

Hilton Parish Council
Clerk: 110 New Road, Newhall, Swadlincote, Derbyshire. DE11 0TH
Tel: Office 01283 730969 – Mobile 0771 9599132
Email: clerk@hiltonparishcouncil.org.uk

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON WEDNESDAY 20TH MAY 2009
AT HILTON VILLAGE HALL COMMENCING AT 7.15PM**

Present:

Cllr Bates (in the Chair)
Cllr Hickinbotham, Cllr Smalley, Cllr Kolkman, Cllr Keery

2 District Councillor's and 4 Members of the Public were also in attendance.

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 820/09 - To Receive Apologies for absence

Apologies were received and accepted from Cllr Walton-Knight, Cllr Banton and Cllr Harvey

2. Minute Number 821/09 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 822/09 - Declaration of Members Interests.

Cllr Kolkman declared a Personal Interest in item 14 Planning Matters for Decision, Item a) and b) as follows:

- a) Reg No 9 2009 0307 FH – The erection of an extension at 1 Willow Brook Close, Hilton
- b) Reg No 9 2009 0348 FH – The retention of a conservatory (amended scheme to that approved under 9 2006 0554 FH at 36 Mill Lane, Hilton

4. Minute Number 823/09 - Public Speaking.

Minute Number 823/09/A - Public Speaking.

Chris Hill an organiser of the Street Party to be held on 4th July 2009 commencing at 2pm to 6pm attended the Parish Council Meeting to explain the events and to ask the Parish Council for permission to use its land.

A resident commented on the ground in front of the Scout Hut and said that it was a shame that this was the only piece of land that looked unfinished on the site.

A resident reported that the dog bin at the bottom of the Back Lane Playing Field had been repaired, but was still in need of further attention.

A resident raised the graffiti problem on the bridge at Hilton Brook. They explained that they had been told that the Community Payback Group would be removing the graffiti shortly as the location was on the list of work to be completed.

A resident asked what was happening with the land at the bottom of Meadow Lane?. The resident was informed that this was hopefully going to be used as Park Land; however the land was not yet in the ownership of the Parish Council.

Minute Number 823/09/B - County Councillor's Report

Cllr Hood sent his apologies. There was nothing to report.

Minute Number 823/09/C - District Councillor's Report

Cllr Plenderleith and Cllr Patten were present at the meeting.

Cllr Plenderleith reported that she had received some complaints from residents with regards to Council Tax, housing and street lighting issues. She explained that she was in the process of dealing with these matters.

Cllr Plenderleith also reported that she had received complaints with regards to mowing within the village including the maintenance of the Church Yard; again Cllr Plenderleith was dealing with these matters.

Cllr Patten reported that she had requested that the Planning application for the Gypsy site in Hilton be passed over to the Planning Committee for a decision to be made on the Community Block and Day Room. This was due to no details being provided within the application on the materials to be used.

Cllr Patten also reported that the next Highways Forum would be held on 25th June 2009 at the Council Chambers commencing at 10am. She explained that the bus companies had been invited to discuss transport provisions.

Minute Number 823/09/D - Police Report

There were no Police representatives present at the meeting and there was nothing to report.

5. Minute Number 824/09 - To confirm the Non Exempt Minutes of Hilton Parish Council Meeting held on 29th April 2009

Resolved: The Non Exempt Minutes of the Hilton Parish Council Meeting held on Wednesday 29th April 2009 having been circulated were approved and signed as a true record.

6. Minute Number 825/09 - Chairpersons Report – Cllr Bates

There was nothing to report.

7. Minute Number 826/09 - Sub-Committee Reports

A) Minute Number 826/09/A - Community Services – Cllr Banton, Cllr Kolkman, Cllr Keery Cllr Bates and Cllr Plenderleith as a working advisor.

- Village Hall management

It was reported that the Village Hall Committee were still awaiting the grant money towards the extension. However the feasibility report was nearing completion and looking very good.

- School Governors

It was reported that the School Governors had a meeting and the new temporary classroom block was discussed. It was reported that the plans had changed slightly as it had been established that the walk way could not be attached to the main school. However the work on the classroom block was a completely separate project to other work being completed at the school.

- Marston on Dove Charity
- Safer Neighbourhoods and Neighbourhood Watch

The next Safer Neighbourhoods and Neighbourhood Watch Meeting will take place on 10th June 2009 at Frank Wickham Hall commencing at 6.30pm.

- Community Information and Publicity
- The Mease Management Committee

B) Minute Number 826/09/B - Finance – Cllr Kolkman, Cllr Keery, Cllr Bates, Cllr Smalley and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

C) Minute Number 826/09/C - Environment and Green Space – Cllr Banton, Cllr Walton-Knight, Cllr Bates and Cllr Smalley

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

It was reported that the signs in and out of the village on the A516 before the A50 were being obstructed by overgrown hedges/trees.

Resolved: The Clerk to contact the County Council Highways Department and request that this problem be rectified as soon as possible.

It was reported that the housing developers were installing signs onto the lamp posts again directing people through the Main Street.

Resolved: Cllr Patten to look into this matter.

It was reported that a lot of street lighting within the village is broken. The Clerk replied that she was in the process of dealing with this matter.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report
- Flood Liaison

D) Minute Number 826/09/D - Village Infrastructure – Cllr Kolkman, Cllr Walton-Knight, Cllr Higginbotham and Cllr Harvey

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision
- Community Services

There was nothing to report.

E) Minute Number 826/09/E - Recreation and Leisure – Cllr Smalley, Cllr Keery Cllr Banton and Cllr Harvey

- Provision and maintenance of sport and leisure facilities

1) Cllr Hickinbotham

a) Mease Pavilion update

b) Signing of the Lease Agreement

There was nothing to report.

2) Update on the Tennis Court

It was reported that the contractors would be visiting site within the next few weeks to resolve the fencing problems with regards to the youths climbing into the court. They will also be brushing in some more sand and marking out the tennis court.

It was reported that the new CCTV was being installed at the Village Hall site which included coverage of the tennis court, Back Lane Pavilion and the football pitches.

It was reported that one set of new netball posts had been purchased as agreed at the previous Parish Council Meeting, funding could not be sought as the time frames were too long and the posts were required with immediate effect.

- Children play equipment
- Parish Council owned Parks and Landscaping

F) Minute Number 826/09/F - Employment Issues – Cllr Bates and Cllr Kolkman

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes
- Employment issues
- Training

There was nothing to report.

8. Minute Number 827/09 - Reports from Councillor's that have attended any other Meetings.

- Etwall Area Meeting – Cllr Kolkman, Cllr Bates and Cllr Banton
- Toyota Liaison – Cllr Bates and Cllr Kolkman
- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

9. Minute Number 828/09 - Clerks Reports

- a) D J Atkinson – offer re the car park and shower repairs at The Mease Pavilion

Resolved: The Clerk to inform Daren Atkinson that they are to complete the work to both areas as soon as possible. Once completed satisfactorily the retention would then be released.

- b) Parish Allowance Scheme

Resolved: The Parish Allowance was accepted as follows: Cllr Keery – £520.00, Cllr Banton - £260.00, Cllr Smalley - £260.00, Cllr Kolkman - £260.00, Cllr Hickinbotham - £260.00.

Resolved: Cllr Walton-Knight did not wish to take his allowance on this occasion.

- c) Street Party Permission

Resolved: The Street party were given permission to use Parish Council property for the Street Party. However any damage caused will have consequences.

Resolved: The Street Party Committee to provide the Clerk to the Parish Council with a copy of the Public Liability Insurance for the event.

- d) Power of Well Being training - Repton 15th June 2009 6pm to 9pm £15.00 per delegate.

Resolved: Cllr Bates, Cllr Smalley, Cllr Kolkman, Cllr Keery to attend

Resolved: The Clerk to ask Cllr Banton and Cllr Harvey if they would wish to attend

Resolved Cllr Hickinbotham to confirm to the Clerk he would be able to attend.

- e) Update re speed limit on Peacroft Lane

The Clerk explained that a letter had been received explaining that this matter was being looked into.

- f) Take over of the Village Hall Site – update

Resolved: The Clerk to write a formal letter to Chris Mason expressing that the Parish Council would require a 99 year lease on the land. The Clerk to inform Chris Mason that the £20 million public liability is being looked into with the insurance company.

Items completed by the Clerk from the meeting dated 29th April 2009

- a) Minute Number 789/09/C – Clerk to write to Brian Lucas at Derbyshire County Council and requested the speed limit be reduced on Peacroft Lane from 30mph to 20mph – **Letter sent 08.05.2009**
- b) Minute Number 789/09/C – The Clerk to speak to the PCSO with regards to the speeding traffic on Peacroft Lane – **Done 30.05.2009**
- c) Minute Number 789/09/E – The Clerk to purchase a second set of netball nets – **Ordered 07.05.2009**
- d) Minute Number 791/09 – The Clerk to write a letter to a resident re dog biting – **Clerk sent letter 11.05.2009**
- e) Minute Number 791/09 – The Clerk to contact the Jog Derbyshire Coordinator and suggest that he advertise in the Hilton Directory – **Clerk Emailed him on 06.05.2009**
- f) Minute Number 791/09 – The Clerk to contact Karen Cookson at Green Light Enterprise and suggest that she contact the Scouts, Hilton Village Hall and Hilton Harriers re clothing banks – **Emailed on 06.05.2009**
- g) Minute Number 791/09 – The Clerk to contact Chris Mason at SDDC with regards to Insurance cover for the Back Lane Pavilion – **Emailed Chris Mason on 01.05.2009**
- h) Minute Number 791/09 – The Clerk to write to the resident with regards to the dog bin on Back Lane playing field – **Clerk sent letter 11.05.2009**
- i) Minute Number 795/09 – The Clerk to contact Chris Mason at SDDC with regards to the takeover of the Village Hall site – **Emailed Chris Mason on 01.05.2009**
- j) Minute Number 769/09 – The Clerk to email the planning comments to SDDC planning Dept – **Emailed 30.05.2009**

10. Minute Number 829/09 - Derbyshire Association of Local Council's

Resolved: To note the information as per the agenda.

11. Minute Number 830/09 - Finance

A) Accounts for Payment:

Resolved: To note the following payments.

Cheque No:	Payee:	Description:	Amount
001563	C Orme	Printer Cartridges	£29.18
001564	D J Atkinson	Vandal Repairs	£2,905.78
001565	Viking Direct	Stationery	£196.53
001566	Regal Paints	Line Marking Paint	£131.21
001567	Hilton Village Hall	Room Hire	£47.25
001568	Forresters	Netball Posts	£195.00
001569	Aucuba Landscapes	Maintenance	£780.56
001570 to 001576	Salaries etc		£2,729.58

12. Minute Number 831/09 - Items for Information

Resolved: To note the information as per the agenda.

Resolved: The Parish Council were in agreement for Sue Brown to become the Flood Warden for Hilton

13. Minute Number 832/09 - Items for discussion

- a. Perfect Motion Sport Marketing – An event that will impact on the village on Saturday 30th May 2009. The event in question is a positive bike ride and is part of the Bike Radar Live Festival at Donington Park. Advance signage will be installed on 11th May 2009.

Resolved: The Clerk to take no further action other than to make sure that any signs installed are removed after the event.

- b. SDDC – Annual Civic Council Meeting 28th May 2009 at The Town Hall, The Delph, Swadlincote commencing at 6.00pm

Resolved; Cllr Bates to attend on behalf of Hilton Parish Council.

14. Minute Number 833/09 - Planning Matters for Decision

- c) Reg No 9 2009 0307 FH – The erection of an extension at 1 Willow Brook Close, Hilton

Resolved: Hilton Parish Council had no objections to the above Planning Application.

- d) Reg No 9 2009 0348 FH – The retention of a conservatory (amended scheme to that approved under 9 2006 0554 FH at 36 Mill Lane, Hilton

Hilton Parish Council were concerned that they were receiving a lot of retrospective Planning Applications

Resolved: The Clerk to explain that this is not acceptable as the question has to be asked as to how committed the Planning Officers are in asking for an erected building to be removed?

Resolved: The Clerk to write to Gillian Hague and ask the same question.

- e) Reg No 9 2009 0338 FH – The erection of a conservatory at the rear of 45 Kyle Road, Hilton

Resolved: Hilton Parish Council had no objections to the above Planning Application.

15. Minute Number 834/09 - Planning Matters for Information

Resolved: To note the information as per the agenda.

16. Minute Number 835/09 - Date of the next Meeting

Resolved: The date of the next Hilton Parish Council Meeting will be held on 24th June 2009 at Hilton Village Hall commencing at 7pm.

PART 2: EXEMPT INFORMATION:

If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms:

Resolved: In view of the confidential nature of the business about to be transacted, it is advisable in the public interest, that the press and public be temporarily excluded and they were instructed to withdraw from the meeting.

1. Minute Number 836/09 - Exempt Items

- a. Dog Incident – letter of reply from the resident

The Clerk explained that this matter was in hand.

CONFIRMATION: _____ **DATE:** _____