

Hilton Parish Council
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MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 21ST JULY 2010 AT HILTON VILLAGE HALL COMMENCING AT 7.00PM

Present:

Cllr Bates (in the Chair)
Cllr Hickinbotham, Cllr Walton-Knight, Cllr Carter, Cllr Keery and Cllr Smalley

2 District Council Representative, 1 County Councillor, and 6 Members of the Public were also in attendance.

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 1065/10 - To Receive Apologies for absence.

There were no apologies for absence.

2. Minute Number 1066/10 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 1067/10 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 1068/10 - Public Speaking.

Minute Number 1068/10/A - Public Speaking

There were 6 members of the Public in attendance, however there was nothing to report.

Minute Number 1068/10/B - Police Report.

There was nothing to report.

Minute Number 1069/10/C - County Councillors Report

Cllr Patten was in attendance and gave her report as follows:

- She attended a site meeting with Rachel Hawkins from DCC with regards to the location of the new Welcome to Hilton signs. There will be a new sign erected on the grass verge just before Don Amotts. The sign from Etwall towards Hilton will be relocated from the right hand side to the left hand side of the road and there will be another erected on the corner coming from Hatton. All signs will say Welcome to Hilton, Please Drive Carefully.
- With regards to the accident of the overturning lorry on the A50, this matter is under consultation and a response is expected any day.
- With regards to the signs around the village advertising the Hatton Exhaust Centre. Cllr Patten has come to agreement with the owner and all signs will be removed around Hilton shortly. The owner of the Exhaust Centre is now considering sponsoring an island within the village.
- The Hilton Dog Walking Group has been given £250.00 by Cllr Patten from her Community Fund. This is to allow them to purchase the arm bands required.
- She attended the Appeal Meeting at SDDC on 20th July 2010 with regards to the current Planning Application for the Travellers Site on Sutton Lane, however it is not yet known how this decision will go as it will take the Inspector about 6 weeks to make his final decision.

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Minute Number 1068/10/D - District Councillors Report

Cllr Plenderleith and Cllr Patten were in attendance.

Cllr Plenderleith gave her report as follows.

- The Hilton Street Party went very well and was very well attended. They made roughly £3,000.00 on the day and they will be doing this again next year.
- 19th July 2010 was the closing date for any comments on the proposed Boundary Review. Cllr Plenderleith had submitted a letter explaining that she was not happy with their proposals, however SDDC had not responded on this occasion. A decision is due by November 2010
- She explained that she had an ongoing housing issue and asked all members present to inform her if they were aware of any local landlords within Hilton.
- Cllr Plenderleith reported that she had attended Roma Walton's Funeral, there was a lovely service at the Marston Church, and Roma had chosen everything herself including the music, readings and a lovely willow coffin. There were no formal flowers just a spray of cut flowers on top of the coffin. It was a very nice send off.

5. Minute Number 1069/10 - To confirm the Non Exempt Minutes of the Village Meeting, Annual Meeting and Monthly Meeting of Hilton Parish Council held on 30th June 2010

Resolved: The Non Exempt Minutes of the Hilton Parish Council Monthly Meeting held on Wednesday 30th June 2010 having been circulated were approved and signed as a true record.

6. Minute Number 1070/10 - Election of Vice Chair for the ensuing year

Resolved: No member of Hilton Parish Council wished to accept the position of Vice Chair.

Resolved: The Parish Council to continue with no Vice Chair for the ensuing year.

7. Minute Number 1071/10 - Co-Option of 2 Hilton Parish Council Vacancies

Resolved: That Carol Smith and William Day be Co-opted on to Hilton Parish Council with immediate effect.

Resolved: In accordance with the Local Government Act 1972 Cllr Smith and Cllr Day read and signed the Declaration of Acceptance of Office before the Clerk and completed their Register of Members Interests.

8. Minute Number 1072/10 - Election of 1 Councillor on the following committees for the ensuing year

- a) Community Services Committee
- b) Finance Committee
- c) Village Infrastructure Committee
- d) Etwall Area Committee

Resolved: To defer this item until the September 2010 Parish Council Meeting.

Resolved: The Clerk to add this matter to the agenda for the September 2010 Parish Council Meeting.

9. Minute Number 1073/10 - Chairpersons Report – Cllr Bates

The Chair read out his report as follows:

- He had attended the SDDC –Public Meeting at the Grove Hall, Green Bank Leisure Centre on 1st July 2010 commencing at 7pm with regards to the requirements and constraints placed up on the District Council by current legislation which must be applied in seeking the removal of occupiers of illegal encampments throughout the District. This meeting was very well attended and the Police gave an excellent presentation, however South Derbyshire Police do not currently use Section 61 in the way that other Districts do. He explained that he was very surprised about all the red tape that both SDDC and DCC have to go through to remove illegal encampments. Everyone in attendance was interested in what our new MP Heather Wheeler had to say with regards to a new bill to make it quicker to move illegal encampments on. The Police were tasked with looking at readdressing the situation and to look at a way of moving this forward in the future.
- He attended the Hilton Street Party which had been very well attended again this year. Thanks were given to the organisers for the big clean up at the end of the day which had been superb.
- He explained that he would be attending the Area Forum on 22nd July 2010 at Findern Village Hall commencing at 7pm.

10. Minute Number 1074/10 - Committee Reports

A) Minute Number 1074/10/A - Community Services – Cllr Bates, Cllr Keery and the Clerk to the Parish Council

- Village Hall management

There was nothing to report.

- School Governors

There last meeting was held on 15th July 2010, there was nothing to report other than the extension for the Library and Medical Room would commence on 4th August 2010.

- Safer Neighbourhoods – Next Meeting at the Frankwickham Hall, Etwall at 6.30pm on Wednesday 8th September 2010 .
- Community Information and Publicity

B) Minute Number 1074/10/B - Finance – Cllr Bates, Cllr Keery, Cllr Smalley and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report

C) Minute Number 1074/10/C - Environment and Green Space – Cllr Bates, Cllr Walton-Knight, Cllr Carter, Cllr Smalley and the Clerk to the Parish Council

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

It was reported that there were some concerns about the top end of Marston Lane as the verges were very overgrown on the left hand side. In front of the Cricket Pitch.

Resolved: Cllr Patten to follow this matter up with the Highways Department at the DCC.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions

It was reported that the dog bin at the bottom of the Back Lane Playing Field had now been relocated but due to it being damaged a replacement dog bin had been ordered by the Clerk.

- Lengthsman's Report

The Lengthsman reported that on Thursday 15th July 2010, he the Groundsman and the Clerk had completed a walk around of the Definitive Footpaths as part of the Lengthsman and Groundsman review.

It was reported that there was a new footpath which stopped at a fence on the Mease from the new houses. This is because eventually the fence will be removed to form part of the Greenway extension.

- Flood Liaison - Cllr Walton-Knight

D) Minute Number 1074/10/D - Village Infrastructure – Cllr Walton-Knight, Cllr Higginbotham, Cllr Carter and the Clerk to the Parish Council

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

Resolved: The Clerk to contact the Trent Bus Company with regards to any feedback from our meeting a few months prior.

E) Minute Number 1074/10/E - Recreation and Leisure – Cllr Smalley, Cllr Keery, Cllr Higginbotham and the Clerk to the Parish Council

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping

Resolved: To accept the quote from Talbot Turf for the purchase and installation of new lightweight goal posts.

F) Minute Number 1074/10/F - Employment Issues – The Chair the Vice Chair and the Clerk to the Parish Council

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes
- Employment issues
- Training

There was nothing to report.

11. Minute Number 1075/10 - Reports from Councillor's that have attended any other Meetings.

- Etwall Area Meeting – Cllr Bates

The next meeting to be held at Findern Village Hall on 22nd July 2010 commencing at 7pm

- Toyota Liaison – The Chair

The Chair reported that he had attended a meeting a few weeks ago with regards to test driving their new cars, He explained that this was a very good evening.

- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

- The Mease Management Committee – Cllr Hickinbotham

Cllr Hickinbotham read out his report as follows:

- The Mease Management Committee Meeting was held on 12th July 2010.
- The Financial Accounts are currently £2,500.00 in the black for the year, which is very good considering the difficult times prevailing.
- Talbot Turf have completed work on the pitches (seeding etc), it is hoped that this should be ok after it has rained.
- Work on the doors, estimates are being obtained to also include the possibility of alarming the back doors with key fobs etc.
- The height bar at the entrance is being fixed.
- The Police building electricity has been paid.
- A post box is being purchased, this is to obtain a post code.
- Shower problems, quotes are being obtained and the work has to be carried out by a commercial plumber because it is a high pressure system.
- Dog bins are to be installed on the site and Hilton Harriers would be liaising with the Parish Clerk on this matter. It had been suggested that the Hilton Dog Walking Group could be approached for ideas on how to tackle this problem.
- Future funding could be difficult due to Englands poor run in the World Cup and the reluctance to increase sponsorship for the FA.
- Ian Hey from SDDC would be invited to talk to the Committee about other funding sources.
- Hilton Harriers would be applying for Community Status which is a higher level. There are now 150 members with both male and female teams.
- The next Mease Committee Meeting will be held on 6th September 2010 at The Mease Pavilion commencing at 7.30pm.
- Marston on Dove Relief in Need Charity – Cllr Bates

Resolved: The Clerk to arrange a meeting during September 2010.

- Hilton Dog Walking Group – Cllr Walton-Knight

Cllr Walton-Knight gave his report as follows:

- The Hilton Dog Walking Group held a meeting a few weeks ago and the membership is now up to 118.
- Great Joy was had at the Hilton Street Party and the group raised £135.00 for the Lewis Mighty Fund which was extremely good.
- Preparations were underway for the next Hilton Dog Show. The Parish Clerk had been given a copy of the insurance documents as requested. Support for the event would be much the same as last year, hope the weather remains kind.

12. Minute Number 1076/10 - Clerks Reports

- a. Update on the Welland Road/Humber Street Park

The Clerk reported that no update had yet been received.

- b. Update on the Village Welcome Sign

Already discussed in the County Councillors Report above.

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- c. Proposal to fence at the back of the Scout Hut

It was reported that a pre-meeting had taken place at 6.30pm at the Scout Hut with representatives for the Scouts and Guides Association and Parish Council Members.

Resolved: It was agreed that the fencing is to be situated to the rear of the Scout Hut including down either side. Fencing to be no more than 6 foot in height, small hedging to be installed inside the fencing line.

Resolved: The fencing to be situated 1.5 meters back from the rural path.

Resolved: The Parish Council were happy with the ideas for the landscaping of the area and for the gate to be as the same style as the Tennis Court gate.

Resolved: The Clerk to speak with the Parish Council Solicitor with regards to having this area initially on a 10 year lease agreement to be reviewed after this period. The Clerk to ask if this can be part of the original lease agreement or if a completely new lease agreement would be required.

- d. Refurbishment of the Parish Council Notice Boards - Previously reported under minute number 1051/10/B Public Speaking and 1056/10 Clerks Report

The Clerk explained that she had received a quote from C & M Joinery with regards to the refurbishment of the parish notice boards. She explained that the quote was for double lockable doors for the value of £890.00.

The Clerk was asked to get a price to have them half lockable and half open and providing the quote was cheaper to just get on with the work.

- e. Update on the Back Lane Pavilion extensions – Previously reported under minute number 1056/10 Clerk Report

Resolved; The Clerk to arrange a Committee Meeting to discuss this matter as soon as possible.

- f. Draft Agreement for the hand over of the Back Lane Pavilion from SDDC to Hilton Parish Council

Resolved: The Chair and the Clerk to sign the agreement

Resolved: The Clerk to email Judith Green for a hard copy of the agreement to be signed.

Resolved: Once the building is transferred over the Clerk to arrange the Insurance cover.

- g. Update on the Quote to grass the area by Soar Close – Previously reported under minute number 1056/10 Clerks Report

Resolved: The Clerk to ask Aucuba to go ahead with the quote to seed the area for the value of £104.35 during mid September 2010.

- h. The Mease Pavilion – Boiler and Hot Water Supply – Previously reported under minute number 1056/10 Clerks Report

There was nothing to report.

- i. The Mease Pavilion – Future opportunities – Previously reported under minute number 1056/10 Clerks Report

There was nothing to report.

- j. DCC – School Crossing Patrol Lights

The Clerk explained that the School Crossing Patrol Lights were awaiting some attention from the contractors at DCC. She had been assured that these lights would receive attention during the school summer holidays and would be operational in time for the new school term in September 2010.

- k. Hilton Street Party 2010

The Clerk explained that a thank you letter had been received for allowing the group to use Parish Council Facilities.

- l. Football Foundation – Monitoring and Evaluation Form for the year 2009/10

The Clerk reported that this had been forwarded on to the Secretary of Hilton Harriers Football Club to be completed.

- m. Theft of 2 x strimmers and 1 hedge cutter from the Parish Council garage on 9th July 2010 at 11.43pm

It was reported that the Parish Council should consider the possibility of upgrading the Parish Council Garage in the next Financial Year to include a bigger garage to store a vehicle for the Groundsman and Lengthsman as they are currently required to use their own vehicles to empty the bins around the village. The Clerk was currently looking into this matter. It was also reported that if the Parish Council agree in the future to have a bigger garage the Scouts Association would also be interested in this with a view to getting rid of their green container.

Resolved: The Clerk to get 3 x quotes for the replacement of 2 x strimmers and 1 x hedgecutter.

Resolved: The Clerk to email the prices to the Parish Council Members for agreement.

- n. Casual Vacancy – Advertised as of 12th July 2010

Resolved: No further action to be taken.

- o. Old minute Books found – The Historical Society would like permission to view the information

Resolved: The Chair to liaise with Helena from the Historical Group on this matter, she will take the information required to their Open Day for viewing.

Resolved: The Clerk to check out magic attic

- p. Tree Report for M P Buckley the Tree Officer at SDDC

Resolved: The Clerk to get Fairview Arborists to complete the required work on the trees owned by Hilton Parish Council.

Resolved: The Clerk to obtain quotes for the work to be completed on the Village Hall Trees and pass on to their Booking Clerk to add to the next available Village Hall Agenda.

Resolved: The Clerk to add replacement trees to the September 2010 Agenda.

13. Minute Number 1077/10 - Derbyshire Association of Local Council's

Resolved: To note the following information.

- a. Circular 36/10
 - a. Employers Guide 2010
 - b. Employers Guide 2010 Training Wednesday 6th October 2010 at the Kestrel Marehey, Ripley DE5 8JF (off the A61) and Saturday 9th October 2010 The Gallery Room, Joseph Whitworth Centre, Darley Dales, DE4 2EQ (on the A6) both commencing at 9.30am
- b. Circular 37/2010
 - a. Local Government Pay 2010/2011 and 2011/2012
 - b. Clerk/RFO Vacancy – Parwich Parish Council

Resolved: The Clerk to contact DALC and establish when the next round of Councillor Training will be.

14. Minute Number 1078/10 - Finance

Resolved: To note the following payments.

- A) Accounts for Payment.

Cheque No	Payee	Description	Amount
001788	SDDC	Road Sweeping Glass	£205.86
001789	Hilton Village Hall	Room Hire and recharge Clerk wages	£1,251.24
001790 to 001795	Salaries and NIC's		£ 2,902.93

15. Minute Number 1079/10 - Items for Information

Resolved: To note the following information.

- a) DCC – Excellence in the community awards 2010
- b) B-line Magazine – Summer 2010
- c) Clerks and Council Direct July 2010
- d) Petition from residents with regards to obstruction to thoroughfare on Hamble Way
- e) SDDC – South Derbyshire Home Finder Information
- f) SDDC – Parish Liaison Meeting re Illegal Encampments: Contact List

16. Minute Number 1080/10 - Items for discussion

There was nothing to report.

17. Minute Number 1081/10 - Planning Matters for Decision

- a) Reg No 9 2010 0631 FH – The erection of an extension at 19 Lancaster Drive, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

18. Minute Number 1082/10 - Planning Matters for Information

Resolved: To note the following information.

- a) Reg No 9 2010 0469 FH – The erection of extensions and alterations at 29 Mill Hill, Hilton – HAS BEEN GRANTED
- b) Reg No 9 2010 0341 B – Application under section 73 for the variation of condition 2 of planning permission 9 2004 1515 relating to the amendment of boundary treatment on plots 132, 139, 144, 148, 150, 157-158, inc 160-162 inc, 165, 167, 171, 172, 174, 189, 190, 194-199 inclusive at Oakhampton Development Former Hilton Depot, Hilton – HAS BEEN GRANTED
- c) Reg No 9 2010 0429 FH – The erection of an extension at 65 Welland Road, Hilton – HAS BEEN GRANTED
- d) Reg No 9 2010 0414 FH – The erection of a conservatory and Boundary Wall at 96 Welland Road, Hilton – HAS BEEN GRANTED
- e) Reg No 9 2010 0353 NO – The retention of two flues at 18 + 20 (units 1 + 2) Witham Close, Hilton – HAS BEEN GRANTED
- f) Reg No 9 2010 0369 FH – The conversion of the garage into living accommodation at 68 Thames Way, Hilton – HAS BEEN GRANTED

- g) Reg No 9 2010 0337 FH – The erection of an extension at 4 Mill Lane, Hilton – HAS BEEN GRANTED
- h) Reg No 9 2010 0295 NO – The construction of a barn at Woodcock Farm, Willowpit Lane, Hilton – HAS BEEN GRANTED
- i) Reg No 9 2010 0298 FH – The erection of a porch at 58 Dale End Road, Hilton – HAS BEEN GRANTED
- j) Reg No 9 2010 0187 NO – The resiting of the amenity block from previous approved position Mill End, Uttoxeter Road, Hilton – HAS BEEN GRANTED
- k) Reg No 9 2010 0317 TP – The pruning of trees protected under SDDC Tree Preservation Order 161 at Hilton House, Mill Lane, Hilton – HAS BEEN GRANTED
- l) Reg No 9 2010 0352 Z – Certificate of Lawful use or Development – HAS BEEN GRANTED
- m) Reg No 9 2009 1018 and Enforcement E 2009 00244 – Change of use of land and its retention as a Travellers site comprising of 2 static caravans, 2 touring caravans, 2 portable utility blocks and ancillary works including provision of hardsurfacing and perimeter fencing and reinstatement of 2 access points at land West of Sutton Lane, Hilton – APPEAL HEARING AT 10AM ON 20.07.2010 AT THE CIVIC OFFICES

16. Minute Number 1083/10 - Date of the next Meeting

Resolved: The date of the next Hilton Parish Council Meeting is 29th September 2010 at Hilton Village Hall commencing at 7.00pm.

PART 2 - EXEMPT INFORMATION

Minute Number 1084/10 – Exempt Information

- a) Booking Clerk hours and Parish Council Facility Keys

Resolved: The Clerk to get keys cut for the Tennis Court and Back Lane Pavilion.

Resolved: The Clerk to arrange for all regular hirers of Parish Council Facilities to have a set of their own keys.

Resolved: The Clerk to get all regular hirers to sign a key sheet on the day they accept a set of keys.

Resolved: The Clerk to give Cllr Bates and Cllr Walton-Knight a complete set of keys to Parish Council Facilities in case of emergency.

Resolved: The Clerk to handle the Bookings of Parish Council Facilities for the next 12 months, whereby this matter will then be reviewed.

Signed.....Date.....