

## **HILTON PARISH COUNCIL**

### **MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 25<sup>TH</sup> JULY 2007 AT PERCYWOOD COMMUNITY LOUNGE COMMENCING AT 7.00PM**

#### **PRESENT:**

Councillor: L Kolkman (in the Chair)

Councillors: P Hickinbottom, P Walton-Knight, J Keery, D Smalley, G Banton

1 District Councillor, 1 member of the Burton Mail and 3 members of the public were in attendance.

Paul Watts the Hilton Project Manager and 3 members of his Project Team were in attendance.

#### **PUBLIC PARTICIPATION**

Michael McKeen of McKeens Family Fun Fair and Andrew McKinley from Nottingham and Derbyshire Worlds Fair Newspaper who handled publicity for McKeen Family Fun Fairs reported that they would like to put on a fun fair within the village of Hilton and asked if this would be a problem. He explained that he was a Local member of the Shones Guild Committee and had been running fair grounds for the last 20 years but had been in the business all his life.

He explained that he was a six generation show man on his mother's side and was very much a local resident who resided in Belper, Derbyshire. His father was a service man before joining the fair.

He explained that he ran the Swadlincote Christmas lights fair. He dealt with a lot of local councils including Derby City Council and Swadlincote Council. He had been asked to contact us by Chris Mason at SDDC to gain our feelings on the matter in the first instance.

He explained that he could do small, medium or large fairs, the proceeds that he made through the event would be his but he would be prepared to pay a rent to the Parish Council.

For example: for a small fair he would be prepared to pay £140.00 per day, he would be looking at a 4 day fair. He also explained that he would pay a bond on the site of £500.00 to cover any damage. If damage was caused as a result of the fair and it was more than £500.00 then again he would be prepared to cover all costs.

The Parish Councillor's agreed that this was definitely food for thought and explained that the village used to have a street party once a year but this had died a bit of a death.

Andrew McKinley handed the Clerk a disc of photos for the Parish Council to look at and explained that they could also do other things like competitions and other events.

A discussion took place and it was decided that we maybe able to have a fun fair at the Mease opening. Michael McKeen said that he did not want to influence the Parish Council but he had a spare week in September free at the moment

### **POLICE MATTERS**

Apologies were received and accepted from PCSO Kerry Wait.

The Clerk read out her report.

The PCSO had asked that the CCTV at the Village Hall be improved as the hard drive keeps breaking down, it would also be a good idea to have further cameras added to the system to cover the blind spots. It would also help to have coverage over the new play equipment and the Parish Council garage.

It was agreed that the installers of the CCTV would be contacted to see if the improvements could be made and at what cost.

The Clerk also reported that a fixed penalty notice had been issued for £80.00 to the youth that damaged the drain covers at the Village Hall.

### **COUNTY COUNCILLOR'S REPORT**

Apologies were received and accepted from Cllr Hood

The Clerk read out his report.

Cllr Hood had been in contact with Biffa with regards to the public having a recycling centre on the Biffa site, this offer was still not yet available.

### **DISTRICT COUNCILLOR'S REPORT**

Cllr Pattern was present at the meeting.

Cllr Pattern reported on the jitty between New Road and Derby Road, on the lighting issue. She informed the Parish Council that the County Council would be sending a surveyor out to look into this matter with a view to maybe adding additional lighting.

Cllr Pattern also reported on the complaints received with regards to the noise caused by jet washing of lorries on the Hilton Industrial estate. The Environmental Officer from SDDC had been out to the site to monitor this and it had been reported that the noise was deemed to be very high. The Environmental Officer would be speaking to the owners of the site in next two weeks but SDDC had been informed that they would be changing from jet washing equipment to electrical equipment.

Cllr Pattern also reported that the pavement on the Wimpey site had now been sorted.

Cllr Pattern also reported that she would be attending the Planning Committee Meeting and would be objecting to the Witham Close Application with regards to the safety issues, access, parking etc.

### **1. MINUTE NUMBER 407/07 - APOLOGIES**

Apologies were received and accepted from Cllr Plenderleith

### **2. MINUTE NUMBER 408/07 – DECLARATION OF MEMBERS INTERESTS**

There was nothing to report.

### **3. MINUTE NUMBER 409/07 – TO CONFIRM THE FOLLOWING MINUTES**

**Resolved: The Minutes of the Meeting held on Wednesday 27<sup>th</sup> June 2007 having been circulated were approved and signed as a true record. This was only after the following amendments for accuracy.**

**1) Resolved: Item number 6 Sub Committee Reports, Item (A) Chairs Report, under update from Paul Watts the Project Manager for Hilton on Hilton Leisure and Community Development Program, page 518 first paragraph after Paul Watts Report should read as follows:**

Paul was asked if the wrong grass seed had been laid at the Mease and who had chosen it. Paul replied that he did not know the answer to this question but the gentleman from the Football Association had said that he was unhappy with the quality of the grass. He explained that they were currently going through the process of establishing what had gone wrong and who was to blame. It had already been established that the reseeded areas were a different type of grass seed.

**2) Resolved: Item number 6 Sub Committee Reports, Item (A) Chairs Report, under quote from Paul Watts on the pitch drainage at the football pitches on Back Lane, page 520, last resolution, should read as follows:**

Resolved: Quote to be accepted in full. The Parish Council to give £1,500.00 towards this project out of the open space budget. Plus approximately £2k from Chris Mason at SDDC from the Woodland/Wildlife money that he holds and the rest to come from the 106 money.

**Resolved: The Minutes of the Extraordinary Meeting held on Tuesday 19th June 2007 having been circulated were approved and signed as a true record. This was only after one correction for spelling.**

### **4. MINUTE NUMBER 410/07 – TO DETERMINE WHICH ITEM IF ANY FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.**

No item from part 1 of the agenda was taken with the public excluded.

### **5. SUB COMMITTEE REPORTS**

#### **A) Minute Number 411/07 - Chairpersons Report - Cllr Kolkman**

- Groundwork Quote – ref to supply and install a multi-use games area/ball court

The Chair explained that the Parish Council had attended a meeting with Chris Mason from SDDC with regards to the installation of a MUGA. He had made an offer to install a smaller MUGA than had originally been planned as they had a discounted rate on this particular item as a one off. It was agreed that this did not need to be discussed at this stage as Chris Mason's offer had been declined by the Parish Council on the grounds that it would be too small and not cost effective. It was also agreed that the Tennis Court refurbishment needed to be pushed forward as a matter of urgency.

- Cost of path work at the start of the Greenway – ref the flooding problem

Paul Watts reported on the newly installed path by the side of the football pitch on Back Lane. He explained that the rain water runs down this path and meets the top of the Greenway, it then subsequently floods the residents garden at the bottom. Paul explained that this matter was being looked into to see if it could be resolved. The proposal would be to put a row of drain channels including a French drain from the bottom lamp post to the corner, this would then help prevent this problem in the future.

Paul explained that the above work would cost £950.00 plus vat. He had not yet spoken to Groundwork's on this matter. The Parish Council made it clear that we would not be paying for this work and it should possibly be down to either Groundwork's or Blakedown's as they were the experts. The Parish Council felt that this problem should have been picked up in the planning stages. The Parish Council also made it clear that this money should not be taken out of the 106 monies.

Paul was asked if the quote for this work had been received from Groundwork's. Paul replied that it was not quoted for by Groundwork's as they would have been substantially more.

***Resolved: Cllr Pattern and Paul Watts agreed to deal with this matter on the behalf of the Parish Council***

- Discussion on £50k 106 monies

It was reported that some time ago to be able to gain funding for the clasp extension on the village Hall. We would have to match fund. Unfortunately it was a very tight deadline for potential funding from the Combined Local Strategic Partnership and Derby and Derbyshire Economic Partnership unfortunately they saw it fit to allocate this money elsewhere so we are back to square one.

It was reported that the rumors with regards to the Hilton Garage selling up to Tesco were not true. It was also reported however that Hilton Garage were interested in purchasing the small plot of green space by Tesco themselves.

It was reported that Cllr Kolkman and Cllr Keery had attended the Village Hall site and gone through the snagging list. They reported that some things on the list had still not been completed. They reported that the next snagging meeting would take place sometime in the middle of the next week. The Councillor's comments from the site meeting had already been emailed to Paul Watts at SDDC and Justine Spencer at Groundwork's.

- Volunteer Recruitment Fair – P Watts Program Team

Paul Watts introduced his team, Emma Cooper, Jo Darwin and Hazel Darwin. He explained that they make up the Activity Sub Team and had come up with a proposal of a wider development as follows:

**PROPOSAL:** To hold an Activity and Clubs Fair in the grounds of Hilton Village Hall for the Local Community.

**ISSUE:**

There is little networking between Activity and Clubs delivered in Hilton to support the need of the growing population. Rising levels of youth crime and perceived anti-social behaviour, lack of awareness of activities already or not available, divided community.

**TIMING:**

Early September 6 – week planning window. Following up from the positive development of the Village Hall site, and to keep the momentum going, the new term gives the ideal opportunity to hold an Activity and Clubs Fair.

**BACKGROUND:**

Working towards Meeting the wish list, continuation of Leisure Group Strategy, rapidly growing population.

**DO NOTHING APPROACH:**

Club activities running to capacity, leading to long waiting lists and the community looking outside the area, smaller clubs/activities closing due to lack of support, unable to identify the gaps in activities and clubs available to meet the need of the village, not able to develop a supportive collaboration between activities and club organisers.

**NEXT STEP:**

Consult and gain commitment from the Parish Council

**THIS WAS THE END OF THE REPORT.**

Emma Cooper explained that they would like to bring activity clubs and leisure clubs together within the village as lots of new residents were not aware of what facilities were available within the area, they would then do an analysis of what extras people would like.

***Resolved: The Parish Council agree that this would be a good idea and proposed to offer support.***

The Chair explained that a letter had been received from the Manager of Tesco Express with regards to the Tesco Express Community Notice Board. It explained that wherever possible, the board should be run and managed by local people. Someone in the community should decide what goes on to the board and ensure it reflects the needs of the local community.

The Chair explained that the Parish Council Clerk would be able to put the minutes on the board but this would only be on a once a month basis.

***Resolved: Paul Watts Activity Sub Team to think about taking on the responsibility of the board on a daily basis.***

It was reported that all groups always use the same chain of communication within the village either via the school, scouts etc, It was agreed that they needed to be targeting the adults rather than relying on the children.

It was also reported that the local Hairdressers, Post Office, Hilton House, Hilton Garage, Hilton Doctors and the local Chip Shop were all open to having advertising material on their premises. It was also agreed that the Parish Council notice boards and the notice board within the Village Hall could be used.

Paul Watts proposed to also advertise in the Hilton Directory.

It was reported that if old contact details were required for groups within the village a good source for gaining this information was from the old news letters in the Clerks office as these state the majority of the contact names/numbers. It was reported that TAG would like to be put on the contact list.

Paul Watts's team explained that they would need money to hire the village hall and were looking into sponsorship from local businesses in the first instance to establish some form of funding.

It was agreed that the most available times to hire the Village Hall would be on a Friday night, Saturday or Sundays. Paul's team was told that they would need to take this matter to the Village Hall Committee to see if they would negotiate a better rate of hire for them.

Paul Watts explained that he would be due to finish as Project Manager to Hilton on 10<sup>th</sup> August 2007. The Parish Council wished him good luck and all the very best for the future

**B) Minute Number 412/07 - Community Services – Cllr Plenderleith, Cllr Banton, Cllr Kolkman and Cllr Keery**

- Village Hall management - proposal to complete an expression of wish form

Combined Local Strategic Partnership and Derby and Derbyshire Economic Partnership – expression of wish form.

***Resolved: Do not complete not required***

It was reported that an agreement had now been reached with regards to the Activity Club hiring the Village Hall. As from September they will be allowed to use the big kitchen with the hire of the small hall.

- School Governors
- Education Foundation
- Marston on Dove Charity
- Police Liaison
- Safer Neighbourhoods and Neighbourhood Watch

It was reported that the Safer Neighbourhoods Meeting date had been changed to 3<sup>rd</sup> September 2007 commencing at 6.30pm at Hilton Village Hall – Listed in Items for Information.

- Community Information and Publicity

**C) Minute Number 413/07 - Finance – Cllr Kolkman, Cllr Keery, Cllr Plenderleith and the Clerk to the Parish Council**

- Parish Council Human Resources
- Fees for the use of Parish Council Facilities
- Allocation of Grant Funding to Local Organisations
- Suggested Amount of Annual Precept
- Regular Scrutiny of the Accounts
- Audit of the end of year Financial Accounts

There was nothing to report.

**D) Minute Number 414/07 - Environment and Green Space – Cllr Banton, Cllr Walton-Knight and Cllr Smalley plus Lengthsman**

- Maintenance of Public Footpaths, Cycle Paths, Greenway, Verges, Open Space, Trees and Hedges

It was reported that the footpath on Hoon Ridge was very over grown causing an obstruction. It was agreed that this was the responsibility of SDDC.

***Resolved: Cllr Pattern agreed to take this back to SDDC to resolve.***

- Environmental Issues
- Recycling Facilities
- Dog and Litter Bin Provisions

It was reported that there was a lot of dog fouling in and around the new play area at the Village Hall. Residents are requesting that it be a no dogs area especially around the play equipment area.

***Resolved: Cllr Pattern to take this back to SDDC.***

Cllr Walton-Knight reported that he had been looking into what mower would be needed to mow the Village Hall bund and the land on the corner of Egginton Road, these sections together worked out at about 3000 square yards. The height on the slop of the bund is 24/26 degrees and a regular mower would not cope with this kind of slop nor would a rotary mower.

He explained that we would need something self propelled and light weight and either a 2 stroke or 4 stroke machine. He explained that John Deer have 2 stroke and 4 stroke machines that are exactly what we want but they are very expensive.

Cllr Walton-Knight recommendation that we purchase the John Deer 4 stroke mower. The quote for the purchase of this machine is £851.06 plus VAT = £1k

The Clerk explained that she would speak to Sarah Tivey in the Finance Department at SDDC with regards to drawing down sub-sequential years of the Minor Maintenance Money Budget that was worth £315.00 each year. The Clerk said that she could not promise that this would be possible but she would try.

***Resolved: The Clerk to call Sarah Tivey at SDDC.***

The Clerk explained that she was in the process of trying to get a copy of the deeds from Pinder Solicitors to the Village Hall site to establish who owns the bund area.

***Resolved: If it is established that the bund is the responsibility of the Village Hall to maintain then the Parish Council will spend the £1k including VAT and purchase the John Deer mower.***

***Resolved: If the mower is purchased then it will need to be stored at the Mease Pavilion as the Parish Council Garage was seen not to be secure enough.***

**E) Minute Number 415/07 - Village Infrastructure – Cllr Kolkman, Cllr Walton-Knight and Cllr Higginbotham**

- Planning matters including the Village Plan
- New Road Adoptions

It was reported that the Mease Western Link Road had now been adopted. Also Welland Road the part between Avon Way and Nene Way had also been adopted.

- Traffic Management and Parking
- Street Lighting
- Public Transport Provision
- Community Services

**F) Minute Number 416/07 - Recreation and Leisure – Cllr Kolkman, Cllr Keery and Cllr Smalley**

- Provision and maintenance of sport and leisure facilities
- Children play equipment
- Parish Council owned Parks and Landscaping –
  - a) Remuneration and Lease Agreement for the Scouts and Guides

It was reported that the Chair and the Clerk had been through the Original Lease Agreement for the Scouts Hut after the last Parish Council Meeting as agreed. A few items had been picked up that needed to be amended. This information had now been forwarded on to Flint Bishop and Barnet Solicitors for further amendments.

The Clerk explained on the remuneration package proposed by the Scouts Group and explained that instead of a percentage of the hire the Parish Council could ask/agree a monthly rent.

It was agreed that the Parish Council and the Scouts did not want to be in competition with each other. The Scouts room will be smaller than the big hall and larger than the small hall at the Village Hall. The Scouts hut could be used as a natural over spill to the Village Hall.

It was agreed that the proposed 20% remuneration from the hiring of the Scouts Hut could not incorporate staff wages. The Scouts would have to be prepared to negotiate with the Cleaner and Caretaker directly. However the Parish Council could try to incorporate the Booking Clerk.

It was agreed that price wise the Parish Council would need to sit down and discuss the tariffs with Scouts as they all needed to be in line. The Scouts had worked out their fees on the old price list for the Village Hall.

**Resolved: To go back to Andy Markgraf and ask him to revise the prices in line with the Village Hall and explain that they would have to pay all their own running costs and insurances etc.**

**Resolved: The Village Hall and Parish Council are not in the position to pay the Booking Clerk on their behalf but it is a good idea that the same Booking Clerk is used by all.**

It was reported that the Booking Clerk makes bookings, does invoices etc, and is a key holder for both the Parish Council and the Village Hall. His wages are £18.00 per week at the moment.

**Resolved: The Clerk to contact the Bookings Clerk to see if he would be happy to take on the bookings for the Scouts Hut.**

**Resolved: Take to the next Village Hall Committee Meeting to see how much the Scouts would need to pay towards the office phone bill**

**Resolved: The Caretaker and Cleaner wages would need to be negotiated directly by them**

**Resolved: To keep the £1.00 peppercorn rent**

**Resolved: Not yet agreed 20% remuneration needs more thought.**

**Resolved: If the Scouts do not reduce prices in line with the Village Hall then they will have to pay a full rental this will be revisit on a 12 months basis.**

**Resolved: The 12 month basis will need to be added to the lease agreement.**

- b) Scouts and Guides request to book the Mease Pavilion whilst the New Scouts Hut is being built

**Resolved: The Scouts and Guides can use the Mease Pavilion in September, October, November and December 2007**

**Resolved: The Clerk to ask Hilton Harriers if ok before confirming.**

**Resolved: To charge the Scouts and Guides for the hire of the Mease Pavilion.**

**Resolved: The Clerk to agenda this item for the September meeting**

## **6. Minute Number 417/07 - Reports from Councillor's that have attended any other Meetings.**

- Etwall Area Meeting – Cllr Plenderleith and Cllr Banton

It was reported that it was not clear if this will take place in the future as it may be combined with Community Liaison Meeting.

It was reported that the Joint Parish Council Meeting would take place on 1<sup>st</sup> August 2007 commencing at 5.30pm at SDDC chambers.

- Toyota Liaison – Cllr Kolkman
- Derby Airfield Consultative Committee – Cllr Walton-Knight

## **7. Minute Number 418/07 - Clerks Reports**

- Copy of Deeds for the Village Hall Grounds – Pinder Solicitors

**Resolved: *already done in above minutes.***

- Lawnmower and Strimmer update

**Resolved: *The Clerk explained that the strimmer had already been purchased as agreed at the previous Parish Council Meeting.***

**Resolved: *The lawnmower already done in the above minutes.***

- Fencing on Land at Egginton Road update

**Resolved: *To be completed on Thursday 2<sup>nd</sup> August 2007***

- Dog Bin New Road

The Clerk explained the telephone conversation with David Adkinson at SDDC

**Resolved: *SDDC can move/remove the Dog Bin at their cost if they so desire but the Clerk to make it clear that if they do, they are to maintain all responsibility for it and any residential complaints will be passed on to them directly.***

- Parking outside residential homes Egginton Road – Nursery

It was reported that complaints had been received with regards to staff parking from the nursery outside resident's homes. Causing problems

**Resolved: *The Clerk to send letter to the nursery asking them to be more considerate to other residents.***

- Quote – E J Security ref security for the Mease at Hilton

It was reported that the Mease Pavilion and Football Ground was due to be handed over to the Parish Council on 8<sup>th</sup> August 2007.

Paul explained that the Parish Council had received a quote with regards to the alarm system installation from E J Security. Paul also explained that there was one other quote to be received from D J Atkinson's.

**Resolved: *The Parish Council to accept the cheapest quote, Clerk to check on outstanding quote received from D J Atkinson's that they are the same spec***

- Quote Weeding, Feeding and re seeding of the Mease Football Pitches

The Clerk explained the quote received from Aucuba Landscapes Ltd, The company that had originally done the seeding had told Paul Watts in a telephone conversation that the Parish Council should go with Aucuba Landscapes Ltd, as they were not interested in work.

Paul Watts explained that he had contacted a company called STRI Consultants for an independent report on the state of the Pitches at the Mease. This was due to take place on Wednesday 1<sup>st</sup> August 2007 at 10.30 am. STRI could then take soil samples, look at the pitch etc, they would then write a report which would take a further 3 weeks to complete. STRI will also take part in any legal matters that arise from the report. Paul also explained that STRI were regularly asked by the FF to inspect newly created pitches. The total

cost of the report will be £600.00 plus VAT and if soil samples are required this will cost an additional £50.00.

**Resolved: Paul Watts to ask John Woodward if he had any plans to call in STRI if not then the Parish Council agreed to cover the cost of the report.**

**Resolved: No work to take place by Aucuba Landscapes until the report has been received outlining what needs to be done.**

**Resolved: Once the report has been received the Clerk to contact Aucuba Landscapes to do the work.**

**Resolved: Any work done by Aucuba Landscapes to be recharged by the Clerk to the original contractor.**

The Parish Council had since established that the original Contractor employed to do the work had contracted the work out to a Sub Contractor and did not do the work themselves. Although the original Contractor had confirmed that he did supply the seed to site he could not confirm that it was the actual seed used.

- Quote – ref concreting of gravel area at the Village Hall

The Clerk explained that Paul Watts had asked her to contact Swadlincote Property Maintenance with regards to this matter. (Clerk reads out the quote)

**Resolved: Not to accept the quote to concrete the area in question from Swadlincote Property Maintenance**

**Resolved: Paul Watts to get quotes from both Blakedown and the Gentleman doing the drainage on the Back Lane Pitches to remove the gravel and cover with top soil..**

**Resolved: The Parish Council agreed to top soil the gravel areas around the Village Hall and then grass seed it over.**

**Resolved: To also take out the gravel around the trees and fill with top soil.**

- Independent Report of the Football Pitch at the Mease by Sports Turf Research Institute

There was nothing to report.

- The Parish Church of St Mary, Hilton with Marston on Dove – Proposal for a donation to maintain the church yard

**Resolved: The Clerk to raise a cheque for £300.00 for the Parish Councils donation towards the maintenance of the Church Yard.**

- Information that an £80 Fixed Penalty Fine had been given for damage caused at the Village Hall

Already reported in the above minutes under the Village Hall

- Extra cameras required at the Village Hall

Already reported in the above minutes under the Village Hall

## **8. Minute Number 419/07 - Derbyshire Association of Local Council's**

There is nothing to report

## **9. Minute Number 420/07 - Finance**

**Resolved: To make the following payments:**

<b>Cheque No:</b>	<b>Payee:</b>	<b>Description:</b>	<b>Amount</b>
001170	Inland Revenue	NIC's	360.26

001171	L Kolkman	TAG	97.42
001172	P Watts	Line Marking	150.00
001173	B Dowell	Wages	70.70
001174	C Orme	Wages	1,061.35
001175	Cancelled		
001176	D Woolliscroft	Wages	362.60
001177	S Bevins	Wages	360.00
001178	P Stretton	Wages	36.00
001179	Inland revenue	NIC's	507.34
001180	D J Atkinson	Mease Project	70,310.80
001181	Hilton Village Hall	Rent	142.99
001182	Mitchell Industries	Strimmer and Safety Helmets	343.75
001183	SDDC	Uncontested Elections	572.91
001184	C Orme	Expenses	90.73

- Clerks update on the Financial Audit for the year 2006/2007 including Financial Report

The Clerk reported that the Internal Audit completed by Mr Ian Fraser went well and all tests were passed. The information had now been sent to the Audit Commission for the final Audit including information requested on the level of insurance. The Clerk also explained that the forms for the Infidelity Guarantee had also been completed and sent back.

The Parish Council thanked the Clerk for her hard work and offered her congratulations.

Balance in the bank as at 25<sup>th</sup> July 2007.

Current Account = 99,651.61

Deposit Account = 70,761.28

Total funds = 170,412.89

- Remittance Advice from the Football Foundation for claim No 8 for the sum of £70,058.00 received
- Cheque from SDDC for the sum of £1,000.00 received for TAG

## **10. Minute Number 421/07 - Items for Information**

***Resolved: To note the following information.***

- The Safety Surface Experts – Price list
- St Modwen Properties Plc – Information on the adoption of the entrance to the Mease Football Pitch – Richard Powell establishing if he can arrange the installation of the cub stones.
- SDDC – Recommendations and reports of committees for submission to the Council at its meeting on Thursday 5<sup>th</sup> July 2007
- Environment Agency – Flood Liaison Meeting 3<sup>rd</sup> July 2007 has been cancelled
- Bago 2007 – Hand Tools for litter price magazine
- Team Work – Safer Neighbourhoods Meeting to be held at Hilton Village Hall on 3<sup>rd</sup> September 2007 commencing at 6 30pm
- DCC – Private Street Works Development at Nene Way, Hilton by Crest Homes – Adopted by County Highways
- DCC – Private Street Works Development at the Mease, Hilton by St Modwen Developments – Adopted by County Highways
- DCC – B\_Line magazine
- DCC – Derbyshire County Council excellence in the Community Awards 2007

- k) East Midlands Airport – Community Investment Report 2007

### **11. Minute Number 422/07 - Items for Decision**

- a) Aucuba Landscaping – Quote for the Mease Football Pitches

***Resolved: Already covered in the above minutes.***

- b) Mr & Mrs Price – Ref the dog bin

***Resolved: Already covered in the above minutes.***

- c) D J Atkinson – Letter ref Hilton Sports Pavilion

***Resolved: Already covered in the above minutes.***

- d) Allianz Cornhill Insurance – Insurance for the Mease Pavilion

***Resolved: The Clerk to fill in the form.***

### **12. Minute Number 423/07 - Planning Matters for Decision**

- a) Reg No 9 2007 0737 F – The construction of one retail unit and two A5 units at Land at Witham Close, Hilton

***Resolved: Strongly object on the same grounds as previous but must also include that the hours of business are a concern, deliveries will be at the front of the premises, there will also be less parking with the taking away of 4 spaces.***

***Resolved: The Clerk to also point them to the BWB Consulting Survey commissioned by the Parish Council.***

- b) Reg No 9 2007 0756 F - Alterations to dwelling on plot 112 at area H23 and H24 Former Hilton Depot, Hilton

***Resolved: No objections.***

- c) Reg No 9 2007 0737 F – The construction of one retail unit and two A5 at land at Witham Close, Hilton. **Reason for re consultation: Amended plan received – additional window to west elevation**

***Resolved: Clerk to say the same as Item A.***

- d) Reg No 9 2007 0788 FH – The conversion of existing garage to living accommodation and the erection of an attached garage together with the erection of a boundary wall and fence at 42 Washford Road, Hilton

***Resolved: Object to the above application on the grounds that the proposed extension would have an overbearing effect and cause loss of light to the habitable room windows of the surrounding residents. This would be to detriment of the amenity of its occupiers and contrary to housing policy 13 of the local plan and the Councils supplementary planning guidance.***

### **13. Minute Number 424/07- Planning Matters for Information**

***Resolved to note the following information:***

#### **SDDC**

- a) Reg No 9 2007 0438 FH – The conversion of the garage into living accommodation at 7 Otter Street, Hilton – HAS BEEN GRANTED
- b) Reg No 9 2007 0511 FH – The erection of a conservatory at 22 West Avenue, Hilton – HAS BEEN GRANTED
- c) Reg No 9 2007 0261 O – The erection of a permanent agricultural dwelling at Woodcock Farm, Willow Pit Lane, Hilton
- d) Reg No 9 2007 0479 U – Change of use from Agricultural building to office accommodation (amended scheme for that permitted under 9 2006 1289) Badger Farm, Willow Pit Lane, Hilton – HAS BEEN GRANTED

- e) Reg No 9 2007 0395 FH – The erection of an extension at 9 Lucas Lane, Hilton – HAS BEEN REFUSED

#### **DCC**

- a) The erection of an aluminium framed parent shelter at Hilton Primary School, Peacroft Lane – HAS BEEN GRANTED

#### **14. Minute Number 425/07 - Date of the next Meeting**

26<sup>th</sup> September 2007 commencing at 7pm at Percywood Community Lounge

#### **15. Minute Number 426/07 - Exempt Item**

- SDDC – Letter ref ways forward, their thoughts

The Clerk reported that she had received an email from Chris Mason with regards to life after Paul Watts and a further email from Stuart Bachelor with regards to the way forwards. (Clerk hand a copy to the Parish Councilors for information).

It was agreed that the Chair of the Parish Council and Maxine and Doug from Hilton Harriers would continue with this project at the Mease as this was near completion and Paul Watts would remain with them until the 10<sup>th</sup> August 2007.

It was reported that with regards to Stuart Bachelors email the feasibility study was already in progress with regards to the revamping of the Tennis Courts. The process of rolling this out will be with Cllr Smalley, Paul Watts and Ian Hey.

It was explained that the cost of the Tennis Courts will be more than it would have been had it have been incorporated in the very beginning. The thoughts are to go with the best specification to refurbish the Tennis Courts. We would also like to promote disabled access etc, with lighting green option directional lights, With regards to the choosing of the surface we plan to get all the other organisations involved to see what surface would suit all. This would also incorporate a rugby team.

Cllr Smalley proposed that the surround of the Tennis Courts be like a brick wall with chain link fencing and surface compatible to all sports. It was reported that Ian Hey from SDDC was very good with funding applications and he would help us in this process.

It was also explained that if we go to EON they would match fund quite a substantial amount. However if we go with EON they would want the sole rights.

It was also reported that Littlewoods would fund a project like the Tennis Courts but they would require match funding against it.

It was agreed that the Parish Council would like this facility to be born without the use of the 106 monies as there is enough grant funding available for sports.

It was also agreed that the new Scouts building would be a good place for matches to take place as they would have disabled toilets, kitchen etc. They could also serve refreshments from there.

It was agreed that the Tennis Court revamp could be done as a phased project, firstly by completing the base then the surround for retention etc and the lighting, goals and line marking could come on later.

It was reported that SDDC had now taken on board that the Parish Council did not want anymore quick fixes and the revamping of the Tennis Courts needed to be done properly.

It was reported that over the past 12 to 18 months the Parish Council had lost a lot of revenue on the Tennis Courts ref the lights not working through the darker nights.

***Resolved: Paul Watts to make contact with all of the clubs to drum up some interest.***

The Clerk reported that SDDC had put a hold on all capital spending at the moment.

- Hilton Directory and the increase to the precept looking forwards.

It was agreed that we should start to look to advertise in the Hilton Directory now to explain to residents that the precept will be going up substantially for the year 2008/2009 because of all of the new facilities that would be coming on line.

It was agreed that it would be a good idea to inform the parishioners now so that it is not too much of a shock when it actually happens..

It was agreed that this should also be done again the following month.

***Resolved: Financial Committee to have a meeting to look over the budget for the year 2008/2009 and work out how much the increase will be***

***Resolved: The Clerk to agenda this item for the Parish Council meeting to be held in September 2007***

**CONFIRMATION:** \_\_\_\_\_

**DATE:** \_\_\_\_\_