

HILTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 28TH FEBRUARY 2007 AT PERCYWOOD COMMUNITY LOUNGE COMMENCING AT 7.00PM

PRESENT:

Councillor: L Kolkman (in the Chair)

Councillors: P Hickinbottom, P Walton-Knight, J Keery, D Smalley, A Plenderleith and G Banton

Paul Watts the new Hilton Project Manager was in attendance.

Jack Twomey and Ian Tranter from Environmental Services Group at SDDC were in attendance.

30 members of the Public were in attendance.

PUBLIC PARTICIPATION

A) Discussion on unadopted Sewer System at Shady Grove, Hilton

The Chair welcomed everyone and thanked them for attending the meeting.

The Clerk explained that on the 5th February 2007 she received a call from a resident at Shady Grove asking the Parish Council if they could help resolve the problem of the blocked sewer system. This was due to Severn Trent not being interested and informing the residents that the sewers were not adopted.

The Clerk explained that she had spoken to Severn Trent and had been promised a call out within 24 hours. 24 hours later the Clerk received a further telephone call back from Severn Trent and was told that it was not their problem and they would not do the work. The Clerk called Jack Twomey at the Environmental Services Group at SDDC and explained the situation to them. SDDC went to the site immediately to help the residents.

Jack Twomey from SDDC explained that initially Environmental Services went out and relieved the problem by pumping out twelve thousand gallons of sewage, 10 days later they took out another twelve thousand gallons of sewage, this was to enable them to find out what the problem was. Initially they thought that the problem was caused by tree roots breaking through the pipes at no 1 Shady Grove. It had since been established that this was not the problem it was bricks that had fallen into the chamber from no 3 Shady Grove. Jack explained that it was not uncommon to have sewers that were not adopted by the water services. A Gentleman from no 9 Shady Grove explained that it said nothing in his deeds to indicate that the sewers were the resident's responsibility and he had lived in Shady Grove for some 37 years. Jack assured the residents that the sewers had defiantly not been adopted. Jack explained that most developers had clauses in their contract to say that they would get drains

and roads etc transferred/adopted after a period of time or once the last house was built if this had not happened then it would be a civil matter between the residents and the original contractor. The Clerk replied that the contractor had since gone out of business.

A member of the public commented that if the drain causing the problem had been on his land then he would have paid to have the work done, he commented that this should be down to the resident at number 3 to pay for. Jack explained that the resident at no 3 is not served by the sewer that had the problem. The sewer runs under the residents land but the responsibility lies with the residents that are on the feed not the resident at no3, this is what the Law states. All no 3 has to do is allow access for maintenance. Jack also explained that the resident at no 3 is 90 years old and disabled she would not have known about the problems.

Jack explained that the sewer had now been cleared of the tree roots and the bricks but the lining of the sewer had not yet been completed. This would be done shortly. Jack explained that there were 26 residents on this run not 30 as they originally thought. No 1, 3 and 2 others that they thought were on the run were not, but they do have chambers on their land.

Jack explained that the cost of the work would be as follows:

Initial Cost of clear out absorbed by SDDC	=	£283.75 plus VAT
Work for 1 st notice served	=	£2,500.00 roughly

The work from the 1st notice served included 27 meters of lining at a total cost of £1,750.00 plus VAT.

A Gentleman explained that the lining would make the pipe smaller. Jack explained that the system tends to flow better the smaller the pipe

Jack explained that they had since found a further problem and a second notice would be served on this shortly, This problem is under no 5 Shady Grove, the whole of the top chamber pipe has collapsed, this will cost a further £2,750.00 to £3,000.00 to repair.

Jack guaranteed the residents that the work that they were undergoing would resolve the problem. SDDC would not be doing this work if they did not feel it was necessary.

A Lady asked if I had a problem with the sewer on my property could I ask the rest of the resident to contribute to the repairs, Jack explained that this would be the case, the resident would go to SDDC explain the situation and they would send out the relevant notices etc and the same procedure would be followed. The lady replied that for this kind of money she would have expected to see 3 quotes before the work went ahead. Ian explained that the work did go out to quote and Aqua Jet was then given the contract.

A Gentleman explained that his house insurance would cover him for the cost of the repairs but he would have to pay a £50.00 excess on his policy.

A gentleman explained that the problem had been caused by the residents drain at no 3 and all residents should take their invoices to that resident to pay/claim from their house insurance. He said that this was not a very nice thing to do but he felt that he had no choice. Jack explained again that the resident at number 3 was not responsible as the sewer did not feed their property; the 26 residents on the feed were responsible for maintaining the drain on land at number 3.

A gentleman explained that he had just found out that he was responsible for a drain on private land. He asked Jack, if the resident at number 3 was to fall or trip on the drain cover seriously hurting or injuring them would the 26 residents on the feed be liable for that. Jack replied that this would be the case if it was broken and not maintained properly. The gentleman replied that the drain cover was damaged. Jack replied that he would look into this matter and if so a further notice could be served to cover the repairs to this cover. The gentleman explained that the majority of covers on Shady Grove were broken or damaged.

The Clerk explained that she had been speaking with Richard Sargent from Defra and the news was not all bad. The Clerk explained that she had been advised that water companies would in the near future be taking over all sewers weather they are adopted or unadopted. This bill was due to be passed by summer 2008. This does not mean that they would all be taken over at the same time it may be that it would be over a phased period of time. This was yet to be decided.

A gentleman reported that Severn Trent had always looked after the sewers for the past 30 odd years and could not understand why they had refused to help this time. The Clerk explained that this would be something for the residents to decide as to weather they should write to Severn Trent and ask them the question. The Clerk thought that it would all be down to money and Severn Trent cutting costs.

A lady stated that she was not happy with the fact that she would be getting a further notice from SDDC for extra works to be completed. She said that she would like to see a summary of all works. Ian Tranter replied that this could be provided if the residents requested it. The Chair asked Ian and Jack if the work that had been served on the notice needed to be done immediately. Jack replied that the sewer would not collapse today but could not give a time scale on how long it would last. He explained that because the notices had been served the work would be carried out from an environmental point of view.

The Chair said that she did not know what else the Parish Council could do to help further in this matter but stated that the Parish Council would advise if needed. The Chair explained that the residents should form a Residents Committee to decide what course of action should be taken in the future. The residents present thought that this would be a good idea.

The Chair thanked Jack Twomey and Ian Tranter from SDDC for attending the meeting and providing the information required.

A gentleman said that the Clerk to the Parish Council had been very helpful and thanked her for her help and for arranging the meeting, he said that he they were all most grateful.

B) Other Public Participation Matters

A Gentleman reported that he objected to advertising boards placed on the footpaths for example:

- 1 outside Hannells
- 2 outside the Post Office
- 3 outside the Hairdressers

It was reported that these boards are making it difficult and dangerous for residents using the footpaths.

The Clerk said that she would email Mr Rave Shirley the Enforcement Officer at SDDC and find out if anything could be done.

It was reported that the big blue double decker bus was standing at the bus stop by the entrance to Witham Close for long periods of time causing an obstruction in a mornings.

The Clerk said that she would contact the John Port School with regards to this matter.

The Clerk was asked if any information had been received with regards to the planning application for number 1 Uttoxeter Road. The Clerk explained that she had spoken to the Planning Department on this matter and explained that they had been given permission for double access. With regards to the extra bit of land that they are driving over, the School Charity owns this land and they do not have a problem. If in the future they do object then this will be a civil matter between them.

POLICE MATTERS

There was no Police present and there was nothing to report.

COUNTY COUNCILLOR'S REPORT

Cllr Hood tendered his apologies.

The Clerk read out Cllr Hoods report on his behalf.

- Cllr Hood had been speaking with Biffa and at present they had no intention of opening up the site to members of the public
- The County Council are in discussions with the Dial a Bus Company due to the service from Church Broughton to Sutton on the Hill being cut from once per week to fortnightly. The County Council are looking for a solution to this problem.
- Gypsy's on Sutton Lane have been causing a nuisance and there have been reports of lude conduct with regards to using the Wildlife Reserve as a public toilet. The County Council can not start proceedings against them at the moment as the land is owned by Derbyshire Wildlife Trust. The County Council would need to have their permission to move them on as the Wildlife

Trust would have to foot the bill. As of yet permission has not been given to start the proceedings.

DISTRICT COUNCILLOR'S REPORT

Cllr Walton and Cllr Littlejohn tendered their apologies.

There was no District Councillor present and there was nothing to report

1. MINUTE NUMBER 272/07 - APOLOGIES

An apology for absence was submitted and accepted on behalf of Councillor D Allen.

2. MINUTE NUMBER 273/07 – DECLARATION OF MEMBERS INTERESTS

There was no Declaration of Members Interests.

3. MINUTE NUMBER 274/07 - TO CONFIRM THE NON EXEMPT MINUTES OF THE MEETING HELD ON 31ST JANUARY 2007.

The Minutes of the Meeting held on Wednesday 31st January 2007 having been circulated were approved and signed as a true record. This was after corrections were made to the original copy for spelling errors.

5. MINUTE NUMBER 275/07 – TO DETERMIN WHICH ITEM IF ANY FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

No item from part 1 of the agenda was taken with the public excluded.

6. SUB COMMITTEE REPORTS

A) MINUTE NUMBER 276/07 - CHAIRPERSONS REPORT

Cllr Smalley reported that after the last Parish Council Meeting a member of the public approached him and said that he took everything back that he had said about the Parish Council, this was because he thought that the Parish Council made all of the decisions. He now realised that the Parish Council had no say in things like where 106 monies etc were to be spent and he realised that the Parish Councils hands were tied on most matters.

The Clerk was asked if Any Other Business could be placed back onto the agenda. The Clerk replied that this was not politically correct anymore and was not part of Best Practice Agenda. She explained that most things could be discussed under items on the agenda. If something particularly needed to be discussed and needed to be an agenda item then the Clerk should be informed of this well in advance, before the agenda was placed on the notice boards 7 days before the meeting.

A) Talk with Paul Watts on the Village Hall Project.

The Chair introduced Paul Watts the new Project Manager for Hilton, Paul gives everybody a copy of his working documents and takes everybody through them.

Paul explained that he looked at the project in 2 ways as follows:

- 1) Pursuing Hilton Leisure and Development Program.
- 2) To use simple structures that break down the tasks called program, these break down into a number of projects ie, The Mease Project. Hilton Village Hall Project etc. each project will deliver a number of facilities.

Wish List

Paul showed a wish list of facilities that were required within the village from the Village Plan. This also showed how much money was left for Paul to find match funding against. He also explained that the Scouts had not been successful with their Lottery Grant Application.

Objectives for the meeting:

- 1) The Parish Council to help deliver the projects
- 2) The group needs to make the decision of who makes the decision within the projects.

Program of Team Tasks

Paul showed a bubble chart of what was required to be done within the next nine months and explained that he would need help in delivering the service. He explained that we would need to be clear on what facilities we would offer to the community and what opportunities these facilities would provide to the community. He explained that we would have to compete for a limited amount of money that would be available to projects like ours. Applications for funding that are filled in would have to be better than any other group. It would need to contain lots of information and be very well prepared. Funders would also require information on how the Parish Council would run the facilities once they were in place.

SWOT Analysis and Plans

Paul explained that SWOT stood for: Strengths, Weaknesses, Opportunities and Threats.

Paul explained that he would be having a Public Meeting at Hilton Village Hall on 14th March 2007 commencing at 7pm. This had been advertised as a flyer in the Hilton Directory. The meeting was being held to try and get others involved in the projects. Paul said that he may hold a separate SWOT Analysis Meeting with just the Parish Council Members at a later date.

Program Team Tasks, Outcomes and Methods

Paul explained that this was a list of all summarised activities.

PT – Project Team was the development of the business plan and the funding strategy
MT – Management Team will understand how the facilities would be run in the future and look at maintenance and operational costs.

CT – Consultation Team will be the team of facilitators

DST – Design Style Team will be responsible for establishing the important characteristics of the village maybe by producing a Village Design Statement.

Paul explained that a big time commitment would be required to pull together and deliver the project. He also explained that these teams would have a big influence on what the overall outcome would be.

Paul explained that he would like to involve the Planning Dept at SDDC to help get on with the issue of planning constraints. SDDC are interested in this project and would like to be involved. The reply was that the Planning Dept had not helped in the past and why should the Parish Council trust them now. Paul explained that it was SDDC that decided what colour the bricks were going to be at the side of the Village Hall. Paul explained that Local Government would like to see local communities more involved in their own future.

Paul explained that he had been very disappointed with things in the past as decisions were always decided by someone else but now as a group we could influence what happens in the future.

Cllr Banton asks Paul what experience he had in the past with regards to gaining Grant Funding. Paul replied that he had spent the last 3 years delivering a 1.5 million project at the Rosliston Forestry Centre. He also explained that he had completed 10 funding applications for this project and only 1 had been refused.

Paul explained that funders were looking for how we would express the benefits of the project and this would need to include a business plan, this was the reason for the Scouts failing in their application. They did not give enough clear information and they did not include a business plan.

Decision Making

Paul explained that decisions would need to be made on an almost day to day basis. Paul asked if a resolution could be passed on who could make these decisions.

Resolved: Hilton Leisure Group to grow stronger and steer the group on a day to day basis along with the Parish Council

Resolved: Paul to manage the overall project.

Paul explained that the wish list would be the scope of the project, if the list needed to be amended then this would need to be decided by SDDC and the Parish Council.

Paul explained that one funder could fund a mixed bag of projects and does not necessarily fund just one thing. Funders would need to be clear on who would be the accountable body to spend the money, SDDC is a very good body for this as the

Parish Council does not have as many powers, it would be much easier for SDDC as funders prefer this as a Parish Council could potentially go bankrupt, hence SDDC had already given the Parish Council £30k towards the Pavilion project and would soon be giving a further £75k loan to the Village Hall project.

Paul explained that as a project manager you do not need to know everything you just need to know where to get the information/expertise from. Paul also explained that the best way of finding out information was to be involved with the Parish Council.

***Resolved: If expenditure is over £2,500.00 a group decision will need to be made
Resolved: If expenditure under £2,500.00 for example the drains need to be repaired Paul will make the decision.***

Paul explained that if he started to make decisions that the Parish Council did not agree with then he was sure that we would tell him.

Design Meeting

Paul explained that we would be having Design Meetings in the future. He also explained that the first one had taken place that day 28th February 2007. The Chair explained that these meetings would include design buy offs so that plans would not just go through without the Parish Council and others involved knowing. This should stop problems in the future. The Chair explained that she would like all plans to be seen at the Parish Council Meetings so that everybody could see them including the members of the public. If there were no objections the Parish Council would then adopt them. The Chair explained that this may seem a little long winded but this needs to be done and not left down to the Leisure Committee to decide. Paul had no objections to this but asked how many approvals we need to be able to go ahead with the works. The Chair explained that she was only referring to changed/amendments to the main plan. Paul agreed to this.

Resolved; It was agreed that the Hilton Leisure and Community Development Decision Making/Governance would be adopted.

C) MINUTE NUMBER 277/07 - FINANCE REPORT

There was nothing to report.

D) MINUTE NUMBER 278/07 - RECREATION REPORT

There was nothing to report.

E) MINUTE NUMBER 279/07 - VILLAGE HALL REPORT

It was reported that the new Charity Scheme had been made effective from 23rd February 2007. Hilton Parish Council was now the sole Trustees. It was proposed that a small Sub-Committee be set up to deal with any Village Hall matters.

Resolved: Sub-Committee to consist of Cllr Kolkman, Cllr Keery, Cllr Plenderleith and the Clerk to the Parish Council.

Resolved: The Clerk to add this to the agenda for the next meeting.

The Clerk explained that some members of the Former Committee should be encouraged to stay on for the time being as Bank Mandates etc needed to be completed. The former Committee also had the experience that was required during the change over.

F) MINUTE NUMBER 280/07 - ETWALL AREA MEETING

There was nothing to report.

G) MINUTE NUMBER 281/07 - EDUCATION FOUNDATION REPORT

There was nothing to report.

H) MINUTE NUMBER 282/07 - AIRFIELD REPORT

There was nothing to report.

I) MINUTE NUMBER 283/07 - TOYOTA REPORT

There was nothing to report.

J) MINUTE NUMBER 284/07 - POLICE LIAISON REPORT

It was reported that a Hilton Parish Councillor attended the last Safer Neighbourhood Meeting. She explained that it was all a little frustrating. She explained that they had a pot of money £5k to be spent on projects within the area, £3k went to Etwall and £2k went to Hatton. This money was not an agenda item, people just put up their hands and the money was awarded. The Councillor complained after the meeting due to Tag having an application form, this had now been completed and sent back. A financial protocol would be put into place for the future. The Councillor reported that the money did go to good causes and we should not take this away from them but it was the way in which the money was given out that was unfair. Mr Phil Marriot had taken these comments on board.

K) MINUTE NUMBER 285/07 - SCHOOL GOVERNORS REPORT

It was reported that the Headmaster was signed off sick at the moment and would not be contactable under any circumstance.

It was also reported that the Schools Travel Plan was a done deal and there will not be a turning circle. The school did put out a questionnaire to the parents but only received back 150 of these. From this the Travel Plan was produced and there was no case for the turning circle. There is also a section pertaining to the use of the Village Hall car park. There was no consultation with either the Parish Council, Village Hall Committee or Cllr Hood. Everybody in attendance was very disappointed with this matter.

It was reported that the local PCSO had been looking into yellow lines on Peacroft Lane, this could not be done but they would install a white line by the crossing warden.

L) MINUTE NUMBER 286/07 - TREE WARDENS REPORT

There was nothing to report.

M) MINUTE NUMBER 287/07 - MARSTON ON DOVE AND DISTRICT RELIEF IN NEED CHARITY

There was nothing to report.

N) MINUTE NUMBER 288/07 - LENGTHSMEN REPORT

It was reported that the hedge on Derby Road by Goodwin's and Oak and Elm Drive was in need of a trim.

Resolved: The Clerk to write asking that the hedge be cut back.

It was reported that the Lengthsman had repaired the wire on the Tennis Courts on numerous occasions as children were unwrapping the wire to gain access.

Resolved: The Clerk to speak with the Caretaker and the Lengthsman to paint anti vandal paint over the wire.

Resolved: The Clerk to type up and laminate some notices stating anti vandal paint.

It was reported that thieves had stolen a set of electronic gates from a residents on Derby Road late last Saturday night.

It was reported that the footpath between Willowfield and Egginton Road was in a mess.

Resolved: The Clerk to contact SDDC to resolve the problem.

It was reported that a youth on a mini motto had been spotted on Sutton Lane.

Resolved: The Lengthsman to inform the local PCSO.

O) MINUTE NUMBER 289/07 - FOOTBALL REPORT

It was reported that the Pavilion changing rooms had been left in a terrible mess by Hilton House FC. There were cans, paper and tap chucked all over the place. They had also broken the sweeping brush. It had been decided that the team should pay for the extra costs of cleaning that the Parish Council had incurred. The original cost was emailed to them at £20.00. The manager of Hilton House FC had since emailed back stating that he had left 2 team members on site to clean away the mess and they had assured him that this was done. He has apologised and asked that in the future, if any mess is left he should be contacted and given the chance to correct the situation. The team was also responsible for leaving line marking paint in the line marker. It has been decided because of this the Chair will no longer mark out the pitch; all teams have been informed of this. The manager of Hilton House FC had asked if the fine could be reconsidered.

Resolved: The Clerk to email him reducing the bill from £20 to £10 to cover the cost of the extra cleaning and the repairs to the sweeping brush.

It was reported that the football pitches on Back Lane were not playable at present due to the Village Hall project works. The Chair explained that a meeting had taken place on this matter and the paths are within the guidelines of the Football Foundation. The feeling was that these paths were too close to the pitch. An agreement had been made with the contractors and the football pitch will be moved slightly over and down, extra drainage will also be installed, none of this work should be completed until the end of the football season. This was thought to be the best solution to the problem as it would be too expensive to take out the paths. It has also been agreed that the boards around the paths would be sunk below ground level to stop them being a Health and Safety issue to the football players.

6. MINUTE NUMBER 290/07 - REPORTS FROM COUNCILLOR'S THAT HAVE ATTENDED ANY OTHER MEETINGS

It was reported that the TAG Group activity evenings were now up and running, this would open every other Friday 7pm till 9pm. This would consist of all different activities for the children to do for example, Hair and Beauty, Dance, Sumo Suits etc. Tag had managed to secure funding to purchase 2 x laptops from Riverside Funding so that the children can use them to play games etc. Tag had also applied to the Safer Neighbourhoods for extra funding of a further £1k. It was reported that on the first week of opening only about 10 children attended but on the second week about 25 to 30 children attended. The children were praised for being on such good behaviour. Everything went really well. It was also reported that this scheme would be advertised in the Hilton Directory on a monthly basis.

7) MINUTE NUMBER 291/07 - CLERKS REPORT

A) Proposal to pay for advertising in the Hilton Directory

It was reported that the Hilton Directory would like the Parish Council to make a contribution towards its costs of about £20 to £25. It was reported that when it all first started an agreement was made that for the first year the Parish Council could advertise and update for free but after 12 months it would be revisited. We would however still be able to advertise in the Village News for free.

Resolved: To continue using the Hilton Directory but only when required and to give £20 towards the cost.

Resolved: Cllr Plenderleith to speak to the editor of the Hilton Directory and explain the above and ask her to invoice the Clerk to the Parish Council as and when.

B) Item in case a resolution needs to be passed for Shady Grove

There was nothing to resolve on this matter

C) Financial Statement

A copy of the current bank reconciliation was resolved at the meeting (see attached copy)

D) Lease Agreement for the Pavilion on the Mease

It was reported that Lewis Rose from Flint Bishop and Barnet had now sent through the amended lease agreement but he had not changed all items that he was asked to. The Chair asked if she could have permission to book an appointment to go and see Lewis Rose face to face once Hilton Harriers had made their final changes and point out to him all matters that need to be amended as email was not working very well with regards to this matter.

Resolved: The Chair to book an appointment with Lewis Rose when ready.

8. MINUTE NUMBER 292/07 – DERBYSHIRE ASSOCIATION OF LOCAL COUNCIL'S

There was nothing to report.

9. MINUTE NUMBER 293/07 – FINANCE

Resolved: Accounts for payment at this meeting

Cheque No:	Payee:	Description:	Amount:
001091	D Dowell	Wages	£72.00
001092	C Orme	Wages	£673.92
001093	D Woolliscroft	Wages	£349.10
001094	P Stretton	Wages	£36.00
001095	Inland Revenue	NIC's	£201.74
001096	Hilton Village Hall	Room Hire	£17.50
001097	D J Atkinson	Pavilion Works	£26,244.85
001098	SDDC	Civic Amenity Service	£232.65
001099	Marc Couldwell	Repairs to Lighting	£52.00
001100	SDDC	Clinical Waste Collection	£775.97
001101	Cancelled		
001102	C Orme	Expenses	£48.50
001103	D Woolliscroft	New Boots	£20.00
001104	Nadia Jane School of Dance	TAG	£100.00
001105	J Keery	TAG	£1,719.38
001106	E Kolkman	TAG	£92.69

11. MINUTE NUMBER 294/07 – ITEMS FOR INFORMATION

Resolved: To note the following information.

- A) Derbyshire Rural Community Council – Calor Derbyshire Village of the Year 2007
- B) Flint Bishop & Barnett Solicitors – Map of land, The Mease football Pavilion site.
- C) DCC – Countryside Service Events in Derbyshire 2007 booklet
- D) SDDC – New Style Civic Dinner and Dance to be held on 24th March 2007 at the Branston Golf and Country Club commencing at 7pm
- E) DCC – Supporting people information leaflets
- F) South Derbyshire CVS – Re: Social Car Scheme – Drivers needed
- G) DCC – Leaflets on spreading the message on a new DCC campaign called Scrap the Scam
- H) SDDC – Main Street Car Park, Hilton – confirmation on receipt of the petition
- I) DCC – Derby and Derbyshire Waste Site Development Plan Document, more possible sites for new waste management development
- J) SDDC – Civic Amenity Service – Saturday Morning Refuse Collection Service 2007/2008
 - 12th May 2007 – Main Street/ The Mease
 - 21st July 2007- Main Street/The Mease
 - 27th October 2007 – Main Street/The Mease
 - 1st March 2008 – Main Street/ The Mease

- K) Inland Revenue – Certificate of Registration for Value Added Tax
- L) SDDC – Reply from Rave Shirley ref the entrance to Witham Close
- M) SDDC – Casino Proposal
- N) Barlow and Associates – Valuation Recommendation for Architect’s Certificate
- O) Communities and Local Government – A Revised Model Code of Conduct for Local Authority Members
- P) Powergen – Important electricity Meter Reading needed
- Q) NALC – Review of the Quality Town and Parish Council Scheme
- R) DPDS Consulting – Interim Payment Certificate for the value of £22,336.04
- S) DCC – Mobile Phone Campaign
- T) Audit Commission – Appointment of External Auditor for the financial year end 2006/2007
- U) SDDC – Etwall Area Meeting Held on 30th Jan 2007 – Circulation of Refuse Freighter Dates
- V) H M Revenue & Customs – Employer Pack 2007
- W) SDDC – Recommendations and reports of committees for submission to the Council at its meeting on Thursday 1st March 2007
- X) Mark Todd MP - Apologies for not attending the meeting, he is in Parliament
- Y) Rosliston Forestry Centre – Day Retreat on 20th and 22nd March 2007
- Z) SDDC – Section 106 Agreements – new protocol
- AA) Hilton Church Pre School – Letter of thanks for the donation of £80.00

12. MINUTE NUMBER 295/07 – ITEMS FOR DECISION

- A) HM Revenue and Customs – P35 Employee Annual Return
Resolved: Clerk to deal with at the end of the Financial Year
- B) Alliance and Leicester Bank – Information on Community High Interest Deposit Accounts
Resolved: Nothing to action
- C) SDDC - Loan Agreement, form to be filled in
Resolved: Clerk to complete and return asap
- D) Flint Bishop & Barnett – 2x copies of amended Lease agreement for the Mease Project
Resolved: The Chair to book an appointment to discuss amendments
- E) H M Revenue and Customs – Unable to pay Vat in to our account – Form to complete payslip for bank required as they can not trace the bank account.
Resolved: Clerk to provide information as requested
- F) Mr & Mrs Price – Letter ref Dog Bin
Resolved: Clerk to reply noting the comments
- G) Severn Trent – Information on the adoption of Sewers
Resolved: Nothing to action
- H) Rolleston on Dove Parish Council – Requesting that Hilton Parish Council request through SDDC to erect HGV weigh limit signs at the Hilton entrance to Marston Lane – Reply required
Resolved: Clerk to write to SDDC requesting weight limit signs

PLANNING APPLICATIONS

13. MINUTE NUMBER 296/07 - PLANNING APPLICATIONS TO BE CONSIDERED

- A) Reg No 9 2007 0098 F – The construction of two new retail units on land at Witham Close
Resolved: Hilton Parish Council strongly objects to the above application on the following grounds: This application yet again does not address the safety issues in and around Witham Close. This application would bring more people/vehicles into a very congested/busy and dangerous area of the village. If this application is to be passed it would yet again reduce the possibility of correcting the list of issues that the Parish Council and residents within the village already have. It also means that we would loose the use of 2 car parking spaces. Hilton Parish Council does not accept that the vehicle access is adequate and the potential for a serious accident is vast approaching. This application would not help existing problems on Witham Close it would only add to it.
- B) Application Code No – Proposed erection of an aluminium framed parent shelter at Hilton Primary School, Peacroft Lane, Hilton. for Derbyshire County Council.

Resolved: No objections

C) Reg No 9 2007 0088 FH – The erection of an extension at The Gables, Lucas Lane, Hilton

Resolved: No objections

D) Reg No 9 2007 0131 A – The display of Corporate Signage at 8 Witham Close, Hilton

Resolved: No objections

E) Reg No 9 2007 0170 F – The erection of a temporary wooden structure & poly tunnel at Sundale, Uttoxeter Road, Hilton

Resolved: No objections

14. MINUTE NUMBER 297/07 – PLANNING MATTERS FOR INFORMATION

Resolved: To note the following applications.

A) Reg No 9 2006 1235 FH – The erection of extensions and alterations to 8 Farm Close, Hilton

B) Reg No 9 2006 1322 FH – Erection of extensions (amended Scheme) at 8 Main Street, Hilton

C) Reg No 9 2006 1358 FH – The erection of an extension at Red Roofs, Lucas Lane, Hilton

D) Reg No 9 2006 1404 B – The application for the variation of condition 4 of planning permission 9 2006 0630 MD to extend the operating hours at land at Hilton Business Park, The Mease, Hilton

E) Reg No 9 2006 1395 F – The alteration to position of boundary fence at plots 40 & 42 and to reposition dwelling on plot 42 plot 40 42 Humber Street, Hilton

F) Reg No 9 2006 1353 U – Change of use from (class A) to (class A2) at 8 Witham Close, Hilton

G) Reg No 9 2006 1407 FH – The erection of an extension at 10 Shady Grove, Hilton

H) SDDC – Alleged unauthorized summer house, The Gypsy Site Uttoxeter Road – Planning Permission not required

15. MINUTE NUMBER 298/07 - DATE OF THE NEXT MEETING

The next Parish Council meeting will be held on 28th March 2007 at Peacroft Community Lounge commencing at 7pm

16. MINUTE NUMBER 299/07 - EXEMPT ITEMS

A) Email from Cllr Walton – received on Friday 16th February 2007.

The Councillor that Cllr Walton was referring to in her email explained that they had contact Cllr Walton initially to find out how she was as she had not managed to attend the meeting and nobody could update the Parish Council on her condition, the Councillor felt very concerned for her and explained that they had done this on several occasions previously. The planning issue for Don Amott was then raised on the back of this conversation and Cllr Walton was asked if she had a proxy vote in her absence, it was established that she did not. At this point the Parish Councillor thought that the conversation was over but the previous conversation was referred to a further 2 times. The Parish Councillor was aware that Cllr Walton was becoming exhausted and tried to wind up the conversation as quickly and politely as they could. The Parish Councillor concerned apologised and explained that they never meant for any distress to be caused to Cllr Walton and apologised for any hurt or embarrassment that this may have caused the Parish Council. The Parish Councillor concerned was upset and hurt to think that they could have caused any upset.

CONFIRMATION:

DATE: