

HILTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 31ST OCTOBER 2007 AT PERCYWOOD COMMUNITY LOUNGE COMMENCING AT 7.00PM

PRESENT:

Councillor: J Keery (in the Chair)
Councillors: P Hickinbottom, P Walton-Knight, D Smalley

Cllr Frank Hood was present at the meeting.

Cllr Julie Patten, Ian Hey and Lisa Browne from SDDC and 6 members of the public were also in attendance.

PUBLIC PARTICIPATION

Cllr Lisa Brown the Ward Member for Etwall was in attendance, she delivered a 10 minute presentation on the Waste Site Allocation Plan Document. She explained that a site had been potentially allocated within Hilton on the Business Park as one option out of the 10 on the short list.

Cllr Lisa Brown explained that she had been invited by our Chairperson; she thanked the Parish Council for inviting her to talk about this very serious matter, which would have an impact on the residents in Hilton.

She explained that the Hilton Waste Site would be a Policy 3 site if accepted and would include waste management types; 1, 2, 3, 4, 5a and 6a (Windrow Composting, In-Vessel Composting, Anaerobic Digestion, Mechanical Biological Treatment, Recycling Factory and Enclosed Transfer Station).

She explained that the Waste Site Allocation Plan document was a six-week public consultation document that started at the beginning of September 2007. It proposed between 5 and 66 sites originally, 10 of which were for the South Derbyshire area. She explained that, for us to be effective all responses/objections must be received by the County Council no later than the 9th November 2007.

She explained that the Hilton Business Park Site on the Mease would be on 44.7 hectares of land, and if we were mindful to resist this site we would have some substantial Planning Grounds on which to make our objections. For example: odours, noise, vermin, too close to residential houses, medium flood risk, protected species on the site etc, etc

She explained that the SDDC recommendations and reports would be going to the Chamber next Thursday 8th November 2007 for discussion.

She also explained that another site had been earmarked at Severn Trent Landholding at Etwall and Egginton; this site would be a Policy 4 site. This would be suitable for all types of waste. This would be a 105 hectare site and a 160 hectare site off Etwall Road between Etwall and Egginton. This site would also have an impact on Hilton. The size of the site would be 1 mile in every direction. The site proposed is to be 6 times the size of Egginton Village itself; Biffa already had a small recycling site on this land.

She also explained that this site could be a resource recycling plant, which would operate/be open 24/7. It would have 200 parking spaces for its staff and there would be 1,400 lorry movements per day, these would discharge onto the road. This would also include a mountain of waste 8 meters in height. This would be 3 feet higher than the average house. There would also be roads into the site from all directions. She

explained that this land had already been land filled in the past so it could not be land filled again. The site would be surrounded by a bank higher than the 8 meters and a litter fence above that. This would then be a permanent landscape feature for the area.

She explained that South Derbyshire District Council recognised that this would have an impact on the surrounding area, so they would be completing an investigation including a transport investigation.

She also explained that these sites would be a permanent blight on the landscape that would not finish in 2020, all residents would be affected now and in the future by pollution, which would be a feature including smells, dust, vermin and seagulls.

She explained that Toyota were concerned about the number of gulls that would be breeding as they have lots of cars parked outside. 4,100 people are employed by Toyota at present and they may not be able to grow bigger in the future if these plans go ahead. Toyotas motto had always been Clean and Green.

Lisa finished her presentation by saying that she hoped that all residents would join her, in the fight to stop the Waste Site Allocation Plan becoming a reality.

The Chairperson thanked Lisa for her presentation and for coming to the Parish Council Meeting to inform us of what it was and what it meant for the residents of Hilton.

The Chairperson explained to Lisa that the Parish Council would be holding a Public Meeting at Hilton Village Hall on 7th November 2007 commencing at 7pm, she invited Lisa to attend. Lisa thanked the Chairperson for the invitation but explained that she would not be able to attend as she would be on holiday.

THIS WAS THE END OF CLLR LISA BROWNS REPORT.

A resident stood up and explained that they were the representative for one or two residents on Mill Lane. They explained that it was not their intention to embarrass anybody but they found it strange that they would not be able to speak later in the meeting once Public Participation had ended. They explained that they wanted to point out to the Parish Council that the Planning Application that had been submitted for the Old Mill had inaccuracies contained within it and they hoped that the Parish Council would take these inaccuracies on board. They explained that this application was to be situated on a flood plane that had flooded in the past contrary to what the application said. The access to Mill Lane would not cope with the extra traffic; however there is a copy of an email from the County Council Highways Dept contained within the application, stating that they have no objections to this, another planning application submitted by another resident in 1992 was rejected for this very same reason. The resident then went on to explain that the houses at the bottom of Mill Lane had extra land on their deeds which they would now be claiming back.

The residents explained that they had already sent their own objections to SDDC Planning Dept on this matter, but they would like the Parish Council to object on the same grounds. The resident then referred to Derby evening telegraph article on this matter.

Cllr Patten replied that in view of this Planning Application, both she and Cllr Plenderleith would be asking that this go to full Committee at SDDC because of its delicate situation/nature.

Cllr Pattern reiterated that residents must put in proper planning objections to the Planning Officer at SDDC and if they wanted to attend/speak at the full Committee Meeting to be held at SDDC on this matter for three minutes, they must firstly put this in writing to the Chairperson.

The resident replied that the Parish Council needed to speak with the residents of Mill Lane for any further information on this matter and they said that this application should be rejected out of hand.

Ian Hey an Officer of SDDC attended the meeting to discuss the Village Planning. He explained that Hilton had undertaken a Village Plan in 2003 -2004. He explained that since this had been produced a few items have gone forwards and had been completed but the village had now changed. He explained that he had attended a meeting last week presented by the Derbyshire Rural Community Partnership and they would be happy to work with Hilton to review our current plan. He asked the Parish Council to bear this in mind and agree that we were minded to take this forwards. He explained that this did not mean at this stage we would need to spend money, but we need to look at if there is a need to update our Village Plan. At this stage it would just be a flagging operation, but there is a potential to move forwards and get funding to do this. It will commit one or two Parish Council Members to attend a public meeting.

The Clerk agreed to add this to the meeting next month.

Cllr Patten said that it was very good having Ian Hey as a resident in the village and working for SDDC, she said we were very lucky.

A resident asked if the Public Meeting would be well advertised, the time, date, venue etc. The Chair explained that this would be advertised in the Burton Mail, The Derby Evening Telegraph and on the Parish Council notice boards. The Parish Council were also in the process of getting flyers out to all households in Hilton.

It was agreed that 2 residents in attendance would help to deliver the flyers. It was agreed that the Clerk would pass the details onto Cllr Plenderleith.

POLICE MATTERS

Apologies were received and accepted from PCSO Kerry Wait.

There was nothing to report.

COUNTY COUNCILLOR'S REPORT

Cllr Hood was present at the meeting

Cllr Hood explained that he had listened to the presentation by Cllr Lisa Brown. He explained that he would have given the exact same speech on the issue of the Waste Site Allocation Plan Document.

He explained that Hilton Parish Council had two Ward members from the District Council and one member from the County Council. Cllr Hood said that he always tries to do his best to inform the Parish Council of all matters.

Cllr Hood said that Cllr Lisa Browns presentation was a very good presentation but we must all be aware that this plan was only a proposal at present, there was not a Planning Application in for this at the moment it was purely a consultation.

He explained that Cllr Lisa Brown had quoted 1,400 lorry movements per day; Cllr Hood said that this was not correct and would only be a maximum of 210 lorry movements per day. Cllr Hood said that the movements would not be as heavy as reported earlier. The County Council were already looking at putting in another road to accommodate this if it goes ahead.

Cllr Hood asked that residents send in individual letters of objection to this plan rather than a petition of lots of signatures as this would only be count as one objection.

Cllr Hood reiterated that this plan was still a working document and residents should not be alarmed.

Cllr Hood reported that he had spoken to Peter Leigh in the Highways Department at County with regards to the speed humps on Main Street. He has been informed that the County Council still had no funding for this year to complete the work required.

DISTRICT COUNCILLOR'S REPORT

Apologies were received and accepted from Cllr Plenderleith.

Cllr Pattern was present at the meeting.

She reported that she had received an email from a resident with regards to the Village Green by Tesco, and she had been asked to investigate to see if SDDC could purchase the land and keep as a Village Green. She explained that there had been speculation in the past over this being a potential site for Hilton Garage. She said however that there was no evidence to back up this claim. She explained that it was indeed up for sale for retail use and this was all that she knew. SDDC would not have the finances to purchase this land.

She reported that the fencing at the Village Green by Soar Close would be replaced/repared by Riverside Housing Association within the next 3 weeks.

She reported that a complaint had been received from a resident with regards to their damaged wall at the Main Street Recycling Centre, the resident believed that this had been done by one of the recycling lorry's but there is no evidence of this and no further action can be taken.

She reported that she had attended a meeting with regards to the Etwall Leisure Centre and at present they still had a shortfall in the funding of £1.5 million, everything is on hold at the moment.

She asked the Parish Council if they were aware of the dog bin at the jitty between New Road and Derby Road and the fact that it had been set on fire. She said that she hoped that this had now solved the problem and asked the Parish Council not to replace this bin..

She reported that on Remembrance Day 11th November 2007 Cllr Plenderleith would be attending the service at Marston on Dove and she would be attending the service at Swadlincote.

The Clerk explained to Cllr Patten that she had received a complaint from the resident at number 12 Shady Grove with regards to the hedge needing to be cut back, the resident had been requesting this be done for at least the last 12 months. Cllr Patten replied that she would go and see the resident and sort something out.

1. MINUTE NUMBER 447/07 - APOLOGIES

Apologies were received and accepted from Cllr L Kolkman, Cllr Plenderleith and Cllr Banton

2. MINUTE NUMBER 448/07 – DECLARATION OF MEMBERS INTERESTS

The Clerk explained why the Parish Council Members must declare both a personal and a prejudicial interest in the planning application, and explained that she had sought the advice of the Derbyshire Association of Local Councils who had asked her to gain information from the Monitoring Officer at SDDC on this matter.

The Chair read out the letter from the monitoring officer with regards to this matter.

I write following our telephone conversation this afternoon. It is noted that the Planning Application is being made by the Chair of Hilton Parish Council and you have asked whether the other Parish Councillor's are able to comment on the application.

The answer boils down to whether there is 'Personal Interest' and whether that interest is a 'Prejudicial Interest'.

I believe the other Parish Councillor's will have a 'Personal Interest' in this matter as it affects the wellbeing of a 'close associate' (in business terms) more than other inhabitants of the ward affected by any decision made. The Personal Interest becomes a Prejudicial Interest here as the matter does not fall within one of the exempted categories of decisions as contained in paragraph 10(2)(c) of the new Members' Code of Conduct. Also, the matter (a planning application) relates to a regulatory matter for which consent is sought, as the Parish Council would be a statutory consultee in any planning application in its locality. Given those facts, a member of the public in possession of those facts could reasonably think the personal interest is so significant that it is likely to prejudice the Members' judgment of the public interest.

It is my recommendation that all the Parish Councillor's declare an interest (both personal and prejudicial) in this matter and therefore must leave the room when the matter is being considered. The only instance when Parish Councillor's with a Prejudicial Interest would be allowed to speak would be if the Parish Council had specifically passed a resolution adopting the Standards Board's' Model Code of Conduct for Parish and Town Councils' which includes paragraph 12(2) and members of the public are permitted to speak at the meeting. Although it should be noted that the Member should leave the room once they have spoken.

In the particular matter before you, as a Prejudicial Interest should be declared by all Parish Councillor's, the only safe option would be for the Parish Council, as a whole, not to comment upon the application, as the public perception would be that the remainder of the Parish Councillor's were assisting a colleague in ensuring a planning application was approved.

THIS WAS THE END OF THE CORRESPONDENCE.

All Parish Council Members in attendance, tendered a Declaration of Members Interest both Personal and Prejudicial for item 11 – Planning Matters for Decision, Item number 5 Reg No 9 2007 1175 0 - for an outlined application (all matters except means of access to be reserved) for the residential development of the Old Mill, Mill Lane, Hilton . This was on the Clerk's recommendation to do so.

3. MINUTE NUMBER 449/07 – TO CONFIRM THE FOLLOWING MINUTES

Resolved: The Minutes of the Meeting held on Wednesday 26th September 2007 having been circulated were approved and signed as a true record. This was only after spelling amendments for accuracy.

4. MINUTE NUMBER 450/07 – TO DETERMINE WHICH ITEM IF ANY FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

No item from part 1 of the agenda was taken with the public excluded.

5. SUB COMMITTEE REPORTS

A) Minute Number 451/07 - Chairpersons Report - Cllr Kolkman

Cllr Keery reads out Cllr Kolkman's report in her absence.

A thank you was given to Cllr Lisa Brown for her information and attendance at the meeting regarding the Waste Site Allocation Plan Document.

Instructions were left to inform everyone about the Public Meeting to be held on the 7th November 2007 at Hilton Village Hall commencing at 7pm with regards to the Waste Site Allocation Plan Document.

Cllr Kolkman had attended a flood liaison meeting on 30th October 2007 and the Environment Agency

asked if any Parish Councils were interested in having a Flood Warden. If we are interested we can contact Chris Payne who will give us the contact details for the Environment Agency. If anybody else was interested could they please let the Clerk know as soon as possible?.

Police Office Plans at the Mease

The Chair showed the plans for the new Police Office to be built at the Mease to the Parish Council. She explained that this would be a 24/7 police operation, with officers in and out from around the South Derbyshire area. The Parish Council agreed that this could only be of benefit to the village and the surrounding area and would provide security for the Mease Pavilion, she proposed that we accept the plans.

Resolved: The Parish Council accepted the plans for the new Police Office.

Resolved: The Clerk to confirm to focus that they can go ahead.

Outcome of the Meeting on 29th October 2007 at the Mease Pavilion.

The Chair reported that both her and Cllr Kolkman and the Clerk to the Parish Council had attended a meeting with regards to the running of the Mease Pavilion on 29th October 2007. It had been defined that the Parish Council would be responsible for the pitch maintenance and building insurance, and Hilton Harriers would be responsible for the content insurance, day to day running, hiring and cleaning etc.

It had also been agreed that we would get further costings to see how viable the project would be, we would move towards setting up a separate bank account and we would consider signing the lease agreement, before the end of December 2007. It was also reported that the Football Foundation wanted the building signing off by Christmas 2007.

Resolved: The next meeting of the Mease Pavilion will be held on 20th November 2007 commencing at 6.30pm at the Mease Pavilion.

B) Minute Number 452/07 - Community Services – Cllr Plenderleith, Cllr Banton, Cllr Kolkman and Cllr Keery

- Village Hall management

The next meeting of the Village Hall Committee will be held on 12th November 2007 commencing at 7pm at Hilton Village Hall.

- School Governors
- Education Foundation
- Marston on Dove Charity

The next meeting of the Marston on Dove Charity will be held on 6th November commencing at 7pm at Hilton Village Hall.

- Police Liaison
- Safer Neighbourhoods and Neighbourhood Watch
- Community Information and Publicity

C) Minute Number 453/07 - Finance – Cllr Kolkman, Cllr Keery, Cllr Plenderleith and the Clerk to the Parish Council

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts

- Audit of the end of year Financial Accounts

There was nothing to report.

D) Minute Number 454/07 - Environment and Green Space – Cllr Banton, Cllr Walton-Knight and Cllr Smalley plus Lengthsman

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges.

The Clerk explained that she had sent an email to the Highways Department at the County Council with regards to the following matters and explained what the outcome had been.

Extract from the email:

- 1) There are a number of trees and hedges overhanging the public footpath between Egginton Road and Main Street, Hilton

The Clerk explained that this had been passed on by the County Council to SDDC.

- 2) There are trees and bushes overhanging:

- a) The pavement to the north side of Avon Way before the island at the Mease junction, Hilton.
- b) The pavement adjacent to the Hilton Business Park Island on the Mease, Hilton.

The Clerk explained that these had also been passed over by the County Council to SDDC

- 2) The Village Hall direction sign has been broken off the lamp post on Egginton Road opposite Peacroft Lane, Hilton.

The Clerk explained that this had now been repaired by the County Council.

- 3) The road drains are blocked in the vicinity of Main Street and Derby Road outside the Little Star Nursery at Hilton.

The Clerk explained that this had been passed over by the County Council to SDDC.

- 4) The large road sign is unsighted by large tree growth on A516 leaving Hilton before the A50 road.

The Clerk explained that the County Council were looking into this matter.

- Environmental Issues

The Clerk explained that she had made several telephone calls to a Mr Ben Hall the site manager at Taylor Wimpey with regards to the polystyrene beads that were covering the Nature Area on Back Lane. The Clerk had asked them to clear this away as a matter of urgency. Taylor Wimpey had informed her that it would be done.

The Clerk referred back to the broken dog bin on the jitty between New Road and Derby Road that had been destroyed by fire. The Clerk asked if the Parish Council wanted this bin to be replaced.

Resolved: The Lengthsman to monitor the situation for the next month.

Resolved: To add this item to the agenda at the next Parish Council Meeting.

- Recycling Facilities
- Dog and Litter Bin Provisions
- Lengthsman's Report

The Lengthsman reported that residents Conifer Trees on the corner of Back Lane was hanging well over the Road

Resolved: The Clerk to write to the resident respectfully asking them to cut back the trees.

E) Minute Number 455/07 - Village Infrastructure – Cllr Kolkman, Cllr Walton-Knight and Cllr Higginbotham

Cllr Walton- Knight asked the Clerk to keep him informed as to when the Planning Application for Witham Close was to go to the Planning Committee Meeting at SDDC

The Clerk replied that she had emailed Tim Denning at SDDC on this matter and had been informed that it was scheduled to go to the Committee on the 20th November 2007.

Resolved: The Clerk to confirm this again with Tim Denning at SDDC.

- Planning matters including the Village Plan
- New Road Adoptions
- Traffic Management and Parking
- Street Lighting

It was reported that there was not enough lighting on Witham Close.

It was reported that the lighting on Egginton Road was not bright enough, The Parish Council had asked in the past that the Highways Department look at this matter and replace them but unfortunately they had said they would not do this as the lighting was up to standard.

It was reported that the lighting from Back Lane to Meadow Lane was none existent to the new houses.

Resolved: The Clerk to speak to the Highways Department at the County Council and find out who is responsible for this, them or the contractors.

It was also reported that the lighting on Bloomfield Close was not working correctly, the time changes had not kicked in.

Resolved: The Clerk to contact the Highways Department at the County Council and ask that this problem be rectified.

It was reported that 10 or more cars were parking on both sides of Main Street, and that there would be an accident as a result of this in the future. It was reported that this was because lorries were still using this road and it was becoming increasingly dangerous.

Resolved: The Clerk to ask the Highways Department to look into this matter.

It was reported that in the near future environment and weight restrictions may be introduced on resident's waste bins. It was reported that if this was to happen, Main Street Recycling Centre may get more fly tippers. A Councillor suggested that in the future if this goes ahead the Parish Council should think about installing cameras at the site. The Clerk explains that a pilot scheme was already being run by SDDC in all areas of Derbyshire to tackle this problem.

Resolved: Ian Hey was asked if he could look into any funding that may be available for this and asked him to speak with the Safer Neighbourhoods Partnership. Ian Hey agreed to do this on behalf of the Parish Council.

- Public Transport Provision

It was reported that Cllr Frank Hood was already looking into further bus routes for Hilton.

- Community Services

F) Minute Number 456/07 - Recreation and Leisure – Cllr Kolkman, Cllr Keery and Cllr Smalley

- Provision and maintenance of sport and leisure facilities
- Children play equipment

The Clerk reported that the See Saw on the play area at the Village Hall had been damaged by vandals. Chris Mason at SDDC had been informed and his contractors had been out and taken it away for repair.

- Parish Council owned Parks and Landscaping

6. Minute Number 457/07 - Reports from Councillor's that have attended any other Meetings.

- Etwall Area Meeting – Cllr Kolkman, Cllr Plenderleith and Cllr Banton
- Toyota Liaison – Cllr Kolkman
- Derby Airfield Consultative Committee – Cllr Walton-Knight

There was nothing to report.

7. Minute Number 458/07 - Clerks Reports

1) Income against Expenditure for the £10k, 106 money for small projects given to the Parish Council in June 2005

The Clerk reported that Chris Mason had requested a copy of the Income against expenditure for the £10k, 106 money, given to the Parish Council in June 2005 for small projects. She explained that this was for Audit purposes. The Clerk explained that there was £2,479.95 left out of this money.

2) Maintenance to the Nature Reserve Back Lane – to be paid for from the £10k 106 money.

The Clerk reported on an email that she had received from Chris Mason with regards to the money that SDDC hold for the maintenance of the Nature Area on Back Lane. The Clerk reported that she had managed to find out from Chris Mason that he holds £1,461.42 in the pot. Chris had explained that this money was for the purchase and installation of a bench as per the 106 agreement. The Clerk explained that Chris Mason had said that the work we required in the Nature Reserve should be taken out of the £10k 106 money as this was for small projects of this kind.

***Resolved: To use the £10k 106 money for the maintenance of the trees as per Chris Masons email
Resolved: The Clerk to write to Chris Mason requesting that SDDC purchase and install a bench and litter bin etc for the Nature Area on Back Lane with the £1,479.95 that he holds, but the Clerk must stress to him that it must be installed away from the houses by the junior football pitch.***

3) DCC – Reply to Clerk emails ref Trees and bushes etc that need attention.

Resolved: Already discussed above.

4) £75k Interest Free Loan paid back to SDDC

The Clerk explained that the £75k Interest Free Loan given by SDDC to cover any shortfall on the Mease Project had now been paid back.

8. Minute Number 459/07 – Derbyshire Association of Local Council’s

- 1) Circular 18/2007
 - Clerks Training – winter 2007
- 2) Circular 19/2007
 - Flood Recover Fund
 - Clerk Vacancy Shipley Parish Council
- 3) Circular 24/2007
 - DALC Presidents 2007/2008
- 4) Circular 25/2007
 - Clerks Pay Award 2007/2008
 - Public Participation session at Parish Council Meetings and Paragraph 12 (2) of the revised model Code of Conduct (contained in the Local Authorities (Model Code of Conduct) Order 2007)
 - The smoking ban in England
 - Guidance relating to the Licensing Act 2003
 - Clerk/RFO Vacancy – Little Eaton Parish Council
- 5) Circular 26/2007
 - Stakeholder Consultation – LSP’s
 - Increase in the Statutory Holiday Entitlement
- 6) Circular 27/2007
 - Annual Meeting of the Executive Committee and the Annual General Meeting
- 7) Circular 28/2007
 - Consultation starts on changes to the Post Office Network
- 8) Circular 29/2007
 - Licensing Act 2003 removing DPS requirements for Village Halls and similar community buildings
- 9) Circular 30/2007
 - Derbyshire Flood Defence Fair – Wednesday 24.10.2007
 - How to deal with the Media – Free Training

Please note that circular 18 and 19 were missed last month and copies had to be requested by the Clerk and received.

9. Minute Number 460/07 - Finance

Resolved: To make the following payments:

Cheque No:	Payee:	Description:	Amount
001229	Cancelled		
001230	Viking Direct	Stationery	£92.82
001231	Talbot Farm Landscapes	Remedial Work Back Lane	£813.45
001232	Allianz Insurance PLC	Fidelity Guarantee Insurance	£361.99

001233	Allianz Insurance PLC	Mease Insurance	£92.59
001234	STRI Limited	Advisory Visit	£705.00
001235	E J Security	Installation of Alarm System	£846.00
001236	Aucuba Landscapes Ltd	Mowing	£297.28
001237	Mrs J Keery	Tag – Indoor football posts	£63.50
001238	Cancelled		
001239	Applied Electrical Services	Mease Lighting	£3,600.00
001241	SPM Ltd	Lowering and repairs to drain	£352.50
001242	SDDC	Sportsmobile	£130.00
001243	J Keery	First Aid Kits for the Mease	£40.19
001244	Hilton Village Hall	Room Hire	£32.49
001245	Glo Design	TAG Workshop	£100.00
001246	S Bevins	Wages	£499.09
001247	P Stretton	Wages	£45.00
001248	D Woolliscroft	Wages	£435.55
001249	B Dowell	Wages	£86.90
001250	C Orme	Wages	£1,354.60
001251	C Orme	Expenses	£52.24
001252	Inland Revenue	NIC's	£755.25
001253	Aucuba Landscapes	Mowing	£209.15

10. Minute Number 461/07 – Items for Information

Resolved: To note the following information.

- 1) Glasdon – Latest product update
- 2) SDDC – Flood Liaison Meeting to be held on 30th October 2007 commencing at 10am at the Council Chambers, Civic Way, Swadlincote
- 3) H M Revenue and Customs – Employee Bulletin Issue 27
- 4) SDDC – Information Pack – The top 10 standards, BVPI information, Housing Services standards booklet and Leaflets from Tunstall advertising the new telecare service
- 5) East Staffordshire Borough Council – East Staffordshire Local Development Framework Core Strategy and Burton Town Centre Area Action Plan Issues and Options Stage
- 6) Safer Neighbourhood Meeting to be held on Monday 3rd December 2007 at the John Port School commencing at 6.30pm
- 7) DCC – Child Car Seat Checking Events October 2007
- 8) HMCS – Criminal Justice Open Day
- 9) SDDC – The next Etwall Area Meeting will be held on 21st November 2007 commencing at 7pm at Hilton Village Hall
- 10) SDDC – Joint Meetings with Parish Councils to be held on 24th October 2007 commencing at 6.30pm at The Council Chambers, Civic Way
- 11) Rosliston Forestry Centre – Bonfire Night Saturday 3rd November 2007, Bonfire to be lit at 6.30pm for more information Tel 01283 519119
- 12) Letter of thanks from Cllr Plenderleith for the flowers

11. Minute Number 462/07 – Items for Decision

- 1) Mark Todd MP – Information on how to make a complaint to the Ombudsman

The Clerk explained that she had spoken to the Ombudsman, The Local Government, and Mark Todd MP on this matter and unfortunately there was no provision available for a Parish Council to complain about another Local Authority. The Clerk explained that not all was lost as a complaint could be made by an individual for example the Clerk or a Parish Councillor. However in the meantime she had spoken to the District Auditor for SDDC to see if there was anything that they could do. The Clerk reported that she had given them the relevant information (Clerk Report) and permission to follow this matter up.

- 2) DCC – Community Response Plan
Resolved: The Clerk to look at
- 3) NBE Fire and Security Ltd – Contract to be signed
Resolved: To be discussed at the Mease Pavilion Meeting to be held on 20th November 2007
- 4) SDDC – Representation on the area meetings to be confirmed
Resolved: The Clerk to write to SDDC with a list of our representatives.
- 5) Mr & Mrs Price – Letter ref dog bin New Road
Resolved: Already discussed above
- 6) DCC – Waste site allocation development plan document – pre submission public participation
Resolved: Public Meeting to be held at Hilton Village Hall commencing at 7pm on 7th November 2007. All objections to be received by the County Council no later than the 9th November 2007.

12. Minute Number 463/07 – Planning Matters for Decision

- 1) Reg No 9 2007 1106 U – Conversion of a barn to offices at Badger Farm, Willow Pit Lane, Hilton
Resolved: No objections
- 2) Reg No 9 2007 1107 FH – The erection of a conservatory at 52 Nene Way, Hilton
Resolved: No objections
- 3) Reg No 9 2007 1088 FH – The erection of a fence at 1 Ribble Close, Hilton
Resolved: No objections
- 4) Reg No 9 2007 1038 F – The erection of a radio mast for use with a taxi business at the Gatehouse, Hilton Industrial Estate, Sutton Lane, Hilton
Resolved: No objections
- 5) Reg No 9 2007 1175 O – Outlined Application (all matters except means of access to be reserved) for the residential development of the Old Mill, Mill Lane, Hilton.
Resolved: The Parish Council made no comment, as per the instructions from SDDC.
- 6) Reg No 9 2007 1142 F – Conversion of existing bungalow into 2 dwellings and the erection of a new detached bungalow at 8 Willow Brook Close, Hilton
Resolved: No objections
- 7) Reg No 9 2007 1014 F – The erection of a first floor extension for use as a hair and beauty salon at 2 Main Street, Hilton
Resolved: No objections other than a parking issue
- 8) Reg No 9 2007 1183 F – The erection of an extension at 15 Derby Road, Hilton
Resolved: No objections
- 9) Reg No 9 2007 1207 FH – The erection of a conservatory at 10 Wiston Brook, Hilton
Resolved: No objections
- 10) Reg No 9 2007 0933 L – Internal alterations, new soil and vent pipe and three replacement windows at Hargate House, Egginton Road, Hilton
Resolved: No objections other than the concern of it being a listed building

13. Minute Number 464/07- Planning Matters for Information

Resolved to note the following information:

- 1) Reg No 9 2007 0788 FH – The conversion of the existing garage to living accommodation and the erection of an attached garage together with the erection of a boundary wall and fence at 42 Washford Road, Hilton – HAS BEEN REFUSED
- 2) Reg No 9 2007 0876 FH – The erection of an extension at 2 Falaise Way, Hilton – HAS BEEN GRANTED
- 3) Reg No 9 2007 0737 F – The construction of one retail unit and two A5 units at land at Witham Close, Hilton – HAS BEEN GRANTED

- 4) Reg No 9 2007 0608 FH – The erection of an extension to Hollybush Cottage, Willow Pit Lane, Hilton – HAS BEEN REFUSED

14. Minute Number 465/07 – Date of the next Meeting

The next meeting will be held at Percywood Community Lounge on 28th November 2007 commencing at 7pm.

15. Minute Number 466/07 - Exempt Item

1) **Project Management Position**

The Clerk explained that she had been asked by an SDDC officer to think about the above.

Resolved: The Clerk to gather the information if SDDC contact her about this again, then agenda for the next available Parish Council Meeting.

CONFIRMATION: _____ DATE: _____