

Hilton Parish Council
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**MINUTES OF THE ANNUAL PARISH MEETING OF HILTON PARISH COUNCIL HELD ON
WEDNESDAY 20th MAY 2009 AT HILTON VILLAGE HALL COMMENCING AT 6.45PM**

Present:

Cllr Keery (in the Chair)
Cllr Hickinbotham, Cllr Smalley, Cllr Kolkman, Cllr Bates

2 District Councillor's and 4 Members of the Public were also in attendance.

AGENDA

PART 1 - NON EXEMPT INFORMATION

1. **Minute Number 807/09 - Election of the Chairperson for the year 2009/2010 and the completion of the Declaration of Acceptance of Office**

Resolved: That Cllr James Bates be elected as Chairperson to Hilton Parish Council for the ensuing year. (Cllr Bates thereupon occupied the Chair)

Resolved: In accordance with the Local Government Act 1972 Cllr Bates read and signed the Declaration of Acceptance of Office before the Clerk.

2. **Minute Number 808/09 - Election of the Vice Chairperson for the year 2009/2010 and the completion of the Declaration of Acceptance of Office**

Resolved: That Cllr Lis Kolkman be elected as Vice - Chairperson to Hilton Parish Council for the ensuing year.

Resolved: In accordance with the Local Government Act 1972 Cllr Kolkman read and signed the Declaration of Acceptance of Office before the Clerk.

3. **Minute Number 809/09 - To receive apologies for absence**

Apologies were received and accepted from Cllr Walton-Knight, Cllr Banton and Cllr Harvey

4. **Minute Number 810/09 - Variation of the Order of Business**

There were no Variations to the Order of Business.

5. Minute Number 811/09 - Declaration of Members Interests.

There were no Declarations of Members Interests.

6. Minute Number 812/09 - Public Speaking.

Cllr Plenderleith thanked Cllr Keery for her hard work as Chairperson for the year 2008/2009. She also wished Cllr Bates good luck for the ensuing year.

7. Minute Number 813/09 - Election of Committees and Representatives to other Bodies for the year 2009/2010

Resolved: That the under mentioned Councillor's constitute membership of the following Committees for the ensuing year.

A) Community Services covering the following:

- Village Hall Management
- School Governors
- Education Foundation
- Marston on Dove and District Relief in Need Charity
- The Mease Management Committee
- Police Liaison
- Community Information and Publicity

Resolved: Cllr Banton, Cllr Kolkman, Cllr Keery, Cllr Bates and Cllr Plenderleith as a working advisor .

B) Finance covering the following:

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the End of Year Financial Accounts

Resolved: Cllr Kolkman, Cllr Keery, Cllr Smalley, Cllr Bates

C) Environment and Green Space covering the following:

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litterbin Provisions
- Lengthsman Report
- Flood Liaison

Resolved: Cllr Banton, Cllr Smalley, Cllr Walton-Knight, Cllr Bates

- D) Village Infrastructure covering the following:
- Planning matters including the Village Plan
 - New Road Adoptions
 - Traffic Management and Parking
 - Street Lighting
 - Public Transport Provision
 - Community Services

Resolved: Cllr Kolkman, Cllr Walton-Knight, Cllr Higginbotham, Cllr Harvey

- E) Recreation and Leisure covering the following:
- Provision of sport and leisure facilities
 - Childrens play equipment
 - Parish Council owned Parks and Landscapes

Resolved: Cllr Smalley, Cllr Keery, Cllr Banton, Cllr Harvey

- F) Employment Issues
- Contracts of Employment
 - Staffing Arrangements
 - Employment Law changes
 - Employment issues
 - Training

Resolved: Cllr Bates and Cllr Kolkman

Minute Number 814/09 - Appointment of Representatives to Outside Bodies

Resolved: That the under mentioned representatives be appointed to the Outside Bodies detailed below for the ensuing year.

- Etwall Area Meeting

Resolved: Cllr Kolkman, Cllr Banton, Cllr Bates

- Toyota Liaison

Resolved: Cllr Bates, Cllr Kolkman

- Derby Airfield Consultative Committee

Resolved: Cllr Walton-Knight

8. Completion of the Declaration of Acceptance of Office for all other Members

Resolved: All members present other than the Chairperson and Vice-Chairperson took a declaration of acceptance of office before the Clerk and signed the appropriate Declaration of Acceptance of Office form held by the Clerk.

9. Minute Number 815/09 - Adoption of the Local Authority (Model Code of Conduct) Order 2007 (SI N01159) Including 12 (2) for the year 2008/2009

Resolved: To adopt the Local Authority (Model Code of Conduct) Order 2007 (SI N01159) including paragraph 12 (2).

10. Minute Number 816/09 - Adoption of the Financial Regulations for the year 2009/2010

Resolved: To adopt the Hilton Parish Council Financial Regulations for the ensuing year.

11. Minute Number 817/09 - Adoption of Hilton Parish Councils Standing Orders and Chairmanship for the year 2009/2010.

Resolved: To adopt the Hilton Parish Council Chairmanship and Standing Orders for the ensuing year.

12. Minute Number 818/09 - Adoption of the Parish Council Risk Assessment system

Resolved: To adopt the Parish Council Risk Assessment provided by DHM Solutions as advised by the District Audit

13. Minute Number 819/09 - Date of the next Annual Meeting of Hilton Parish Council

Resolved: The date of the next Parish Meeting of Hilton Parish Council to be confirmed closer to May 2010.

CONFIRMATION: _____ DATE: _____