

Hilton Parish Council

**Clerk: 110 New Road, Newhall, Swadlincote, Derbyshire. DE11 0TH
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**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY
23RD APRIL 2008 AT PERCYWOOD COMMUNITY LOUNGE
COMMENCING AT 7.00PM**

Present:

Cllr Kolkman (in the chair)

Cllr Bates, Walton-Knight, Smalley, Keery, Higginbotham, Banton, Plenderleith

1 District Council, 1 County Councillor and 6 Members of the public were present at the meeting.

1. Minute Number 566/08 - To receive apologies for absence.

Apologies were received and accepted from Cllr J Patten.

2. Minute Number 567/08 - Variation of the Order of Business.

There was no Variation to the Order of Business.

3. Minute Number 568/08 - Declaration of Members Interests.

There were no Declarations of Members Interests.

4. Minute Number 569/08 - Public Speaking.

Minute Number 569/08/A

Mr Carpenter thanked the Parish Council for inserting information into the Hilton Directory with regards to the increase in the precept for the Financial Year 2008/2009. He explained that it would have been more beneficial if an actual breakdown of costs had also been added. The Chair thanked Mr Carpenter for his comments and added that they would be duly noted.

Mr Carpenter asked if any further information had been received with regards to the Pedestrians Crossing, 10mph signs requested for Dale End Road. He explained that Cllr Patten had asked for registration numbers of the offending vehicles to be taken and passed onto her; however one of the offenders had since started to slow down whilst crossing this area by vehicle. Cllr Hood replied that he had attended a full Council Meeting that day 23rd April 2008 at the County

Council Offices but had not yet had a reply on this matter from the officer concerned, Cllr Hood said that he would continue to chase this matter.

Mr Carpenter reported that he had been looking for the Parish Council Agenda Notice of the meeting dated 23rd April 2008 but it had not been placed onto the notice board on the Main Street Car Park. The Clerk replied that the agenda had been placed on the notice boards on 16th April 2008, one week prior to the meeting as usual.

Mr Carpenter reported that the meeting at Etwall that crossed with the Parish Council Meeting had been displayed on the notice boards.

Mr Carpenter reported that he had received a copy of the Insight free paper produced by the County Council. He explained that one item about Woodville and one item about Belper had been placed within this issue, however other than these, the rest of the articles were with regards to the north of Belper and the Chesterfield area. Cllr Hood explained that the Insight paper was produced by John Williams the Leader of Derbyshire County Council. He explained that the officers at the County Council did not have any opportunity to add articles to this paper. Cllr Hood said that this was one issue being discussed and was being looked into.

Minute Number 569/08/B

Miss Baston reported that the dog bin at Meadow Lane into the playing field had been knocked down allegedly by the South Derbyshire District Councils mower man. The bin was situated by the little football pitch, just inside the gate to the left.

Resolved: The Clerk to email Steve Sheppard at South Derbyshire District Council, to explain the situation and request repairs.

Minute Number 569/08/C

Ms Clarke and Mrs Stewart were present at the meeting on behalf of the Hilton Gardening Club. Ms Clarke explained that they would like to discuss the purchase of the naming plaque for the garden on Egginton Road and the opening ceremony.

Mrs Stewart explained that the Gardening Club wished to discuss the payment of the plaque and the opening of the garden. She explained that she had already spoken to the Clerk and the Chair on 22nd April 2008 with regards to this matter. She explained that she was hoping to bring the plaque with her to the meeting, to show the Parish Council, however it was not ready and would not be ready until the following week. She explained that the plaque would cost £61.10 but after her conversation with the Clerk and the Chair, she understood that the Parish Council could not be seen to be paying for something containing a specific

name/person. Mrs Stewart reported that the Egginton Garden would be called "Roma's Garden"

With regards to the opening of the garden, Mrs Stewart asked the Parish Council if they would be arranging this or would they like the Gardening Club to proceed with the ceremony. The Chair explained that in light of the Gardening Club completing all the work, they should take the credit; however the Parish Council would support them.

Resolved; All Parish Council Members agreed that the Gardening Club should arrange the opening ceremony.

Mrs Stewart replied that they would work out some dates and invite the Parish Council in due course.

Mrs Stewart explained that photographs had been taken of the garden as it was looking so lovely. All Members of the Parish Council commented on what an excellent job the Gardening Club had done and how lovely the garden was looking, and how much the Parish Council appreciated all their hard work and effort.

Mrs Stewart explained that the Garden in Bloom Competition would be taking place this year, and the children at the primary school were taking part in the process. She explained that she had arranged for the Post Office to accept entries for the competition which would cost £1.00 per entry.

The Chair asked Mrs Stewart if the bark chippings had been tracked down. Mrs Stewart replied that this would be delivered shortly. The Chair asked that in future would they ask the Parish Council if they required further bark chippings as we could provide this at a cheaper cost.

Cllr Hood asked Mrs Stewart if the Gardening Club had a separate bank account in its own name. Mrs Stewart replied that they did. Cllr Hood replied that if they write a letter to him requesting £61.10 for the plaque he would be able to send them a cheque from his fund. Mrs Stewart replied that she would write to him and thanked him very much for the offer.

Minute Number 569/08/D - Police

There were no Police representatives present at the meeting.

There was nothing to report.

Minute Number 569/08/E – Derbyshire County Council

Cllr Hood reported that he had received a list of lighting currently not working within Hilton. He explained that one had been identified on Washford Road.

However Cllr Hood reported that he needed to investigate these matters further as some of the lighting had been adopted and some had not yet been adopted.

Cllr Hood reported that whilst at the County Council Offices on the morning of 23rd April 2008 he received a call with regards to the Hairdressers and the gullies being blocked again outside her shop. Cllr Hood explained that this was a little disappointing as the gullies had been cleared completely in the past by the County Councils Highways Department. Cllr Hood explained that he had written a letter to the Highways Department again to resolve this matter. Cllr Keery replied that the gullies from the Hairdressing Shop up to the Talbot Public House were full of mud and rubbish and needed to be totally cleared again. Cllr Hood replied that he would point this out to the Highways Department and thanked Cllr Keery for the information.

Cllr Bates reported that the 40mph signs on The Mease/Welland road towards the old road had been sprayed with paint thinner or something of that description in both directions. He explained that this had damaged the signs making them unreadable. Cllr Hood replied that he would look into this matter and ask that they be repaired/replaced.

Cllr Plenderleith reported that she had been contacted by a resident requesting a crossing on Mulberry Way/Normandy Road. The Chair and Cllr Keery replied that the County Council would not install this as the Parish Council had already asked the question in the past.

It was also reported that the Don Amott development would not have a pavement on their side of the road way, these residents would also need to cross the road at the same point. As part of the Planning Application the contractors were installing a new island but no provision had been allowed for a footpath or recycling.

Minute Number 569/08/F – South Derbyshire District Council

Cllr Patten sent her apologies. Cllr Plenderleith read out a report on behalf of Cllr Patten.

EXTRACT OF CLLR PATTENS REPORT.

Cllr Patten took part in the Estate Walk around Hilton on Friday 25th March 2008, which identified various problems including messy gardens, tree pruning and car parking issues. After the walk a meeting took place at the Percywood Community Lounge whereby they spoke at great lengths with regards to the Percywood car parking and security issues, raised by a resident that attended the walk. It was agreed to hold a further meeting with the residents of Percywood Close in the near future to discuss the issues with Councillor's, officers of the Council and Police to address and find a speedy solution.

At the Environmental and Development meeting the previous week, new policies regards the emptying of bins was approved. Lids of the bins will now have to be fully closed to be emptied in the future, to avoid vermin and flies which cause so many problems during the summer months. Residents who do not comply with the new rules will firstly be issued with a reminder sticker placed on their bin asking them to keep the lid firmly closed and not to overfill. However persistent offenders will result in their bin not being emptied on the day of the offence. Now that cardboard and all food waste can be placed in the brown bin this is not seen as a potential problem as most residents already carry out this practice.

Now for a “pat on the back”, during 2007/2008 residents of South Derbyshire recycled 21% more rubbish and they composted 41% more than the previous year. Which means that we are sending 11% less waste to landfill sites than in 2006/2007. Should any resident find that they are filling their brown bin and need a larger one, or alternatively a second smaller one, then they can be requested from South Derbyshire District Council.

After receiving a complaint from a resident in Washford Road regarding streetlights which were not working, Cllr Patten had been out with her torch collecting lamppost numbers for those that have them. Streetlights were the responsibility of the Highways Department at the County Council and Cllr Patten would be passing this information on to Cllr Hood to resolve.

Cllr Patten reported that she, Cllr Kolkman, Cllr Plenderleith and Cllr Hood had attended the ground breaking ceremony at the John Port School for the new Etwall Leisure Centre. Lets hope that the new facility will be enjoyed by all within the area, and that we can ensure the transport infrastructure will be improved to enable the residents of Hilton to get there! And enjoy the facilities to which their 106 monies contributed.

Cllr Patten had also received a complaint from a resident on Bren Way, where there is a walkway which is overgrown. Nobody is claiming ownership and this is now being clarified by South Derbyshire District Council to enable her to arrange to have this cut back.

Finally the Liberation Day event will once again be hosted at the Bretby Conference Centre on 22nd May 2008 commencing at 10am till 3pm. Cllr Patten said that this would be a very well attended event and urged anyone wishing to attend to book their place quickly.

THIS WAS THE END OF CLLR PATTENS REPORT

Cllr Plenderleith reported that the County Council would be re-visiting the linage situation at the Village Hall entrance, with regards to cars parking on and around the entrance at school time.

Cllr Plenderleith reported that she had also taken part in the Estate Walk around the Village.

Cllr Plenderleith reported that she had attended the Planning Committee meeting at South Derbyshire District Council on 22nd April 2008. She explained that the Planning Application for Dale End Road had been rejected.

Cllr Plenderleith reported that she had attended an advice forum at South Derbyshire District Council Offices on 23rd April 2008, and listened to a presentation from the Gypsy Liaison Service. Cllr Plenderleith gave the Clerk 2 x leaflets for her files called: Getting your site passed and Gypsy and Travellers Site Provision. Cllr Plenderleith explained that the meeting was very informative/interesting and covered the Gypsy's traditions etc. Cllr Plenderleith reported that she had also listened to a presentation from the Derbyshire Welfare Rights on Fuel Poverty.

Cllr Plenderleith reported that she had received various queries from residents with regards to the provision of allotments within Hilton; she explained that the current waiting list stood at 23 residents wanting allotments. Cllr Plenderleith reported that she was working with the Chair of the Parish Council and Ian Hey from South Derbyshire District Council to find a plot of land within Hilton for this provision as it had now been identified that there was a need.

Cllr Plenderleith reported to Cllr Hood that she had been contacted by a resident with regard to the Gold Cards. Cllr Plenderleith asked Cllr Hood if the resident needed to apply for a replacement card or were they sent out directly. Cllr Hood replied that the residents requiring a Gold Card needed to apply but South Derbyshire District Council was the first point of contact.

Cllr Plenderleith updated the Parish Council on the extreme trimming of a resident's shrubs on the A5132 past Lucas Lane, reported in the Parish Council Meeting dated 26th March 2008. She explained that South Derbyshire District Council had visited the site and had agreed that it was a mess. South Derbyshire District Council would be sorting this matter out with the resident in the near future.

5. Minute Number 570/08 - To confirm the Non Exempt Minutes of the Meeting held on 26th March 2008

Resolved: The minutes of the meeting held on Wednesday 26th March 2008 having been circulated were approved and signed as a true record.

6. Minute Number 571/08 - Sub-Committee Reports

A) Minute Number 571/08/A - Chairpersons Report - Cllr Kolkman

- Information from the meeting with Andrew Brooks the Chair of Hilton Harriers at Hilton Village Hall commencing at 9.30am on 16th April 2008

The Chair explained that she had attended a meeting with Andrew Brooks on 16th April 2008 with regard to the handover of The Mease. She explained that the meeting was to sort out any outstanding issues with regards to the banking arrangements etc. However the Parish Council were still unsure how this would work, but as per the original bid with the Football Foundation Hilton Harriers would require a separate bank account for both the current account and the sinking fund.

The Clerk reported that within The Mease minutes dated 17th April 2008 it looked like they were going to add The Mease bank accounts under the umbrella of Hilton Harriers.

Resolved: The Clerk to email Andrew Brooks the Chair of Hilton Harrier with the Parish Councils concerns on this matter.

- Update on the Police Office at The Mease

The Chair reported that she had spoken to the Police with regards to a new Police Office to be situated at The Mease. The Chair reported that they had received the first tenders back for the building but unfortunately they were more than had been anticipated. The Police would be going back to tender in the near future.

- Request regarding the Lease Agreement for Hilton Harriers

The Chair reported that the Lease Agreement for The Mease had now been agreed by both parties and the Solicitors Mr Lewis Rose on behalf of Hilton Parish Council and Paul Hillesden on behalf of Hilton Harriers were completing the final draft for signing.

The Chair explained that we were also close to getting the final figures from Barlows and D J Atkinson's to claim the last of the Football Foundation money. The Clerk was also working on the completion certificates etc requested by the Football Foundation to complete the sign off.

The Chair asked the Parish Council if an original draft of the Lease Agreement between Hilton Harriers and Hilton Parish Council could be given to Hatton Parish Council to view, as they would be going through a similar process with their Social Club in the near future. The Chair explained that she had spoken to Andrew Brooks the Chair of Hilton Harriers and he was happy with this.

Resolved: The Chair to let Hatton Parish Council have a copy of an original Lease Agreement for their reference.

- Soar Close

The Chair reported that she had spoken to Riverside Housing Developments with regards to the graffiti and damage to the fencing by Soar Close. She explained that Riverside Housing Development had already repaired the fencing on 5 previous occasions in the past and were not happy about repairing it again. She explained that the gentleman she had spoken to could not authorise any further work as his boss would be dealing with this issue but was on holiday. The Chair said that she would continue to chase this matter next week. Cllr Plenderleith asked if we could get some of the words painted out on the fencing as they were extremely rude and at children's eye level. The Chair reported that she had asked Riverside Housing Developments if the fencing could be removed up to the residents fencing and the planting area be planted out with shrubs to relieve the problem a little.

Resolved: The Clerk to contact the Clean Team to have the graffiti removed.

The Chair reported that she had contacted Prism Estates with regards to Witham Close to ask that the roof between the new buildings and Tesco not be connected. Mr Artimist of Prism Estates was also hoping that this would not be done but unfortunately it was too late. Mr Artimist had said that he would like to have a meeting with the Chair and she will follow this matter through.

It was reported that the new retail units on Witham Close were allegedly going to be a pizza take away, a Chinese take away and not yet sure what the last one would be. The Chair had asked Mr Artimist if extra waste bin provisions would be installed to cover the fact that 2 out of the 3 units would be take aways. It was also reported that parking may also become more of a problem with 2 extra take aways on Witham Close; the Chair replied that she was not sure what could be done with regards to this matter now planning permission had been given as this was one of the things that the Parish Council raised in the beginning.

B) Minute Number 571/08/B - Community Services – Cllr Plenderleith, Cllr Banton, Cllr Kolkman and Cllr Keery

- Village Hall management

Cllr Plenderleith reported that the last Village Hall Meeting took place on Monday 21st April 2008 at Hilton Village Hall commencing at 7pm. She explained that the financial position of the Village Hall was looking healthy. She explained that a new Booking Clerk had been appointed to take over from Sue Walsh. The new Clerk was looking into installing hooks within the main hall to enable a gazebo to be fitted for weddings etc. to soften the atmosphere. She would also be looking into alternative energy supplies. Cllr Plenderleith explained that the baby changing facility within the disabled toilets had now been fitted giving extra provisions and the new shutters had also been installed.

Cllr Plenderleith reported that Hilton Village Hall would be 10 years old on 4th May 2008 She explained that the committee wished to make a 10 year celebration on the 13th September 2008, and hirers would be asked if they would like to do an exhibition. It was also agreed that this could coincide with a Farmers Market.

- School Governors

Cllr Plenderleith reported that she had attended the last School Governors Meeting but did not have a lot to report as they had been setting the budget. She explained that Julia Hard would be starting week commencing 28th April 2008 as the new Deputy Head.

Cllr Plenderleith reported that the annual plant sale would be held on 17th May 2008 in the school yard, forms would be going out to inform residents of this shortly.

- Education Foundation
- Marston on Dove Charity

Cllr Banton reported that the Marston on Dove and District Relief in Need Charity had taken place at Hilton Village Hall commencing at 7pm on 22nd April 2008. He explained that they had received a request for funding from Home Start South Derbyshire and the committee had agreed to give them £300.00 as they look after residents within Hilton, Hatton and Marston. He explained that this had been the first funding application since 2002.

- Police Liaison

Resolved: The Clerk to remove this item from the agenda in the future.

- Community Information and Publicity

C) Minute Number 571/08/C - Finance – Cllr Kolkman, Cllr Keery, Cllr Plenderleith, D Smalley and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

D) Minute Number 571/08/D - Environment and Green Space – Cllr Banton, Cllr Walton-Knight and Cllr Smalley

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

Cllr Smalley reported that he had spoken to Dave Adkins at South Derbyshire District Council on matters raised in previous meetings; however he was still awaiting a reply.

- Environmental Issues
- Recycling Facilities

It was reported that Recycling Provisions were on the agenda to be discussed at the next Etwall Area Meeting

- Dog and Litter Bin Provisions

The Clerk reported that the 2 x Fido dog bins had been installed at The Mease.

- Lengthsman's Report

The Lengthsman reported that the ark on the Main Street playing field was in need of repairs.

Resolved: The Clerk to email Steve Sheppard at South Derbyshire District Council and request repairs.

The Lengthsman reported that on the night of 22nd April 2008 a car had parked on the pavement outside the Post Office disallowing access to residents on foot as nobody could pass the car on the pavement. He explained that another kind resident had placed a notice on the car asking the driver not to park on the pavement in the future.

Resolved: The Clerk to speak with the PCSO and inform her that this is a regular occurrence on Tuesday evenings from 5.30 till 7 30.

The Parish Council were asked if plans were required to install a conservatory as one had appeared at one property on Orchard Close facing the football field on Back Lane. It was reported that the conservatory was the complete length of the house.

Resolved: The Clerk to contact Tim Denning at South Derbyshire District Council.

E) Minute Number 571/08/E - Village Infrastructure – Cllr Kolkman, Cllr Walton-Knight and Cllr Higginbotham

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting
- Public Transport Provision
- Community Services

There was nothing to report.

F) Minute Number 571/08/F - Recreation and Leisure – Cllr Kolkman, Cllr Keery and Cllr Smalley

- Provision and maintenance of sport and leisure facilities

1) Cllr Higginbotham – update on the Mease Pavilion.

Cllr Higginbotham reported that he had attended The Mease meeting on 17th April 2008.

EXTRACT OF THE MINUTES.

Hilton Harriers

The Mease Committee Meeting 17th April 2008

Attending; Andrew Brooks, Maxine Harlow, Caroline Morris, Jon Woodward, Peter Hickinbotham, Julie Patten

The objective of these notes is to act as the minutes of the meeting and also an update on all the outstanding issues at The Mease (TM).

Abbreviations; TM = The Mease. TMC = The Mease Committee. PC = Parish Council.

#	Discussion/Notes	By
1	The Lease Agreement for TM. All the 'issues' appear to have been resolved and AB/LK have submitted a revised lease to both sets of solicitors to check. We are waiting for a response from the legal teams.	AB
2	Election of Officers Chairman – Julie Patten Secretary – Caroline Morris Booking Clerk – Maxine Harlow Committee members, Peter Hickinbotham, Jon Woodward.	

	Whilst there are ongoing issues on several projects AB will stay involved to ensure a smooth hand-over.	
3	<p>Damage/Repairs</p> <p>Progress is being made and the cages are almost ready for the broken lights.</p> <p>The graffiti on the shutters has been removed but not without leaving some marks. The insurance company has advised us that they would prefer us not to paint them. Their request is based on any impairment to the mechanical operation, which may be caused by the paint, which could then effect subsequent claims.</p>	
4	<p>Rates.</p> <p>We are still waiting for a valuation.</p> <p>As a CASC we will qualify for a minimum of 80% reduction.</p>	JP
5	<p>Cleaner</p> <p>Agreed that we would appoint a cleaner for TM at a rate of £9 per hour. Time per week will vary between 2 and 3 hours and MH will liaise with her to advise the level of bookings the previous weekend and the hours required. This position will be based on trust and the hours worked will need to flex based on requirements.</p> <p>MH to contact Denise to confirm appointment.</p>	MH
6	<p>Caretaker</p> <p>Situation to be reviewed by the Committee.</p>	ALL
7	<p>Snagging/Fitting of Equipment</p> <p>Cookers have been fitted this week. Extractor fan needs a special part making so this will be done when ready.</p> <p>Soap Dispensers/paper towel holders all fitted.</p> <p>Waiting for DJ Atkinson to return and work through the snagging list.</p> <p>MH has the list.</p>	
8	<p>D J Atkinson/SDDC</p> <p>The PC are continuing to work with SDDC and DJA to complete the build project and get the budget finalised. The final bill from DJA hasn't been received yet and Clare at the PC is pressing the issue every day. This is in the hands of the PC.</p>	
9	<p>Warranties</p> <p>Clarification is required from the PC/DJA regarding the warranties on equipment installed by them, as part of the build. For example the call out to the boiler company regarding a gas leak, revealed the warranty wasn't in place because they hadn't been paid by DJA. The fire alarm is a similar situation. Before the lease is signed we need to know the final position.</p>	
10	<p>Fences/Woods</p> <p>The ditch/wooded area to the left of the pitches (village side) is the responsibility of SDDC. They have confirmed this to the PC, who have requested the Clean Team to attend and for the fences to be repaired.</p>	

1	CCTV	
1	Awaiting quote. Proposal will be sent to Safer Neighbourhoods for match funding.	AB
1	Bookings.	
2	MH gave an update on future bookings.	
1	Dog Fouling	
3	We have a serious problem with irresponsible dog walkers who don't pick up after their pets. AB will propose a plan to the PC inviting the Dog Warden to attend with members of HHFC to speak to Dog Walkers and distribute leaflets. This would also advise of the penalty and the plan to monitor the area closely in the future. One option for the CCTV is to point a camera down the pitches for this purpose.	AB
1	Drainage/Pitch maintenance.	
4	TM Committee are NOT contracted to continue using Aucuba for maintenance. The committee can go out to tender. AB/MH had a meeting with Talbot Turf to assess the pitches and discuss a maintenance plan. In summary Sean Goodwin thought the pitches are in good condition considering the time of year and recent rain. The areas of concern are the two 'wet' patches on the first pitch on the right touchline. Whilst there are drainage issues here SG advised that new drainage can take up to 2 years to settle and start to function properly. Before he would advise future investment in drainage we should ensure all ditches are clear and monitor the site for another 12 months. Talbot will be quoting for a maintenance program.	
1	Police Station	
5	There are no immediate plans for the police to move to TM. The PC are trying to progress the situation but no firm details are available.	
1	e-mail.	
6	Communication is difficult if members of TMC don't have access to email. CM to work on a solution.	CM
1	Chinese Whispers.	
7	The PC requested a meeting with AB this week to discuss a range of issues, most of which had no factual basis. For example, we want to change the carpet, we have no plans to keep separate Accounts for TM, TMC have had 3 meetings and the PC haven't had minutes and the JP had been appointed Chairman of TMC. None of these are issues, it's just that some people are obviously talking about our business without being in possession of all the facts. Any Questions should be directed to JP or AB if it's football related.	
1	TMC will advise the PC of any building work in advance, whether is cosmetic or structural. This includes decorating and attaching brick slips.	TM C

1 9	Banking. TM will have a separate account within the current HHFC bank account. This is the same as every team has at the moment. All income and payments will be logged to TM and a statement/balance sheet can be produced at any time. The accounts will be independently audited. An additional account will also be set up for the 'sinking fund' and TMC will manage the movement of funds between the two.	
2 0	Due to the situation with the police station there is no need to delay the official opening of TM any longer. It was agreed that JW would propose the 15 th July to the Football Foundation/FA for the official opening. JW to feedback their reaction. TMC to compile a list of who they wish to invite for discussion at the next meeting.	JW ALL
2 1	Next meeting 15 th May, 7.15 at TM.	

END OF THE MEASE MINUTES

2) Cllr Smalley – Update on the refurbishment of the Tennis Courts on Back Lane.

a) Quotes received to be discussed.

Cllr Smalley reported that no further progress had yet been made with regards to the refurbishment of the Tennis Courts due to holidays and illness. He explained that the quotes that had been received to date had been passed on to Ian Hey who in turn has passed the information on to the Open Spaces Officer at South Derbyshire District Council. It was looking like the cost would be about £100k to refurbish. Ian said that he thought that we would be able to obtain funding from groups like the Aggregates Levy, Landfill Tax, Biffa and the Community Partnership Scheme. He explained that it would take about 3 to 6 months to apply for the funding and was hopeful that the project could be completed towards the end of this year early next year.

Resolved: Cllr Plenderleith to ask the school about the Parish Council offering the facility of the Tennis Courts during the day time in the future if they wish to use it.

- Children play equipment

The Clerk reported that the basket swing on the play area at the Village Hall site had been re installed, however it was an awful lot smaller than the original basket. The Clerk had spoken to Chris Mason at South Derbyshire District Council on this matter to ask why a smaller basket had been installed, and had been told that this had only been installed whilst investigations were underway into why the original basket had failed.

The Clerk also reported that she had spoken to Chris Mason at South Derbyshire District Council with regards to the missing Tea Cup; this was to be installed on Friday 25th April 2008 by Blakedown's.

- Parish Council owned Parks and Landscaping

It was reported that the hedge against Meadow Lane was in a poor state with regards to holes in the hedge where residents have made pathways through. The Chair replied that the hedge was the responsibility of the Parish Council and suggested that the majority of the holes were filled in and styles installed one either end to make residents use the style instead of pushing down more of the hedge.

Resolved: The Clerk to write to St. Modwens with regards to the maintenance of Meadow Lane and ask that this area be tidied up

Resolved: The Clerk to chase Chris Payne at South Derbyshire District Council with regards to the proposed drainage by Taylor Wimpey on Back Lane to find out when this work will continue.

7. Minute Number 572/08 - Reports from Councillor's that have attended any other Meetings.

- Etwall Area Meeting – Cllr Plenderleith, Cllr Banton, Cllr Kolkman
- Toyota Liaison – Cllr Kolkman
- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

8. Minute Number 573/08 - Clerks Reports

a) Update on the Financial Accounts and the Internal Audit

The Clerk distributed a copy of the un-audited accounts to each member of the Council for scrutiny.

The Clerk explained that Ian Fraser the Auditor would be auditing the books at Hilton Village Hall on 19th May 2008. She explained that they would be ready for resolution at the next Parish Council Meeting in May 2008. She explained that the Annual Return needed to be completed and returned to the Audit Commission by no later than 9th June 2008, She explained that this did not give her or the Auditor much time to complete the Final Accounts.

b) Information from the meeting with Chris Mason at Hilton Village Hall commencing at 10am on 17th April 2008

The Clerk explained that the meeting had gone ahead as planned with herself, Cllr Kolkman and Chris Mason on 17th April 2008. This was to discuss Chris Mason's letter dated 1st April 2008 (Please see below) with regards to outstanding issues.

EXTRACT OF CHRIS MASONS LETTER.

Football Pavilion – The Mease.

At a recent meeting of the Council's Finance and Management Committee Members approved the allocation, from section 106 monies, of a maximum of an additional £52,000 to cover the projected overspend in overall costs for the above scheme. You'll be aware that I'm still negotiating with DPDS over their claim for additional fees. At the moment this seems some way from being concluded.

Improvements to Existing Floodlit Multi Use Games Area

At the same meeting Members also approved the allocation of a maximum of £60,000 towards the above project, again from the section 106 monies. This is to give you some comfort that the money is there to support your project but is also done on the basis that you'll also be looking to attract additional capital to the scheme from grant applications, including the Council's own Community Partnership's Scheme. I understand that Ian Hey is working with representatives of your Council on this project. We're assuming that if grant applications are successful then what section 106 money is not used will be returned to the 'pot' for use on another project in Hilton.

Section 106 Monies

In the report I provided an update on where we were with expenditure of section 106 monies at Hilton. With the above commitments and the removal of the commitment to fund a Project Officer in Hilton, there is currently £67,580 left in the budget. This is based on contributions made under the terms of the original 1993 agreement only.

Land Drainage problems – Thames Way, Hilton

I'm aware that you've recently exchanged e-mails with Chris Payne over this. It is disappointing, given that part of the problem is caused by 'run off' from the playing field, that your Members cannot see the way forward to allowing us to construct a 'soak away' on Parish Council owned land. This would have been the most cost and practically effective solution to the problem. Having said that,

as you're aware, Chris has identified an alternative that will resolve the matter but will involve significant excavation of the footway (estimates indicate £1600 more expensive). He's also giving some thought to the possibility of excavating the soak away on the strip of land to the right of the footpath looking up the Village Hall. While Chris still needs to do further feasibility work on this option it will be cheaper but will involve the catchment grid being located slightly higher up the footway and the removal of a couple of the trees that have been planted (we'd try and locate these elsewhere on the site). While the soak away on your land remains our preferred option we do have alternatives, which we'll continue to explore. The other gap, which I've not seen a response to yet, is the idea that we stone the edge of the path for approximately 13m from the lamppost to pick up the run off from the playing field. This would be integral to resolving the problem. Can you confirm, at your earliest convenience, that we can do this?

Finally, on this subject I can confirm that any resolution to this problem will be funded from the section 106 monies. We do not have separate budgets or any other funding to carry out this type of work.

Play Area

Steve Sheppard has confirmed our actions in terms of the problems with the swing. In terms of the Tea Cup, this is still covered by defects and the last I heard about this was that the bearing had gone and Blakedown were waiting for parts off Wicksteed. This was some time ago so I'll chase this up again.

Transfer of Phase 1 land to the Parish Council

Thank you for your response on this. Rather than make comment on your response I'd welcome an opportunity to meet with yourself and your Chairman to discuss this matter further. As we said in our telephone conversation this morning it would also give us an opportunity to discuss some of the other issues identified above. I'll be in touch shortly to confirm a date sometime during the week commencing 14th April 2008.

END OF CHRIS MASONS LETTER.

At the meeting it was resolved that Chris Mason would go back to South Derbyshire District Council and obtain prices for the re-grassing of the play area at the Village Hall Site, the widening of the lime stone path in question, new fencing along the boundary of The Mease nature reserve. However he did explain that all of the work required would be taken from the section 106 monies available to Hilton.

Chris Mason had however confirmed that out of the original 106 money, Hilton still had £63k left which included the Project Managers salary that had been

saved since his resignation. Chris had not accounted for the £60k from the Don Amott Planning Application towards a MUGA within this figure.

The Clerk explained that a solution to the drainage problem on Thames way had been found. She explained that the work would be completed on South Derbyshire District Council land opposite the football pitch and these repairs would also come out of the 106 money allocated to Hilton. The Chair was most dissatisfied that the money would come from the 106 money yet again, to rectify a problem made by the contractors employed by South Derbyshire District Council and that South Derbyshire District Council should find the money from elsewhere. Chris Mason said that there was no other funds available.

Items completed from the Parish Council Meeting held on 26th March 2008

- a) Minute Number 553/08/A - The Chair is in the process of chasing Riverside Housing Association with regards to the vandalised fencing along Soar Close
- b) Minute Number 553/08/A - The Chair is in the process of chasing Prime Estates with regards to the alley way at the side of Tesco
- c) Minute Number 555/08/B - The next Marston on Dove Charity Meeting has been arranged for the 22nd April 2008
- d) Minute Number 555/08/D The Clerk wrote to Brian Lucas on 18th April 2008 res Dove Rise footpaths
- e) Minute Number 555/08/D - Emailed Chris Payne 18.04.2008 to establish who owns the trees on Sutton Lane at the end of the houses
- f) Minute Number 555/08/F – The Clerk to contact Chris Mason re the Play Equipment at the Village Hall Site, tea cup to be refitted on 18th April 2008, no news on the basket swing
- g) Minute Number 555/08 – The Clerk contacted McLean Funfair to explain that we do not require a fair at this moment in time.
- h) Minute Number 555/08 – The Chair informed Aubrey that he could continue as per his quote ref the cages/lighting at The Mease Pavilion
- i) Minute Number 561/08 – The Clerk completed the form for South Derbyshire Settlement Survey and returned to SDDC on 27th March 2008
- j) Minute Number 565/08 – The Clerk has given an amendment to the contracts for the Lengthsman, Groundsman and Cleaner ref the Increase in salary as of 1st April 2008

9. Minute Number 574/08 - Derbyshire Association of Local Council's

- a. Circular No 16/2008
 - New Clerk's Induction Course
- b. Circular No 17/2008
 - Review of NALC Publications: Standing Orders and Chairmanship (July 2003)

- c. Circular No 18/2008
 - Derbyshire County Partnership – Certificate in Local Council Administration
- d. Circular Number 19/2008
 - Executive Committee Minutes – 1st March 2008
 - Attendance of Police Officers at Parish/Town Council Meeting (Minute 20.08 – Executive Committee – 1st March 2008
 - Consultation on draft policy on roadside memorials by Derbyshire County Council
 - H M Revenue and Customs Business Support Team Workshop at Derby
 - Vacancy for a Clerk/RFO – Tissington Parish Council
 - Vacancy for a Clerk/RFO – Stoney Middleton Parish Council

- E. Circular Number 20/2008
- 2008/2009 Pay Negotiations
 - NJC Car Allowance 2008/2009
 - VAT & Petrol Allowance within the NJC Car Allowance
 - Sub National Review

9. Minute Number 575/08 - Finance

A) Accounts for Payment:

Cheque No:	Payee:	Description:	Amount
001336	E Kolkman	TAG expenses	£32.77
001337	Mr Bexton	TAG Workshop	£150.00
001338	Allianz Insurance Plc	Insurance Cover	£3607.11
001339	DALC	Standing Orders	£14.98
001340	Inland Revenue	NICS	£749.95
001341	D Woolliscroft	Wages	£477.80
001342	S Bevins	Wages	£485.63
001343	P Stretton	Wages	£56.25
001344	C Orme	Wages	£1605.85
001345	Inland Revenue	NICS	£916.99
001346	C Orme	Expenses	£22.99
001347	G Banton	Parish Allowance	£260.00
001348	D Smalley	Parish Allowance	£260.00
001349	A Plenderleith	Parish Allowance	£260.00
001350	E Kolkman	Parish Allowance	£520.00
001351	J Keery	Parish Allowance	£260.00
001352	P Hickinbotham	Parish Allowance	£260.00
001353	Hilton Com. Action Group	Small projects	£300.00

10. Minute Number 576/08 - Items for Information

- a) DCC – Free Safer Derbyshire Magazine
- b) SDDC – Recommendations and Reports of Committees for submission to the Council at its Meeting on Thursday 10th April 2008
- c) SDDC – Local Housing Allowance Poster
- d) SDDC – Grass Cuttings Level of Service
- e) Derbyshire Constabulary – Letter ref damage at The Mease Pavilion, re not in a position to offer any further information.
- f) Victim Support Derbyshire – Introduction of new team member
- g) Joyce Woolliscroft – Letter of thanks for the flowers
- h) Derbyshire Constabulary – Inspector Cuttell will be leaving and be replaced by Inspector Sandeman.
- i) Flood Liaison Meeting to be held 22nd April 2008 at the Council Chambers at SDDC
- j) SDDC – Corporate Plan 2008-2011

11. Minute Number 577/08 - Items for Decision

- a) Wickstead Playscapes – Play equipment for exercise catalogue
Resolved: to keep the catalogue above in mind for the future when an opportunity for further funding becomes available.
- b) Community Building Forum 30th April 2008 commencing at 6pm at Repton Scout Hall
Resolved: Ian Hey to attend on behalf of Hilton Parish Council.
- c) SDDC – Letter from Chris Mason dated 1st April 2008 re outstanding issues
Resolved: Already discussed in the above minutes.
- d) Scott Wilson – Rural Accessibility Study – Public Meeting to be held Frank Wickham Hall 23rd April 2008
Resolved: Cllr Patten to attend on behalf of Hilton Parish Council.
- e) Letter of complaint from a resident with regards to dog fouling on the jitty between New Road/Derby Road, resident would like the dog bin reinstalling.

The Chair asked the Lengthsman for his opinion on this matter. The Lengthsman replied that it was an increasing problem.

Resolved: The Parish Council to complete a Public Consultation with the residents of New Road and Derby Road.

Resolved: A letter to be sent to the residents with regards to where they would like the bin to be installed.

Resolved: To ask residents to mark on the plan their preferred site.

Resolved: The Clerk to contact David Adkins at South Derbyshire District Council and get him on board with regards to the Public Consultation.

12. Minute Number 578/08 - Planning Matters for Decision

- a) Reg No 9 2008 0330 F – The division of the existing dwelling into two dwellings at 59 Main Street, Hilton

Resolved: *Hilton Parish Council would recommend that caution be shown on the above application for the following reasons:*

1) There is a fundamental problem and inconsistency contained within the drawings attached to the application. It does not show/identify what is already there in respect of the buildings (ie) one front door is not shown on either the original drawings or the new drawings.

2) We also strongly object to the safety problems that this application will cause with regards to the entrance/exit of vehicles to the properties. When the Parish Council received the previous plans in relation to the above application some time ago, which was rejected on the grounds that cars could not turn on the drive way, we feel that this would still be appropriate as the new parking arrangements in our opinion would be extremely tight. The access will also be adjacent to a very busy junction and a bus stop, parking and backing onto the road would also be dangerous to pedestrians and other road users.

If this planning application was to be passed. Hilton Parish Council would ask that you consider that it be made a mandatory condition that no cars park on the road to these properties nor do they back cars onto the Main Road.

- b) Reg No 9 2008 0092 FH – The erection of a garage at 31 West Avenue, Hilton

Resolved: *To note that the above planning application had been withdrawn.*

- c) Reg No 9 2008 0257 FH – The erection of an extension at 18 Cherry Tree Close, Hilton

Resolved: *Hilton Parish Council could not comment on the above application due to no plans or information being provided with the covering letter.*

- d) Reg No 9 2008 0266 FH – The conversion of the garage into living accommodation at 8 Sandford Brook, Hilton

Resolved: Hilton Parish Council objected to the above application on the grounds that no reference has been made for parking vehicles at the front of the house. At present there is room for parking of 2 cars on the driveway but it leave no access to the front door. We suggest that the Planning Application should include/contain the widening of the drive way for the parking of 2 cars.

- e) Reg No 9 2008 0378 TP – The crown raising of an ash tree covered by South Derbyshire District Council Tree Preservation Order Number 296 at 16 Back Lane, Hilton

Resolved: Hilton Parish Council had no objections to the above application.

- f) Reg No 9 2008 0388 F – The construction of a new dormer bungalow at 4 Cherry Garth, Hilton

Resolved: Hilton Parish Council had no objections to the above application.

- g) Reg No 9 2008 0307 F – The erection of a first floor extension for use as a hair and beauty salon at 2 Main Street, Hilton

Resolved: Hilton Parish Council received no plans of what intention were proposed, however if they were the same as the previous application. Hilton Parish Council would have the same objection as previously. Which were traffic concerns.

13. Minute Number 579/08 - Planning Matters for Information

- a) Reg No 9 2007 0788 FH – Proposed Development: The conversion of existing garage to living accommodation and the erection of an attached garage together with the erection of a boundary wall and fence at 42 Washford Road, Hilton – APPEAL STARTING DATE 14/03/2008
- b) Reg No 9 2008 0121 FH – The erection of a conservatory at 7 Wyston Brook, Hilton – HAS BEEN GRANTED
- c) Reg No 9 2008 0110 FH – The erection of an extension at 75 Welland Road, Hilton – HAS BEEN GRANTED
- d) Reg No 9 2008 0085 FH – A Retrospective application for a conservatory at 12 Wyston Brook, Hilton – HAS BEEN GRANTED
- e) Reg No 9 2008 0172 FH – The erection of an extension at 16 Calder Close, Hilton – HAS BEEN GRANTED

- f) Reg No 9 2008 0150 FH – The erection of a garage and the conversion of an integral garage to living accommodation at 48 Washford Road, Hilton – HAS BEEN GRANTED
- g) Reg No 9 2007 1449 F – The erection of a dwelling on land to the rear of Swinton Lucas Lane, Hilton – HAS BEEN GRANTED

13. Minute Number 580/08 - Date of the next Meeting

The date of the next Parish Council Meetings are as follows:

The Annual Meeting of Hilton Parish Council and the Village Meeting will be held on Wednesday 14th May 2008 at Hilton Village Hall commencing at 7pm

The Monthly Parish Council Meeting will be held on Wednesday 28th May 2008 at the Percywood Community Lounge commencing at 7pm.

14. Minute Number 581/08 - Exempt Item

- Parish Allowance

Resolved: All but one member of the Council accept the Parish Allowance.

CONFIRMATION: _____ DATE: _____