

**MINUTES OF HILTON PARISH COUNCILS ANNUAL MEETING ON WEDNESDAY 14TH MAY
2008 AT HILTON VILLAGE HALL
COMMENCING AT 8.00PM**

Present

Cllr Kolkman (in the Chair)

Cllr Keery, Cllr Walton-Knight, Cllr Higginbotham, Cllr Bates, Cllr Plenderleith and Cllr Smalley.

1 Member of the Public was also present at the meeting.

1. Minute Number 590/08/AM - Election of the Chairperson for the year 2008/2009 and the completion of the Declaration of Acceptance of Office

Cllr Kolkman read out Cllr Banton's letters (please see attached).

Resolved: That Cllr Jenny Keery be elected as Chairperson to Hilton Parish Council for the ensuring year. (Cllr Keery thereupon occupied the Chair)

Resolved: In accordance with the Local Government Act 1972 Cllr Keery read and signed the Declaration of Acceptance of Office before the Clerk.

2. Minute Number 591/08/AM - Election of the Vice Chairperson for the year 2008/2008 and the completion of the Declaration of Acceptance of Office

Resolved: That Cllr Amy Plenderleith be elected as Vice - Chairperson to Hilton Parish Council for the ensuring year.

Resolved: In accordance with the Local Government Act 1972 Cllr Plenderleith read and signed the Declaration of Acceptance of Office before the Clerk.

Cllr Plenderleith confirmed that she would accept the position of Vice-Chairperson for one year only with the view to Cllr James Bates following as her shadow to learn the ropes as no other Member of the Parish Council was willing to stand as Vice Chairperson.

3. Minute Number 592/08/AM - To receive apologies for absence

Apologies were received and accepted on behalf of Cllr Banton, Cllr Hood and Cllr Patten.

4. Minute Number 593/08/AM - Variation of the Order of Business.

There were no Variations of the Order of Business.

5. Minute Number 594/08/AM - Declaration of Members Interests.

There was no Declaration of Members Interests.

6. Minute Number 595/08/AM/A - Public Speaking.

There was nothing to report.

7. Minute Number 595/08/AM/B – Police

There was no representative present, there was nothing to report.

8. Minute Number 595/08/AM/C – County Council

Cllr Hood sent his apologies, there was nothing to report.

9. Minute Number 595/08/AM/D – District Council

Cllr Plenderleith was present at the meeting.

Cllr Patten sent her apologies, there was nothing to report.

10. Minute Number 596/08/AM/A - Election of Committees and Representatives to other Bodies for the year 2008/2009.

Resolved: That the under mentioned Councillors constitute membership of the following Sub Committees for the ensuring year.

A) Community Services covering the following:

- Village Hall Management
- School Governors
- Education Foundation
- Marston on Dove and District Relief in Need Charity
- Police Liaison
- Community Information and Publicity

Resolved: Cllr Plenderleith, Cllr Banton, Cllr Kolkman, Cllr Keery and Cllr Bates.

Resolved: The Clerk to remove the Education Foundation from within the above section.

B) Finance covering the following:

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the End of Year Financial Accounts

Resolved: Cllr Kolkman, Cllr Keery, Cllr Smalley, Cllr Bates

C) Environment and Green Space covering the following:

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges
- Environmental Issues
- Recycling Facilities
- Dog and Litterbin Provisions
- Lengthsman Report

Resolved: Cllr Banton, Cllr Smalley, Cllr Walton-Knight, Cllr Bates

D) Village Infrastructure covering the following:

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking

- Street Lighting
- Public Transport Provision
- Community Services

Resolved: Cllr Kolkman, Cllr Walton-Knight, Cllr Higginbotham

E) Recreation and Leisure covering the following:

- Provision of sport and leisure facilities
- Childrens play equipment
- Parish Council owned Parks and Landscapes

Resolved: Cllr Kolkman Cllr Keery, Cllr Banton

Minute Number 596/08/AM/B - Appointment of Representatives to Outside Bodies

Resolved: That the under mentioned representatives be appointed to the Outside Bodies detailed below for the ensuring year.

- Etwall Area Meeting

Resolved: Cllr Plenderleith, Cllr Kolkman, Cllr Banton

- Toyota Liaison

Resolved: Cllr Keery

- Derby Airfield Consultative Committee

Resolved: Cllr Walton-Knight

Cllr Kolkman proposed that a further Sub Committee be added for the ensuring year called Employment Issues.

Resolved: The Clerk to add a Sub Committee Called Employment Issues to the Agenda with immediate effect.

Resolved: Cllr Kolkman, Cllr Keery, Cllr Plenderleith.

11. Minute Number 597/08/AM - Completion of the Declaration of Acceptance of Office for all other Members

Resolved: All members present other than the Chairperson and Vice-Chairperson took a declaration of acceptance of office before the Clerk and signed the appropriate Declaration of Acceptance of Office form held by the Clerk.

Resolved: The Clerk to arrange for Cllr Banton to accept and complete his Declaration of Acceptance of Office at the Parish Council Meeting to be held on Wednesday 28th May 2008.

12. Minute Number 598/08/AM - To confirm the Non Exempt minutes of the Parish Council Meeting held on 23rd April 2008

Resolved: The minutes of the meeting held on Wednesday 23rd April 2008 having been circulated were approved and signed as a true record.

13. Minute Number 599/08/AM - Adoption of the Local Authority (Model Code of Conduct) Order 2007 (SI N01159) Including 12 (2) for the year 2008/2009

Resolved: To adopt the Local Authority (Model Code of Conduct) Order 2007 (SI N01159) including paragraph 12 (2).

14. Minute Number 600/08/AM - Adoption of Hilton Parish Councils Financial Regulations for the year 2008/2009

Resolved: To adopt the Hilton Parish Council Financial Regulations for the ensuring year.

15. Minute Number 601/08/AM - Adoption of Hilton Parish Councils Standing Orders and Chairmanship for the year 2008/2009.

Resolved: To adopt the Hilton Parish Council Chairmanship and Standing Orders for the ensuring year.

16. Minute Number 602/08/AM - Adoption of the Parish Council Risk Assessment system

Resolved: To adopt the Parish Council Risk Assessment provided by DHM Solutions as advised by the District Audit

17. Minute Number 603/08/AM - Date of the next Annual Meeting of Hilton Parish Council

The Date of the next Hilton Parish Council Annual Meeting to be confirmed closer to May 2009.

18. Minute Number 604/08/AM - Exempt Items

There was nothing to report.

CONFIRMATION: _____ **DATE:** _____