

Hilton Parish Council
Clerk: 110 New Road, Newhall, Swadlincote, Derbyshire. DE11 0TH
Tel: Office 01283 730969 – Mobile 0771 9599132

**MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 26TH MARCH
2008 AT PERCYWOOD COMMUNITY LOUNGE
COMMENCING AT 7.00PM**

Present:

Cllr Kolkman (in the chair)
Cllr Bates, Walton-Knight, Smalley, Keery, Higginbotham, Banton, Plenderleith

2 District Council, 5 Members of the public and 1 Burton Mail representative were present at the meeting.

1. Minute Number 550/08 - To receive apologies for absence.

There were no apologies for absence.

2. Minute Number 551/08 - Variation of the Order of Business.

There were no Variations to the Order of Business.

3. Minute Number 552/08 - Declaration of Members Interests.

Cllr Kolkman declared a personal interest in Item 12 Planning Matters for Decision Item a) Reg No 9 2008 0235 FH – The erection of an extension at 29 Mill Lane, Hilton

4. Minute Number 553/08 - Public Speaking.

Minute Number 553/08/A

Residents Mark and Sue showed the Parish Council photographs that they had taken of damage and graffiti along Soar Close. They explained that the Landlord of the housing estate had repaired the fencing in the past but ongoing problems were still an issue. Sue explained that she had spoken directly to the landlords and they had said that they would sort this issue out in the near future.

Mark explained that railings would be a better solution to the fencing in this area as the children were hiding behind it and trashing it.

Resolved: The Clerk to contact Riverside Housing the agent, to see if we could resolve anything long term.

Mark explained that he worked for the Community Crime Partnership in Derby and did not mind getting involved to help the Parish Council if he could. He explained that he was worried that the trouble/anti social behaviour was also starting at Tesco; litter was also a big problem within the village especially around Tesco. He explained that Tesco did have their own litter picker but they did not seem to complete all areas. The Chair replied that the Parish Council also had 2 x Lengthsman around the village.

Mark explained that the alley way by Tesco had made matters worse with regards to kids hanging about; it was a little intimidating for residents. Sue explained that she had already spoken to Tesco on this matter but they did not know who their own Landlords were. Cllr Kolkman replied that the Parish Council thought it was Prime Estates.

Resolved: The Clerk to call Prime estate to find out who the Landlords were.

Mark explained that he had a motorbike and the roads within the village were covered in grit, as South Derbyshire District Council was not keeping up with road sweeping. He explained that this issue was extremely dangerous for bike riders.

Minute Number 553/08/B

Mr Carpenter asked if any further information had been established with regards to the traffic crossing the footpath on Dale End Road, Cllr Patten replied that she was making enquires and following this matter up. Mr Carpenter explained that one of the residents using The Allotments was going down Percywood Close and into the car park crossing the public footpath at about 20/30mph. He explained that he had almost been knocked down and this situation was very dangerous to other pedestrians. Cllr Patten asked Mr Carpenter to obtain the registration number, make and model of the vehicles so that she could follow this matter through.

Mr Carpenter reported on the Council Tax bill and explained that there was no information provided about the Parish Councils expenditure, but it had increased by 61% and had doubled over the last 2 years. He asked what amenities the Parish Council covered?. He explained that the cost per household 2 years ago was £14.35 but was now £29.30, an increase of 104%.

The Chair replied that the increase for the Financial Year 2008/2009 would be roughly an increase of 70p per month per household. The Chair explained that South Derbyshire District Council published the information that he was referring to and not the Parish Council. Cllr Plenderleith replied that she would put some information into the Hilton Directory on this matter. The Chair explained that the Parish Council had the mowing of all open spaces, the provision of dog bins and litter bins, Lengthman, Groundsman, Cleaner and Clerk salaries, maintenance of the football pitches and tennis courts on Back Lane etc. The Chair explained that the Parish Council had asked South Derbyshire District Council to advertise a proper explanation of the increases instead of % but they never did.

Minute Number 553/08/C – Police

There was nothing to report.

Minute Number 553/08/D – South Derbyshire County Council

Cllr Hood sent his apologies.

There was nothing to report.

Minute Number 553/08/E – South Derbyshire District Council

Cllr Plenderleith reported that she had just come back from a Scrutiny Meeting at South Derbyshire District Council with regards to the BT broadband service within Hilton. She explained that in the Hilton Directory she had asked that all complaints be sent directly to her.

Cllr Plenderleith also explained that she had advertised in the Hilton Directory the telephone number for the Clean Team, she had also inserted an article on dog waste and the curb side collection.

Cllr Patten explained that she had been playing a game of cat and mouse with the manager of Bryant Homes; this was with regards to them taking down their illegal advertising on the lamp posts around the village. However she would continue to follow this matter up.

The Chair explained that the Sports Relief Day with Hilton Harriers went really well, very good turn out.

Cllr Patten reported that she had heard a whisper that Hatton were getting tetra packs collected but she was not sure why Hilton were not getting this provision, Cllr Patten said that she would ask the question.

Cllr Patten reported that she was chasing Mr Frank McArdle at South Derbyshire District Council with regards to the pressing recycling problems within Hilton.

Cllr Plenderleith reported that she had been contacted by a resident with regards to the cutting of the plants/bushes around Egginton Road and The Mease. Cllr Plenderleith explained that there would be a site visit shortly as South Derbyshire District Council had agreed that the work had been done a bit harshly. She explained that all trimming within Hilton had now been halted until further notice.

Cllr Plenderleith reported that she had attended a meeting with St Modwens and residents at Hilton Business Park on 18th March 2008 with regards to the noise etc. She explained that the owners of the site were considering planting some trees to hide the site and resolve the noise issues. She explained that if they were to plant on their side they would not need planning permission, however if they plant on the road side they would need planning permission.

The Chair explained that there would be a village walk about on Friday morning 28th March 2008 commencing at 10am at the top of New Road. This would be to highlight any problems within the village residents were invited.

Cllr Plenderleith reported that the Finance Committee at South Derbyshire District Council had agreed an extra £52k towards The Mease overspend and £60k towards the refurbishment of the Tennis Courts on Back Lane. The Chair replied that this was good news.

5. Minute Number 554/08 - To confirm the Non Exempt Minutes of the Meeting held on 27th February 2008

Resolved: The minutes of the meeting held on Wednesday 27th February 2008 having been circulated were approved and signed as a true record.

6. Minute Number 555/08 - Sub-Committee Reports

A) Minute number 555/08/A - Chairpersons Report - Cllr Kolkman

- a) Meeting with St Modwins and residents at the Business Park, Hilton on 18th March 2008.

Resolved: Already covered above.

Cllr Kolkman added that it was really nice that Peter Robins had attended the meeting on behalf of St. Modwins. However the down side was that South Derbyshire District Council Officers had not attended to take on board the concerns/comments of the residents or any plans for the site going forwards. Cllr Kolkman said that there would be a further meeting in the next few months.

B) Minute Number 555/08/B - Community Services – Cllr Plenderleith, Cllr Banton, Cllr Kolkman and Cllr Keery

- Village Hall management

The Clerk reported that the next Village Hall Meeting would be held at Hilton Village Hall on 21st April 2008 commencing at 7pm.

- School Governors

Cllr Plenderleith reported that the next School Governors Meeting would be held on 27th March 2008.

- Education Foundation
- Marston on Dove Charity

Resolved: The Clerk to arrange the next Meeting of Marston on Dove Charity for sometime during April 2008.

- Safer Neighbourhoods and Neighbourhood Watch

Cllr Kolkman explained that she had attended the last Safer Neighbourhoods Meeting and the only thing that she had to report was, that there was still £12k left in the pot for the third financial quarter, this needed to be applied for by 20th March 2008, Tag had already applied.

Cllr Kolkman reported that she would also be the new Chairperson on this committee with immediate effect.

- Community Information and Publicity

Cllr Plenderleith asked for help with information to be placed in the future into the Hilton Directory. Cllr Plenderleith said that she would appreciate any help offered.

C) Minute Number 555/08/C - Finance – Cllr Kolkman, Cllr Keery, Cllr Plenderleith, D Smalley and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

D) Minute Number 555/08/D - Environment and Green Space – Cllr Banton, Cllr Walton-Knight and Cllr Smalley

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

Cllr Banton reported that the pavements on Dove Rise were in a shocking state.

Resolved: The Clerk to write a letter to Brian Lucas the Cabinet member for South Derbyshire County Council.

Cllr Walton Knight reported that a touring caravan had appeared on land adjacent to 21 Enfield Close. He explained that he had reported this to the Clerk on 25th March 2008, who had contacted the Enforcement Officer at South Derbyshire District Council. Cllr Walton-Knight thanked the Clerk for her quick response to this matter as the caravan had now been removed.

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions

The Clerk reported that she had placed an order with Malcolm Chell at South Derbyshire District Council for the purchase of 2 x Fido dog bins for The Mease to replace the one that had been vandalised.

- Lengthsman's Report

The Lengthsman reported that on Sutton Lane after the houses, the hedge was in need of cutting back as it was hanging over the road causing a danger to pedestrians and road users.

Resolved: The Clerk to find out who owns the trees initially by contacting Chris Payne at South Derbyshire District Council.

Resolved: Cllr Plenderleith to follow this matter up with Chris Payne at South Derbyshire District Council including the flooding problem at the bottom corner of the playing field on Back Lane.

The Lengthsman reported that children had been seen climbing on the top of the bus Shelter by Witham Close.

The Lengthsman reported a dog fouling problem on the jitty between New Road and Derby Road.

Resolved: The Lengthsman to continue to monitor this situation.

E) Minute Number 555/08/E - Village Infrastructure – Cllr Kolkman, Cllr Walton-Knight and Cllr Higginbotham

- Planning matters including the Village Plan

Cllr Plenderleith reported that the Community Group consisting of her, Cllr Bates and Ian Hey had met and changed their name to the Hilton Community Action Group. She explained that they had set up a new constitution and bank account and had received funding from Cllr Frank Hood towards this. Cllr Plenderleith said that she had sent out letters to 160 homes within the village asking for further volunteers. Hilton Community Action Group was hopeful that the Joint Hilton Group would come back on board in the near future.

Cllr Plenderleith reported that the first task of the Hilton Community Action Group would be to sort the communication issues out within the village. Ian Hey as the Chairperson had set a target of 1 year to complete this.

- New Road Adoptions

- Traffic Management and Parking
- Street Lighting
- Public Transport Provision

Cllr Plenderleith reported that the Scrutiny Panel at South Derbyshire District Council would be looking at public transport at their meeting on 7th May 2008. Any questions concerning this matter should be passed onto Cllr Plenderleith in time for this meeting.

Cllr Kolkman asked Cllr Plenderleith to ask if the bus services would be increased throughout Hilton.

Cllr Keery requested that when the bus service completes a trial within the village could they please advertise it better in the future.

- Community Services

F) Minute Number 555/08/F - Recreation and Leisure – Cllr Kolkman, Cllr Keery and Cllr Smalley

- Provision and maintenance of sport and leisure facilities

1) *Cllr Higginbotham – update on the Mease Pavilion.*

There was nothing to report, as no further meetings had been held.

2) *Cllr Smalley – Update on the refurbishment of the Tennis Courts on Back Lane.*

a) *Quotes received to be discussed.*

Cllr Smalley reported that four quotes had been received; however one had failed to quote fully as the sizes of the areas were not stated. Cllr Smalley explained that all companies were asked to attend a site visit initially and this company failed to attend.

Cllr Smalley said that he would need to look at the quotes thoroughly as they were not quite like for like.
Resolved: The Clerk to arrange a Recreation Committee Meeting before the next Parish Council Meeting.

- Children play equipment

The Clerk reported that the Cup and Saucer had been removed by Blakedown's some 6 weeks ago for repairs and had not yet been re-installed at the Village Hall Site. She also explained that the round swing had been removed by South Derbyshire District Council as the restrictor was not working correctly, allowing the swing to touch the bars throwing the kids off.

Resolved: The Clerk to contact Chris Mason at South Derbyshire District Council and ask when the equipment will be re-installed.

- Parish Council owned Parks and Landscaping

7. Minute Number 556/08 - Reports from Councillor's that have attended any other Meetings.

- Etwall Area Meeting – Cllr Plenderleith, Cllr Banton, Cllr Kolkman
- Toyota Liaison – Cllr Kolkman
- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

8. Minute Number 557/08 - Clerks Reports

a) *McLean Family Fun Fair – Dates Available Thursday 26th June to 29th 2008 inc July 3rd to 6th 2008 inc*

The Clerk explained that McLean Family Fun Fairs had been in contact with her and proposed a village fair on the above dates. The Clerk explained that he would need a day to set up and a day to clear away. Mr

McLean would pay the Parish Council £150.00 per opening day totalling £600.00 for the 4 day period. He would also cover the costs for any damages separately.

Resolved: The Clerk to contact Mr McLean and inform him that the Parish Council do not wish to have a fun fair at the moment but will keep his details on file for the future.

b) Proposal to spend money guards at the Mease

The Clerk explained that as per the Insurance Companies request, guards were required over the external lighting etc at The Mease following the vandalism over the Christmas period. The Clerk explained that the Insurance Company had requested that the work be completed by the original contractors. The Clerk said that she had requested and received a quote from Aubrey for the sum of £1,357.00.

Resolved: The Clerk to speak with Aubrey and give him the go ahead to complete the work.

Items completed from the Parish Council Meeting on 27th February 2008

- a) 4 x quotes for the refurbishment of the Tennis Courts – Received over the weekend commencing 20th March 2008
- b) Letter sent to Chris Mason ref terms and conditions of the Parish Council taking over the Village Hall Site – sent by email 6th March 2008
- c) Letter sent to Chris Mason re the removal of the post and wire fencing of the trample lines on the Village Hall Site – sent by email 6th March 2008.
- d) Email sent to Malcolm Chell 6th March 2008 ref ordering of 2 x Fido dog bins for the Mease.
- e) Email sent to Chris Payne 6th March 2008 ref the flooding of Thames Way etc.
- f) Fairview Arborists cut the dead tree by the recreation ground on Mill Lane at the beginning of March 2008 for the sum of £205.00 inc Vat.
- g) Planning Matters for Decision – Email sent to Tim Denning on Thursday 28th February 2008 ref objections/no objections.

9. Minute Number 558/08 - Derbyshire Association of Local Council's

Resolved: To note the following information.

- a. Circular No 13/2008
 - i. Quality Parish/Town Council Scheme – First time accreditation extended until 30th June
 - ii. Parwich Parish Council – Vacancy for Clerk/RFO
- b. Circular No 14/2008
 - i. Crime and Disorder Act 1998
- c. Circular No 15/2008
 - i. Training Course for Clerks and Councillor's – Saturday 17th May 2008, Verney Institute, Pleasley, Bolsover. NG19 7PL

9. Minute Number 559/08 - Finance

A) Accounts for Payment:

Resolved: To pay the following accounts.

Cheque No:	Payee:	Description:	Amount
001321	Inland Revenue	NIC's	£702.62
001322	DALC	Membership 2008/2009	£632.29
001323	Screwfix Direct	Hardware	£10.97
001324	Hilton Village Hall	Room Hire etc	£707.29
001325	Fairview Arborists	Tree Felling x 1	£205.00
001326	Sharon Morris	TAG – Workshop	£30.00
001327	Mr Bexton	Tag – Workshop	£75.00
001328	J Keery	TAG	£84.95
001329	P Stretton	Wages	£36.00
001330	C Orme	Wages	£1,049.89
001331	S Bevins	Wages	£414.00

001332	D Woolliscroft	Wages	£463.71
001333	Inland Revenue	NIC's	£525.33
001334	Hilton Village Hall	Tag Hire	£199.99

Balance at the bank as of 31st March 2008

Current Account	34,738.82
Deposit Account	<u>25,448.56</u>
Total	60,187.38

10. Minute Number 560/08 - Items for Information

Resolved: To note the following information.

- a) Derbyshire Rural Community Council – Newsletter
- b) Glasdon – Products Magazine
- c) SDDC – Claiming of the Current Expenses/Lengthsman Scheme and Minor Maintenance
- d) Focus – Letter re the building control approval for the Police office at The Mease
- e) DCC – Dealing with Anti Social Behaviour leaflets
- f) Amberol Ltd – Products Catalogue
- g) Audit Commission – Appointment of Jackie Bellard for the financial year 2007/2008
- h) East Midlands Development Agency – EMDA News Spring Addition 2008
- i) DCC – Derbyshire Gold Magazine
- j) DCC – B_Line Magazine

11. Minute Number 561/08 - Items for Decision

- a) SDDC – South Derbyshire Carbon Footprint Village

Resolved: No action for the Clerk to take.

- b) Mencap – requesting a donation

Resolved: No action for the Clerk to take.

- c) SDDC – Local framework: South Derbyshire Settlement Survey

Resolved: The Clerk to complete the survey and return to South Derbyshire District Council

- d) Derbyshire Environmental Trust – Derbyshire Aggregates Levy Grant Scheme

Resolved: No action to be taken by the Clerk.

12. Minute Number 562/08 - Planning Matters for Decision

- a) Reg No 9 2008 0235 FH – The erection of an extension at 29 Mill Lane, Hilton

Resolved: Hilton Parish Council had no objections to the above application, but asked that the neighbours views be taken into account.

- b) Reg No 9 2008 0198 FH – The erection of a boundary fence at 1 Marston Brook, Hilton

Resolved: Hilton Parish Council could not comment in full on the above application as the plans do not state how high the fencing would be. However we would like to object as we feel this would have an impact on the house next door no 2 Avon Way as it would impede their vision when entering/exiting their drive way making it dangerous. We also feel that it would have an adverse visual impact on the locality.

- c) Reg No 9 2008 0254 F – The erection of a bungalow at 8 Willow Brook Close, Hilton

Resolved: Hilton Parish Council had no objections to the above application.

- d) Reg No 9 2008 0121 FH – The erection of a conservatory at 7 Wystem Brook, Hilton

Resolved: Hilton Parish Council had no objection to the above application.

- e) Reg No 9 2008 1463 FX – The demolition of an existing house and the erection of 7 terrace houses with garages at 11A Dale End Road, Hilton

Resolved: Hilton Parish Council had strong objections to the above planning application on the following grounds:

1) Hilton Parish Council have strong objections over the parking aspect of this application and insist that enough parking on the drive ways should be allowed to stop any other parking on Dale End Road, as this would make the road dangerous for other road users and pedestrians. It would also increase noise and disturbance from extra traffic and any other activities. The amount of vehicles entering and exiting by the narrow drive way would be very dangerous to other road users on Dale End Road and the residents on Orchard Close.

2) If this application was to be passed . The Parish Council would want to see a condition/covenant on the planning conditions that would not allow the garages to be converted in any way now or in the future.

3) Access and entry to these properties would make the surrounding area extremely congested.

4) The parking arrangements to the rear of the properties will be extremely tight.

5) We note that the terraces will also be on the first floor level situated above the garages to the rear of the properties. Hilton Parish Council strongly object to this on the grounds that the surrounding properties will be overshadowed and will ultimately suffer a loss of privacy.

6) The overall appearance and size of the new buildings will not be in keeping with the surrounding area.

7) We would also like to see a covenant on the garages to ensure that they are never converted into living accommodation therefore protecting the 2 car parking spaces required under planning policy.

- f) Reg No 9 2008 0219/FH – The erection of an extension and conversions of existing garage to living accommodation at 8 Alders Brook, Hilton

Resolved: Hilton Parish Council was unable to comment on the above application as there were no plans provided.

- g) Reg No 9 2008 0257 FH – The erection of an extension at 18 Cherry Tree Close, Hilton

Resolved: Hilton Parish Council had no objections to the above application.

13. Minute Number 563/08 - Planning Matters for Information

Resolved: To note the following for information.

- a) Reg No 9 2007 1469 F - The installation of a diesel tank and diesel additive tank, a personnel shelter and re-siting of plant room at area E14 Hilton Depot, Egginton Road, Hilton – HAS BEEN GRANTED
- b) Reg No 9 2008 0011 FH – The erection of a conservatory at Badger Farm, Willow Pit Lane, Hilton – HAS BEEN GRANTED
- c) Reg No 9 2007 1481 FH – The erection of an extension at 7 Main Street Hilton – HAS BEEN GRANTED
- d) Reg No 9 2007 1477 D – Reserved matters of Planning Application 9 2007 261 for the erection of a permanent agricultural dwelling at Woodcock Farm, Willow Pit Lane, Hilton – HAS BEEN GRANTED
- e) Reg No 9 2007 1479 B – Application for the variation of conditions 4 of Planning Permission 9 2006 0630 d to alter the hours of operation at Units 2A and 2B plot E2 on land at Hilton Business Park, The Mease, Hilton – HAS BEEN GRANTED
- f) Reg No 9 2007 1457 FH – The erection of a conservatory at 23 Shady Grove, Hilton – HAS BEEN GRANTED

- g) Reg No 9 2007 1449 F – The erection of a dwelling on land to the rear of Swinton Lucas Lane, Hilton – HAS BEEN GRANTED
- h) Reg No 9 2007 1466 FH – The erection of an extension at Hollybush Cottage, Willow Pit Lane, Hilton – HAS BEEN GRANTED
- i) Reg No 9 2007 1478 F – The erection of a canopy and provision of a new access and turning area to the rear of the units at 2A and 2B plot E2 land at Hilton Business Park, The Mease, Hilton – HAS BEEN GRANTED

13. Minute Number 564/08 - Date of the next Meeting

The date of the next Parish Council Meeting is to be held at Percy Wood Community Lounge on 23rd April 2008 commencing at 7pm.

14. Minute Number 565/08 - Exempt Item

- a) Salary increase for the Lengthsman, Groundsman and Cleaner

Resolved: To increase the Lengthsman, Groundsman and Cleaners salary to £6.25 per hour as of 1st April 2008.

- b) Staffing matters

The Clerk reported that the new booking Clerk had left and the vacancy would be advertised.

CONFIRMATION: _____

DATE: _____