

MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 16TH DECEMBER 2009 AT HILTON VILLAGE HALL COMMENCING AT 7.00PM

Present:

Cllr Bates (in the Chair)
Cllr Hickinbotham, Cllr Banton, Cllr Smalley and Cllr Harvey

1 District Council Representative and 8 Members of the Public were also in attendance.

AGENDA

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 918/09 - To Receive Apologies for absence

Apologies were received and accepted from Cllr Walton-Knight, Cllr Carter and Cllr Kolkman

2. Minute Number 919/09 - Variation of the Order of Business.

There were no variations to the order of Business.

3. Minute Number 920/09 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 921/09 - Public Speaking.

Minute Number 921/09/A - Public Speaking

A resident reported that South Derbyshire District Council had again this year cut back the shrubs and trees along the Greenway and had made a complete mess. It was agreed that the Clerk would contact Steve Sheppard at South Derbyshire District Council on this matter.

A resident reported that the Gypsy Site on Sutton Lane currently had a Stop Notice on the site. However it appeared that they had dug out a soak away and installed a toilet block. Cllr Plenderleith replied that the Enforcement Officer was aware of the situation and was dealing with this matter.

A resident reported that unfortunately they had a serious matter to raise with the Parish Council, They explained that they had already written to the Parish Council Clerk with details of an attack on their dog by an unneutered male Staffordshire Bull Terrier owned by a resident on Soar Close. They explained that CCTV of the incident had been archived by the Clerk to the Parish Council, which clearly showed some of the incident with regards to what the dog was doing before and after the attack but not the actual attack.

They explained that they were extremely upset by the incident and that on the day they had been terrified for their own safety, as were other people around, including a child of the age of about 5/6 who was very close by and was circled by the dog at one point.. They explained that they thought that they were going to be badly mauled and thought that their dog was going to be killed. They explained that going back onto the field had been very traumatic. Their dog was so badly injured that he had to have a general anesthetic to have his ear reconstructed, he lost so much blood that some of the flesh actually died. However the resident was fortunate that their padded glove saved their own hand.

The resident and other responsible dog owners would be grateful if the Parish Council could do whatever is in their power with regards to the incident. This incident was so vicious and frightening that a bystander on the field dialed 999.

The resident also wished to highlight the importance to other residents of reporting such incidents like this to the Police.

A witness to the attack on 12th December 2009 and the resident involved also witnessed a serious incident at the end of September beginning of October 2009, when another dog was attacked by a Staffordshire Bull Terrier. That witness believed that the same person could have been involved, although the owner of the Staffordshire Bull Terrier had denied this.

Following the attack at the end of September beginning of October 2009 the resident spoke to this owner, however he had not reported the incident to the Police because he had no idea who the dog or it's owner was. In that incident there were two people and 2 dogs and they ran away following the attack. His description of one of the people was a young woman with very long, very dark coloured hair which allegedly matched the description of the person involved in the attack on Saturday 12th December 2009.

The resident involved on 12th December 2009 said that they wanted the dog owner of the Staffordshire Bull Terrier to be prosecuted, however the Police had informed them that unbelievably until there had been 3 reports of serious attacks by the same dog, nothing could be done.

The resident explained that there were families with very young children and babies on the field that day and there were children's football teams playing on the far pitch. No bans or restrictions in place, or that could be put in place would have prevented this incident from occurring.

It was agreed that the Clerk to the Parish Council would continue to try and resolve this matter with the resident involved, the local Police and the Dog Warden at South Derbyshire District Council. The Clerk would keep the resident informed of any progress made and vice versa.

Minute Number 921/09/B - Police Report

There were no Representatives present at the meeting and there was nothing to report.

Minute Number 921/09/C - District Councillors Report

Cllr Plenderleith reported on the following:

- The Peoples Millions bid for the Sensory Garden at Hilton Primary School had been successful and had been awarded £40k. The opposition group at Newhall had also received the runner up prize.
- She explained that a complaint had been received with regards to lighting columns in numerous areas of the village not working, the Enforcement Officer at South Derbyshire District Council was in the process of dealing with this but would pass the details onto the Parish Council Clerk to deal directly with the Developers in the future.
- She explained that a resident had contacted her with regards to dustbins being left out on the pavement (reported in the November Minutes). Again the Enforcement Officer was dealing with this matter and letters had been sent to the offending properties.
- She explained that she was still campaigning for better Broadband for both Hilton and South Derbyshire as a whole. She explained that a meeting including BT and Openreach had taken place on 9th December 2009, however this had been very disappointing as BT had no answers to the queries raise. She explained that the House of Lords were also looking into this matter.

Minute Number 921/09/D - County Councillors Report

Cllr Patten sent her apologies and there was nothing to report.

5. Minute Number 922/09 - To confirm the Non Exempt Minutes of the Hilton Parish Council Meeting held on 12th November 2009

Resolved: The Non Exempt Minutes of the Monthly Hilton Parish Council Meeting held on Wednesday 25th November 2009 having been circulated were approved and signed as a true record.

6. Minute number 923/09 - Chairpersons Report – Cllr Bates

The Chair reported that the Environment and Green Space Committee had attended a meeting with Zoe Sewter from South Derbyshire District Council on 2nd December 2009 at Hilton Village Hall commencing at 7pm to discuss the land transfer and how to take this forwards on Humber Street/Welland Road. A further meeting has been arranged for 3rd February 2010 at Hilton Village Hall Commencing at 7pm and representatives from Groundwork's Derby and Derbyshire will be in attendance.

A site meeting will also be arranged via the Clerk and Zoe Sewter for January 2010 with the Environment and Green Space Committee to discuss the possible alignment of the Greenway extension. South Derbyshire District Council do have a specification for the Greenway which is 3 meters wide, however there would not be enough room for a path of this size.

It was agreed that out of the two matters above the Park Area was the priority over the Greenway extension.

The Chair reported that a Parish Council Surgery was held on 12th December 2009 at Hilton Village Hall commencing at 9am, however no members of the public were in attendance.

The Chair reported that the Finance Committee had a meeting on 15th December 2009 at Hilton Village Hall commencing at 7pm to set the Proposed Budgets which would be discussed later during the Parish Council Meeting.

7. Minute Number 924/09 - Committee Reports

A) Minute Number 924/09/A - Community Services – Cllr Banton, Cllr Kolkman, Cllr Keery and Cllr Bates

- Village Hall management
 - 1) The Village Hall Committee would like to ask the Parish Council as the Trustees to oversee the Financial Management of the Villages Hall Extension.

The Clerk explained that the VAT on the new build could not be claimed via the Parish Council VAT 126 as the activities of the Village Hall were classed as business activities for VAT purposes and on VAT form 126 the Parish Council could only claim for non business activities. For this reason the Village Hall Committee would be required to register for VAT.

Resolved: The Parish Council agreed to the Village Hall registering for VAT.

- 2) Clerk to the Village Hall to become RFO

The Clerk explained that in her opinion the Clerk to the Village Hall should become the RFO and take over the Payroll functions for the Village Hall as of 1st April 2010.

Resolved: The Parish Council agreed for the Clerk to the Village Hall to take over the above as of 1st April 2010.

Cllr Plenderleith reported that the Village Hall Committee was in contact with a Consultant that could advise them on the running of the Café, a meeting would be taking place with them next week.

- School Governors

Cllr Plenderleith reported that she had attended a meeting and a discussion had taken place with regards to the installation of new fencing down the side of the school yard by Peacroft Court. However the work had not yet been agreed as planning permission may be required.

- Marston on Dove Charity
- Safer Neighbourhoods

It was reported that a meeting was held on 30th November 2009. It was reported that parking outside of the school was no longer set as a priority, however residents had been complaining that the traffic had now been pushed up the side streets for example Ivy Court and Bancroft Court. The Police had agreed to keep monitoring this situation going forwards.

The priorities set for the next three months were:

- The Police would be patrolling the village looking for any insecure valuables left in vehicles, if any were found the resident would be informed and advice would be given.
- The Police would be tackling the increasing problem of motorbikes in and around the village.

It was also reported that drug use had been identified as a problem within South Derbyshire.

Cold Calling was also an issue but the Police could not do anything about this unless the Trader was found not to be licensed.

- Community Information and Publicity

B) Minute Number 924/09/B - Finance – Cllr Kolkman, Cllr Keery, Cllr Bates, Cllr Smalley and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept – Proposed Budget to be discussed

The Clerk handed out a copy of the Proposed Budget for the Financial Year 2010/2011 for consideration

Resolved: Staff Salaries to be frozen for the Financial Year 2010/2011

Resolved: To increase the Precept by 2% for the Financial Year 2010/2011

Resolved: The Clerk to put a breakdown of the Precept onto the Parish Council Website for information.

- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

C) Minute Number 924/09/C - Environment and Green Space – Cllr Banton, Cllr Walton-Knight, Cllr Bates and Cllr Smalley

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report

The Lengthsman reported that the Clerk had spoken to him with regards to a complaint received from a resident about the increasing litter problem on the footpath between Field Close and Main Street. The Lengthsman cleaned this area on that day and on Saturday 12th December cleaned the area again and collected 17 cigarette packets and 3 shovels of cigarette ends.

Resolved: The Lengthsman to monitor this area.

- Hilton Dog Walking Group – Cllr Walton-Knight
- Flood Liaison

D) Minute Number 924/09 D - Village Infrastructure – Cllr Kolkman, Cllr Walton-Knight , Cllr Higginbotham and Cllr Harvey

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 924/09/ E - Recreation and Leisure – Cllr Kolkman, Cllr Keery, Cllr Smalley and Cllr Harvey

- Provision and maintenance of sport and leisure facilities

1) *Cllr Hickinbotham*

a) *Mease Pavilion update*

- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

F) Minute Number 924/09/F - Employment Issues – Cllr Bates and Cllr Kolkman

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes
- Employment issues
- Training

There was nothing to report.

8. Minute Number 925/09 - Reports from Councillor's that have attended any other Meetings.

- Etwall Area Meeting – Cllr Bates, Cllr Banton and Cllr Kolkman

There was nothing to report.

- Toyota Liaison – Cllr Bates and Cllr Kolkman

There was nothing to report.

- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

9. Minute Number 926/09 - Clerks Reports

- a) Back Lane Pavilion discussion on time scales

It was agreed that before tenders are invited for the work a plan/spec would need to be discussed.

Resolved: The Clerk to contact the Football Association Development Officer and ask if they have any help available.

Resolved: The Clerk to add this matter to the agenda for the Parish Council Meeting to be held in January 2010.

Resolved: Cllr Plenderleith to see if there is any help available at SDDC.

- b) Village Hall land update

The Clerk explained that a formal letter had now been received from Chris Mason at South Derbyshire District Council with regards to the Lease Agreement and them not being willing to cover the drainage installed recently by their contractors to alleviate the flooding problem for Thames Way. The Parish Council agreed that they did not require this to be set out as part of the Lease Agreement, but would like a formal letter from South Derbyshire District Council covering the work for a period of at least 5 years.

Resolved: The Chair to correspond with Chris Mason on this matter copying in Mr Frank McArdle the Chief Executive.

Resolved: The Clerk to take a look at the drainage work as this area had sunk again.

- c) Letter from the Scouts with regards to the installation of secure fencing

Resolved: To deferred this matter to the Parish Council Meeting to be held in January 2010.

Resolved: The Clerk to arrange for a Scout Representative to attend the Parish Council Meeting to be held in January 2010, so that the Parish Council can establish exactly what they require.

- d) Speedwatch 2010/2011

The Clerk explained that PCSO Kerry Waite had contacted her via email on 1st December 2009 with regards to Speed Watch. She explained that it would start again between April and September 2010 and the forms to complete would be forwarded to the Parish Council early in the New Year. The Clerk asked the Parish Council if they were interested in taking part during 2010. The Parish Council Members present replied that they would be interested but only if it was in conjunction with another area/neighbouring village. The Clerk explained that there was a waiting list of volunteers and if the Parish Council did not want to participate, then maybe the volunteers would be happy to take this forwards in conjunction with the Police.

Resolved: Hilton Parish Council would not be participating during 2010, but would support a volunteer group.

- e) Notice Board update

The Clerk reported that no information had been received back yet with regards to the funding application, so there was nothing to report.

- f) Christmas Lights Competition

The Chair reported that the Christmas Light Competition would be judged by his son on Saturday 19th December 2009 at 4pm.

- g) The Boundary Committee of England – Boundary update

The Clerk said that she had not yet received any comments from the Parish Council Members. Cllr Banton replied that in his opinion Hilton should keep its own status quo.

Resolved: The Chair and the Clerk to produce a letter and reply to the Boundary Commissions Consultation.

- h) SDDC – Reply to letter sent dated 24th November 2009 with regards to Contributions in respect of Section 106 Agreements relating to Hilton, Derbyshire.

The Clerk explained that a reply had been received with regards to the letter sent by her dated 24th November 2009 and this was in the office if any member wished to view the content.

Resolved: No further action to be taken.

- i) The future of the Saturday Morning Surgeries

Resolved; The next Parish Council Surgery will take place on Saturday 9th January 2010. After this meeting the Parish Council Surgeries will be held Quarterly here on in between the hours of 10am and 11am.

Resolved: The Clerk to contact PCSO Kerry Waite and ask if the Police Surgeries held on 1st December 2009 was successful.

Items completed by the Clerk from the meeting dated 12th December 2009

- a) Minute Number 908/09/B – Finance – The Clerk to contact Fiona with regards to the deadline for the January edition of the Hilton and Dove Life Directory – The Clerk called Fiona on 3rd December 2009 and the Deadline will be 11th December 2009
- b) Minute Number 908/09/C – Environment and Green Space – The Clerk to contact SDDC with regards to overgrown vegetation on the footpath between Egginton Road and Derby Road – The Clerk emailed the complaint to Steve Sheppard at SDDC on 4th December 2009
- c) Minute Number 910/09 – Clerk Report – The Clerk to book both the Lengthsman and the Groundsman on to the training courses as agreed – The Clerk book the training courses on 3rd December 2009 as agreed
- d) Minute Number 910/09 – Clerk Report – The Clerk to give permission to Chris Payne for work to be completed at the bottom of Back Lane Playing Fields – The Clerk emailed Chris Payne at SDDC the permission to continue with the work on 4th December 2009
- e) Minute Number 910/09 – Clerks Report – The Clerk to contact Malcolm Chell at SDDC for prices on a lockable dog bin – The Clerk emailed Malcolm Chell the request on 4th December 2009

10. Minute Number 927/09 - Derbyshire Association of Local Council's

Resolved: To note the information as per the agenda.

Resolved: Circular No 62/2009, Item c, Freedom of Information Training for Clerks and Councillors, Wednesday 24th March 2010, Imperial Rooms, Matlock, DE4 3NL. Cllr Bates, Cllr Smalley and the Clerk to attend at £15.00 per delegate to be paid by the Parish Council.

11. Minute Number 928/09 - Finance

Resolved: To note the following payments.

A) Accounts for Payment:

Cheque No	Payee	Description	Amount
001674	Hilton Village Hall	Room Hire	£34.38
001675	Viking Direct	Stationery and Stamps	£420.50
001676 to 001680	Salaries and NIC's		£3,265.65

12. Minute Number 929/09 - Items for Information

Resolved: To note the information received as per the agenda.

13. Minute Number 930/09 - Items for discussion

There was nothing to report.

14. Minute Number 931/09 - Planning Matters for Decision

a) Reg No 9 2009 1001 FH – The erection of an extension at 53A Egginton Road, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

b) Reg No 9 2009 0994 FH – The erection of extensions (amendments to previous approved scheme 9 2007 1212 FH) at Swallow Barn, Willowpit Lane, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

c) Reg No 9 2009 1015 FH – The erection of a conservatory at 16 Dee Close, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

d) Reg No 9 2009 0995 FH – The erection of a garage and store at Ivy Cottage, Sutton Lane, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

e) Reg No 9 2009 1018 U – Change of use of land and its retention as a traveller site comprising of 2 static caravans, 2 touring caravans, 2 portable utility blocks and ancillary works including provision of hardsurfacing and perimeter fencing and reinstatement of 2 access points at land West of Sutton Lane, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

15. Minute Number 932/09 - Planning Matters for Information

Resolved: To note the information as per the agenda.

16. Minute Number 933/09 - Date of the next Meeting

Resolved: The date of the next Hilton Parish Council Meeting will be held on 27th January 2010 at Hilton Village Hall commencing at 7pm.

PART 2 - EXEMPT INFORMATION

1. Minute Number 934/09 - Exempt Items

a) Letter from SDDC

The Chair explained the content of the letter to all members present at the meeting.

Signature

Date