

HILTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 3RD JANUARY 2007 AT PERCYWOOD COMMUNITY LOUNGE COMMENCING AT 7.00PM

PRESENT:

Councillor: L Kolkman (in the Chair)

Councillors: P Hickinbottom, P Walton-Knight, J Keery, A Plenderleith and G Banton

1 South Derbyshire District Council Member, 1 County Council Member and 6 members of the Public were in attendance.

PUBLIC PARTICIPATION

Cllr Littlejohn introduced Mr Peter Smith a concerned resident of Hilton. Mr Smith had information and photographs on the overflowing recycling bins on Hilton Car Park over the Christmas and New Year period. (Cllr Littlejohn passes these to the Clerk for the Parish Council records) Mr Smith explained that this was an ongoing problem that also happens frequently on a Saturday and Sunday mornings. Loaded up estate cars, cars and trailers and commercial vans arrive and dump rubbish. Boxes are also dumped containing food materials. This is becoming a health hazard to the village as it was attracting foxes and rats. The Clean Team are doing their best and over the Christmas period responded very quickly.

It was agreed that an eye would be kept on this situation and any vehicles seen to be dumping commercial waste/excessive waste etc would have their registration numbers taken and reported to the Clerk to the Parish Council for action to be taken. It is classed as fly tipping for commercial companies to dump rubbish at a recycle centre.

It was reported that the recycling problem on Hilton Car Park had been made worse due to the removal of the recycling bins at Tesco. It was also reported that most residents do not wish to travel to the White Swan Public House to dispose of rubbish. The White Swan Public House is where the new recycling bins have been situated.

It was reported that the rubbish is bad at the side of the bungalows and the children are throwing it about over residents fencing.

It was reported that the main problem within the village for recycling was that they are putting up too many new developments but not installing any extra recycling centres. It was also reported that the recycling centre on Main Street is too convenient for people travelling through the village to stop and use it.

It was reported that the bottle bank on Hilton Car Park is emptied at 6.30am. It was agreed that the Clerk would find out if this time could be amended to be later in the day.

It was explained that the Parish Council had in the past tried to get the recycling bins put onto the industrial estate but unfortunately this was never agreed to. It was also explained that SDDC wanted the recycling bins to be situated within the Village Hall Grounds. The Parish Council and the Village Hall Committee did not agree to this on the grounds that the youths within the village cause enough problems around the Village Hall setting fires etc and that this would just encourage more anti social behaviour around the Village Hall. SDDC are not allocating anymore land around the village at the moment for recycling. The Parish Council is disappointed with SDDC on this matter.

It was reported that at the last Etwall Area Meeting, recycling was discussed and recycling provisions should be considered on all planning applications but this is not happening at present.

It was agreed that members of the Parish Council would look around the village for suitable recycling areas, a list will then be compiled and a proposal would be sent to SDDC. This will show SDDC that as a Parish Council we are using our own initiative.

It was reported that the Biffa site in Etwall will be for commercial waste only and not for the public to use. Cllr Hood replied that he would take this back with him and ask the question as to whether this site could be used by the public in the future.

A member of the public reported that a health and safety issue was still in place at Dale End Road to Shady Grove. The contractors had still not put up signs to say work access beware. Lorries are still going over the footpath and the contractors are loading lorries up over the fencing. The Clerk explained that she had spoken to SDDC on this matter but she had been told that they can not enforce this it is down to the contractors. It was agreed that the Clerk would contact Shaun Goodwin at Talbot Turf and ask if signs could be put in place as a matter of courtesy.

It was reported by a member of the public that, at the first house on Uttoxeter Road it looks like they had installed a new driveway. The Parish Council was asked if a planning application had been received on this matter. A reply was given that it was not thought that they needed planning permission for this as the driveway had always been there. It was agreed that the Chairperson would go and have a look at this matter.

POLICE MATTERS

There was nothing to report.

COUNTY COUNCILLOR'S REPORT

Cllr Frank Hood was present at the meeting.

Cllr Hood reported that Brian Lucas was not contactable over the Christmas period due to family matters. He had since emailed John Williams to say that he was now contactable.

It was reported that PC Prowdler was leaving Hilton Village on the 14th January 2007 for pastures new, a new PC would be put in his place but as of yet we did not know who this would be.

It was reported that gypsy's had arrived on land by the Silver Wheel Public House over the Christmas period, SDDC had not yet done anything about this matter as they could not serve notices over the Christmas period but they were now onto this matter.

It was reported that when it rained it was lifting a manhole cover on Egginton Road. The County Council were now aware of this and were looking into this matter.

It was reported that the school was still short of a Governor if anyone knows of anybody that was interested.

DISTRICT COUNCILLOR'S REPORT

Cllr Walton sent her apologies.

Cllr Littlejohn was present at the meeting.

Cllr Littlejohn reported that on the 12th December 2006 a letter had been sent to the Barbers Shop in the village to start enforcement procedures with regards to the window bars.

1. MINUTE NUMBER 230/07 - APOLOGIES

An apology for absence was submitted and accepted on behalf of Councillor D Allen and Cllr D Smalley.

2. MINUTE NUMBER 231/07 – DECLARATION OF MEMBERS INTERESTS

Cllr Kolkman declared a personal interest in the following Planning Applications:

Item G on the agenda under items for decision.

Reg No 9 2006 1196 O – Outlined Application (all matters except for siting and means of access to be reserved) for the residential development of Mill Farm, Mill Lane, Hilton – Extension requested and granted Tim Denning taking original objections forwards

3. MINUTE NUMBER 232/07 - TO CONFIRM THE NON EXEMPT MINUTES OF THE MEETING HELD ON 22ND NOVEMBER 2006.

The Minutes of the Meeting held on Wednesday 22nd November 2006 having been circulated were approved and signed as a true record. This was after corrections were made to the original copy.

The Minutes of the Extraordinary Meeting held on Wednesday 6th December 2006 having been circulated were approved and signed as a true record. This was after corrections were made to the original copy.

5. MINUTE NUMBER 233/07 – TO DETERMIN WHICH ITEM IF ANY FROM PART 1 OF THE AGENDA SHOULD BE TAKEN WITH THE PUBLIC EXCLUDED.

No item from part 1 of the agenda were taken with the public excluded.

6. SUB COMMITTEE REPORTS

A) MINUTE NUMBER 234/07 - CHAIRPERSONS REPORT

1. Drainage Back Lane

Plans from Chris Payne were received on the 3rd January 2007. These were handed out to the Parish Council Members for decision.

It was reported that Chris Payne from SDDC had been to a meeting with Chris Leeson from Taylor Woodrow. It had been identified that there was a drain near by, that they may be able to channel into to take away some of the excess water (this is shown on the plan as the big dotted line). Chris Payne thought that this would be a good plan of action and would cost less than the proposed soak away. The money that will be left over if the Parish Council agreed could then be put to one side and maybe used later on an alternative if this proposal does not work. It was reported that if the Parish Council agree then the work can commence immediately.

Resolved: The Clerk to inform Chris Payne that the Parish Council are happy with the new proposal and they can continue with the work.

C) MINUTE NUMBER 235/07 - FINANCE REPORT

There was nothing to report.

D) MINUTE NUMBER 236/07 - RECREATION REPORT

There was nothing to report.

E) MINUTE NUMBER 237/07 - VILLAGE HALL REPORT

There was nothing to report.

F) MINUTE NUMBER 238/07 - ETWALL AREA MEETING

It was reported that the last Etwall Area Meeting was held at Hatton and that most of the meeting was taken up by discussing heavy goods vehicles using Station Road. Also discussed in the meeting was the Road Safety Meeting held at Hilton Village Hall with Brian Lucas.

It was reported that Witham Close was also mentioned in this meeting, Cllr Walton had spoken to Tim Denning on this matter. Everybody is pushing this issue and it may get resolved eventually.

It was also reported that the traffic calming measures on Main Street had been discussed in this meeting and it may be that smaller cushions will be situated between the large cushions to stop vehicles going through the middle of them. Cllr Hood replied that these were issues that he had been working through to sort out over the past few months and years. Cllr Hood explained that he was not invited to the Road Safety Meeting held at the Village Hall with Brian Lucas.

It was reported that Main Street was now not classed as a Trunk Road so the repairs to this stretch of road will be less in the future

G) MINUTE NUMBER 239/07 - EDUCATION FOUNDATION REPORT

There was nothing to report.

H) MINUTE NUMBER 240/07 - AIRFIELD REPORT

There was nothing to report.

I) MINUTE NUMBER 241/07 - TOYOTA REPORT

There was nothing to report.

J) MINUTE NUMBER 242/07 - POLICE LIAISON REPORT

There was nothing to report.

K) MINUTE NUMBER 243/07 - SCHOOL GOVERNORS REPORT

It was reported that the reception classes at the school were now full.

L) MINUTE NUMBER 244/07 - TREE WARDENS REPORT

There was nothing to report.

M) MINUTE NUMBER 245/07 - MARSTON ON DOVE AND DISTRICT RELIEF IN NEED CHARITY

It was reported that a meeting of the Marston on Dove and District Relief in Need Charity should have been held at the Village Hall on the 30th November 2006 commencing at 7pm, this meeting had to be cancelled as Trustees found it hard to make this day. The next meeting will be arranged some time during January 2007.

N) MINUTE NUMBER 246/07 - LENGTHSMEN REPORT

It was reported that a lot of traffic was using the village including heavy goods vehicles. This was due to the A50 being closed due to an accident.

O) MINUTE NUMBER 247/07 - FOOTBALL REPORT

It was reported that on 13th December 2006 all the teams had to be called to inform them that the pitch was not playable until the New Year due to the rain and the poor condition of the pitches.

It was agreed that a lot of work would need to be done on the pitches during this year so all games had been cancelled after 13th May 2007.

Resolved: The Clerk is in the process of getting quotes for the repairs to the football pitches.

It was reported that the black boards had now been put up in the Pavilion for the teams to draw tack ticks on as requested.

It was noted that the football teams wanted Cllr Kolkman thanked for all her hard work in line marking out the pitches on a Friday morning. Cllr Kolkman is doing an excellent job.

It was reported that the next meeting for the football teams would be held on 21st March 2007 at Hilton Village Hall commencing at 6.30pm.

6. MINUTE NUMBER 248/07 - REPORTS FROM COUNCILLOR'S THAT HAVE ATTENDED ANY OTHER MEETINGS

There was nothing to report.

7) MINUTE NUMBER 249/07 - CLERKS REPORT

1. Proposal to purchase an excel Package.

The Clerk reported that she was having problems with receiving excel packages from Paul Watts at SDDC with regards to the Mease Project. The Clerk asked if consent could be given to purchase this package as it would be a useful tool.

Resolved: The Clerk to look into the price to purchase the excel package.

2. Proposal to set the Precept and Budget for the financial year 2007/2008

It was reported that the Finance Committee had already met to draw up proposals. The Budget for 2007/2008 was discussed (please see attaches sheet for details)

Resolved: Clerk to type up the finalised budget and distribute to the Parish Councillors for the next meeting.

Resolved: The Clerk to fill in the budget form for the year 2007/2008 and return to SDDC before the deadline date.

At this point in the meeting the Clerk was asked to leave the room.

Before completing the budgets for the year 2007/2008 it was reported that the Clerk had been speaking with DALC and a benchmarking exercise had been completed with regards to her salary. The Clerk is currently on LC1 salary scale but she should be on LC2 salary scale, rates between 26-29. Rate 26 is £10.55 per hour, Rate 27 is £10.90

per hour, Rate 28 is £11.25 per hour and rate 29 is £11.70 per hour. The benchmarking system is worked out on the size of the parish, the size of the Precept and the roles and duties of the Clerk with regards to staff, Health and Safety etc. ***Resolved: As of 1st April 2007 the Clerks salary will be increased from £8.36 per hour to £10.90 per hour.***

The Clerk was invited back in to the meeting at this point.

From the budget it was proposed that the Precept should be increased to £50k. ***Resolved: The Clerk to complete the forms and increase the Precept for the year 2007/2008 up to £50k and return to SDDC before the deadline date.***

3. Proposal to purchase broadband in the office.

The Clerk explained that this would be useful as she is now also completing the Village Hall Accounts and Payroll. The Clerk explained that she is currently on line with the Parish Council to file all end of year returns to the Inland Revenue but she will also need to be online with the Village Hall lap top to enable her to do the same. ***Resolved: The Clerk to speak with Ben the Booking Clerk and ask him for his assistance in this matter. The Clerk to ask the Village Hall Committee to contribute 50/50 towards the cost of installation.***

4. Proposal to allocate grant monies.

The Clerk explained that she had received 5 Grant Application Forms. Hilton Mums and Tots, Hilton Harriers, Hilton Church Pre-School, Hilton Netball and Hilton Cricket Club. ***Resolved: The Clerk to raise a cheque for £80.00 for each group for signature at the next meeting.***

8. MINUTE NUMBER 250/07 – DERBYSHIRE ASSOCIATION OF LOCAL COUNCIL'S

There was nothing to report.

9. MINUTE NUMBER 251/07 – FINANCE

Resolved: Accounts for payment resolved at the last meeting.

Cheque No:	Payee:	Description:	Amount
001060	Powergen	Electricity	£204.20
001061	B Dowell	Wages	£72.00
001062	C Orme	Wages	£679.37
001063	D Woolliscroft	Wages	£287.82
001064	G Hall	Wages	£492.03
001065	P Stretton	Wages	£45.00
001066	Inland Revenue	NIC's	£329.87
001067	C Orme	Expenses	£45.84

Resolved: Accounts for payment at this meeting

Cheque No:	Payee:	Description:	Amount:
001068	Hilton Village Hall	Room Hire	£15.00
001069	Hilton Village Hall	Room Hire	£51.90
001070	D J Atkinson Construction	Hilton Pavilion	£33,504.22
001071	Royal British Legion	Poppy Wreath	£30.00
001072	Surfatech	Cleaning Materials	£15.84

11. MINUTE NUMBER 252/07 – ITEMS FOR INFORMATION

Resolved: To note the following information.

- A) SDDC – Standards Board for England Bulletin No 31 – Your attention is drawn to the following.
 - I. Page 5 – Registering Land Interests
 - II. Page 6 – Prejudicial Interests, meetings of other Authorities
 - III. Page 7 – Prejudicial Interests and discussions about unitary status. The relationship between the Code of Conduct and the Licensing Act 2003.

- A) H M Revenue & Customs – Information for filing the end of year returns on line
- B) DCC – Consultation for Derbyshire’s Draft Rights of Way Improvement Plan 2006/2011
- C) DCC – Decision on proposed weight restrictions at A511 Station Road, Hatton
- D) DCC – B_Line Magazine
- E) Turfdry Ltd – Christmas Card and complimentary Diary with pen
- F) Charity Commission – Charity Commission News 25 – Autumn 2006
- G) DPDS Consulting – Architect’s Instruction for the Mease Project
- H) Barlow and Associates – Architect’s Certificate No1
- I) Barlow and Associates – Financial statement no 1.
- J) East Midland Airport – East Midlands Airport Master Plan
- K) Powergen – Information on improvements to our terms and conditions
- L) East Midlands Regional Assembly – Draft East Midlands Regional Plan, Part 2 Milton Keynes and South Midlands Sub Regional Strategy and Additional Consultation on a replacement housing provision figure for the Northampton implementation area
- M) SDDC – Flood Liaison Meeting to be held on the 24th April 2007 commencing at 10am at the Council Chambers, Civic Offices, Civic Way, Swadlincote
- N) DPDS Consulting – Interim Certificate, Mease Project

12. MINUTE NUMBER 253/07 – ITEMS FOR DECISION

- A) South Derbyshire Local Strategic Partnership, Sustainable Environmental Group – Consultation Event to be held on the 25th January 2007 commencing at 1pm at the Toyota Visitors Centre, Burnaston

Resolved: Cllr Kolkman to attend the meeting

Resolved: The Clerk to reply to the invitation

- B) Mr & Mrs Price – Letter ref Dog Bin

Resolved: The Clerk to reply stating that the comments have been noted.

PLANNING APPLICATIONS

13. MINUTE NUMBER 254/07 - PLANNING APPLICATIONS TO BE CONSIDERED

- A) Reg No 9 2006 1395 F – The alteration to boundary fence at plot 40 & 42 and the repositioned dwelling on plot 42 plot 40 42 Humber Street, Hilton – Extension requested and granted.

Resolved: No objections.

- B) Reg No 9 2006 1407 FH – The erection of an extension at 10 Shady Grove, Hilton – Extension requested and granted.

Resolved: No objections.

- C) Reg No 9 2006 1353 U – Change of use from Class A1 to Class A2 at 8 Witham Close, Hilton – Extension requested and granted

Resolved: No objections

- D) Reg No 9 2006 1404 B – The application for the variation of condition 4 of planning permission 9 2006 0630 MD to extend the operating hours at land At Hilton Park, The Mease, Hilton. – Extension requested and granted.

Resolved: Object on the grounds of extra noise pollution and extra traffic through the village.

- E) Reg No 9 2006 1196 O – Outlined Application (all matters except for siting and means of access to be reserved) for the residential development of Mill Farm, Mill Lane, Hilton – Extension requested and granted Tim Denning taking original objections forwards.

Resolved: Object on the same grounds as previously, not taken into account that the roof windows are encroaching on others privacy around it and the fact that the residents will be reversing onto a very bad blind lane if the turning circle is full.

- F) Reg No 9 2006 1015 MR – Erection of 122 dwellings with associated open space sewers and accommodation works on land south of Egginton Road, Hilton. – Extension requested and granted.

Resolved: Object on the same grounds as previously, but add that they had not yet addressed in the new plans the potential of flooding. Note that it is still along way out of our boundary line. There are no arrangements for footpaths or crossing facilities. There is not enough adequate schooling within the area and the potential/possibility that if this is application is passed then there may be a further 2 phases to the project.

14. MINUTE NUMBER 255/07 – PLANNING MATTERS FOR INFORMATION

Resolved: To note the following applications.

- A. Reg No 9 2006 1159 FH – The conversion into living accommodation of the garage at 22 Ribble Close, Hilton – HAS BEEN GRANTED
- B. Reg No 9 2006 0999 U – The change of use from residential to bed and breakfast accommodation at 11 Main Street, Hilton – HAS BEEN REFUSED
- C. Reg No 9 2006 0999 U – The change of use from residential to bed and breakfast accommodation at 11 Main Street, Hilton – HAS BEEN GRANTED
- D. Reg No 9 2006 1100 D – The substitution on plot types 2-9 under planning permission 9 2004 1249 at Area H18 Former Hilton Depot, Hilton – HAS BEEN GRANTED

- E. Reg No 9 2006 1198 FH – Amendment to the approved proposal for extensions granted under planning permission 9 2006 0812 FH at 3 Field Close, Hilton – HAS BEEN GRANTED
- F. Reg No 9 2006 1075 F – The erection of a garden room at the Hilton Brook Public House, Witham Close, Hilton – HAS BEEN GRANTED
- G. Reg No 9 2006 1167 FH – The conversion into living accommodation of the garage at 37 Marston Brook, Hilton – HAS BEEN GRANTED
- H. Reg No 9 2006 0546 U – The conversion of an outbuilding into ancillary living accommodation at Mews Cottage Hoon Ridge, Hilton – HAS BEEN REFUSED

15. MINUTE NUMBER 256/07 - DATE OF THE NEXT MEETING

The next Parish Council meeting will be held on 31st January 2007 venue to be confirmed commencing at 7pm

Resolved: The Clerk to confirm if Mark Alflat and Frank McArdle can attend if so book Hilton Village Hall instead of Percywood Community Lounge.

16. MINUTE NUMBER 257/07 - EXEMPT ITEMS

A) Resignation of an Employee.

The Clerk explained that she needed to follow the Disciplinary Procedure with a member of staff. This was due to inappropriate behaviour. The employee in question resigned on the 11th December 2006 rather than going through this process.

Resolved: The Clerk to advertise the vacancy as soon as possible.

CONFIRMATION: _____

DATE: _____