

HILTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 27TH JUNE 2007 AT PERCYWOOD COMMUNITY LOUNGE COMMENCING AT 7.00PM

PRESENT:

Councillor: L Kolkman (in the Chair)

Councillors: P Hickinbottom, P Walton-Knight, J Keery, G Banton

1 District Councillor, 1 County Councillor, 1 member from the Burton Mail and 5 members of the public were in attendance.

PUBLIC PARTICIPATION

A resident showed their concern over the vast increase in traffic in and around Witham Close. It was reported that a small child was almost killed last week when they kicked their football into the road and then running out to get it back. The resident requested that street calming measures be added in this area of the Village. A Parish Councillor replied that Witham Close had/is causing great heartache to the Parish Council and with extra planning proposed within this area will only make things considerably worse. SDDC feel that Witham Close is perfectly fine and will not take on board the Parish Councils concerns. The Parish Council was so amazed by this that we had commissioned our own report by BWB Consulting. The Parish Councillor said that the residents of Hilton have the Parish Councils full support in this matter. It was reported that the County Council had submitted a report to SDDC Planning Department and this was also seen not to be favourable. Cllr Hood and Cllr Patton both said that they fully support the Parish Council in this matter.

A resident reported that there was a problem with a manhole cover on Egginton Road near the Hilton Garage. The soil had eroded away and the manhole cover was no longer on properly, leaving the water pouring out everywhere. It was agreed that the Clerk would contact the County Councils Highways Department on this matter.

A resident reported that the footpath along the side of Avon Way, where Wimpey are developing had a 4 foot long ditch that they had dug out in the footpath to lay cables. It had been backfilled but this had now sunk causing a Health and Safety Hazard. Cllr Patton agreed to take this matter up with Wimpey.

A resident reported that the hedging along Derby Road by the Little Star Nursery was overgrown again. The Clerk agreed to send those letters requesting that they be cut back.

A resident reported their concerns over the deterioration of the footpaths on New Road, Hilton. It was reported that cars are parking half on the road and half on the footpath due to other cars not being able to pass them if they don't. The resident

requested that the grass verges be converted into extra car parking spaces. Cllr Patton agreed to take this matter back to SDDC for consideration.

A resident reported on the jitty between New Road and Derby Road. It was explained that the lighting was very poor due to a light being re-sited 10 foot away from the opening a few year previous. The resident asked if extra lighting could be installed. Cllr Patton agreed to find out the background on the re-siting of the original lighting.

POLICE MATTERS

There was no Police present and there was nothing to report.

COUNTY COUNCILLOR'S REPORT

Cllr Hood was present at the meeting.

Cllr Hood reported that the County Council would be doing some surface dressing on Percywood Close, Shady Grove, Dale End Road and West Avenue. This would be completed in this financial year although a definite date could not be given.

He also reported that he had received an email from a concerned resident with regards to the speeding and quantity of traffic on Derby Road. There was an accident on this stretch of road a few weeks ago that the Police attended but The County Council will not be informed of this for at least 3 months. The resident had also requested that the speed limit on this road be changed from 40mph down to 30mph. Cllr Hood said that he had spoken to the County Council on this matter but they were not proposing to amend/change the speed limit.

Cllr Hood also reported that the same complainant had requested that the path outside their house be finished off but the County Council had said that it would be down to the developer of the houses.

He reported that the opening of the Village Hall site would be on 29th June 2007 commencing at 4pm. He reported that his wife would be cutting the ribbon at 4.15pm in her capacity as Vice Chairperson.

He reported that he had been speaking with Max Green at the County Council with regards to the adoption of the Link Road. This still had not been officially adopted but all relevant paperwork pertaining to the outstanding Health and Safety matters had now been received.

He reported that the Police Authority were seeking volunteers to check on prisoners in the police cells, anybody interested should contact Margaret Caladine on: 01629 580000 Ext: 7372

He reported that a meeting was to be held at the Biffa Site on Monday 2nd July 2007 to discuss residents recycling. Cllr Hood said that he did not hold out much hope of this being possible.

He also reported that the extra road humps required on Main Street had not yet gone to consultation due to a lack of funds. He reported that mistakes had been made in the beginning with regards to the development of Hilton and the allocation of the 106 funds. A Cllr replied with regards to the 106 Agreement for Don Amott although the Parish Council were strongly against this application we were asked by SDDC to send in a wish list of what we would like to see agreed as part of the agreement. Traffic calming measures were one of the things that we requested.

DISTRICT COUNCILLOR'S REPORT

Cllr Patten was present at the meeting. Cllr Plenderleith sent her apologies.

Cllr Patton reported that she had received a complaint from a resident with regards to the humps on Main Street. Cllr Patton asked Cllr Hood when this would be going to consultation. Cllr Hood replied that he could not answer this question, all he could say was not yet as there was no money left in the budget for this financial year.

Cllr Plenderleith sent her report as followed: this was read out by the Chair

Cllr Plenderleith had been contacted by a resident on Washford Road complaining about the noise caused at the weekend by the mobile valeting company employed to wash the lorries. The noise of the compressor makes it unbearable to have windows open or sit in the garden. The noise starts at 7.30am and continues for up to 6 hours, Saturdays, Sundays and Bank Holidays. Cllr Pattern was following up this matter and explained that the Enforcement Officer was awaiting further complaints. Once these had been received the Enforcement Officer will attend the site and monitor the situation.

Cllr Plenderleith attended the Development Control Meeting on 19th June 2007, where the application for Etwall Leisure Centre was passed.

She highlighted the fact that the bus service between the villages could be improved. There were no plans specific to Hilton presented at the meeting.

£25k had been granted for the Community Partnership Scheme for the Scouts and Guides project.

Cllr Plenderleith had been selected for the board of Trustees of the Citizen's Advice Bureau, based in Swadlincote. They were looking to run a regular session in Hilton and were currently in consultation with the Doctor's Surgery about this.

THIS WAS THE END OF CLLR PLENDERLEITH'S REPORT

1. MINUTE NUMBER 387/07 - APOLOGIES

There was an apology of absence received from Cllr A Plenderleith and Cllr Smalley

2. MINUTE NUMBER 388/07 – DECLARATION OF MEMBERS INTERESTS

Cllr Walton-Knight declared a personal interest in agenda item number (11) Planning Applications for Decision (Item B & E),

- B) Reg No 9 2007 0595 FH – The erection of an extension at 37 Egginton Road, Hilton
E) Reg No 9 2007 0595 FH – The erection of a conservatory and boundary fence and re siting of existing garage at 37 Egginton Road, Hilton re-consultation amended description

3. MINUTE NUMBER 389/07 - TO CONFIRM THE NON EXEMPT MINUTES OF THE MEETING HELD ON 25TH APRIL 2007.

The Minutes of the Meeting held on Wednesday 23rd May 2007 having been circulated were approved and signed as a true record. With corrections for spelling

5. MINUTE NUMBER 390/07 – TO DETERMIN WHICH ITEM IF ANY FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

No item from part 1 of the agenda was taken with the public excluded.

6. SUB COMMITTEE REPORTS

A) MINUTE NUMBER 391/07 - CHAIRPERSONS REPORT

- Update from Paul Watts the Project Manager for Hilton on Hilton Leisure and Community Development Program.

Paul explained that he had tried to be as positive as he could in his report but some of his comments could be a bit controversial. He asked the Parish Council not to take any of the information contained in the report to heart as they were his own personal feelings and should not reflect on SDDC.

Please see below for Paul Watts report

STATUS SUMMARY HILTON LEISURE AND COMMUNITY DEVELOPMENT PROGRAMME **27 Jun 2007**

CURRENT PROJECTS

Football Pavilion and Pitches

Contracted work on the pitches is complete and the grass is developing steadily. However, DFA has rejected the pitches, expressing a concern that the wrong grass seed has been used. We intend to get an independent assessment from the Institute of Groundsmanship.

Contracted work on the pavilion is nearing an end but 2 problems remain. The first is that the concrete floor slab is taking a long time to dry (moisture content target is 75% – currently 88%) and the flooring cannot be laid until it reaches the targets or until a damp course layer is laid. The second is that the contractor has only recently obtained a commitment from the electricity company to lay a cable and connect up to the meter. The current date is in early August. We will do our best to pull this forward.

Village Hall Site

Contracted work is very nearly complete. Focus is on finishing the play area in time for Friday's opening event. However, recent heavy rain has significantly delayed work and the deadline may not be met. Also, completion of the final resin bonded surface treatment of tarmac paths awaits an improvement in the weather. A list of "snags" has been drawn up and will be addressed after the play area is complete.

General

Current projects have been very demanding with poor weather and other issues creating significant delays and some overspend. Tension between the District Council and Parish Council has exacerbated these problems.

FUTURE PROJECTS

Strategy

There are 4 elements of strategy:-

1. To create capacity, in Hilton, to develop, manage, maintain and operate existing and new leisure and community facilities.
2. To develop initiatives that will ensure that benefits declared to funders are realisable.
3. To develop and implement a funding strategy and business plan.
4. To work with and learn from organisations outside the village.

Capacity

The District Council has been leading and delivering the Programme thus far. This has frustrated the Parish Council and other organisations within the village. This approach also prevents the village from developing its own capacity to lead and deliver the Programme to meet its needs. The Project Officer has not found his role to be viable under these circumstances.

Current reliance on the Leisure Committee to help in developing the programme is unrealistic. While the committee has done a good job in consulting residents, committee members do not have adequate expertise, are focussed on their own organisation's needs and meet infrequently.

To overcome these problems, a Programme Team has been established from 9 volunteers recruited at the public meeting in March. This team is developing a funding strategy and business plan and is defining appropriate initiatives and projects. Progress has been slow and the team is still fragile. The Project Officer has been distracted by current projects and the team is learning how to function and how to fit this work in with their day jobs. On the other hand, the team includes 2 well qualified/experienced project managers, an expert in external fundraising and an IT wizard. Other team members have good contacts with schools and other public agencies. All team members are very enthusiastic but need support from the Parish Council and District Council.

The Parish Council has very limited funds, a bureaucratic operation and a wide range of responsibilities. This will make it extremely difficult for the Parish Council to own and operate all facilities in the village. The Programme Team has been looking at developing an independent charitable trust as an alternative owner and operator of some facilities. Such a trust will have access to a wider range of external funds and a more flexible operation. It can also focus on leisure facilities without being distracted by other issues.

Initiatives

To support funding applications and to make sure that they are competitive, we have defined 3 initiatives that will ensure that the benefits of investment in new facilities are delivered. These initiatives are:-

1. Empowering young people to realise their potential
2. Activating people to improve their health.
3. Developing the character, culture and community in the village.

Sub-teams are endeavouring to define and deploy each of these initiatives but have been finding it difficult. The sub-teams want to recruit more people so that they can share work and improve effectiveness. Forthcoming events will provide opportunities to promote the Team and its work.

One of the key observations made at the March public meeting was a lack of communication with residents on what's going on in the Programme and in the village. The Programme Team is developing a communication strategy to address this. Every opportunity will be used to publicise their work and a new web site is being developed to aid communication.

Funding Strategy

The Programme Team is focussing on funding of 3 projects that will deliver maximum benefits, including revenue income. These are:-

1. Construction of a new Scout and Guide building - £70k of section 106 funds has been offered and the Parish Council is negotiating a deal with the Scouts and Guides for income and support.
2. Refurbishment of the tennis courts – Dave Smalley has agreed to lead this project. We need to finalise the list of sports to be played on these courts, develop some costed options and then choose the one that gives best returns/benefits. We regard this as a potential “quick hit”.
3. Extension to the village hall – we have launched a bid for funding from DDEP/LSP for £50k towards this project. This should help in paying for early feasibility and design work. We have been successful at stage 1 but have 2 more stages to get through. As DDEP and LSP are both interested in economic benefits, we have focussed our application on the proposal for a café with training benefits for young people. Clearly, we need to develop other benefits for the project such as a meeting place for groups and a venue for activities.

Outside Organisations

The Programme Team has visited Barton-under-Needwood and Rosliston Forestry Centre to learn what can be done and how. Barton has a very successful village hall and a very successful sports club. Rosliston Forestry Centre is the hub of a very successful “Get Active in the Forest” initiative and has benefited from much external capital and revenue funding.

The next visit is to Aston-on-Trent on the evening of 12 July. Parish Councillors are invited to come along. Aston has a very well integrated community and is developing a Memorial Hall and Sports Club.

THE FUTURE

As the Project Officer has now given notice of his intention to resign, the village must change its approach to the Leisure and Community Development Programme. The key to this is the Programme Team. Aims and objectives are being drafted, a new leader must be found and support is urgently needed from experienced individuals and organisations in the village.

THIS WAS THE END OF PAUL WATT'S REPORT.

Paul was asked if the wrong grass seed had been laid at the Mease and who had chosen it. Paul replied that he did not know the answer to this question but the gentleman from the Football Association had said that 99% of the grass on the pitch was not the correct grass. He explained that they were currently going through the process of establishing what had gone wrong and who was to blame. It had already been established that the reseeded areas were a different type of grass seed.

Paul was asked if he thought that the Leisure Committee should be disbanded. Paul replied that he would not disband it but the role of the Leisure Committee did need to be looked at in great detail. It was explained that in the beginning when the program teams were set up they should have reported to the Leisure Committee who then reported to the Parish Council who then reported to SDDC. This was the reason why people on the Leisure Committee did not go on to the Program Team. It was established that the Parish Council did not know much about the Program Team and its existence. It was also agreed that the Parish Council would support any team that was on a Hilton Project. Paul reminded everybody that his Program Team was born out of an original Parish Council Meeting some months ago.

It was explained that Paul Watts had resigned as Hilton Project Manager in the last few days. The Parish Council were very confused over his role as Project Manager. The Parish Council had been concerned over the spending of 106 monies. It was explained to Paul that the Parish Council had seen a lot of overspend that had been no fault of his and the pot of money was dwindling bit by bit. It was explained that the Parish Council had to ask questions because if we had not then we would have been seen as negligent in this matter. The Parish Council is accountable to its residents.

It was reported to Paul that in the meeting on 26th June 2007 with officers from SDDC the funding strategy for the implementation of the MUGA was discussed. Paul Watts said that he could not comment on what was said in a meeting that he did not attend. Paul was told that the Parish Council were not prepared to continue with the installation of the MUGA until the one set for the school was sorted. The Parish Council would like to see the Tennis Courts refurbished first.

Paul was asked to confirm the value of the funding from DDEP/LLP as the Parish Council had been told in the meeting on the 26th June 2007 that it was £25k. Paul replied that this was incorrect and the figure was £50k which was what the Parish Council thought that it was.

It was agreed that the Parish Council had always cooperated with SDDC and SDDC had always encouraged the Parish Council to carry on with things, now they are stating that they want the Parish Council to step back. Paul Watts replied that SDDC had to follow Local Government rules and regulations.

Paul commented that in his opinion the Parish needed more than just the Parish Council to run things within the Village as he felt that the Parish Council may not be able to cope/manage all of the amenities. Paul explained that the Parish Council may need to set up a Trust to help run things in the future. It was agreed by the Parish Council that it may be very difficult to get volunteers involved to set up a Trust. Paul replied that if residents were given the right circumstances they would hopefully do the right thing.

Paul commented that they had been looking at the Village Hall Trust to see if it could largen its responsibilities, this would be stage 1. We would then need to decide if it could be split from the Parish Council. Paul stressed that no decision had been made with regards to this matter.

Paul was asked, who will the Program Team report to once you have left?. Paul replied that the Program Team was very keen to carry on but they would need somebody else to lead them. Paul explained that the Village as a whole needed to take control of its own destiny. A Cllr replied that SDDC would not allow this to happen as they hold the purse strings. Paul replied that this was not true SDDC were just another funder but were responsible for the 106 money, SDDC were very favourable funders.

It was explained to Paul that the Parish Council was/is the only focus team that the Village had.

It was explained that the Village Hall was a very successful Village Hall. The old committee were tired of running it and asked that the Parish Council to take it over, nobody else was interested hence the Parish Councils are now the sole Trustees.

Paul was told that the Village Hall was a Registered Charity and could not be changed now or in the future. It took the Parish Council 12 months to change all the documentation over etc and this had been a very difficult task. Paul replied that he commended everybody that had been involved in this process but it was time that we all looked to the future. He said that other Villages had managed to do this so why couldn't Hilton.

A Cllr replied that he was very alarmed over what Parish Councils were now being asked to do.

- Quote from Paul Watts on the pitch Drainage at the football pitches Back Lane

The Chair read out the quote from Moores Contractors Ltd with regards to the moving of the football pitch and extra drainage on Back Lane.

Re: Breakdown of quotation – Hilton Playing Fields

1. Senior football pitch

To move pitch down 1m and towards Soar Close by 3m reposition 4 No corner flag and 4 No goal post receptacles replace with new if necessary £200.00

To extend 2 No existing land drains at top of pitch to approx 3m of new path to lay land drainage at bottom goal area 10 No longitudinal runs at 4m centres and take to manhole nr bottom fence (as plan) approx 320m £1,600.00

2. The Junior football pitch

To drain top goal mouth with 4 No longitudinal runs at 3m centres to 1m from rear fence and run parallel to ditch adjacent to Orchard Close

To drain bottom corner adjacent to Wildlife Area 2 No runs parallel to goal line 5m and touch line 10m out side of pitch boundry and run to west ditch course at bottom of Wildlife Area approx 180m £900.00

3. To clear and regrade ditches to west and south of Wildlife Area and to the east downstream of the path removing trees bushes debris etc and dispose of regrade south ditch to give fall of 0.4 to run from west to east £400.00

To extend existing 300mm diameter pipe by approx 40m and connect into manhole at south west corner of Wildlife Area £2,350.00

Rates 4" land drains 0.5m deep pea gravel topsoil and seed £5.00 per linear meter

Rates 300mm pipe excavate remove tree roots etc and connect to manhole £58.75 per linear meter.

Total price £5,450.00 + VAT

Resolved: Quote to be accepted in full. The Parish Council to give £1,500.00 towards this project out of the open space budget. The rest to come from the 106 money.

B) MINUTE NUMBER 392/07 – COMMUNITY SERVICES

Please see below for the Village Hall Report prepared by Cllr Plenderleith. Because of her apologies this was read out by the Chair

The hire agreement has been amended but will need further alterations. I have consulted Helen Lidgett at DRCC (Derbyshire Rural Communities Council) and she has highlighted several areas of alteration. These include more detailed conditions of the premises license. DRCC have a model hiring agreement available for £8 and I think that it would be to the Village Hall's advantage to purchase this and adapt to fit, rather than the other way around. This would be discussed at the AGM on Monday 9th July, 7pm at the Village Hall.

I have introduced Ian Hey, a resident of Hilton and a funding officer at SDDC to the committee. He has been looking at the Charity's Scheme with a view to approaching St. Modwen to secure the square of green space next to Tesco as a community park. He has suggested an amendment to the Charity's Constitution to allow the Charity to actively pursue the project as a benefit to the Village as a whole. He has offered to help with the paperwork and said he believes there are grants available that would result in a zero net cost to the Charity i.e., any cost to the Charity would be covered by grants obtained in advance. It might also be worth considering the other small green space left by the developers around the Village, to protect them from encroaching residential development.

Ian Hey has suggested that the voting structure of the Village Hall Committee be clarified: he has asked the following questions by email:

Does the constitution or rules allow non-councillors to vote and/or second proposals that will change its (The Village Hall's) governance?

The Trustee of the Village Hall is the Parish Council. Unless the Parish Council has specifically delegated this authority to a sub-committee, which could include non-councillors, Ian would suggest that only Councillors would have the power/authority to do this.

Ian Hey (working with Paul Watts) has also presented a preliminary funding application to the South Derbyshire LSP with a view to securing some money towards

the Village hall extension. It is purely an outline suggestion at this stage and does not commit the Parish Council or Village Hall to any firm path of action. The deadline was tight to get in at the first stage (12th June) and the process will take many months. However, It provides a good starting point and I hope Ian will be Available to discuss this further at the AGM.

The new fees will start on 1st August 2007

A Full School Governors Meeting is to be held on Tuesday 10th July 2007 commencing at 7pm.

THIS WAS THE END OF CLLR PLENDERLEITH'S REPORT

It was reported that at the last Safer Neighbourhoods Meeting a new protocol was introduced for the allocation of funding.

Any group can claim up to £2,500.00 providing that they can gain match funding. There will be a bigger fund available, but this will not be available until the end of the year and only providing that there is money left. Any group may then be able to apply for up to £5k but they would still need to gain 50% match funding.

C) MINUTE NUMBER 393/07 - FINANCE REPORT

There was nothing to report.

D) MINUTE NUMBER 394/07 – ENVIRONMENTAL AND GREEN SPACE

There was nothing to report.

E) MINUTE NUMBER 395/07 – VILLAGE INFRASTRUCTURE

It was reported that a call had been received from Ian Charlesworth from the County Council Highways Department. This was with regards to the work needed on Avon Way through to the Mease including the Bell Mouth. Ian had been on to Wimpey and told them that the bond will be called in within the next 21 days if the work is not started/done with regards to the footpaths, lighting, etc,. They had also been informed that the collapsed drains are to be repaired. Persimmon will be on site next week to start their part of the work which will take about 6-8 weeks.

F) MINUTE NUMBER 396/07 – RECREATION AND LEISURE

Paul Watts reported that he had received some quotes with regards to putting in a time capsule within the Village Hall Grounds. He explained that there were 2 ways of doing this which were, 1. To register it or 2. To have a plaque put over it.

Resolved: To have the time capsule registered as a plaque would be destroyed by the youths.

It was reported that TAG had secured £1k from the Safer Neighbourhoods Committee.

It was reported that the Lease Agreement for the Scouts needed to be looked at and amended. This then needs to be sent on to our Solicitor to make any further changes and then approve.

Resolved: The Chair and the Clerk to go through and make any amendment thought to be necessary.

Resolved: The Clerk to then send this on to the Solicitor to make any further changes/amendments.

Resolved: Once the Lease Agreement is received back agenda for the next available meeting.

The Clerk explained that it would cost £35.00 per cut for the mowing of the plot of land on Egginton Road. She explained that the alternative would be to purchase our own mower and ask the Groundsman to cut this as part of his normal working hours.

Resolved: To purchase our own mower up to the value of £500.00 making sure that it can also be used to cut the bund at the Village Hall.

Resolved Cllr Walton-Knight to look into what type of mower would be required.

The Clerk also explained that we required another strimmer. The Clerk explained that the £315.00 Minor Maintenance money from SDDC could be used for this purpose.

Resolved: The Clerk to speak with the Groundsman on what type of strimmer would be required and choose on up to the value of £315.00.

The Clerk explained that we had received a complaint with regards to a litter bin on Welland Road. The resident had asked that this bin be relocated.

Resolved: It was agreed that this bin could not be relocated as this would set precedence throughout the Village.

Resolved: Lengthsman to monitor the situation.

Resolved: The Lengthsman to remove the dog bin sticker sign off the bin.

Resolved: The Clerk to reply thanking the resident for their comment and explain that this bin can not be relocated.

The Clerk reported on the quote from Aucuba Landscapes with regards to repair work needed on Back Lane Football Pitches.

Resolved: To spend the following

<i>Weed and Feed of x2 pitches</i>	<i>= £225.00</i>
<i>Spike pitches x 2</i>	<i>= £130.00</i>
<i>Roll pitches x 2</i>	<i>= £130.00</i>

It was reported that the report from BWB Consulting on Witham Close was not truly accurate as they had not included the latest plan including the recycling centre. They had also not highlighted the dangers on the T junction. However they had managed to allocate the correct amount of car parking spaces but had not allowed for the additional planning applications and the possible revoking of the Public House car parking spaces.

Resolved: To contact BWB Consulting and ask that these matters be included in the survey.

6. MINUTE NUMBER 397/07 - REPORTS FROM COUNCILLOR'S THAT HAVE ATTENDED ANY OTHER MEETINGS

- **ETWALL AREA MEETING**

There was nothing to report.

- **TOYOTA LIAISON MEETING**

There was nothing to report.

- **DERBY AIRFIELD CONSULTATIVE COMMITTEE**

There was nothing to report.

7) MINUTE NUMBER 398/07 - CLERKS REPORT

- Cutting of trees around Parish Council Land on Back Lane

Resolved: Already resolved in above minutes - This will be done as part of the work to be completed by Moores Contractors Ltd

- Update on litter bin installation Egginton Road

Resolved: Installed on the morning of this meeting

- Update on the repairs to the fencing on the land on Egginton Road – awaiting a call with a new start date from Richard

Resolved: Clerk to continue to chase Richard until completed

- Proposal to spend £35.00 every 2 weeks mowing the plot of land on Egginton Road

Resolved: Already resolved in above minutes

- Football Foundation – Ref monitoring and evaluation forms not completed.

Resolved: Clerk already contacted the Football Foundation - do not need to be completed as per phone call by Clerk on 25.06.2007 due to the facility not being finished and in use.

- Litter Bin complaint – Welland Road/Avon Way

Resolved: Already resolved in above minutes

8. MINUTE NUMBER 399/07 – DERBYSHIRE ASSOCIATION OF LOCAL COUNCIL'S

There was nothing to report.

9. MINUTE NUMBER 400/07 – FINANCE

Resolved: To pay the following.

Cheque No:	Payee:	Description:	Amount:
001150	Powergen	Electricity supply	£583.57
001151	Cancelled		
001152	DALC	Chairman Training	£20.00
001153	DSC	Cooker x 2 & extractor Fan Mease project	£500.00
001154	DSC	Fridge/Freezer Mease Project	£220.00
001155	Cancelled		

001156	Applied Electrical Services	PC Contribution to Mease Project	£3,000.00
001157	D J Atkinson	Mease Project	£117,286.28
001158	Kirsty Muldoon	Replacement Chq 001137	£60.00
001159	Hilton Village Hall	Room Hire	£75.99
001160	J Keery	TAG	£50.00
001161	Sharon Morris	TAG Workshop	£60.00
001162	Talbot Farm Landscapes	Planting	£251.45
001163	Glo – Design	Workshop – TAG	£100.00
001164	D Woolliscroft	Wages	£376.22
001165	B Dowell	Wages	£70.70
001166	S Bevins	Wages	£390.00
001167	P Stretton	Wages	£54.00
001168	N Saxon	Furniture – Mease Project	£1,400.00
001169	C Orme	Wages	£1,006.94

11. MINUTE NUMBER 401/07 – ITEMS FOR INFORMATION

Resolved: To note the following information.

- A) HM Government – Smoke Free England information
- B) DCC – Information on introducing the Derbyshire Directory
- C) DCC – Derbyshire Directory News
- D) DCC – Information on Derbyshire Youth Services
- E) SDDC – Copy of letter sent to St Modwens with regards to the proposed drainage work by Taylor Woodrow on Hilton Playing Fields
- F) SDDC – Nappucino’s – Sharpe’s Pottery Museum on 14 July, 11 August, 8 September, 13 October, 10 November and 8 December 2007 10.30am to 1.30pm
- G) DPDS – Ref letter to the architect with regards to outstanding matters
- H) SDDC – Civic Service Sunday 1st July 2007 at 3pm at the Parish Church of St Michael, Sutton on the Hill.
- I) SDDC – ref letter to contractors with regards to the Health and Safety issues at the Village Hall Site
- J) Barlow and Associates – Hilton Pavilion Certificate number 7 for information
- K) Derbyshire Rural Community Council – Rural Matters Magazine spring 2007
- L) Rosliston Forestry Centre – Wild Bird Course Wednesday Evenings commencing on 4th July 2007 at £45 for 24 sessions
- M) Standards Board of England – Guidance on the revised Member’s Code of Conduct, hard copy
- N) DCC – On Board, Public Transport in Derbyshire.
- O) DCC – Smoke Free Signs
- P) SDDC – Heritage News
- Q) SDDC – Smoke Free Signs
- R) Blakedown Landscapes – Letter to SDDC ref the Keys left in the machinery by the contractors and the water pipe left connected over the weekend of 16/17 June 2007
- S) St Modwen Properties Plc – Ref investigating the Bell Mouth on the Mease not being completed

12. MINUTE NUMBER 402/07 – ITEMS FOR DECISION

- A) KK Fire Protection – Quote for fire protection at the Mease Pavilion

Resolved: To accept the quote from City Fire

- B) Mr & Mrs Price – Letter x 2 ref the dog bin between New Road and Welland Road

Resolved: Clerk explained they did not want a reply

- C) Environmental agency – Flood Warden Workshop 03.07.2007

Resolved: Clerk to complete form sending apologies

- D) Flint Bishop Solicitors – Plan of the Mease Pavilion Ground and Lease Agreement, plus mane to be added to signs – Copy given to Hilton Harriers

Resolved: Signs to say “The Mease Football Pavilion @ Hilton

Resolved: The Clerk to inform the secretary of Hilton Harriers

- E) SDDC Parish Lengthsman Scheme 2007/2008 – Clerk to reply
Resolved: Clerk to send confirmation of allocation
- F) SDDC – Fire Risk Assessment for the Pavilion on Back Lane ref the regulation reform and what this means for us.
Resolved: The Chair to read through then pass on to the Caretaker to action
- G) Aucuba – Quote to do repair work on Back Lane Playing Field
Resolved: Already resolved in above minutes
- H) BWB Consulting – Survey at Witham Close
Resolved: Already resolved in above minutes
- I) SDDC – Letter from Mark Alflat ref meeting on 26th June 2007 on how we move forward
Resolved: In the meeting on 26th June 2006 with SDDC officers

PLANNING APPLICATIONS

13. MINUTE NUMBER 403/07 - PLANNING APPLICATIONS TO BE CONSIDERED

- A) Reg No 9 2007 0610 F – The change of roof pitch from 45 to 35 on plots 62-67 at area H18 former Hilton Depot, Hilton
Resolved: No objections
- B) Reg No 9 2007 0595 FH – The erection of an extension at 37 Egginton Road, Hilton
Resolved: No objections
- C) Reg No 9 2007 0653 F – The erection of a detached building to provide residential accommodation for dependent relative at 15 Utah Close, Hilton
Resolved: No objections
- D) Reg No 9 2007 0729 – The erection of an extension at 9 Lucas Lane, Hilton
Resolved: No objections
- E) Reg No 9 2007 0595 FH – The erection of a conservatory and boundary fence and re siting of existing garage at 37 Egginton Road, Hilton re-consultation amended description
Resolved: No objections
- F) Reg No 9 2007 0704 F – The erection of 60 bedroom care home with parking at Partrap House, Derby Road, Hilton
Resolved: No objections

14. MINUTE NUMBER 404/07 – PLANNING MATTERS FOR INFORMATION

Resolved: To note the following applications.

- A) Reg No 9 2007 0495 FH – The erection of a conservatory at 33 Wyston Brook, Hilton – **HAS BEEN GRANTED**
- B) Reg No 9 2007 0282 FH – The erection of an extension at 6 Farm Close, Hilton – **HAS BEEN GRANTED**
- C) Reg No 9 2007 0358 FH – The erection of an extension at 10 Mulberry Way, Hilton – **HAS BEEN GRANTED**
- D) Reg No 9 2007 0372 D – Application for the approval of reserved matter of planning permission 9 2006 0916 B for the landscaping scheme at plot 2 Hilton Business Park, Hilton – **HAS BEEN GRANTED**

E) Reg No 9 2007 0340 FH – The erection of a front canopy at 11 West Avenue, Hilton – **HAS BEEN GRANTED**

F) Reg No 9 2007 0336 FH – The erection of a fence at 2 Dove Rise, Hilton – **HAS BEEN GRANTED**

G) Reg No 9 2007 0328 FH – The conversion into living accommodation of the garage and the erection of an extension at 5 Avon Way, Hilton – **HAS BEEN GRANTED**

15. MINUTE NUMBER 405/07 - DATE OF THE NEXT MEETING

The date of the next meeting will be 25th July 2007 at Percywood Community Lounge commencing at 7pm

16. MINUTE NUMBER 406/07 - EXEMPT ITEMS

- Thoughts from the meeting with SDDC officers on 26th June 2007

It was reported that we were awaiting a proposal from SDDC with regards to the way forward. Once received this will then be added to the next available Parish Council Meeting for discussion.

It was agreed that if another Project Manager was appointed to take over from Paul Watts then they would need to report more to the Parish Council.

CONFIRMATION: _____ **DATE:** _____