

HILTON PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 2ND AUGUST 2006 AT HILTON VILLAGE HALL COMMENCING AT 7.00PM

PRESENT:

Councillor: L Kolkman (in the Chair)

Councillors: P Hickinbottom, D Smalley, A Plenderleith, D Allen, P Walton-Knight, J Keery and G Banton

IN ATTENDANCE

2 District Councillors and 12 members of the Public were in attendance.

1. PUBLIC PARTICIPATION

A member of the public raised the issue of cyclists riding on the footpath on Main Street and the increasing danger that this was causing to pedestrians. The issue of the increase in speeding traffic throughout the village despite the traffic calming measures was also raised.

A question was asked by a member of the public as to what the plan was for the land on Eggington Road that has just been cleared by contractors.

A lady member of the public replied that her garden backs on to this plot of land and she was very happy with the work that had been carried out.

The previous Clerk asked if his expenses would be paid. The new Clerk replied that he would receive this after the meeting once it was authorised by the Parish Council. He also asked if his Gratuity payment would be considered. The new Clerk replied that this would be discussed under Exempt Items at the end of the meeting.

A member of the public commented on the amount of heavy goods vehicles that are taking a short cut along Eggington Road from Tesco Express and through the Village towards the Talbot Public House. The problem is between 6.00am and 6.45am during week days.

A member of the public asked if any correspondence had been received for the Planning Application on Derby Road. (The office block and apartments)

A member of the public asked about the footpath on Orchard Close.

099/06 It was reported that a letter had been sent to Gill Hague at SDDC with regards to the entrance/exit at Witham Close, as of yet the Parish Council has not received a reply.

The issue of litter around the Village was also raised. The Parish Council already employs two Lengthsmen to help relieve this problem.

A member of the public asked if the people that organise the football teams in the Village could possibly take a black bin bag with them to training to clear up any rubbish that they make rather than throwing it all over the field.

2. POLICE MATTERS

There was nothing to report. No police present.

3. COUNTY COUNCILLOR'S REPORT

In the absence of Councillor F Hood the Chair reported on the following:

The County Council has arranged for contractors to complete the work on the drains on Main Street.

A public meeting will take place sometime during the month of September 2006, (date to be confirmed), to discuss concerns with Main Street and the road calming measures.

With regards to Witham Close on the original plan the entrance/exit should have been off Welland Road but the residents objected to this. The Planning Committee at SDDC agreed to honour the resident's objections. Cllr F Hood thinks that it will be very hard to get this issue altered.

4. DISTRICT COUNCILLOR'S REPORT

Cllr R Walton referred to the litter/dog bins on Avon Way. Cllr R Walton reported that she had managed to get two interim cleans done and she has been assured that this will be done more frequently in the future. It was also reported that residents had shown concerns in the Village over the infrastructure. These concerns had come about after the latest Planning Application for a further 272 new houses within the Village.

Cllr R Walton also reported that due to delays in finding somewhere suitable for more recycling bins, temporary bins are still situated on Welland Road.

Cllr M Littlejohn reported that the Police are trying to deal with Vandalism on Main Street and that the Barbers Shop on Main Street had still not complied with the planning application to install glazing bars in the windows.

6. MINUTE NUMBER 115/06 - APOLOGIES

An apology for absence was submitted and accepted on behalf of Councillor Greg Rice.

5. NON-CONFIDENTIAL ITEMS

A) MINUTE NUMBER 116/06 - TREE PRUNING AND CUTTING

119a/06 Councillor A Plenderleith and Councillor J Keery declared a personal interest as part of the Village Hall Committee.

The Clerk referred to a letter received requesting a donation towards the cost of the tree cutting and pruning at the Village Hall, the total cost of this work will be £450
Resolved: The Parish Council will give 1/3 of the total cost for the value of £150 towards the cost of this work.

B) MINUTE NUMBER 117/06 - APPROVAL OF THE NEW LOGO ON THE PARISH COUNCIL STATIONARY

119b/06 The Chair explains that she had spoken to the owner of Wakelyn Hall who had given permission for the Parish Council to use the picture on the logo for the new office stationery.

Resolved: That the office stationery be changed to incorporate the new logo of Wakelyn Hall.

C) MINUTE NUMBER 118/06 - MATCH FUNDING FOR THE HILTON HARRIERS

111/06 The Chair looked into the possibility of acquiring match funding for the additional £10,000 requested by SDDC from the Parish Council towards the Hilton Harriers project. The Chair explained that a Lottery Grant Fund is available for community buildings, and has sent for the application form.

It was reported that the football pitch goal mouth on Back Lane has been reseeded and the football pitch at the Mease has also been seeded.

119c/06 It was reported that a telephone call has been received from Dave Fox, the gentleman who sometimes marks the pitches out on the Back Lane playing fields. He would like to know if the Parish Council would be interested in employing him 1 day a week to look after all of the Village pitches. The cost to the PC would be £50 per day and the Parish Council would have to purchase a mower for him to use. The Chair asked if the Parish Councillors would like to keep this in mind or make a decision on this matter today. A Councillor asked if it would help to have someone carry out the remedial work weekly instead of spending a lot of money at the end of the football season. It was explained that the Parish Council could charge more for the rental of the pitches if they were lined out and ready to use. It was reported that the Mease football pitch would be ready for light use only in January/February 2007.

Resolved: This matter would be reviewed in 3 to 6 months.

7. MINUTE NUMBER 119/06 - DECLARATION OF MEMBERS INTERESTS

Councillor L Kolkman declared a prejudicial interest in the exempt item number 15 and later left the room taking no part in the decision.

Councillor D Smalley declared a personal interest in Reg No 9 2006 0812 FH - The erection of an extension at 3 Field Close, Hilton

Councillor A Plenderleith and Councillor J Keery declared a personal interest as part of the Village Hall Committee, with regards to the letter received for funding to cut the tree at the Village Hall.

8. MINUTE NUMBER 120/06 - MINUTES OF THE PREVIOUS MEETING FOR CONFIRMATION

The Minutes of the Meeting held on Wednesday 28th June 2006 having been circulated were approved and signed as a true record.

9. SUB-COMMITTEE REPORTS

A) MINUTE NUMBER 121/06 - FOOTPATHS REPORT

It was reported that a copy of the definitive map of the Village had been received. It was stated that on inspection of some of the footpaths it had been noticed that tarmac had been worn away and some hedges were overgrown and need attention.

Resolved: To note receipt of the definitive maps.

B) MINUTE NUMBER 122/06 - FINANCE REPORT

The £3,000 additional money that has been agreed by the Parish Council for the Hilton Harriers Project was discussed. A request had been made by Paul Watts at SDDC that this money be used to pay for rabbit fencing around the pitches a cost of £2,500. If this was agreed it will make the shortfall even greater. It was explained that the Parish Council was told in the beginning that this land would be handed over to them in a playable condition and the rabbit fence would be installed. The fencing is now a priority as the land has been seeded.

Resolved: The Chair will look into the 106 agreement and also ask SDDC and Hilton Harriers if there is any documentation on this matter.

C) MINUTE NUMBER 123/06 - RECREATION REPORT

123a/06 It was reported Turfdry had been contacted with regards to the use of the football pitches on Back Lane. Turfdry have suggested that they not be used for as long as possible, to allow the new seed to grow. A Councillor replied that the Hilton Harriers are asking the Parish Council when they can use the pitches. Another Councillor commented that we had spent a lot of money on these pitches and to rush and use them would cost the Parish Council more money in the future.

Resolved: The Clerk will speak with Turfdry and ask for their recommendations of how long to wait before the pitches can be used.

113/06 It was stated that the content of the safety bags damaged sometime ago and abandoned under the trees on Back Lane/Orchard Close playing fields were still there. It was also reported that Bryant Homes were supposed to have cleared it up. Another Councillor reported that some had been cleared up by the fence, but not under the trees.

Resolved: The Chair would contact the Site Manager at Bryant Homes to get this matter sorted.

It was reported that the goal posts on Back Lane playing fields had been taken down twice in the past few weeks but on both occasions someone had been and put them back up. They have now been taken down and chained up to stop this happening.

Resolved: To note this matter

123b/06 The Chair reported that she had received an email from the Hilton Harriers with regards to the Lease Agreement. Their Solicitor had suggested that VAT should be included in the contract paragraph 2(16) The Clerk had spoken to Louis Rose the Parish Council Solicitor on the 2nd August 2006 and he had advised that VAT should be added into the Lease agreement.

Resolved: *That the Lease agreement be amended to incorporate VAT.*

123c/06 It was reported that Hilton Harriers have requested that the Parish Council put in writing to them that Hilton Harriers own the football pitches but was under the care of the Parish Council, so that they can include it as an asset in their accounts. It was reported that the £35,000 that they contributed to the project was spent on the pitches but it was just a contribution and could have been spent on anything within the project.

Resolved: *A reply is to be sent back to Hilton Harriers stating that the £35,000 was a contribution only to the project but the Parish Council own the pitches.*

D) MINUTE NUMBER 124/06 - VILLAGE HALL REPORT

112/06 A Councillor reported that she had attended the Village Hall AGM on the 3rd July 2006, and that they still do not have anybody that will stand as the Chairperson so it will continue to run the same as the previous year. The Councillor referred to the new scheme from the Charity Commission, with regards to the future take over by the Parish Council. All Parish Councillor's were given a copy for information. The Councillor said that formal arrangements need to be made for example auditing of the accounts etc before things can progress.

Resolved: *That this matter be added to the agenda for the next Parish Council Meeting in September.*

The Parish Council was informed that the next meeting of the Village Hall Committee would take place on the 3rd week in September 2006.

It was proposed that a sub-committee be set up to deal with the takeover, dealing with the financial accounts, sorting of contracts etc. It was also proposed that the financial sub-committee should take on this role.

Resolved: *The Financial sub-committee would deal with the takeover.*

Cllr A Plenderleith asked if she could be invited to the financial sub-committee meetings as the Village Hall Representative.

Resolved: *Cllr A Plenderleith will be invited to the financial sub-committee meetings.*

085/06 It was reported that a conversation had taken place with Chris Mason at SDDC with regards to the cleaning of the Greenway. Chris Mason had informed the Parish Council that even though SDDC said they would fund the additional cost of the clean, there were no monies available for this extra work.

Resolved: *To note this matter and to stop any further work. We asked the District Councillors to speak to offices on our behalf to see if they could fund the cleaning as originally agreed.*

E) MINUTE NUMBER 125/06 - ETWALL AREA MEETING

The next meeting will be held at Eggington Memorial Hall on the 30th August 2006 commencing at 7.00pm.

F) MINUTE NUMBER 126/06 - EDUCATION FOUNDATION REPORT

Cllr R Walton reported on the following:

A meeting was held in June 2006. A donation of £5,000 was made towards the swimming pool work and a further donation was made towards the library. The residents had raised £350 towards book token prizes and the Foundation will provide further prizes each year.

The Foundation is looking to set up a scholarship or bursary to provide the entrance costs of fees and travel etc for one young person.

G) MINUTE NUMBER 127/06 - AIRFIELD REPORT

There was nothing to report.

H) MINUTE NUMBER 128/06 - TOYOTA REPORT

Resolved: To note that the Chair attended the retirement party for Sir Allen Jones.

I) MINUTE NUMBER 129/06 - POLICE LIAISON REPORT

Resolved: to note that the Chair attended the last Police Liaison meeting in Etwall on Thursday 27th July. The chair report crime was down and so was detection and that Hilton will be having a new PCSO who will replace Adam in the near future.

J) MINUTE NUMBER 130/06 - SCHOOL GOVERNORS REPORT

There was nothing to report.

K) MINUTE NUMBER 131/06 - TREE WARDENS REPORT

It was reported that a Planning Application for the pruning of a Cedar Tree in the grounds of Hilton House had been received.

L) MINUTE NUMBER 132/06 - MARSTON ON DOVE AND DISTRICT RELIEF IN NEED CHARITY

It was reported that Cllr G Banton was the Chairperson to this Charity and that it covers Hilton, Hatton, Hoon and Marston. It was also explained why the Charity was set up. The Charity has not had a meeting for the last 2 years due to lack of interest from members of the public. It was anticipated that a meeting of the Trustees will commence sometime during the next 3 months. They will be talking to the Charity Commission to see what they should do in the future.

10. PLANNING APPLICATIONS

A) MINUTE NUMBER 133/06 - PLANNING APPLICATIONS TO BE CONSIDERED

- 1) Reg No 9 2006 0798 F – The erection of a new twin walled polycarbonate structure over the existing swimming pool at Hilton Primary school, Peacroft Lane, Hilton – **Action: Resolved no objections.**
- 2) Reg No 9 2006 0812 FH – The erection of an extension at 3 Field Close, Hilton – **Action: Resolved no objections.**
- 3) Reg No 9 2006 0819 FH – The conversion in to living accommodation of the garage and the erection of an extension at 15 Hawthorn Close, Hilton – **Action: Resolved no objections, Clerk to state must be off road parking.**
- 4) Reg No 9 2006 0761 FH – The formation of a vehicular access to serve West Winds Lucas Lane, Hilton – **Action: Resolved no objections.**
- 5) Reg No 9 2006 0899 TP – The pruning of a Cedar Tree protected under SDDC Tree Protection Order Number 161 at Hilton House Hotel, Hilton – **Action: Resolved no objections.**

B) MINUTE NUMBER 134/06 – PLANNING APPLICATIONS THAT HAVE BEEN GRANTED

Resolved: to note that following Planning Applications that have been approved by SDDC.

- 1) Reg No 9 2006 0475 FH – The erection of an extension at 38 Willowfields, Hilton.
- 2) Reg No 9 2006 0455U – The change of use of part of premises to a bed and breakfast accommodation at the Old Mill, Mill Lane, Hilton.
- 3) Reg No 9 2006 0419 FH – The conversion of living accommodation of the existing garage and the erection of a garage at 7 Mill Fleam, Hilton.
- 4) Reg No 9 2006 0427 U – Change of use from agricultural land to outdoor equestrian arena at Hall Croft, Hilton.
- 5) Reg No 9 2006 0516 F – The conversion of a former cow shed into dwellings for an agricultural worker at Hall Farm, Church Lane, Hilton.
- 6) Reg No 9 2006 0500 FH – The conversion of a garage to living accommodation at 15 Marston Brook, Hilton.
- 7) Reg No 9 2006 0554 FH – The erection of an extension and a conservatory at 36 Mill Lane, Hilton

8) Reg No 9 2006 0545 FH – The conversion of living accommodation of part of the garage at 103 Welland Road, Hilton.

9) Reg No 9 2006 0652 MF – Application for the approval of reserved matters of planning permission 9 2004 1515 M for the erection of 272 units with associated road and sewer at area H23 and H24 former Hilton Depot, Hilton.

10) Reg No 9 2006 0417 FH – The formation of a vehicular access to serve 59 Main Street, Hilton.

11) Reg No 9 2006 0464 F – The erection of two houses on plot 1 and 2 in substitution for those approved under Reg No 9 1999 0890 F at 10 Dale End Road, Hilton.

11. MINUTE NUMBER 135/06 - DALC CIRCULARS

There was nothing to report.

12. MINUTE NUMBER 136/06 – ITEMS FOR INFORMATION

Resolved: To note receipt of the following items.

1) SDDC – Recommendations and Reports of Committees for submission to the Council at its meeting on the 6th July 2006.

2) Clerks and Councils Direct Magazine.

3) DCC – Recycling Information Leaflets.

4) South Derbyshire CVS – South Derbyshire Community Directory.

5) BTCV – Information on work that they carry out.

6) CCLA Investment Management Ltd – Information on investing money and statements for Marston on Dove & district Relief in Need Charity.

7) SDDC Promoting Real Nappies Poster.

8) SDDC – Summer Activities 2006 leaflets.

9) SDDC – Joint meeting with the Parish Council, minutes of the meeting 10) Derbyshire Constabulary – Beat Constables contact list and minutes of the meeting held on 25.04.2006.

10) Glasdon UK Ltd – Local Council News Sheet.

11) BBC – The National Village Show information, to be held at Calk Abbey on the 27.08.2006.

12) SDDC – Hilton Football Pavilion and Pitch, Information for claim number 1 –14)
SDDC – Statement of the Licensing Policy (Gambling) and statement of principles.

13) SDDC – Best Value Performance Plan 2006.

13. MINUTE NUMBER 137/06 – ITEMS FOR DESISION

1) Central Networks – Grant Funding available of up to £2,500 to help build a better community.

Resolved: Clerk to look at Grant Funding.

2) Pinder Solicitors – New Charity scheme for Hilton Village Hall.

Resolved: Clerk to reply stating that the next meeting of the Village Hall committee will be held in the third week of September.

3) Stone Construction Ltd – Application for Payment.

Resolved: Clerk to raise the cheque for authorisation at the next Parish Council Meeting if the invoice has been received.

4) Royal Mail – Confirmation for the redirection of post to the new Clerk

Resolved: Clerk to set up the redirection of the post.

5) Charity Commission – Annual Information Update 2006 for Marston on Dove Charity.

Resolved: Clerk to complete Annual Return.

6) Hilton Village Hall – Request for funding towards the pruning and cutting of the tree.

Resolved: Cheque to be raised for the sum of £150.00

7) Mark Todd MP – Letter requesting further information on minute number 076/06.

Resolved: Clerk to look back over the previous minutes and reply to letter.

8) South Derbyshire Citizens Advice Bureau – annual Report.

Resolved: Full Report not required.

9) RB Landscapes – Quote for the watering of Hilton Playing Fields.

Resolved: Clerk to obtain two further quotes.

MINUTE NUMBER 138/06 – CHEQUES TO BE AUTHORISED.

000987	Turfdry	Reinstatement of Goal Mouth	£1,081.00
000988	Turfdry	Playing field Construction	£36,400.33
000989	Hilton village Hall	Hire of room	£10.00
000990	SDDC	Green Waste Bags	£94.88
000991	Viking Direct	Stationery	£78.49
000992	Mr J Walton	Final Salary and Expenses	£97.12
000993	Mr G Hall	Wages	£506.60
000994	Mrs E Kolkman	Expenses	£19.38
000995	Mr G Banton	Expenses	£23.92

000996	Mr D Woolliscroft	Wages	£426.00
000997	Mrs C Orme	Wages	£825.55
000998	Mrs C Orme	Expenses	£16.91
000999	Mr J Walton	Gratuity Payment	£1,200.00
001000	Mr G Hall	Underpayment of wages	£123.00
001001	Mr B Dowell	Wages	£96.00

14. MINUTE NUMBER 139/06 - DATE OF THE NEXT MEETING

The next meeting will be held on the 27th September 2006 at Percy Wood Community Centre, Percy wood Close, commencing at 7.15pm

15. MINUTE NUMBER 140/06 - EXEMPT ITEMS

Councillor L Kolkman re-declared a prejudicial interest in this matter and left the meeting.

Councillor J Keery was appointed chairperson for this item. Councillor J Keery took the Chair.

Gratuity Payment of the previous Clerk.

Resolved: That the previous Clerk receive a Gratuity payment based on the calculations of the DCC Pensions Department as detailed in the minutes for the sum of £1,200.00.

CONFIRMATION: _____ **DATE:** _____