

Hilton Parish Council

**Clerk: 110 New Road, Newhall, Swadlincote, Derbyshire. DE11 0TH
Tel: Office 01283 730969 – Mobile 0771 9599132**

**MINUTES OF THE HILTON PARISH COUNCIL MEETING HELD ON
WEDNESDAY 26TH NOVEMBER 2008 AT HILTON VILLAGE HALL
COMMENCING AT 7.00PM**

Present:

Cllr Keery (in the Chair)

Cllr Kolkman, Cllr Banton, Cllr Walton-Knight, Cllr Bates, Cllr Smalley, Cllr Higginbotham

2 District Councillor's, Chris Mason representative of South Derbyshire District Council, PCSO Waite, PCSO Hyde, PCSO 3862 and 10 members of the public were also present at the meeting

PART 1 - NON EXEMPT INFORMATION

1. Minute Number 693/08 - To Receive Apologies for absence

There were no Apologies for Absence.

2. Minute Number 694/08 - Variation of the Order of Business.

There were no variations to the Order of Business.

3. Minute Number 695/08 - Declaration of Members Interests.

A) Cllr Keery declared a Prejudicial Interest in item number 14. Planning Matters for Decision, item A) Reg No 9 2008 1103 U – The Change of use from a dwelling (C3) to pharmacy (A1) at 6 Welland Road, Hilton

4. Minute Number 696/08 - Public Speaking.

Minute Number 696/08/A - Public Speaking

Mr Kumar the Community Pharmacist within Tesco attended the meeting to ask for the Parish Councils support with regards to his planning application to convert a dwelling into a pharmacy. He explained that he had tried to secure one of the units on Witham Close but due to unforeseen circumstances had not managed to do this.

Mr Kumar was asked, when his current lease agreement at Tesco would expire?. Mr Kumar replied that his lease had already expired 2 years previously.

A resident who was not directly affected by the application wanted the Parish Council to be made aware that over 30 resident's objections had already been sent to the Planning Department at South Derbyshire District Council.

A resident who would be directly affected if the application was granted explained that if a solution had not been found for the Chemist to date with vacant units on Witham Close, how could a solution be reached within the next 2 years. The resident was also extremely concerned about the security risks/burglary.

A resident thanked Cllr Kolkman for resolving the lighting issue on the Village Hall Site, after the last Parish Council Meeting.

A resident asked who enforced parking on the pavements? Cllr Patten replied that South Derbyshire District Council would be enforcing this in the future but not until about February 2009. PCSO Waite replied that this matter had already been decriminalised in preparation for it being handed over to South Derbyshire District Council. However if the police see irresponsible parking they were still applying warning notices to the offending vehicles.

A resident asked if the dog bin at the far side of the playing field towards Meadow Lane could be repaired as this was leaning over?. The resident also asked if the football teams could be asked not to use the dog bins for their rubbish.

Minute Number 696/08/B - Police Report

PCSO Waite, PCSO 3862 and PCSO Hyde were all in attendance at the meeting.

There was nothing to report.

Minute Number 696/08/C - County Council Report

Cllr Hood was not present at the meeting and there was nothing to report.

Minute Number 696/08/D - District Council Report

Cllr Patten reported that both she and Cllr Plenderleith had attended the Environment and Development Committee Meeting the previous week. This was with regards to the proposed Dog Control Orders. Cllr Patten explained that South Derbyshire District Council had passed the following:

Dogs are to be kept on a lead on The Mease football field and the Village Hall Picnic Area. Dogs are to be excluded from all children's playing areas including the Village Hall site, Avon Way and Main Street. Dogs are however allowed to roam free but must be kept under control on the Back Lane playing field. Cllr Patten explained that the dog fouling situation would be monitored and if the matter did not improve then an out and out ban would be considered on The Mease football field in the future. Cllr Patten explained that the above information would be added to the next edition of The Hilton Directory. Cllr Plenderleith stated for the record that she had represented the dog walkers on this matter.

Cllr Patten explained that the application with regards to the Pharmacy and the conversion of a dwelling to be discussed later in the meeting would hopefully be going to the Planning Committee on 16th December 2008; however this date had not yet been confirmed

Cllr Patten reported that she had attended an Estates Walk. She explained that there were new officers at South Derbyshire District Council dealing with any issues raised as a result of the walk. She explained that unfortunately not all parties concerned were invited on the day, so a further walk would be arranged for early in the New Year.

Cllr Patten reported that she and Cllr Plenderleith had attended a funding fare. Again this will be reported in the next edition of the Hilton Directory.

Cllr Patten reported that with the help of the Fifty Plus Forum, they would be putting on a Christmas Party at the Village Hall on 19th December 2008 for all residents over 50. She explained that there would only be 40 places available and all residents were to look in the next edition of the Hilton Directory and on the village notice boards for details on how to order the tickets.

Cllr Plenderleith reported that she had been contacted by residents on Mulberry Way and Normandy Road. This was with regards to complaints on how bad it was to cross the Main Road at school time by the island. Cllr Plenderleith said that she would like the Parish Council to support her in trying to get a crossing installed. She explained that she had already contacted Cllr Hood with regards to this matter. Cllr Plenderleith said it was not acceptable for a child to be hurt or killed in the first instance before something could be done. She explained that with the new estate in the process of being built this situation could only get worse. The Parish Council agreed to support Cllr Plenderleith in this matter.

5. Minute Number 697/08 - To confirm the Non Exempt Minutes of Hilton Parish Councils Meetings held on 29th October 2008

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Resolved: The Non Exempt Minutes of the Hilton Parish Council Meeting held on Wednesday 29th October 2008 having been circulated were approved and signed as a true record.

6. Minute Number 698/08 - Chairpersons Report – Cllr Keery

- Talk from Chris Mason, SDDC with regards to the Village Hall site.

Chris Mason Leisure Services Manager at South Derbyshire District Council was in attendance to discuss the Phase 1 work around the Village Hall site and the Back Lane Pavilion.

Chris explained that South Derbyshire District Council was under the understanding that the Village Hall site would be transferred to the Parish Council on a Long Term Lease Agreement. He explained that this was not a case of dumping the site on the Parish Council however this matter needed to be resolved as soon as possible. He explained that work on the site for Phase 1 was completed the previous year and South Derbyshire District Council had now picked up the maintenance of the area.

Chris explained that talks had taken place between South Derbyshire District Council and the Parish Council with a view to giving stage payments to the Parish Council for a period of 4 years to enable them to take on the maintenance. However Chris said that South Derbyshire District Council was now looking at offering a one off payment to the Parish Council of £40k to take over the site immediately rather than by stage payments. He explained that South Derbyshire District Council would also like to include the Greenway Cleaning within this figure. South Derbyshire District Council would still maintain the play equipment going forwards.

The Chair asked Chris where the £40k would come from. Chris replied that this would be taken out of the 106 money as this was the only capital that South Derbyshire District Council had. Work that was currently being undertaken by South Derbyshire District Council to maintain the Village Hall site was also being taken out of the 106 money allocated to Hilton.

Cllr Bates asked Chris why the replacement trees had not yet been planted?. Chris replied that this should have been completed in October or November 2008 but for some reason had not yet been completed. Chris said that he would chase this matter up with Groundwork's Derby and Derbyshire. Chris explained that the trees would be replaced shortly but any other work required from Phase 1 would need to be taken out of the £40k if the Parish Council accepted to take the offer. However the issue of extra security of the site as per Eileen Banton's report would be looked into at a later date due to the Scout Hut not being completed till January 2009.

Cllr Kolkman commented that the flooding problem on Thames Way would need to be resolved before the Parish Council could consider taking on the site. Chris replied that the original problem had been resolved by the installation of a French Drain. However the problems that were occurring now were deemed to be from either the Greenway owned by South Derbyshire District Council or the football field owned by the Parish Council. Cllr Walton-Knight replied that flooding of Thames Way was not an issue until the impermeable path was installed.

The Chair asked Chris what was happening with the land swap with the school?. Chris replied that this land had not yet been handed over to South Derbyshire District Council but he would chase this matter up.

Chris reported that an order had been placed for an electric meter to be installed into the Village Hall for the Greenway and Skate Park lighting. He explained that this would be at a cost of £300.00. The Clerk asked if this would also include a timer. Chris replied that he could not remember but he would check up on this and let her know.

Cllr Kolkman said that The Mease Meadow was part of Phase 1 works and asked Chris what was happening to complete this?. Chris replied that this was not part of Phase 1 works.

The Chair asked Chris what was happening with the basket swing and when would this be reinstated?. Chris replied that he would chase this matter up as he thought it had been reinstated already.

Resolved: Chris Mason to send the Clerk a formal letter re the offer of £40k including a map of the proposed area.

Resolved: The Clerk to add this item to the agenda in December.

- Talk from Chris Mason on the Back Lane Pavilion.

Chris explained that the Back Lane Pavilion was built in the mid 1980's. He explained that South Derbyshire District Council received grant aid for the build on Parish Council land, the pavilion was then leased back to the Parish Council. He explained that this meant that South Derbyshire District Council would have responsibility for the structure of the building but the Parish Council would be responsible for the decoration. However it had been established that the original License had been written back to front which meant that all maintenance of the pavilion was the responsibility of South Derbyshire District Council. Chris explained that this had left people with very red faces at South Derbyshire District Council.

Chris explained that South Derbyshire District Council was proposing to complete the repairs/refurbishments to the pavilion up to a total cost of £5k. They would then like to transfer the pavilion back to the Parish Council freehold.

The Chair replied that the Parish Council had received a list of repairs from South Derbyshire District Council stating that the pavilion required repairs of up to £10k to put it back to a reasonable condition. Chris explained that the list of repairs received by the Parish Council was in fact a Rolls Royce list and from this it should have been down to the Parish Council to have gained better costings. Chris explained that the £5k that South Derbyshire District Council was offering was for the priority work that was required.

- CCTV proposal

The Chair explained that she had attended a meeting along with the Clerk to the Parish Council, Cllr Plenderleith on behalf of the Village Hall and Andy Margraf on behalf of the Scouts Group. This was with regards to better CCTV around the Village Hall site. She explained that the cameras that were being looked at were brilliant but expensive. She explained that ADT Security were going to send 2 quotes one to buy and one to lease, however this had not yet been received, the Booking Clerk had contacted them and this should be received within the next week. The Chair explained that the cost would be split between Hilton Parish Council, Hilton Village Hall and the Scouts Group.

Cllr Kolkman explained that Heathfield School had a good CCTV system and a meeting could be arranged to view them if we so wished, they would also complete a demonstration of their CCTV system during the dark.

Resolved: Cllr Keery, Cllr Plenderleith representative from the Village Hall and a representative from the Scouts Group to visit Heathfield School for a demonstration.

7. Sub-Committee Reports

A) Minute Number 699/08 - Community Services – Cllr Banton, Cllr Kolkman, Cllr Keery and Cllr Bates

- Village Hall management

Cllr Plenderleith reported that she had been assured that the Growth Point Money would be available by Christmas.

Cllr Kolkman explained that the large hall would be closed over the Christmas period whilst a new floor is fitted.

- School Governors

- Marston on Dove Charity

Cllr Banton reported that a meeting had taken place on 18th November 2008 but there was nothing to report.

- Safer Neighbourhoods and Neighbourhood Watch

Cllr Kolkman reported that the next meeting would be held on 1st December 2008 at Hilton Village Hall commencing at 6.30pm.

- Community Information and Publicity

B) Minute Number 700/08 - Finance – Cllr Kolkman, Cllr Keery, Cllr Bates, Cllr Smalley and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities

Cllr Keery reported that the price for the Tennis Court needed to be discussed.
Resolved: The Clerk to arrange a Finance Committee Meeting in the first instance.

Resolved: The Clerk to add this matter to the next Parish Council Meeting in December.

- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept

1) Finance Committee Meeting held on Monday 17th November 2008

The Clerk explained that she had already sent a copy of the proposed budget as set by the Finance Committee on 17th November 2008 to all Parish Councillor's before the meeting for them to make any comments.

The Clerk explained that she had received comments from Cllr Walton-Knight which had been answered. Cllr Walton-Knight confirmed that this had been done.

The Clerk explained that she had taken advice from DALC before the Finance Committee Meeting with regards to the increase to salaries and was advised that this should be taken from the Retail Price Index as at the end of September 2008 which was set at 5%

She explained that the Lengthsman and Groundsman were currently on £6.25 per hour. She explained that with an Increase of 5% this would be £6.56 per hour
Resolved: To increase the Lengthsman and Groundsman salary to £6.56 as of 1st April 2009.

The Clerk explained that the Booking Clerk was currently on £6.00 per hour.

Resolved: To increase the Booking Clerks salary to £6.56 per hour from 1st April 2009 in line with all other staff.

The Clerk explained that she was currently on £12.55 per hour, pay scale LC28. She explained that the next scale was LC29 which would be £13.05 per hour. However the Parish Council were asked to take into account that the Clerk was close to completing her Certificate in Local Council Administration and that this would mean she would automatically jump a pay scale as a reward for passing. The Clerk explained that this pay scale would be LC30 increasing her salary to £13.49 per hour.

Resolved: The Clerks salary to be increased to £13.05 per hour either on completion of her Certificate in Local Council administration or as of the 1st April 2009 and to then be increased to £13.49 per hour either on completion of her Certificate in Local Council Administration after 1st April 2009. On the basis of which ever comes first.

Resolved: The Parish Council accepted the proposed budget for the Financial Year 2009/2010 as set by the Financial Committee in their meeting on 17th November 2008.

Resolved: The Clerk to add a copy of the proposed budget in the January edition of the Hilton Directory for residents to make comments.

- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

C) Minute Number 701/08 - Environment and Green Space – Cllr Banton, Cllr Walton-Knight, Cllr Bates and Cllr Smalley

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

Cllr Walton Knight complained about the re-surfacing of the Greenway. This was the section used by the contractors towards the end of the Greenway near Avon Way. He explained that this had not been put back correctly and to its original standard.

Cllr Smalley asked if Hilton would have the facility to dispose of Christmas Trees this year. Cllr Patten replied that this facility would be available but she had no details at present. She would find out the information and inform the Clerk.

Cllr Banton had a list of overgrown hedges and trees which he passed onto the Clerk for action to be taken.

Resolved: The Clerk to follow these matters up with the County Council and South Derbyshire District Council.

It was reported that the landlord of Witham Close was not responding to public safety with regards to the broken windows in the new units, lighting not working correctly on site and a fallen tree.

Resolved: The Clerk to contact the landlord and arrange a site visit to point out the problems that need to be resolved.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report

D) Minute Number 702/08 - Village Infrastructure – Cllr Kolkman, Cllr Walton-Knight and Cllr Higginbotham

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
 - Marston Lane Problems

Cllr Kolkman reported that satellite navigation systems were sending lorries down Marston Lane. Cllr Kolkman showed the Parish Council photographs of the problems. Cllr Bates replied that new signage was required with a Nestle sign in a circle with a cross through it so that drivers knew there was no access to Nestle. It was agreed that the problem was occurring due to foreign drivers not being able to understand road signs. Cllr Patten replied that this issue had been raised at the last Area Meeting and was currently being investigated.

- Street Lighting
- Public Transport Provision
- Community Services

E) Minute Number 703/08 - Recreation and Leisure – Cllr Kolkman, Cllr Keery and Cllr Banton

- Provision and maintenance of sport and leisure facilities

1) Mease Pavilion update

- a) Solicitor Fees £3k to date + VAT, need to agree reduction of £2k + VAT.

Resolved: The Parish Council agreed to accept the Solicitors offer to reduce the legal bill to £2k + VAT.

- b) Proposal to sign the Lease Agreement in principal once the governing documents are in place.

Resolved: The Parish Council agreed that the Lease Agreement could be signed once The Mease Management Committee had agreed to put in place all governing documentation.

2) Police Office

- a) Proposed rent to be agreed

Resolved: A one off payment to be received from the Police for the installation of the original services as their contribution.

Resolved: The Clerk to find out what these costs were.

Resolved: The Police to be charged a £1.00 peppercorn rent the same as the Scouts and Hilton Harriers.

- b) Proposed length of the Lease Agreement to be agreed

Resolved: It was agreed that this should be the same as the Scouts Hut for 99 years as the building belonged to the Police and it was only the land that was being leased from the Parish Council.

3) Cllr Kolkman – Update on the refurbishment of the Tennis Courts on Back Lane and pricing structure from January 2009

Cllr Kolkman reported that the refurbishment of the Tennis Courts was going really well. She explained that the project was on schedule and the contractors were working hard. The tarmac base was already in the process of being laid and the fencing had arrived and would be installed the following week.

- Children play equipment
- Parish Council owned Parks and Landscaping

F) Minute Number 704/08 - Employment Issues – Cllr Keery, Cllr Kolkman

- Contracts of Employment
- Staffing Arrangements
- Employment Law changes

- Employment issues – Cllr Bates DALC Training
 - Propose to add sub heading Training

Resolved: The Clerk to add the sub heading of Training.

8. Minute Number 705/08 - Reports from Councillor's that have attended any other Meetings.

- Etwall Area Meeting – Cllr Banton, Cllr Kolkman
There was nothing to report

- Toyota Liaison – Cllr Keery , Cllr Kolkman
Cllr Kolkman reported that she had attended the launch of new Toyota Avensis.

- Derby Airfield Consultative Committee – Cllr Walton-Knight
There was nothing to report.

9. Minute Number 706/08 - Clerks Reports

A) Electrical Service Removal for the supply to the tennis courts
The Clerk explained that the electricity box was removed by EON on 10th November 2008. They would be back on site on 14th January 2009 to completely remove to the rest of the supply.

B) Discussion re the Back Lane Pavilion – With regards to the burglary
The Clerk explained that she had been contacted by one of the people affected by the burglary. The Clerk explained that they would like the Parish Council to accept liability for their loss and to compensate them for the cost.

Resolved: The Clerk to write to the person affected and explain that the Parish Council are extremely sorry for the loss but the hirer of the building is responsible for the pavilion when hiring and they should speak to them.

C) New signage for the football fields
The Clerk explained that she had received a price for new signs to be installed on the Parish Council Football Fields in light of the new Dog Control Orders. The Clerk explained that these would be at a cost of £185.00 + VAT.

Resolved: The Clerk to call South Derbyshire District Council and ask if they have a supplier of signs.

Resolved: The Clerk to contact their preferred supplier for a price.

D) Green container at the Scouts Hut

The Clerk explained that a request had been received for the Scouts Group to retain the green container on site for storage.

Resolved: The Scouts to keep this on site for 12 month, whereby this matter will be reviewed. They must also ensure that it remains in a clean and tidy condition and free of graffiti.

Resolved: The Scouts to move the container back to the fence.

E) Hilton in lights competition

Resolved: Cllr Bates to judge the 1st and 2nd prize.

Items completed by the Clerk from the meeting dated 29th October 2008

- A) Minute Number 679/08/A, Public Speaking – The Clerk to contact St Modwens re the state of Meadow Lane and the fact that there is no lighting provision – **The Clerk contacted John Green on this matter, he will get back to her shortly**
- B) Minute Number 682/08/C, Environment and Green Space – The Clerk to email the County Council Highways Department for repairs to be completed to a broken street lamp on Field Close – **The Clerk emailed the County Council on 08.10.2008 and 30.10.2008**
- C) Minute Number 682/08/C, Environment and Green Space – The Clerk to email South Derbyshire District Council for repairs to be completed to a broken street lamp on Percywood Close – **The Clerk emailed South Derbyshire District Council on 30.11.2008**
- D) Minute Number 684/08, Clerks Report – The Clerk to contact the Insurance company and reduce the Fidelity Guarantee as per the District Auditor, to check insurance cover for the Gardening Club with regards to Roma's Garden, and check the age limit for employers liability – **The Clerk spoke to the Insurance Company on 03.11.2008**
- E) Minute Number 684/08, Clerks Report – The Clerk to contact Chris Mason at South Derbyshire District Council and ask what the £5k refurbishment of the Back Lane Pavilion would include – **The Clerk contacted Chris Mason on 30.10.2008. Chris Mason to attend the next Parish Council Meeting to discuss**
- F) Minute Number 688/08, Items for decision – The Clerk to write a letter of thanks to Mr and Mrs Price – **The Clerk sent the letter on 05.11.2008**

10. Minute Number 707/08 - Derbyshire Association of Local Council's

Resolved: To note the following for information.

- A) Circular No 37/2008
- i. Crash Course on the Planning System – Town Hall, Bakewell, on 11th March 2009 commencing at 6.30pm to 9.00pm (Buffet Tea 6.00pm)

Resolved: The Clerk to speak with the Derbyshire Association of Local Councils to see if the Crash Course on the Planning System can be bought to Hilton.

- B) Circular No 53/2008
- i. Quality Parish/Town Council Scheme Training Wednesday 10th December 2008 – The Library, Whitworth Centre (adjacent Whitworth Hotel on the A6) Station Road, Darley Dale DE4 2AQ
- C) Circular No 54/2008
- i. Existing and Prospective Internal Auditors Course – Re Governance and Accountability for Local Councils – 2008 Practitioners Guide – Wednesday 4th February 2009 at the DALC Office Worksworth DE4 4EY
 - 1. Session 1 - 5.30pm for 6.00pm – 7.00pm
 - 2. Session 2 - 7.15pm for 7.30pm – 8.30pm
- D) Circular No 55/2008
- i. Old enough to make a mark? Should the voting age be lowered to 16? Consultation
 - ii. New voting day revealed – 4th June 2009
 - iii. Outseats Parish Council
 - iv. Ballidon and Bradbourne Parish Council Vacancy for Clerk/RFO

11. Minute Number 708/08 – Finance

Resolved: To note the following payments.

A) Accounts for Payment:

Cheque No:	Payee:	Description:	Amount
001449	L Kolkman	Printer and stationery	£142.64
001450	Hilton Village Hall	Tag room hire	£91.07
001451	Hilton Village Hall	Room Hire	£29.25

001452	Royal British Legion	Poppy Wreath	£30.00
001453	Phoenix Turf Care	Finale 5 Ltr	£113.98
001454	Aucuba Landscapes	Maintenance	£198.43
001455	Dagwood Floors Ltd	Deposit for floor	£7,389.27
001456	Midland CSB	Tennis Court work	£10,180.70
001457	Applied Electrical Service	Tennis Court Work	£3,000.00
001458	St Mary's Church	Donation	£300.00
001459	HM Revenue & Customs	VAT Return	£74,760.38
001460 to 1466	Salaries and NIC's		£3,386.02

12. Minute Number 709/08 - Items for Information

Resolved: To note the following information.

- A) SDDC – Footsteps in the Forest – The National Forest Walking Festival 2009
- B) SMP Playgrounds – Welcome to the wonderful world of play information
- C) DCC – New trusted Trade Scheme
- D) SDDC – Street Soccer Maurice Lea Park 2009 program
- E) Communities and Local Government – Communities in Control: Real People, Real Power: Codes of Conduct for Local Authority Members and Employees – A Consultation
- F) DCC – It's your child's future information
- G) Derbyshire Rural Community Council Newsletter Autumn 2008
- H) Mark Todd MP – Letter re dog bin new road Derby Road/New Road
- I) SDDC – Recommendations and Reports of Committees for Submission to the Council at it's meeting on Thursday 13th November 2008
- J) A guide to section 106 agreements in South Derbyshire
- K) DCC – On Board public transport in Derbyshire free magazine Autumn/Winter 2008

13. Minute Number 710/08 - Items for discussion

There was nothing to report.

14. Minute Number 711/08 - Planning Matters for Decision

Cllr Keery declared a Prejudicial Interest again in item number 14. Planning Matters for Decision, item A) Reg No 9 2008 1103 U – The Change of use from a dwelling (C3) to pharmacy (A1) at 6 Welland Road, Hilton. Cllr Keery left the room and Cllr Kolkman took the Chair in her absence.

- A) Reg No 9 2008 1103 U – The Change of use from a dwelling (C3) to pharmacy (A1) at 6 Welland Road, Hilton

Resolved: Hilton Parish Council Strongly object to the above Planning Application on the following grounds:

This Application would not fit in with the Street Scene. The Parish Council also stated that this operation would be best situated within one of the four vacant retail units nearby on Witham Close. The parking and position of the suggested building would be dangerous for other road users and pedestrians and would have an adverse effect on the road network. The Parish Council also felt that there would be an increased risk of crime, due to the nature of what would be stored on the premises.

Cllr Keery was then invited back into the meeting and retook the Chair.

- B) Reg No 9 2008 1106 FH – The conversion into living accommodation of the garage and the erection of an extension (amended scheme to previously approved 9 2007 1415 FH) at 15 Alders Brook, Hilton

Resolved: Hilton Parish Council had no objections to the above application, however the work seems to have already commenced.

- C) Reg No 9 2008 1115 TP – The pruning of a Norway Maple Tree, a Cherry Tree, a Silver Birch, a Willow Tree and a Laurel Bush together with the felling of an Oak Tree covered by South Derbyshire District Council Tree Preservation Order Number 005 at 1 Willow Brook Close, Hilton

Resolved: Hilton Parish Council had no objections to the above application.

- D) Reg No 9 2008 1116 FM – The demolition of the existing dwelling and outbuildings and the erection of a replacement dwelling at Appletree Cottage, Burnt Heath, Hilton

Resolved: Hilton Parish Council had no objections to the above application.

15. Minute Number 712/08 - Planning Matters for Information

Resolved: To note the following information.

- A) Reg No 9 2008 0870 FH – The erection of a conservatory at 35 Field Close, Hilton – **HAS BEEN GRANTED**
- B) Reg No 9 2008 0866 SGF – Outlined Application for the extension and alteration of existing buildings to form an egg packing facility at Badger Farm, Willow Pit Lane, Hilton – **HAS BEEN REFUSED**

- C) Reg No 9 2008 1002 FO – Outlined Application (all matter except means of access, layout and scale to be reserved) for the residential development of Land to the rear of 132-134 Derby Road, Hilton – HAS BEEN WITHDRAWN

16. Minute Number 713/08 - Date of the next Meeting

Resolved: The next Hilton Parish Council Meeting would be held on 17th December 2008 at Hilton Village Hall commencing at 7pm.

PART 2: EXEMP INFORMATION:

17. Minute Number 714/08 - Exempt Item

- a) Update on the VAT position
The Clerk explained the VAT position to date.

CONFIRMATION: _____ **DATE:** _____

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