 1 Burton Mail Representative and 3 Members of the Public were also in attendance.

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 1182/11 - To Receive Apologies for absence.

Apologies were received and accepted from Cllr McDonald

2. Minute Number 1183/11 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 1183/11 - Declaration of Members Interests.

Cllr Keery declared a Personal Interest with regards to Part 2 – Exempt Information, Item a) Clerks Report

4. Minute Number 1184/11 - Public Speaking.

Minute Number 1184/11/A - Public Speaking

A resident commented on an item in the Clerks Report item G hanging baskets.

Minute Number 1184/11/B - Police Representatives Report

There was no Police Representatives Present at the Meeting.

The Chair read out the Police Report as follows:

- We would firstly like to thank all the Parish Councils and Neighbourhood Watch Groups who had kindly donated money which is enabling us to purchase a laptop for the Hilton Office.
- 2 Hilton youths are currently on ABCs (Acceptable behaviour contracts) due to their recent ASB in the Hilton area. An ABC is a civil contract between the individual, the police and the council and is the first step in addressing their behaviour. To date these seem to have had a positive impact.
- We have recently seen a Hilton youth convicted for assault and has just been released from prison. Part of this youth's sentence was to serve an 18 month ASBO.
- Along with the Safer South Derbyshire Partnership we have introduced a 'No cold calling zone' on Percywood Close and Shady Grove Hilton. This is an advisory scheme designed to deter uninvited door to door traders.
- A drugs warrant was executed in Hilton recently. In the flat a number of cannabis plants were found growing. A male has been arrested for this and is currently on bail. If you have any suspicions re drugs activity in your area please contact the police or Crimestoppers anonymously on **0800 555 111**.

Hilton:-

X4 Criminal Damage: All four tyres cut with unknown instrument. Person interviewed / Rear window smashed on car parked on driveway. Front ground floor window to property smashed. Damage caused to vehicles tyres by burning with blow torch, suspect arrested.

X2 Thefts: x2 Plant pots with plants stolen from doorstep of property. Telescope stolen from rear garden.

X3 Theft from motor vehicle: Number plates stolen from parked car. Diesel siphoned from Lorries parked secure. Rear window smashed on vehicle parked in a field and gear box stolen from within.

X1 Non Dwelling Burglary: Entry forced into warehouse and plant equipment stolen.

X1 Robbery: Victim threatened to hand over property, Guitar and iPod stolen.

Minute Number 1184/11/C - District Councillors Report

Cllr Patten sent her apologies

Cllr Plenderleith was present at the meeting and gave her report as follows:

- On 28.01.2011 she had attended the East Midlands Rural Affair Bureau with regards to Broadband.
- She had attended the last Etwall Area Forum and had passed on her concerns about Hilton Parish Council not being able to attend the Joint Parish Council Meeting, as again it was being held on the same night as the Hilton Parish Council Meeting.
- She had attended the Planning Committee Meeting on 8th February 2011 whereby the Planning application on Sutton Lane had been refused on the grounds of the site being too big and the impact that this may have on Burnt Heath.
- She had attended the Party in the Park Meeting and could confirm that the Hilton Street Party would be held 3rd July 2011.
- The deadline for funding applications from the Party in the Park Committee was 28th February 2011, 11 completed applications had been received to date.
- She had attended a meeting along with Cllr Patten and Jonathan Green from St Modwens with regards to the path on Meadow Lane and the installation of low level lighting, Jonathan said that he would also be having a meeting with Zoe Sewter at SDDC with regards to the proposed park area on Welland Road/Humber Street shortly.
- She had attended the Toyota Liaison Meeting.
- There had been an LDF Consultation held at Hilton Village Hall on 22.02.2011. The Clerk was handed copies of the Hilton Area Summary Profile.
- She had been notified of which Broadband boxes were being upgraded and informed everyone present at the meeting.

Minute Number 1184/11/D - County Councillors Report

Cllr Patten sent her apologies.

The Chair read out Cllr Patten's Report as follows:

- Aldi – She had contacted their representative who had advised that at the present moment they are looking at their budget and building strategy for the next 12 months. They can not confirm when building work will commence on the new store and hope to be able to give some positive news later this year. In the meantime they had confirmed that they were still committed to supporting Hilton, the village street party and other projects that may require some help.
- Bus Service - The new bus service is running well with a few blips which we hope will be rectified in the coming months. One complaint of buses mounting pavements and the roundabout has been reported immediately to the Trent manager for immediate action.
- Planning - As you will all be aware we were successful in our plea to the planning committee at SDDC in supporting our recommendation to refuse the retrospective application on Sutton Lane for more caravans. Now we will have to wait and see whether an appeal is forthcoming. If it does we will fight on.
- St Modwen - Amy and I had a very good meeting with St Modwen and during the meeting we asked that they look at the path on Meadow Lane with the view to installing some low level lighting. They have promised to look at the situation and come back to us.
- Street Lighting Welland Road - This is a complex situation with underground cabling etc. Wimpey are in the process of contracting out the work and I hope to have some positive news for the next meeting.
- John Port School - The strikes are set to continue with further clustered strikes set to be implemented after the school holidays. The County are monitoring the situation but at the moment it is in the hands of school governors and the head teacher. It is a worrying time with exams coming up.
- CABs - There has been speculation over funding for CABs (Citizens Advice Bureau). The government have recently confirmed that £27m has been granted for the service to continue.

This is page 1044 of the Minutes of the Meeting of Hilton Parish Council held on 23.02.2011

- Toyota - Amy and I attended the liaison meeting. Toyota advised that they are looking at sustainability through eco methods and are looking to increase ways of doing this. They also confirmed that they will be taking on apprenticeships in September this year.
- Grit Bins - At a recent de brief at County, officers advised that now is the time to apply for free grit bins by parish councils if required.
- Car Seat Safety Checks - Safety checks for child seats are being carried out at Sainsbury's in Swadlincote on 30th March 10-4pm

5. Minute Number 1185/11 - To confirm the Non Exempt Minutes of the Hilton Parish Council Meeting held on 26th January 2011

Resolved: The Non Exempt Minutes of the Hilton Parish Council Monthly Meeting held on Wednesday 26th January 2011 having been circulated were approved and signed as a true record.

6. Minute Number 1186/11 – Chairperson’s Report – Cllr Bates

The Chair reported that Cllr Smalley had resigned from both the Parish Council and the Village Hall Committee. He explained that this was a very sad loss as Cllr Smalley had been a Councillor for the past 10 years and had a lot to give. It was agreed that the Clerk would send Cllr Smalley a thank you letter for all his hard work and support over the years.

7. Minute Number 1187/11 - Committee Reports

A) Minute Number 1187/11/A - Community Services – Cllr Bates, Cllr Keery, Cllr Smith and the Clerk to the Parish Council

- Village Hall management
- School Governors

Cllr Plenderleith gave her School Governors report as follows:

- ❖ She had attended a Governors' Briefing held on Valentines Day. This was to do with the Government's White Paper.
- ❖ She had been supporting the school through the budgeting process and the County Council was also being supportive on this matter.
- ❖ She had arranged for Ian Bowen from SDDC to meet with the Head Teacher at the school as part of the LDF Consultation Process. Ian Bowen would also be bringing along someone from the County Council.

- Safer Neighbourhoods

The next meeting will be held on 2nd March 2011 at Church Broughton Primary School

- Community Information and Publicity

B) Minute Number 1187/11/B - Finance – Cllr Bates, Cllr Keery, Cllr Smalley, Cllr Day and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

C) Minute Number 1187/11/C - Environment and Green Space – Cllr Bates, Cllr Walton-Knight, Cllr Carter, Cllr Smalley and the Clerk to the Parish Council

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions

- Lengthsman's Report
 - 1) Lengthsman Report from Sam Bevins

The Chair reads out the Lengthsman's report at the meeting.

- 2) Extra training requirements

The Clerk explained that both the Lengthsman and Groundsman wished to undertake further training as follows:

Train 2 Gain Level 2 is £100.00 contribution – Lengthsman Training

Train 2 Gain Level 3 is £150.00 contribution – Groundsman Training

Resolved: The Parish Council agreed to pay for the extra training requirements.

Resolved: The Clerk to arrange as soon as possible.

D) Minute Number 1187/11/D - Village Infrastructure – Cllr Walton-Knight , Cllr Higginbotham, Cllr Carter, Cllr Smith and the Clerk to the Parish Council

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 1187/11/E - Recreation and Leisure – Cllr Smalley, Cllr Keery, Cllr Hickenbotham and the Clerk to the Parish Council

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

F) Minute Number 1187/11/F - Employment Issues – The Chair the Vice Chair and the Clerk to the Parish Council

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes
- Employment issues
- Training

There was nothing to report

8. Minute Number 1188/11-Reports from Councillors that have attended any other Meetings.

- Etwall Area Meeting – Cllr Bates

Cllr Smith attended on behalf of Cllr Bates and gave her report as follows:

- ❖ Sgt Southerland gave details of the North West Safer Area Crime Figures. He also advised that they had collected most of the £800.00 required towards the computer required by the Beat team.
- ❖ They were reminded about the 2011 Census
- ❖ The Neighbourhood Planning Drop in Events were announced.
- ❖ The Boundary Review had now ended; this had not been challenged and was going ahead in accordance with the draft document.
- ❖ Claire Slack from the Children's Centre gave a presentation on the Children's Centres, there are 53 centre's in the county 7 of which are in South Derbyshire and Etwall Childrens Centre is the only one situated in the grounds of a senior school.
- ❖ Re-cycling issues were raised and because of this there may be a presentation on recycling at the next Etwall Area Meeting.
- ❖ Paul Jamison had announced that the Kilomarathon would be held on 20th March 2011 but this would not affect Hilton.

- ❖ The management and running of Etwall Leisure Centre had been tendered out; Active Nation would be taking this over shortly. It was reported that the quality would stay the same but the costs would be reduced. They would also be looking at enhancing the facility and adding extra in the future.

- Toyota Liaison – The Chair

The next meeting will be held on 17th February 2011 commencing at 5.30pm to 7pm

- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

- The Mease Management Committee – Cllr Hickinbotham

The next meeting will be held on 16th March 2011.

- Marston on Dove Relief in Need Charity – Cllr Bates

The next meeting will be held on 15th March 2011 at Hilton Village Hall commencing at 7pm.

- Hilton Dog Walking Group – Cllr Walton-Knight

It was reported that the group had sadly lost one of their committee members, however a further 5 people had shown interest in joining.

- Flood Liaison – Cllr Walton-Knight

Next Meeting 22nd March 2011 commencing at 10am in the Council Chambers at SDDC

9. Minute Number 1189/11 - Clerks Reports

- a. Update on the Welland Road/Humber Street Park – Previously reported under minute number 995, 1040, 1051, 1056/10, 1076/10 1111/10, 1128/10, 1146/10 and 1173/11 – Clerks Report

There was nothing to report.

- b. Update on the proposal to fence at the back of the Scout Hut – Previously reported under minute number 938/10 – Public Speaking, 943, 1076/10, 1111/10, 1128/10, 1146/10 and 1173/2011 – Clerks Report

There was nothing to report.

- c. Update on the Back Lane Pavilion extensions – Previously reported under minute number 1056/10, 1076/10, 1111/10, 1128/10, 1146/10 and 1173/11 Clerk Report

Resolved: The Clerk to add the above matter to the agenda for March 2011, awaiting a response from the Football Foundation.

- d. Water Testing on the Back Lane Pavilion – Previously reported under minute number 1173/11 – Clerks Report.

- e. The Mease Pavilion – Future opportunities – Previously reported under minute number 1056/10, 1076/10, 1111/10, 1128/10, 1146/10 and 1173/2011 - Clerks Report

There was nothing to report.

- f. Parish Council Office update. – Previously reported under minute number 1146/10 and 1173/2011 – Clerks Report

Resolved: The Clerk to contact Andrew Brooks and give him the go ahead for the work to commence as soon as possible.

- g. Village Hanging Baskets – Previously reported under minute number 1111/10 and 1173/2011 – Clerks Report

Resolved: The Clerk to establish how many hanging baskets the Parish Council are responsible for.

Resolved: The Clerk to get quotes for the work.

Resolved: The Clerk to add this matter to the agenda for March 2011.

- h. Potential problems with flooding on Back Lane Playing Field – Previously reported under minute number 1173/2011 – Clerks Report.

There was nothing to report.

- i. Request from a resident for a Grit Bin on Mill Lane/Farm Close.

Resolved: The Parish Council did not agree to installing a grit bin due to the maintenance cost going forwards.

- j. Astro Turf lighting problems

Resolved: The Clerk to contact the insurance company and open a new claim.

Resolved: The Clerk to go ahead with the removal of the 2 remaining lighting columns as a matter of urgency under Health and Safety Grounds.

Resolved: The Clerk to arrange for new lighting to be installed up to the value of £7.5k excluding VAT

- k. Complaint from resident re dog fouling Lancaster Road through to School

Resolved: The Clerk to inform the Dog Warden at SDDC about the problem.

- l. DALC Circular 03/11 – Football Foundation Growing the Sport

Resolved: The Clerk to take no further action as the deadline date had already expired.

- m. No Cold Calling Zone – Hilton

Resolved: The Clerk to email the information to all Council Members.

10. Minute Number 1190/11 - Derbyshire Association of Local Councils

Resolved: To note the following information.

- a. Circular 05/2011

- a. TRAINING

Resolved: Cllr Day to attend Councillor training 05/11 15.08.2011.

- b. Circular 06/11

- a. THE QUEEN'S 2012 DIAMOND JUBILEE
- b. VACANCY – CLERK FOR UNSTONE PARISH COUNCIL
- c. VACANCY - CLERK/RFO FOR STANTON in PEAK PARISH COUNCIL

- c. Circular 07/11

- a. REVISED VENUE FOR DERBY EVENT – DERBYSHIRE POLICE – PUBLIC ENGAGEMENT EVENTS 2011 – INVITATION FROM THE CHIEF CONSTABLE AND CHAIR OF THE DERBYSHIRE POLICE AUTHORITY
- b. LOOKING AFTER WAR MEMORIALS
- c. DRONFIELD TOWN COUNCIL – CLERK VACANCY
- d. DRONFIELD TOWN COUNCIL – RESPONSIBLE FINANCIAL OFFICER VACANCY
- e. BASLOW & BUBNELL PARISH COUNCIL – CLERK/RFO VACANCY

- d. Circular 08/11

- a. CLERKS' DAY – WEDNESDAY 13 APRIL 2011 – THE KESTREL CONFERENCE CENTRE, MAREHAY, RIPLEY DE5 8JF – 9.30AM – 4.00PM – LUNCH INCLUDED - £30.00 PER DELEGATE
- b. EDALE PARISH COUNCIL – VACANCY FOR CLERK/RESPONSIBLE FINANCIAL OFFICER

- e. Circular 09/11

- a. HMRC BUSINESS EDUCATION & SUPPORT TEAMS PRESENTATION – 'WHAT'S NEW FOR EMPLOYERS'
- b. EAST MIDLANDS PLANNING AID
- c. LOCAL COUNCIL AND VAT

- f. Circular 10/11

- a. ANNUAL PARISH MEETING

- g. Circular 11/11

- a. THE ABOLITION OF THE DEFAULT RETIREMENT AGE
- b. THE PUBLIC FOREST ESTATE
- c. LOWER DERWENT FLOOD RISK MANAGEMENT SCHEME
- d. DERBYSHIRE CONSTABULARY ANNUAL PARISH COUNCILS' EVENING – TUESDAY 12 OCTOBER 2010 – COMMENTS & QUESTIONS

11. Minute Number 1191/11 - Finance

Resolved: To note the following payments.

- A) Accounts for Payment.

Cheque No	Payee	Description	Amount
001877	DALC	Training	£30.00
001878	Blair Gratton	Plans	£960.00
001879	Salaries and NIC		£137.80
001880	Eon	Electricity	£43.85
001881	Aucuba	Maintenance	£263.04
001882	Hilton Village Hall	Room Hire	£53.70
001883	Aucuba Landscapes	Maintenance	£526.50
001884	Applied Electrical Services	Call out	£150.00
001885	Sterilizing Services Ltd	Water Testing	£52.80
001886	Hilton Harriers	PC Grant	£150.00
001887	Hilton & Marston History Group	PC Grant	£150.00
001888	Friends of Marston Cemetery	PC Grant	£150.00
001889	Hilton Church Pre School	PC Grant	£150.00
001890	1 st Hilton Guides	PC Grant	£150.00
001891	Hilton Party on the Park	PC Grant	£150.00
001892	Hilton Dog Walker Group	PC Grant	£150.00
001893	Hilton Netball Team	PC Grant	£150.00
001894	Hilton Bowls Club	PC Grant	£150.00
001995	TAG	PC Grant	£150.00
001896	The Mease Pavilion	PC Grant	£150.00
001897	Hilton Harriers FC	PC Grant	£150.00
001898	Hilton Granger Guide Unit	PC Grant	£150.00
001899 to 001905	Salaries and NIC		£4,103.75
001906	Mr D Watson	Repairs to notice boards	£340.00

12. Minute Number 1192/11 - Items for Information

Resolved: To note the following information.

- a) SDDC – YUK Signs
- b) SDDC – Reply from the Planning Department with regards to information on the Planning Applications for Sutton Lane Gypsy site
- c) Financial Inclusion Derbyshire – Do you need Financial Help information
- d) Archaeology and Conservation in Derbyshire – free magazine January 2011
- e) SDDC – Flood Liaison Meeting to be held on 22nd March 2011 commencing at 10am in the Council Chambers
- f) Derbyshire Community Health Service – becoming an NHS Trust feedback information at www.derbyshirecounty.nhs.uk/becoming-an-nhs-trust
- g) SDDC – Press release re Record recycling figures over the festive period
- h) SDDC – Joint Meeting with Parish Councils Meeting to be held on 23rd February 2011 commencing at 5.30pm at the Committee Room, Civic Offices.
- i) SDDC – February Half Term – free play and Sportsmobile Activities
- j) David Slack Premier 1 UK Ltd – A Splash of Colour, hanging baskets and floral displays information
- k) SDDC – February Half Term Holiday provision 24th February 2011 commencing at 2pm at Hilton Village Hall Free Sportsmobile.
- l) SDDC – What's on in South Derbyshire and the National Forest Spring 2011
- m) The National Forest – Walking Festival 2011, May 21st to June 1st 2011
- n) The Playing Field – Rural Action Derbyshire Newsletter

13. Minute Number 1193/11 - Items for discussion

- a) SDDC – Civic Dinner to be held on Saturday 19th March 2011 commencing at 7pm – tickets £38.00 each

Resolved: The Clerk to take no further actions

- b) Npower – Proposed Willington C Gas Pipeline – Additional Preliminary Consultation under Section 42 of the Planning Act 2008 – Phase 1 Consultation extended to 30th March 2011

Resolved: The information was given to Cllr Walton-Knight for a response to be produced.

14. Minute Number 1194/11 - Planning Matters for Decision

- a) Reg No 9 2011 0017 No – The installation of 42 roof mounted photovoltaic panels at Woodcock Farm, Willowpit Lane – EXTENSION REQUESTED AND GRANTED 28.01.2011

Resolved: Hilton Parish Council had no objections to the above planning application.

- b) Reg No 9/2011/0016 – The installation of 42 ground mounted photovoltaic panels at Woodcock Farm, Willowpit Lane, Hilton – EXTENSION REQUESTED AND GRANTED 28.01.2011

Resolved: Hilton Parish Council had no objections to the above planning application.

- c) Reg No 9 2011 0052 U – Retrospective application for the change of use from agricultural land to Motor Sport (off road go karting) at Hilton Fields, Sutton Lane, Hilton – EXTENSION REQUESTED AND GRANTED 28.01.2011

Resolved: Hilton Parish Council strongly objected to the above Planning Application on the grounds that firstly this already exists and is a retrospective Planning Application. Hilton Parish Council feels that the Off Road Go Karting is situated too close to residential properties who would suffer greatly with the noise, dust and light pollution. This would also be an activity which would run for 7 days a week from 9am until 10pm at night which would have a serious impact on the residential properties. The access road to the site is also not suitable for the amount of traffic which would require access to the site.

- d) Reg No 9 2011 0114 – The erection of a two storey extension at the Wellbrook Medical Centre, Welland Road, Hilton.

Resolved: Hilton Parish Council had no objections to the above planning application.

15. Minute Number 1195/11 - Planning Matters for Information

Resolved: To note the following information.

- a) Reg No 9 2010 1072 – The retrospective application for the creation of a vehicular access at The Old WD Camp, Sutton Lane, Hilton, Derbyshire. – HAS BEEN REFUSED
- b) Reg No 9 2010 1119 FH – The erection of an extension at 12 Wyston Brook, Hilton – HAS BEEN GRANTED
- c) Reg No 9 2010 1049 – Broadening of permitted uses (B1, B2 and B8) to include D1 (non residential institution) at 1B Hilton Business Park, Harrison Court, Hilton – HAS BEEN REFUSED

16. Minute Number 1196/11 - Date of the next Meeting

Resolved: The next Hilton Parish Council Meeting is to be held at Hilton Village Hall on 30th March 2011 commencing at 6.30pm.

Resolved: In view of the confidential nature of the business transacted, it was advisable in the public interest, that the press and public be temporarily excluded and were instructed to withdraw from the meeting.

Minute Number 1197/11 - Part 2 – Exempt Items

- a) Clerks Reports.

The Clerk explained her reports to the Council.

Signed.....Dated.....

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This is page 1050 of the Minutes of the Meeting of Hilton Parish Council held on 23.02.2011