

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 28TH OCTOBER
2009 AT HILTON VILLAGE HALL COMMENCING AT 7.00PM**

Present:

Cllr Bates (in the Chair)

Cllr Hickinbotham, Cllr Smalley, Cllr Kolkman, Cllr Banton, Cllr Walton-Knight and Cllr Carter

2 District Council Representatives, 1 County Councillor Representative, 1 Burton Mail representative and 4 Members of the Public were also in attendance.

AGENDA

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 886/09 - To Receive Apologies for absence

Apologies were received and accepted from Cllr Keery and Cllr Harvey.

2. Minute Number 887/09 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 888/09 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 889/09 - Public Speaking.

Minute Number 889/09/A - Public Speaking

A member of the Cricket Club was in attendance to explain about the fire to their pavilion, He explained that he had attended the Parish Council Meeting to try and gain directions to funding sources that may be available for the repairs. He explained that the building had now been cleaned, the old roof had been removed and a new roof would be installed hopefully by the end of the week to make the building watertight again, it was hoped that by Christmas all work would be completed. He explained that both the Insurance Company and Ian Hey from SDDC had been very helpful and the Insurance Company would be paying for most of the repairs. He explained that since the fire they were hoping to extend the building to the rear and to the side to cope with the demand of the growing village; however this would be dependant on any funding that they could secure. He explained that they would also try to secure grant funding towards CCTV in the future to deter anything like this happening again. The Chair replied that the Parish Council would be happy to support any funding applications to Safer Neighbourhoods for the installation of CCTV.

A resident asked if the Parish Council had any plans to replace 3 trees felled at the bottom of Back Lane Playing Field recently, or the ones removed by Soar Close during Phase 1 works. It was agreed that the Parish Council would look into this matter at a later date, with regards to planting trees on the land swap area on Humber Street/Welland Road. It was agreed that the Parish Council would ask at the next Toyota Community Liaison Committee Meeting and request if any trees would be available as 30 had already been given free of charge to the Cricket Club.

Minute Number 889/09/B - County Councillors Report

Cllr Patten was in attendance.

Cllr Patten reported that she had information to pass to the Clerk with regards to the Development Fund South East Derbyshire Accessibility Partnership with regards to the Parish Council applying for funding towards the replacement notice boards.

She reported that Gold Card holders would be illegible for a free 2010 diary if they wanted one, information would be available in the next addition of the Gold Magazine.

She reported that the meeting with members of the Parish Council and Peter Leigh from the County Council with regards to highway matter would be held on 24th November 2009, meeting at Witham Close commencing at 2pm. She explained that it would be a good idea to have a list of items to be discussed ready on the day.

She reported that Sainsbury Supermarket had been fined £15k under the Licensing Act 2003 for selling alcohol to children under the age of 18 years old.

She reported that there was £42k available to help people to get from A to B without using their car; information on this could be found on the DCC website.

Minute Number 889/09/C - District Councillors Report

Cllr Plenderleith and Cllr Patten were in attendance.

Cllr Plenderleith reported that there would be another garden tree giveaway this year. She asked that if residents were interested they should keep an eye on the Burton Mail for further information.

She reported that she had been contacted by Dave Hollands from the PTFA with regards to the Sensory Garden being successful for a lottery application that had been completed. The project would now be shown on Central News on 25th November 2009 which would be a phone voting competition. Cllr Plenderleith asked for as many people as possible to phone on the day and vote.

She reported that she had attended a Scrutiny Meeting at SDDC and had requested that Broadband be put back onto the agenda. This had now been added for the Scrutiny Meeting to be held on 10th December 2009 and BT would be in attendance.

She reported that she had received information from Riverside Housing stating that money was available for small grants within the community.

She explained that the Derbyshire CVS Funding Fair would be held on 4th November 2009 at Swadlincote Town Centre commencing at 3pm to 7pm and Ian Hey would be in attendance.

She reported that Npower would be holding a presentation and consultation meeting with regards to a new Power Station on 4th November and 5th November 2009 at Willington Sports and Social Club. A further meeting would be held on Friday 6th November 2009 at Findern Village Hall.

She reported that a Premises License Application had been received from Hilton Dial Pizza. She explained that this would be ongoing until 2nd November 2009 as they were awaiting any comments/objections.

She explained that she, Cllr Patten and Cllr Bates had attended a meeting at SDDC with Mr Frank McArdle, Chris Mason and Judith Green to discuss all outstanding land issues which would be discussed in more detail later during the meeting.

She reported that the next South Derbyshire Estates Tour would take place on 5th November 2009 commencing at 10am.

Minute Number 889/09/D – Police Report

There were no Police Representatives present and there was nothing to report.

5. Minute Number 890/09 - To confirm the Non Exempt Minutes of the Hilton Parish Council Meeting held on 30th September 2009

Resolved: The Non Exempt Minutes of the Monthly Hilton Parish Council Meeting held on Wednesday 30th September 2009 having been circulated were approved and signed as a true record.

6. Minute Number 891/09 - Chairpersons Report – Cllr Bates

The Chair reported that he had attended a meeting on Tuesday 20th October 2009 at SDDC with Frank McArdle, Chris Mason, Cllr Patten, Cllr Plenderleith and Judith Green.

This meeting was initiated by comments from the last Parish Council meeting to District Councillor Plenderleith regarding the lease/transfer of the land surrounding the Village Hall. Frank McArdle invited Councillor Plenderleith, Councillor Patten and the Chair as representatives of Hilton.

The focus of the meeting was on the outstanding areas of green space within the village which were either still in the possession of SDDC or the developers.

The items discussed were

1. Transfer of wrap around land on the Village Hall site from SDDC to the Village Hall Committee. (it was explained that this was a very unusual move, but was done because of the benefit to the local community by the extension of the Village Hall)
2. Land adjoining the Village Hall site was to be offered on a lease to Hilton Parish Council. The length of this lease was negotiable (possibly up to 125 years). Contrary to historical letters relating to this site, there was no possibility of this land being transferred as a freehold.

SDDC policy for the last fifteen years was that ownership is retained by them but a long lease with a peppercorn rent would be offered, this may contain covenants to restrict the land to public open space and to stop future development on the site.

3. The SDDC land swap land on the Peacroft Lane site was discussed this land will be transferred to DCC shortly.
4. The land swap land on Humber Street & Welland Road was also looked at. Tim Denning has a meeting with St Modwens to discuss this next week. The belief was that this land would be handed to SDDC in good repair. This was subject to a prior agreement between St Modwens and Taylor Wimpey who have been using this site as their site store.

SDDC were also pursuing both maintenance and development funding for this site and would not accept it without the drainage issue being resolved and it being left in good condition.

5. The Park on Welland Road & Avon Way would also have to have drainage issues resolved before being accepted by SDDC.
6. The Mease Meadow will be transferred from St Modwens to SDDC shortly.
7. Two pockets of land off the Greenway near Washford Road would also be transferred to SDDC.
8. The extensions to the Greenway through the 'Don Ammott' site were looked at but progress on these was not expected to be swift.

9. Hilton Parish Council has been asked to reconsider the extension of the Greenway across the bottom of the football pitches. With the forthcoming changes to Humber Street / Welland Road land it was thought that this would make an ideal link to the path of Humber Street that goes up Meadow Lane. It would ensure disabled / pushchair access through the whole village.

10. The Parish Council has also been asked to reconsider the offer of transfer of the small pavilion on Back Lane, as the Parish Council would have a lease on all land around it, it would make sense for the Parish Council to own this property.

SDDC have said they have no obligation to pay for repairs to the pavilion as it is not a commercially viable property for them and the Parish Council get the money for its use. They would like to reach an agreement on this or the building may have to be closed.

11. Remaining 106 monies will be discussed with SDDC in details once the information has been compiled by Gill Hague and her team.

The following resolutions were then agreed and passed by the Parish Council Members present:

1) Hilton Village Hall Site – Lease Agreement.

Resolved: Hilton Parish Council agreed in principal to a Lease Agreement for the land. However the Parish Council would like the Lease Agreement to run for a period of no less than 125 years.

Resolved: The Chair, the Vice Chair and the Clerk were given delegated power to deal with the negotiations towards the Lease Agreement on a day to day basis.

2) Land swap Humber Street/Welland Road.

Resolved: Hilton Parish Council agreed for the Environment and Greenspace Committee to work with Zoe Sewter and St Modwens Landscape Architects to see the project through to handover.

3) The Mease Meadow.

Resolved: Hilton Parish Council had no interest in taking over this plot of land in the future. However they would like to see the maintenance increased to twice yearly, once at the beginning of the year and once towards the end of the year.

Resolved: Hilton Parish Council agreed that if this was not possible via SDDC, then consideration could be given in the future for the Parish Council, with the permission of SDDC, to complete maintenance at the beginning of the year.

4) Extension to the Greenway at the bottom of the Back Lane Playing Field.

Resolved: Hilton Parish Council agreed in principal to look at the specification and design of the extension to the Greenway.

Resolved: One Councillor abstained from voting on this matter.

Resolved: Once this has been received from SDDC it will be put on the agenda for the next available Parish Council for further consideration, as there are initial concerns on location and damage that may be caused to nearby trees.

5) Back Lane Pavilion

Resolved: Hilton Parish Council agreed in principal to accept the £5k on a jointly agreed scheme to upgrade the Pavilion. The Parish Council's preferred option would be to tender this work themselves to ensure best value and best quality and then forward the invoice to SDDC.

Resolved: Hilton Parish Council agreed in principal to the scrapping of the existing agreement and the transfer of the ownership to Hilton Parish Council, the Parish Council understand that all liabilities for this property would then pass to the Parish Council.

Resolved: Hilton Parish Council would like to request money from outstanding 106 monies ring fenced by SDDC to enable the Parish Council to extend the Pavilion in the near future. This is due to the fact that the Village Hall changing rooms would be taken out during the new build and additional facilities would be required to ensure adequate facilities to use both pitches simultaneously.

7. Minute Number 892/09 - Sub-Committee Reports

A) Minute Number 892/09/A - Community Services – Cllr Banton, Cllr Kolkman, Cllr Keery and Cllr Bates

- Village Hall management

Cllr Plenderleith reported that there had been a Village Hall Meeting held on 12th October 2009. She explained that the plans for the new build had not yet been finalised, however the view from the Planning Department is that there is nothing controversial contained in the drafts to date. Cllr Plenderleith said that there would hopefully be something to bring back to the Parish Council Meeting in November on this matter.

Cllr Plenderleith explained that the land transfer at the back of the Village Hall was still in the process of being handed over.

- School Governors

Cllr Plenderleith reported that the School Governors had a meeting during October. She explained that the School had a Financial Management Company completing a School Audit, which was due every 3 years. A report of their findings would be received back by the school by Tuesday 3rd November 2009.

- Marston on Dove Charity
- Safer Neighbourhoods

The next Safer Neighbourhoods meeting will be held on 30th November 2009 commencing at 6.30pm at Church Broughton School.

- Community Information and Publicity

B) Minute Number 892/09/B - Finance – Cllr Kolkman, Cllr Keery, Cllr Bates, Cllr Smalley and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

C) Minute Number 892/09/C - Environment and Green Space – Cllr Banton, Cllr Walton-Knight, Cllr Bates and Cllr Smalley

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

Cllr Smalley reported that the public footpaths signs had been removed on the Footpath from Sutton Lane towards Willowpit Lane. The Clerk replied that she had already emailed David Adkins the Footpaths Officer at the County Council on this matter along with the Footpath from Hoon Lane across the farm and down to Uttoxeter Road which also had the public footpaths signs and a style removed. The Clerk explained that the Footpaths Officer was aware of the problems and had assured her that both matters were on their rolling list for works to be completed. However no time scales had been given.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report

The Lengthsman reported that some land had been sold on Old Sutton Lane/Burnt Heath. The Clerk replied that she was already aware of this matter and had reported the situation to the relevant Authorities.

- Hilton Dog Walking Group – Cllr Walton-Knight

Cllr Walton-Knight reported that membership continued to be in the mid eighty's.

The group are proposing a mid winter social event for it's membership. Suggestions had included a formal dinner at the Hilton House, an informal dinner at the Hilton Brook and a group dog walk with Yuletide refreshments en route. A ballot of the membership had shown greatest support for the informal dinner, where plans would shortly be laid.

- Flood Liaison

D) Minute Number 892/09/D - Village Infrastructure – Cllr Kolkman, Cllr Walton-Knight , Cllr Higginbotham and Cllr Harvey

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

There was nothing to report.

E) Minute Number 892/09/E - Recreation and Leisure – Cllr Kolkman, Cllr Keery, Cllr Smalley and Cllr Harvey

- Provision and maintenance of sport and leisure facilities

1) *Cllr Hickinbotham*

a) *Mease Pavilion update*

- Children play equipment
- Parish Council owned Parks and Landscaping

There was nothing to report.

F) Minute Number 892/09/F - Employment Issues – Cllr Bates and Cllr Kolkman

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes
- Employment issues
- Training
 - Parish and Town Council Liaison Meeting held on 22nd October 2009

There was nothing to report.

8. Minute Number 893/09 - Reports from Councillor's that have attended any other Meetings.

- Etwall Area Meeting – Cllr Bates, Cllr Banton and Cllr Kolkman

The next Etwall Area Meeting will be held on 10th November 2009 at Findern Village Hall commencing at 6.30pm.

- Toyota Liaison – Cllr Bates and Cllr Kolkman

There was nothing to report.

- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

9. Minute Number 894/09 - Clerks Reports

- a) Greenway issues

Resolved: Already discussed above.

- b) Back Lane Pavilion issues and repairs

Resolved: Already discussed above.

c) Village Hall land update – Proposed Disposal Advertised by SDDC
Resolved: Already discussed above.

d) Notice Board update
Resolved: The Clerk to continue to look into this matter

e) Purchase of a Microphone
Resolved: To purchase a double microphone pack as per the quotes received for the value of £85.00 + VAT

f) Donation for the maintenance of The Parish of St Mary's Church Yard, Hilton
Resolved: The Clerk to send a donation for £300.00 to the Church for the maintenance of the Church Yard, the same donation value as the previous year.

g) Update on the Benches around the Tennis Court and on Main Street Playing Field
The Clerk explained that one concrete bench had been removed from the Main Street Play Area with the other one being repaired. She explained that the 3 benches around the Tennis Court on Back Lane Playing Field are all being repaired.

h) Quote to fell 1 x elm tree on Main Street Play Park for the sum of £250.00 + vat
Resolved: The Clerk to inform the resident that the tree will be felled within the next few weeks.
Resolved: The Clerk to inform Fairview Arborists to continue with the work.

Items completed by the Clerk from the meeting dated 30th September 2009

- a) Minute Number 875/09/C – Environment and Green Space – The Clerk to email the Highways Department re overhanging hedges on Sutton Lane – **Clerk emailed the County Council on 9th October 2009**
- b) Minute Number 875/09/E – Recreation and Leisure – The Clerk to email Chris Mason with regards to repairs required on the Back Lane Pavilion – **Repairs to the windows and the replacement tubes completed on Friday 16th October 2009**
- c) Minute Number 875/09/E – Recreation and Leisure – The Clerk to email Steve Sheppard at SDDC and explain that the Parish Council would prefer an alternative to the T Cup – **reply received stating has to be T Cup as a replacement.**
- d) Minute Number 875/09/E – Recreation and Leisure – The Clerk to have the burnt out bin removed from Main Street Play Area. – **The Clerk has asked Aucuba to remove this item** – The Clerk to look into options to have the 2 x benches on Main Street Play Area repaired or removed – **The Clerk has spoken to Aucuba and he will repair one bench and remove the other** – The Clerk to look into having the benches around the tennis courts either repaired or removed – **The Clerk has spoken to Aucuba and all 3 benches will be repaired**
- e) Minute Number 877/09 – Clerks Report – Statement re the land swap area to be produced and put on the Forum and the Parish Council Website – **The Chair produced the statement and the Clerk posted the information on the Forum and the Parish Council website on 12th October 2009**
- f) Minute Number 877/09 – Clerk Report – The Clerk to ask the Lengthsman and Groundsman to push the bark chippings back by Soar Close – **The work was completed on 14th October 2009**
- g) Minute Number 877/09 – Clerk Report – The Clerk to ask Aucuba to weed kill the path around the tennis court – **The Clerk asked Aucuba to complete the work on Wednesday 7th October 2009**
- h) Minute Number 878/09 – Derbyshire Association of Local Councils – The Clerk to obtain the information with regards to the Community Response Plan – **The Clerk received the information via email on 8th October 2009**

10. Minute Number 895/09 - Derbyshire Association of Local Council's

Resolved: To note the information as per the agenda.

Resolved: Circular No 57/2009, Power of Well Being – Parish Council Training- Additional Training Seminar – Etwall, Monday 18th January 2010 – Frank Wickham Hall, Portland Street, Etwall DE65 6JF - Cllr Carter, Cllr Harvey and Cllr Banton to attend the training if possible.

Resolved: The Clerk to check her availability to attend the Training

Resolved: The Parish Council to pay for the training for the above Councillors and Clerk if available.

11. Minute Number 896/09 - Finance

Resolved: To note the following payments.

A) Accounts for Payment:

Cheque No	Payee	Description	Amount
001644	Hilton Village Hall	Room Hire	£58.18
001645	Viking Direct	Stationery	£374.58
001646	Fairview Arborists	Tree Maintenance	£172.50
001647	Fairview Arborists	Tree Maintenance	£86.25
001648	Aucuba Landscapes	Maintenance	£446.20
001649	Aucuba Landscapes	Maintenance	£504.56
001650	Flint Bishop Solicitors	Lease – The Mease	£3,456.00
001651 to 001657	Salaries and NIC's		£2,813.07

12. Minute Number 897/09 - Items for Information

Resolved: To note the information as per the agenda.

13. Minute Number 898/09 - Items for discussion

a) Etwall Leisure Centre – Would like a photograph of a Landmark in Hilton to add to their montage map

Resolved: The Clerk to send a copy of the Parish Council letter head logo of Wakelyn Hall

Cllr Kolkman explained that her son went to play squash at the Etwall Leisure Centre and was told that can not play any longer unless he became a member. Cllr Patten replied that she would investigate this matter as she was on the Committee.

14. Minute Number 899/09 - Planning Matters for Decision

a) Reg No 9 2009 0815 FH – The erection of an extension at 16 Windrush Road, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

b) Reg No 9 2009 0814 FH – The erection of an extension at 14 Back Lane, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

c) Reg No 9 2009 0816 FH – The erection of an extension at 134 Derby Road, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

d) Reg No 9 2009 0857 FH – The erection of an extension and alterations at 130 Derby Road, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

e) Reg No 9 2009 0868 FH – The erection of an extension at 11 Dove Rise, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

f) Reg No 9 2009 0869 FH – The erection of an extension at 20 Cherry Tree Close, Hilton

Resolved: Hilton Parish Council had no objections to the above planning application.

15. Minute Number 900/09 - Planning Matters for Information

Resolved: To note the information as per the agenda

16. Minute Number 901/09 - Date of the next Meeting

Resolved: The date of the next Hilton Parish Council Meeting will be 25th November 2009 at Hilton Village Hall commencing at 7pm.

Resolved: The December Parish Council Meeting will be held earlier in the month on the 16th December 2009 at Hilton Village Hall commencing at 7pm due to the Christmas break. A Christmas fuddle (food and drink) will be included at the end of the meeting.

CONFIRMATION:

DATE: