

## HILTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 28 SEPTEMBER 2005 AT THE COMMUNITY LOUNGE, PERCY WOOD CLOSE

**PRESENT:** L Kolkman (Chairman) P Edwards (PE) (Arrived later)  
P Hickinbotham (PH) G Rice (GR)  
A Plenderleith (AP) J Keery (JK)  
G Banton (GB) D Allen  
District Councillor R Walton (RW) D Woolliscroft (Lengthsman) (DW)  
J Walton (Clerk) Cheryl Smith (Burton Mail)  
6 Parishioners

#### 101/05 APOLOGIES

Councillor D Smalley, County Councillor F Hood, and District Councillor M Littlejohn

#### 102/05 MINUTES OF THE PARISH COUNCIL MEETING HELD ON 29 JULY 2005

Minute 092/05 three lines from the bottom of page 325 was corrected to read “that all village youngsters are not bad”. Minute 099/05 to read 5 was changed to 59 Back Lane. The minutes were then accepted as a true record of the meeting and signed.

#### 103/05 MATTERS ARISING FROM THE MINUTES

090/05 A quote has been received from Dale fencing: - £265 to install the notice boards and £282 for slabs. No quote has been obtained for fixing the graffiti boards as these are missing and the quantity is not known. It was established that Rob Webster has taken the boards for an exhibition it is thought there are between 12 and 14: Resolved to accept Dale Fencing’s quote.

090/05 The Groundsman has re started work following his operation.

099/05 Final approval to site the car park notice board obtained

099/05 The concrete blocks at The Mease have been offset to allow vehicle access but look as if they are still in place.

099/05 Hedge at back lane cut back & the lower branches of the tree at Avon Way have been trimmed.

099/05 Tennis court conifers cut back – account settled

099/05 Access onto Back Lane playing field: Following discussion it was resolved to write to all stating we do not grant legal access with a copy of DALC legal topic. Also to advise that we or our insurers are not liable for any damages resulting from injury to persons using these unauthorised accesses.

#### 104/05 PUBLIC PARTICIPATION

Standing orders suspended.

A parishioner advised the Council of access’s via the back fence of properties at Orchard Close and that fireworks parties had been held

Regarding traffic calming measures reported at the last Etwall Area meeting a resident asked what measures are to be provided for Back and Peacroft Lanes - RW suggested the resident contact the County Councillor F Hood direct concerning this.

A resident of Bloomfield Close advised that SDDC had deregulated the sheltered housing at Bloomfield Close and expressed concern over residents requiring sheltered housing in the future. This concern was raised because of the right to buy and the effect this would have on future requirements for sheltered housing. District Councillor RW advised the housing has been deregulated because they are two storey and difficult to let; there will probably be new sheltered housing built in the new housing. RW will represent this at SDDC.

## 105/05 DISTRICT AND COUNTY COUNCILLOR'S REPORTS

District Councillor R Walton reported:

That with two months between meetings there were too many issued to itemise, the main issues are: -

1. The new recycling facility has been installed at Welland Road, welcomed by some, not by others.
2. Is trying to set up a TAG meeting
3. Has asked for a site meeting for planning application 9 2005 0959 O for two dwellings at Shady Grove
4. Has been in contact with SDDC's Chief Executive and planning department over the future use of section 106 monies.
5. Has written to the school regarding parking
6. Advised that SDDC are happy to host the Parish Council's website and that she is extending her District Councillors website
7. Has made a motion at full council to support rural producers, mentioned the Lavender Farm as an example; the council agreed unanimously
8. Advised that the planning appeal for the gypsy site at Uttoxeter Road will be held on November 15<sup>th</sup> and as far as she is aware anyone can attend the meeting
9. Is still receiving complaints from residents backing on to The Mease regarding traffic noise
10. Is trying to get the bund at New Road/The Mease to be mown

Had attended all SDDC meetings

## 106/05 PLANNING APPLICATIONS

9 2005 0739 D Application for the approval of reserved matters of 9 2004 1009 O for the erection of three detached bungalows and two detached houses at Clare de Lune Lucas Lane Re Consultation amended site plan received

9 2005 0936 F Two storey extensions to existing office at National Federation of Anglers Halliday House Egginton Road

9 2005 0969 O Outline application (all matters reserved except for siting and means of access) for the erection of a dwelling at 66 Egginton Road

**The above applications were consulted on between meetings and no objections raised.**

9 2005 0959 O Outline application (all matters reserved except for siting and means of access) for alterations and extensions to existing bungalow and the erection of 2 dwellings at 21 Shady Grove The above application was consulted on between meetings and the following observations made: -

1. The access road may be too narrow to cope with extra vehicle movements
2. The proposed type of dwelling does not reflect the adjoining properties all of which are bungalows
3. It is considered that this proposal will cause the area to be over developed

9 2005 0839 D Re consultation – this application has been amended to include a travelling crane. The approval of reserved matters for the erection of at 6,762 square metre building including a two storey offices component to be used for office, industrial and storage purposes and the erection of a travelling crane adjacent to the north elevation at land at Hilton Business Park The Mease – No objections

9 2005 1071 F Erection of extensions and detached double garage at Friary Farm Hilton Road – No objections

9 2005 1121 F Erection of a workshop bay at Hilton Garage – No objections

9 2005 1026 F Erection of extensions and conservatory at 5 West Avenue – No objections

9 2005 1135 F The retention of a new door and front windows at 46 Main Street previously 9

2005 0735 F The Council objected to the first application as it is out of keeping with surrounding properties – No objections raised to the new application.

107/05 PLANNING DECISIONS

- 9 2005 0582 F Erection of a conservatory at 5 Shady Grove – Granted
- 9 2005 0615 F Erection of an extension at 8 Bancroft Close – Granted
- 9 2005 0598 F Erection of a conservatory at 3 Ivy Court – Granted
- 9 2005 0564 F Erection of a conservatory at 25 Back Lane – Granted
- 9 2004 1250 D Approval of reserved matters of planning permission 9 2004 0553 O for the erection of 42 dwellings at area H22 former Hilton Depot – Granted
- 9 2005 0435 L Internal and external alterations including replacement windows, removal and insertion of internal partitions and works to facilitate repairs at Wakelyn Old Hall – Granted
- 9 2005 0669 F Erection of a conservatory at 2 Farm Close – Granted

108/05 THE FUTURE MANAGEMENT OF THE VILLAGE HALL

A meeting with the Village hall Management Committee was held this am: the committee wish to carry on with the transfer and will contact the Charity Commissioners for a new “scheme” this will enable further progress with the handover. **Resolved:** to take over the village hall. This is subject to a new Charity Commissioners scheme being appropriate. The vote was unanimous.

109/05 PLANS FOR THE CULTIVATION OF THE LAND AT THE JUNCTION OF EGGINTON ROAD/PEACROFT LANE

GB reported on a meeting he attended with members of the garden club the scheme is to: - Extend the pavement by 1 m; removal of some of the existing trees: preserve the existing black poplar; level the site and then replant with new shrubs and trees. It was agreed the Clerk obtains quotes for groundwork and replacing the top soil etc. It was agreed Groundwork Erewash may be able to give details of a suitable contractor. It was suggested that perhaps sponsorship for the planting could be obtained. A vote of thanks was give to the gardening club.

110/05 CORRESPONDENCE

- |                                   |   |
|-----------------------------------|---|
| SDDC                              | Notice of the Etwall area meeting to be held on 7 September at the Hatton Centre commencing at 1900 – copy to all Councillors               |
| Environment Agency                | Dove catchment abstraction management strategy consultation document  |
| SDDC                              | South Derbyshire community strategy and action plan   |
| Derbyshire Constabulary           | Policing plan for Derbyshire 2005-2006  |
| SDDC                              | Notification of the supply of signs to comply with the disability discrimination act for various sites                                      |
| Buildbase                         | Update request for their customer records – completed   |
| SDDC                              | Copy letters regarding the temporary recycling facilities to be provided adjacent to the surgery  |
| DCC                               | Derbyshire Gold Card Magazine and 2005 Directory  |
| SDDC                              | Premise Licences Spreadsheet Hilton House & Kings Head extended hours requested; Hilton Cricket Club and Tesco Witham Close - no variations |
| Community Council of Lincolnshire | East Midlands Village Hall Scheme – Insurance offer   |
| DCC                               | Teenage Safety Poster Campaign  |
| DALC                              | Circular 23/2005 Notice of the AGM to be held on 17 September and nomination forms for President and Vice Presidents for 2005/2006          |
| SDDC                              | Posters for the Etwall Area Meeting to be held on 7 September – Posted  |
| DCC                               | On Board – public transport in Derbyshire magazine summer 2005  |

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| DRCC                                     | Funding for interim Parish Plans  |
| SDDC                                     | Agenda and Reports for the Etwall Area Meeting to be held on 7 September  |
| Teamwork                                 | Notice of Anti-social training sessions 19 & 20 October at 1900: two places are available for each Parish Council – advise the Clerk if you wish to attend. RW will be attending and will give a lift to anyone going. LK has made her apologies. |
| Derbyshire Constabulary                  | Notice of the Police Liaison Meeting to be held at the Hatton Centre 18 October at 1930. RW will attend and give LK's apologies.  |
| Local Works                              | Flyer and request for support for the Sustainable Communities Bill including pro-forma reply  |
| DCC                                      | Notification and consultation document for a Proposed Weight Restriction Order for the A511 Station Road Hatton – Response required (extension of consultation obtained) Agreed to support the o restriction.                                     |
| SDDC                                     | Recommendations and reports of committees for submission to the Council at its meeting on 11 August   |
| EMDA                                     | Flyers for the Tour of Britain Cycle Race East Midlands Section Buxton-Leicester-Nottingham on Sept 2 (fliers for distribution at the Village Hall)   |
| Teamwork                                 | Request for Street Lighting Projects –consulted between meetings an reply made.   |
| DALC                                     | Annual report 2004/2005: Minutes of the AGM held on Sept 18 2004 and Agenda for the 2005 AGM to be held at Matlock 17 September   |
| Toyota                                   | Invitation for the Chairman to attend the Queen's Award Handover Ceremony 13 Sept (Chairman unable to accept)   |
| SLCC                                     | Invitation to the Clerk to an open meeting at Dronfield 28 Sept   |
| SDDC                                     | Heritage news autumn 2005   |
| SDDC                                     | Chair's report on South Derbyshire Sport 2004/2005 the final two paragraphs   |
| SMP Playgrounds                          | Invitation to a seminar on leisure provision at the Holiday Inn Stafford at 1900 on 27 October  |
| SDDC                                     | Invitation to attend the Junior Needs Survey Event on 28 (1830 to 2030) or 29 September (1330 to 1530) at Sharpe's Heritage Centre Swadlincote  |
| Stephen Ratcliffe                        | Complaint over the football pitch bookings – acknowledged – <b>response required</b> it was agreed to apologise to Mr Ratcliffe and the Booking Clerk asked to explain what had happened.   |
| SDDC                                     | Questionnaire regarding the Sportsmobile  |
| DCC                                      | Notification that Trusley Brook has been adopted  |
| Derbyshire Victoria County History Trust | Notice of Derby & Derbyshire Local history Workshop meetings commencing 26 Sept at Etwall Methodist Schoolroom and other information regarding the Trust  |
| Clerks & Councils Direct                 | Magazine September 2005   |
| Anne Marigny                             | E-mail thanking the PC for permission to hold the fun dog show and advising that approx £600.00 was raised towards Scout Hut Funds.   |
| SDDC                                     | Section 106 Agreement – response to the Parish Council's letter requesting we be consulted in the next 106 agreement. This has been agreed.   |
| DCC                                      | Reporting Path Problems (country paths) Leaflets for reporting problems   |

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|---------------------------------------|---|
| EMDA<br>Glasdon<br>DCC                | EMDA News September 2005 and Annual Report 2005<br>Advertisement for litter bins etc<br>Poster Campaign to remind parents to apply for secondary school placements  |
| Hilton Village Hall                   | Request for a meeting to be held regarding the possible transfer of the Village Hall  |
| Derbyshire Police<br>Authority<br>DCC | Annual report for the year 2004/2005<br><br>Hilton Primary School – Consultation Document – <b>response required</b> (copy distributed to each Parish Councillor) Clerk to ask if the consultation will include a further public meetings and would like to see a decision made in the near future, as until the siting of the new school is resolved no progress can be made on the Village Plan that has been drawn up for the surrounding area |
| DRCC                                  | South Derbyshire Community Buildings Mapping Exercise – questionnaire   |
| Mrs Walton-Knight                     | Letter requesting the hedge at the Back Lane Playing Field has some of the missing plants replaced. Request for a dog bin at Lucas Lane as the existing litter bin that is also used for dog waste is adjacent to the bench. A further query was mad over the provision of waste bins at the Greenway. <b>Resolved:</b> To provide a dog bin at Lucas Lane. RW will consult with Malcolm Chell regarding the Greenway.                            |
| SDDC                                  | Recommendations and Reports of Committees for submission to the Council at its meeting on 22 September  |
| DCC                                   | Young achievers award 2005 – notice displayed at the village hall   |
| Derbyshire Constabulary               | Response to the Parish Council’s thank you letter for good service  |
| DCC                                   | Up to date leaflets for Community Transport   |
| NALC                                  | Legal Services – Notice that the head of legal services was suspended and subsequently resigned – he was not qualified as a solicitor   |

- 111/05 TO CONSIDER THE RESPONSE TO BE MADE TO THE LETTER RECEIVED FROM MR DJ PRICE REGARDING PROCEEDINGS  
The Clerk advised he had contacted various authorities including DALC for advice. Following discussion it was **Resolved:** The response is to be “The Council after taking legal advice can not accept that it has acted in an improper way and there are no grounds for any further action to be taken”. The resolution was unanimous.
- 112/05 TO CONSIDER THE AUDITED ACCOUNTS FOR THE YEAR ENDING 31 MARCH 2005  
The accounts and Internal Auditors Report were accepted, the return for the Audit Commission was signed. The comment about holding a large amount of TAG money was noted.
- 113/05 THE PROVISION OF BROADBAND FOR THE OFFICE  
Resolved: broadband be connected.
- 114/05 NEWSLETTER – ARTICLES AND INFORMATION FOR THE NEXT EDITION.  
The discussion was opened by PE who stated the production is too much for one person. He made a suggestion that the newsletter could be incorporated in the Hilton Directory and undertook to obtain a costing for a quarterly supplement. He asked for help to produce the next newsletter.  
JK will obtain updated village organisation details.

115/05 THE PROVISION OF DOG HYGIENE BINS AT THE MEASE PLAYING FIELD

**Resolved:** To provide two bins; one at each end of the fence.

116/05 ACCOUNTS FOR PAYMENT

Cheque no

|  |  |         |          |     |
|--|--|---------|----------|-----|
| Daren Woodhall                                   | Trimming of the tennis court<br>conifers |         | £240.00  | 892 |
| D Woolliscroft                                   | Lengthsman                               | £297.00 |          |     |
|  | Groundsman                               | £60.50  | £357.50  | 893 |
| SDDC   | Litter & Dog Bins                        |         | £1275.04 | 894 |
| Hilton Joinery                                   | Notice Board                             |         | £82.25   | 895 |
| Audit Commission                                 | 03/04 Audit                              |         | £293.75  | 896 |
| Talbot Farm                                      | Summer Baskets                           |         | £169.20  | 897 |
| Landscapes                                       |  |         |          |     |
| Powergen   | Tennis Courts (revised bill)             |         | £5.49    | 898 |
| S Smith  | Booking Clerk                            | £90.00  |          |     |
|  | Cleaner                                  | £27.50  | £117.50  | 899 |
| J Walton   | Clerk                                    |         | £564.85  | 900 |
| Powergen   | Changing Rooms (revised bill)            |         | £118.53  | 901 |
| The above accounts were settled between meetings |  |         |          |     |
| T & M Street Furniture                           | Barrier Mease Pitches                    |         | £1787.18 | 902 |
| SDDC   | Lengthsman Waste Sacks                   |         | £94.88   | 903 |
| Regal Paints                                     | Line marking paint                       |         | £86.95   | 904 |
| BT   | Phone (Paid by Direct Debit)             |         | £53.80   |     |
| J Walton   | Clerk                                    | £564.85 |          |     |
|  | Keys (Mease)                             | £35.75  | £600.60  | 905 |
| D Woolliscroft                                   | Lengthsman                               | £285.50 |          |     |
|  | Groundsman                               | £44.00  |          |     |
|  | Fuel                                     | £4.50   | £334.00  | 906 |
| S Smith  | Booking Clerk                            | £72.00  |          |     |
|  | Cleaner                                  | £22.00  | £94.00   | 907 |
| SDDC   | Sportsmobile                             |         | £61.10   | 908 |
| G Hall   | Groundsman                               | £55.00  |          |     |
|  | Lengthsman                               | £44.00  | £99.00   | 909 |

**Resolved:** The above accounts are paid.

117/05 CLERK'S, MEMBER'S AND LENGTHSMAN'S REPORTS

Clerk:

Reported, that DA had made a request that a dead tree is removed from the boundary of the Main St Playing field backing on to Mill Lane. Resolved: to obtain the services of a contractor to remove the tree.

Has noticed evidence of drug use at the Mease playing field – the police have been notified.

Has been contact twice by a resident regarding nuisance youths at the new play area off Avon Way.

DW:

Brought attention to the new notice provided by SDDC at the Main St playing field.

Advised the changing rooms have not been cleaned from the weekend.

There has been rubble dumped by the Soar Close fencing, Clerk to advise SDDC.

There is barbed wire in the hedges to the north of the Harriers pitch and at Meadow Lane.

Talbot Landscapes have left an implement used in the levelling works on the playing field;

Clerk to write asking this is moved.

GR:

Asked if anything can be done about parking at the school? JK advised that parking at the Village Hall is to be monitored, as Pre School users are having problems parking.

Has been asked by Hilton Harriers for lease meeting, this will be arranged.

Advised an independent host may be the best way forward for the proposed web site. A vote of thanks was recorded for his assistance with the web site.

AP:

Commented on speeding near the school and suggested that a speed limit of 20mph is fast enough.

Reported the fence at Soar Close has again been vandalised and requires repair.

GB:

Commented on reeds at Hilton brook; RW will represent this at the flood liaison meeting.

Advised there is a lot of litter on the A50 slip road and needs cleaning up.

PE:

Advised the Egginton Road footpath needs clearing

118/05 DATE OF THE NEXT MEETING AND AGREEING THE DATE OF THE NOVEMBER AND DECEMBER MEETINGS

The Clerk advised that due to a holiday having to be re arranged for personal reasons it is suggested the November meeting be held on 23 November and the December meeting be held on the 21<sup>st</sup>, these dates were agreed.

The next meeting will be held at Percy Wood Close on 26 October, plans available from 1900, meeting to commence at 1915.

119/05 EXEMPT ITEM (STAFFING)