

## HILTON PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 26 FEBRUARY 2003 AT THE COMMUNITY LOUNGE, PERCY WOOD CLOSE.

PRESENT: Cllr Mr E McCreadie (Vice Chairman)(EM)      Cllr & District Cllr Mrs R Walton (RW)  
Cllr Mr P Hickinbotham (PH)                              Cllr Mrs A Mottram (AM)  
Clerk Mr J Walton (JW)                                      Cllr Mrs L Kolkman (LK)  
Cllr Mr G Banton (GB)                                      Cllr Mr D Allen (DA)  
Cllr Mrs L Hall (LH)                                         Mr D Woolliscroft (Lengthsman) (DW)  
Tom Bradshaw (Burton Mail)                              1 Member of the public

016/03      APOLOGIES  
There were no apologies.

017/03      MINUTES OF THE MEETING HELD ON 5 FEBRUARY 2003  
The minutes were signed as a true record.

018/03      MATTERS ARISING FROM THE MINUTES  
Clerk:

013/03: The new glass for the clock has been ordered. The insurers will pay and the excess is £75.00. It was agreed the tone of the letter regarding the claim was objectionable – clerk to make a suitable reply.

004/03: The dog warden has not caught anyone's dog fouling so far. She will continue to monitor as time allows and has requested more information regarding times etc. Clerk to respond.

013/03: Recycling an e-mail has been received from SDDC via RW. SDDC can only identify land in the vicinity of the village hall that is suitable for further recycling bins.

080/02 Remedial works to the football pitch. Information has been received from Hilton Harriers detailing what is required. Clerk to obtain quotes from contractors.

004/03 A reply has been received from SDDCs enforcement officer stating the pub site at Witham Close is not bad enough to warrant enforcement notices to be served. He will continue to monitor the site. No response has been received from Dudley and Wolverhampton Breweries.  
097/02 the audit from has been returned from the audit commission. Apart from the chairman signing the report the report was considered satisfactory. The notices will be displayed as required.

004/02 the road direction sign on the Northern Link road will be removed and replaced in a corrected form when the Western Link road is completed.

134/02 the land registry and transfer for the section 106 land and the Back Lane playing field is now completed. The solicitors' bill is included in the accounts for payment.

004/03 the play equipment can not be insured by the parish council until we have evidence that we are responsible for the maintenance which SDDC carries out on our behalf. A formal letter of responsibility from SDDC stating they are acting as our agent is required – clerk to action.

012/03 the web page is under construction and the domain name hiltonparishcouncil.org.uk is registered. It would cost in the region of £250.00 to register as a .gov.uk as opposed to £44.00 as .org.uk with support.

125/03 the tennis court lamps have been repaired and the bill delivered to this meeting. The bill will be included in the accounts for payment.

008/03 Mr G Banton signed the declaration of office and is now a parish Councillor.

LH:

004/03 asked what progress has been made regarding the untidy land at Egginton Road? RW advised that she has had information from County Cllr Mrs M Littlejohn that she is progressing this firmly.

019/03 PUBLIC PARTICIPATION

Standing orders suspended.

Planning application 9 2003 0158 O was raised by a member of the public. It was decided to consider the parish council's response during public participation. LK declared an interest. Following discussion it was agreed to object to this application on the grounds of highway safety. When the planning application for the houses on Mill Farm was granted it was stated that there was to be no further development on this part of Mill Lane due to traffic considerations. Clerk to write.

RW advised the appeal against the refusal to build behind 7 Main Street has been unsuccessful.

020/03 PLANNING APPLICATIONS

9 2003 0087 U The formation of a car storage area at plot E1 The Mease. Note a copy letter from Mrs P M Sutton of New Road has been received objecting to this application – no objections. It was agreed the clerk write to Mrs Sutton explaining the councils position with regard to the application.

9 2003 0088 A The display of advertising at the new Hilton Garage – amended plan showing location of signs – no objections

9 2003 0120 F The siting of a replacement mobile catering unit at Unit 19 Hilton Industrial Estate Egginton Road – no objections

9 2003 0151 FH The erection of a two storey extension at 21 Rodney Close – no objections

9 2003 0158 O Outline application for the erection of a detached dwelling on land forming part of the side garden of 37 Mill Lane – object on the grounds detailed in public participation above.

021/03 PLANNING DECISIONS

9 2002 The retention of a 2.4 metre high palisade fence and gates and the erection of a further 9 metre length of 2.4 metre high palisade fence on the eastern boundary of land adjoining HGV depot Sutton Lane – Granted

9 2002 1145D The erection of a residential development of 272 houses and 95 apartments at units H15 H16 H17 & H20 on the Former Hilton Depot site – Granted

9 2002 1169 F The erection of a conservatory at 1 Peacroft Lane – Granted

9 2002 1243 F The conversion into living accommodation of the garage at 14 Calder Close – Granted

9 2002 1270 F The temporary erection of a fence at 49 Egginton Road – Refused. It was agreed the clerk write to SDDCs enforcement officer requesting the fence be removed.

9 2002 1277 F The erection of extensions and alterations at 21 Tinsell Brook – Granted

Standing orders resumed.

022/03 CORRESPONDENCE

Noel-Baker Community Print  
Cllr Mr R Walton

Advertisement for printing – newsletters etc

E mail regarding the next edition of the newsletter. The subject was discussed It was resolved that RW produces the next newsletter, she was thanked by PH for volunteering. A thank you was proposed for EM's efforts in producing the last newsletter. EM stated the thanks should go to his wife who did the work.

DEFRA Licensing Bill – Entertainment  
Toyota Advance notification of a planning application to use land to the west of the plant for car storage  
SDDC Statement of accounts 2001/2002  
DCC Comprehensive performance assessment – results  
Standards Board Notice and application form for the “Roadshow” 27 March. RW & JW agreed to attend and if other councillor’s wished to be added would they advise the clerk?  
Environment Agency upper Trent area focus newsletter  
SDDC Public inquiry application forms for the local plan. No one expressed desire to attend.  
DCC Local access forum comments request pro forma.  
DALC Request for donations to mark the retirement of Adrian Westbury from DALC. It was agreed £5.00 be paid from the chairman’s fund and will be included in the accounts for payment below.  
SDDC Recommendations and reports of committees for submission to the council at its meeting on 27 Feb  
DCC Information relating to claims made under the wildlife and countryside act 1981  
DALC Circular 8/2003 – General  
DRCC Licensing of community buildings

023/03 ACCOUNTS FOR PAYMENT

It was agreed the following accounts be paid. Cheque No

Flint Bishop & Barnett	Fees to register land at Orchard Close	£243.23	626
Mr D Woolliscroft	Lengthsman	£114.00	621
Mr G Hall	Groundsman	£	622
Mrs S Smith	Caretaker	£19.00	
	Booking Clerk	£60.00	£79.00
Mr J Walton	Clerk	£401.66	623
DALC	Adrian Westbury’s Retirement	£5.00	624
Applied Electrical Services	Tennis court lighting repairs	£285.20	625
			627

The following accounts have been paid by Direct Debit

PowerGen	Recreation Ground Supply	£8.50
PowerGen	Pavilion Supply	£8.00

024/03 EXTRA STREET CLEANING PROVISION

The subject was discussed. LH declared an interest when extra hours for the groundsman were considered. It was agreed to ask the groundsman if he wishes to undertake extra hours helping the lengthsman. It was also resolved to buy a second lengthsman’s barrow and investigate the costs involved to employ a contractor to litter pick and machine sweep. AM requested a clean of Huntspill Road.

025/03 THE SITING OF A BENCH TO BE PROVIDED UNDER A SECTION 106 AGREEMENT AT ORCHARD CLOSE

The subject was discussed. The clerk advised that ex Cllr Mrs C Byrd suggested it be positioned at the bottom entrance to the playing field. It was resolved the bench should be on the section 106 land and is to be placed south of the path facing south.

026/03

#### RESTRICTION OF THE ROAD ACCESS TO THE TENNIS COURTS

The subject of security in and around the tennis courts was discussed. RW suggested thinning the conifers to provide better visibility of the courts. It was resolved to remove all the conifers. LK stated she would investigate having the trees removed and replanted if possible at no cost to the council. Alternatively the clerk will obtain quotes from a contractor to remove them. The lengthsmen will again re fix the fence between the village hall and the scout hut.

027/03

#### CLERK'S, MEMBER'S AND LENGTHSMAN'S REPORTS

Clerk:

Advised that the lock to the tennis court lighting box has been broken of twice and replaced. This has been reported to the police.

The gate to the Main Street play equipment has been broken of DW will repair. There has also been damage to the fencing and broken glass around the play equipment, DW has cleared. A free document bag has been received with the last stationery order and is available for anyone who can use it.

Advised that the office printer is nearing the end of its life. It was resolved this be replaced at an opportune time to a maximum cost of £200.00

Advised that some declaration of interest forms have still not been completed and returned. All involved have been notified.

Requested the owner of a corkscrew left after the Christmas huddle reclaims it.

DW:

A clip on the guttering of the changing room requires replacement and one of the swings has a broken seat. Clerk to report to SDDC.

The wire between Mrs Smith and the Main Street recreation ground has again been damaged.

LK:

Expressed concern over vandalism at the surgery and stated there was not enough for youngsters to do.

LH:

Stated that extra recycling facilities at the village hall are not satisfactory due to extra traffic. The matter was discussed and it was agreed the clerk contacts SDDC and asks for provision to be made on the MOD site.

AM:

Stated that few need a more visible police presence in the village and in particular to take measures against vandalism and police traffic in the vicinity of the school. The subject was discussed.

Advised that the playing field is waterlogged and queried the condition of the ditches at the border with Orchard Close.

Advised that the traffic islands on Derby Road have been mown.

Asked for suggestions to help the scouts and guides in fundraising. RW advised that the scouts write to SDDC with a copy letter to RW.

RW:

Advised that as the councils representative on the Education Foundation she has been appointed chairman of that Organisation.

PH:

Reported on the last village hall management committee meeting. The main item was that Ian Robertson has resigned.

GB:

Advised that the A516 requires sweeping in the vicinity of the landfill site. Clerk to monitor and report as required.

028/03

**ANY OTHER BUSINESS**

PH asked for the council's thoughts on the timings of meetings. This was discussed and as it seems as though there is more to get through each month the meeting start should be brought forward, this was agreed and the next meeting will be as below.

029/03

**DATE OF THE NEXT MEETING**

The next meeting will be held on 26 March 2003 at the Community Lounge Percy Wood Close commencing at 1915. Plans will be available for inspection at 1900.

The meeting closed at 2150

Pages 197 to 201 signed as a true record